CITY OF PACIFIC GROVE
300 FOREST AVENUE
PACIFIC GROVE, CALIFORNIA 93950
TELEPHONE (831) 648-3100 • FAX (831) 375-9863

NOTICE OF REGULAR MEETING

TRAFFIC SAFETY COMMISSION

DATE & TIME: July 10, 2018: 4:00 p.m.

LOCATION: Council Chamber – City Hall – 300 Forest Avenue

MEETING AGENDA

1. **CALL TO ORDER**

2. **APPROVAL OF THE AGENDA**

3. **PUBLIC COMMENT**
   - ***A.*** Written Communications.

   - ***B.*** Oral Communications *(Comments from the audience will not receive Traffic Safety Commission action at this meeting. Comments must deal with matters subject to the jurisdiction of the Traffic Commission and will be limited to three minutes. Whenever possible, letters should be submitted to the Commission in advance of the meeting.)*

4. **COMMISSIONER AND STAFF ANNOUNCEMENTS**
   - ***A.*** Announcements
     1. Minutes for this meeting are scheduled to be prepared by Commissioner Petersen, the Traffic Safety Commission Secretary.

   - ***B.*** Staff and Commissioner's meeting attendance of interest to this Commission
     1. Reports from any relevant meetings that occurred between June 10 10 and July 6, 2018

   - ***C***. Ex-Parte Meetings and Communications
     1. Discussion of meetings attended during this timeframe, if applicable.

5. **APPROVAL OF MINUTES**

A. Approval of Minutes of Prior Meetings
Minutes of the Traffic Safety Commission Meeting of June 10, 2018.
Minutes were prepared by: Commissioner Peterson
Recommended Action: Approve Minutes

6. REGULAR AGENDA:

A. PUBLIC HEARINGS:
1. None.

B. UNFINISHED BUSINESS:

1. None

C. **NEW BUSINESS:**
1. Presentation on Pine Avenue Complete Streets Project by Dan Gho. **Recommended Action: Receive report , discuss and take appropriate action as necessary**

2. Presentation on Pine Avenue Safe Routes to School and traffic safety considerations by Chief Christey. **Recommended Action: Receive report, discuss and take appropriate action as necessary**

3. Presentation on revisions to Manual on Uniform Traffic Control Devices by Mr. Silva. **Recommended Action: Receive report, discuss and take appropriate action as necessary**

D. REPORTS FROM SUB-COMMITTEES:
1. Monthly status reports (as available)
None

7. ADJOURNMENT

This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities.

Item 5A June 10 minutes

CITY OF PACIFIC GROVE
300 FOREST AVENUE
PACIFIC GROVE, CALIFORNIA 93950
TELEPHONE (831) 648-3100 • FAX (831) 375-9863

Minutes of June 10, 2018 Regular Meeting

TRAFFIC SAFETY COMMISSION

DATE & TIME: June 10, 2018: 4:00 p.m.

LOCATION: Council Chamber – City Hall – 300 Forest Avenue

MEETING AGENDA

1. **CALL TO ORDER:** The meeting was called to order at 4:00 pm. In attendance were Commissioners Kubica, Terry, Munoz-Flores, Kim, Petersen, and Nodzenski. Also in attendance were Traffic Engineer Silva, Chief Christey, Public Works Director Daniel Gho, and Mr. Tony Prock.

2. **APPROVAL OF THE AGENDA:** Unanimous approval.

3. **PUBLIC COMMENT**
   - ***A.*** Written Communications. None
   - ***B.*** Oral Communications : TE Silva advised that the Lighthouse Avenue Streetscape Plan is available online for viewing.

   (Comments from the audience will not receive Traffic Safety Commission action at this meeting. Comments must deal with matters subject to the

jurisdiction of the Traffic Commission and will be limited to three minutes. Whenever possible, letters should be submitted to the Commission in advance of the meeting.)

4. COMMISSIONER AND STAFF ANNOUNCEMENTS

A. Announcements

1. Minutes for this meeting are scheduled to be prepared by Commissioner Petersen, the Traffic Safety Commission Secretary.

