



CITY OF PACIFIC GROVE
300 FOREST AVENUE
PACIFIC GROVE, CALIFORNIA 93950
TELEPHONE (831) 648-3100 • FAX (831) 375-9863

NOTICE OF REGULAR MEETING

TRAFFIC SAFETY COMMISSION

DATE & TIME: September 11, 2018: 4:00 p.m.

LOCATION: Council Chamber – City Hall – 300 Forest Avenue

MEETING AGENDA

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

3. PUBLIC COMMENT

A. Written Communications.

B. Oral Communications (Comments from the audience will not receive Traffic Safety Commission action at this meeting. Comments must deal with matters subject to the jurisdiction of the Traffic Commission and will be limited to three minutes. Whenever possible, letters should be submitted to the Commission in advance of the meeting.)

4. COMMISSIONER AND STAFF ANNOUNCEMENTS

A. Announcements

1. Minutes for this meeting are scheduled to be prepared by David Terry, the Traffic Safety Commission Secretary.

B. Staff and Commissioner's meeting attendance of interest to this Commission

1. Reports from any relevant meetings that occurred between August 8, 2018 and September 7, 2018

5. APPROVAL OF MINUTES

A. Approval of Minutes of Prior Meetings

Minutes of the Traffic Safety Commission Meeting of August 14, 2018.

Minutes were prepared by: David Terry

Recommended Action: Approve Minutes

6. REGULAR AGENDA:

A. PUBLIC HEARINGS:

1. None.

B. UNFINISHED BUSINESS:

1. None

C. NEW BUSINESS:

1. Status of the License Plate Recognition System by Chief Christy.

Recommended Action: Receive report, discuss and take appropriate action as necessary

2. Discussion on the recommendation to change the date of the Traffic Commission meeting from the Second Tuesday of the month to the fourth Tuesday of the month by Chief Christy. **Recommended Action: Receive report, discuss and take appropriate action as necessary**

D. REPORTS FROM SUB-COMMITTEES:

1. Monthly status reports (as available)
None

7. ADJOURNMENT

This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities.

Item 5A



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TELEPHONE (831) 648-3100 • FAX (831) 375-9863

Minutes of August 14, 2018 Regular Meeting

TRAFFIC SAFETY COMMISSION

DATE & TIME: August 14, 2018: 4:00 p.m.

LOCATION: Council Chamber – City Hall – 300 Forest Avenue

MEETING AGENDA

1. **CALL TO ORDER:** The meeting was called to order at 4:00pm. In attendance were Commissioners Kubica, Terry, Kim, Petersen, Munoz-Flores, and Nodzenski. Also in attendance were Traffic Engineer Silva, Chief Christey, Commander Lakind, and Public Works Director Daniel Gho,
2. **APPROVAL OF THE AGENDA:** Unanimous approval

3. PUBLIC COMMENT

A. Written Communications. None

B. Oral Communications. None

(Comments from the audience will not receive Traffic Safety Commission action at this time. Comments must deal with matters subject to the jurisdiction of the traffic Commission and will be limited to three minutes. Whenever possible , letters should be submitted to the Commission in advance of the meeting.)

4. COMMISSIONER AND STAFF ANNOUNCEMENTS

A. Announcements

1. none.

B. Staff and Commissioner's meeting attendance of interest to this Commission:

1. Commissioner Kim reported from the Bike and Pedestrian Committee that Seaside and Mariana have started a safe route to School Program

2. Chief Christy reported that officers that were not responding to calls were out in force doing traffic enforcement the first week back to school, particularly around Robert Down Elementary. Over 50 citations were written with the major offense being distracted driving.

5. APPROVAL OF MINUTES

A. Approval of Minutes

Minutes of the Traffic Safety Commission Meeting of July 10, 2018.
Unanimous approval.

6. REGULAR AGENDA:

A. PUBLIC HEARINGS:

1. None.

B. UNFINISHED BUSINESS:

1. None

C. NEW BUSINESS:

1. Received Phone call on speeding on Montecito Ave between Buena Vista and David Avenue

Action Taken: Requested that Commander Lakind add this street to the PGPD radar trailer list. Citizen Inge Lorentzen provided public comment on this item

2. Discuss if there is a way to make the intersection at 1st Street and Ocean Avenue safer. **No Action taken.** Citizen Inge Lorentzen provided public comment on this item.

3. Traffic Engineer Silva reported on School Zone Signing. **Action Taken** Traffic Engineer Silva reported on the new school signs that are posted approaching all our schools. The new signs are retro reflective, meaning they reflect light in both day and night conditions. Citizen Inge Lorentzen provided public comment on this item.

D. REPORTS FROM SUB-COMMITTEES:

1. Monthly status reports (as available)
None

7. ADJOURNMENT Meeting was adjourned at 5:27pm

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AGENDA REPORT

TO: Members of the Traffic Safety Commission
FROM: Amy Christey, Chief of Police
MEETING DATE: September 11, 2018
SUBJECT: License Plate Recognition System Update
CEQA: This report does not constitute a project

RECOMMENDATION

Receive report on parking program regarding the License Plate Recognition (LPR) system.

DISCUSSION

This report is intended to bring the Members of the Commission up to date on the License Plate Recognition (LPR) System.

The Department has experienced operational problems with accurate readings using the LPR for several months. The parking team has worked to remedy the accuracy issues unsuccessfully. It is the Department's assessment that the LPR equipment is unreliable; therefore, the Department is not able to use the equipment for traffic enforcement activities.

Considerable time has been spent troubleshooting the LPR system. Department staff believes that based on inaccuracy the system can no longer be deployed.

The Department is working with the City Attorney for the best remedy to remove and return the hardware components to the vendor and request a refund of \$47,200. The refund request does not include the final invoice of \$11,800, because the City withheld that payment due to the reasoning above.

RESPECTFULLY SUBMITTED:

Amy Christey

Amy Christey
Chief of Police



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AGENDA REPORT

TO: Members of the Traffic Safety Commission
FROM: Amy Christey, Chief of Police
MEETING DATE: September 11, 2018
SUBJECT: Consideration of Moving Meeting from Second to Fourth Tuesday each Month
CEQA: This report does not constitute a project

RECOMMENDATION

Move regularly scheduled monthly meeting from second to fourth Tuesday each month.

DISCUSSION

A member of the City Community Economic Development Department (CEDD) approached me regarding trading meeting dates. The Traffic Safety Commission currently meets the second Tuesday of each month at 4:00 p.m. The Architectural Review Board (ARB) currently meets the fourth Tuesday of each month at 4:00 p.m.

The reasoning for the move is CEDD has a significant role in staffing Planning Commission (PC), ARB and Historic Resources Committee (HRC). The HRC and ARB currently both meet the fourth week of the month, CEDD staff must prepare and distribute packets the third week of the month for both meetings. The packets CEDD provides for each body are robust generally with staff reports, plant sets, CEQA documentation, etc. Shifting the ARB to the second Tuesday will provide some administrative relief by staggering the meeting dates. Moreover, CEDD also staff PC on the first and third Thursday of the month and provide robust packets for that as well.

In order to make the change, each Commission or Board will participate in discussion to ascertain if the majority approves of the move. If this Commission agrees, it has been suggested that the Commission consider delaying the schedule change until January 2019. Meaning, the first meeting under the new scheduling model will be Tuesday, January 22, 2019 at 4:00 p.m.

RESPECTFULLY SUBMITTED:

Amy Christey

Amy Christey
Chief of Police