B. Staff and Commissioner's meeting attendance of interest to this Commission

1. Commissioner Kim attended the TAMC Bike and Pedestrian Meeting on 6/6/18. Her report:

A.) We received an update to the Draft Active Transportation Plan. The focus of the 2018 Plan update is to meet the State Active Transportation Program Guidelines, incorporate innovative bicycle facility designs, and promote high priority projects. One of the projects that has been identified as a regional priority is in Pacific Grove for a bike boulevard/bike lanes on Sinex Ave to PG Middle School. The conceptual design for this will be developed. The intent of the conceptual design is to advance the project into project development and make it more competitive for grant funding.

B.) We received an update regarding the Active Transportation Program Grant Cycle 4. This is a competitive grant program that funds bike and pedestrian infrastructure improvements and projects. TAMC staff has been coordinating with local cities and the county to identify projects that that will be competitive for the upcoming ATP funding cycle. For this funding cycle, Pacific Grove has indicated an interest in submitting a funding application for bike and pedestrian improvements on Forest Ave and Sunset Ave (Hwy 68). They are currently working with PG City staff and CalTrans.

C. Ex-Parte Meetings and Communications

1. Discussion of meetings attended during this timeframe, if applicable.

5. APPROVAL OF MINUTES

A. Approval of Minutes of Prior Meetings

Minutes of the Traffic Safety Commission Meeting of June 10, 2018. Unanimous approval.

B. Approval of Minutes of Other Meetings, etc.

1. None.

6. REGULAR AGENDA:

A. PUBLIC HEARINGS:

1.None.

B. UNFINISHED BUSINESS:

1. Mr. Siva to discuss letter from Sally Griffin Center. TE Silva advised that there will be diverters installed, painting, etc completed around the Sally Griffin Center.

C. **NEW BUSINESS:**

1. Discuss the need for a crosswalk at the foot of 9th Street across Ocean View Blvd. On the ocean side of Ocean View Blvd Ave there is pavement that leads to the walking and bike trail from the curb. There is currently not crosswalk at this location. There is an older type ADA ramp on the opposite or inland side of Ocean View Blvd. but no crosswalk. There is a crosswalk one block from 9th street at 10th street that takes one across Ocean View Blvd but no ADA ramp on the Ocean side. There is no connectivity to the trail at this point only grass.
Discussion: After discussion of the 9th Street and the 10th Street intersections, it was voted 5-1, with Commissioner Kubica dissenting, to enhance the crosswalk at 10th Street and Ocean View to make it safer, rather than make changes to the 9th Street and Ocean View intersection.

2. None

D. REPORTS FROM SUB-COMMITTEES:

1. Monthly status reports (as available)
None

7. ADJOURNMENT. Meeting adjourned at 4:35pm

This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities.

CITY OF PACIFIC GROVE

300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO:	Members of the Traffic Commission
FROM:	Daniel Gho, Public Works Director
MEETING DATE:	July 10, 2018
SUBJECT:	Pine Avenue Complete Streets Project
CEQA:	This report does not constitute a project

RECOMMENDATION
Receive Report on Pine Avenue Complete Street Concept and provide input

DISCUSSION
Since 2013 citizens have been coming to the Traffic Commission to express their thoughts about the pedestrian, bicycle, and vehicle traffic concerns on Pine Avenue. These concerns revolved around dedicated bike lanes, medians and bulb outs, school safety, lane reductions and pedestrian crossings.

Many of these concerns have also been expressed to the City Council, and it was the recommendation of Council, to have Pine Avenue be evaluated as a potential project. In Fiscal Year 2017/18 the City Council allocated seed funding to initiate ideas and ultimately draft conceptual plans for Pine Avenue with regards to a complete street concept (Attachment 1). The conceptual design has been completed and the next steps is to present the conceptual plans. Here is the tentative schedule:

Traffic Commission: July 10, 2018
Community Meeting: August 2018: Place and time to be determined
School Board Meeting: August 23, 2018
City Council Meeting: September 5, 2018

As part of the Fiscal Year 2018/19 CIP budget the Council has allocated funding to complete engineering and ultimately construct the Pine Avenue project once conceptual design has been agreed upon.

ATTACHMENT
1. Pine Avenue Conceptual Design

RESPECTFULLY SUBMITTED:

Daniel Gho
Public Works Director

ALDER ST
CHESTNUT ST
WALNUT ST
LOCUST ST
CEDAR ST
WILLOW ST
GRANITE ST
WOOD ST
LOBOS AVE
CYPRESS AVE
CONGRESS AVE
PARK ST
NEW CURB BULBOUT TYP.
NEW CATCH BASIN
PERSPECTIVE VIEW A
PERSPECTIVE VIEW B

STREET RECONFIGURATION - PROPOSED PROJECT
PINE AVE
PACIFIC GROVE, CALIFORNIA

30 0 30 60 90 Feet
SCALE: 1" = 30'

Whitson Engineers
6 Harris Court | Monterey, CA 93940 | **831 649-5225 | F 831 373-5065**
CIVIL ENGINEERING ▪ LAND SURVEYING ▪ PROJECT MANAGEMENT | www.whitsonengineers.com
Project No.: 3800.00

06/15/18
Sheet 1 of 3

T:\Monterey Projects\3800 - PG Pine Ave\CIVIL\EXHIBITS\EXHIBIT - Proposed.dwg Jun 15, 2018 - 6:00pm

T:\Monterey Projects\3800 - PG Pine Ave\CIVIL\EXHIBITS\EXHIBIT - Proposed.dwg Jun 15, 2018 - 6:00pm

STREET RECONFIGURATION - PROPOSED PROJECT

PINE AVE

PACIFIC GROVE, CALIFORNIA

30 0 30 60 90 Feet

SCALE: 1" = 30'

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06/15/18

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STREET RECONFIGURATION - PROPOSED PROJECT

PINE AVE

PACIFIC GROVE, CALIFORNIA

30 0 30 60 90 Feet

SCALE: 1" = 30'

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06/15/18
Sheet 3 of 3

ALDER ST
CHESTNUT ST
WALNUT ST
LOCUST ST
CEDAR ST
WILLOW ST
GRANITE ST
WOOD ST
LOBOS AVE
CYPRESS AVE
CONGRESS AVE
PARK ST
ONLY
STOP
NEW CATCH BASIN

PERSPECTIVE VIEW A

PERSPECTIVE VIEW B

T:\Monterey Projects\3800 - PG Pine Ave\CIVIL\Exhibit\[Exhibit - Option A.dwg Jun 15, 2018 - 5:58pm

STREET RECONFIGURATION - OPTION A

PINE AVE

PACIFIC GROVE, CALIFORNIA

30 0 30 60 90 Feet
SCALE: 1" = 30'

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06/15/18
Sheet 1 of 3

19TH ST
18TH ST
17TH ST
16TH ST
FOREST AVE
GRAND AVE
FOUNTAIN AVE
15TH ST
14TH ST
13TH ST
12TH ST
CARMEL AVE
CROSSWALK WARNING LIGHT SYSTEM
CROSSWALK WARNING LIGHT SYSTEM
BUS LOADING
BIKES ALLOWED ON SIDEWALK IN FRONT OF SCHOOL
ROBERT DOWN ELEMENTARY SCHOOL

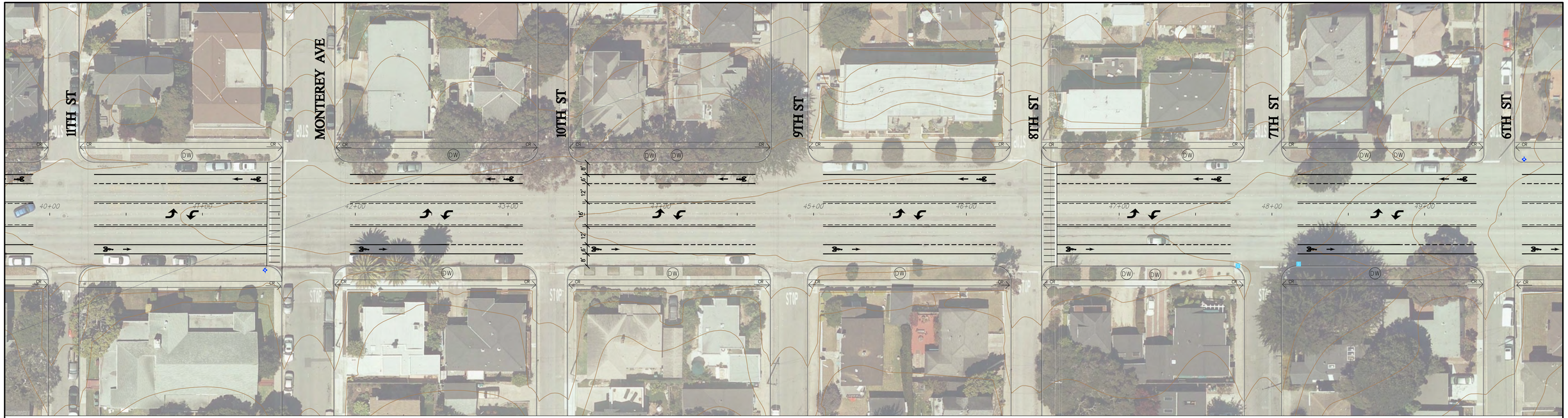
T:\Monterey Projects\3800 - PG Pine Ave\CIVIL\EXHIBITS\EXHIBIT - Option A.dwg Jun 15, 2018 - 5:55pm

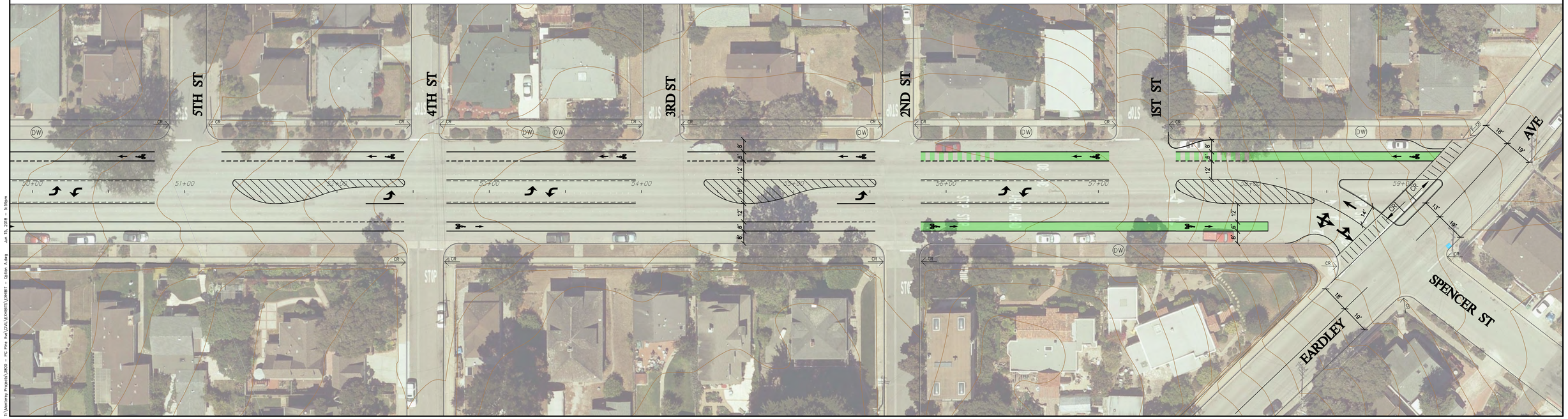
STREET RECONFIGURATION - OPTION A
PINE AVE
PACIFIC GROVE, CALIFORNIA

30 0 30 60 90 Feet
SCALE: 1" = 30'

Whitson Engineers
6 Harris Court | Monterey, CA 93940 | **831 649-5225 | F 831 373-5065**
CIVIL ENGINEERING ▪ LAND SURVEYING ▪ PROJECT MANAGEMENT | www.whitsonengineers.com
Project No.: 3800.00

06/15/18
Sheet 2 of 3





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STREET RECONFIGURATION - OPTION A

PINE AVE

PACIFIC GROVE, CALIFORNIA

30 0 30 60 90 Feet

SCALE: 1" = 30'

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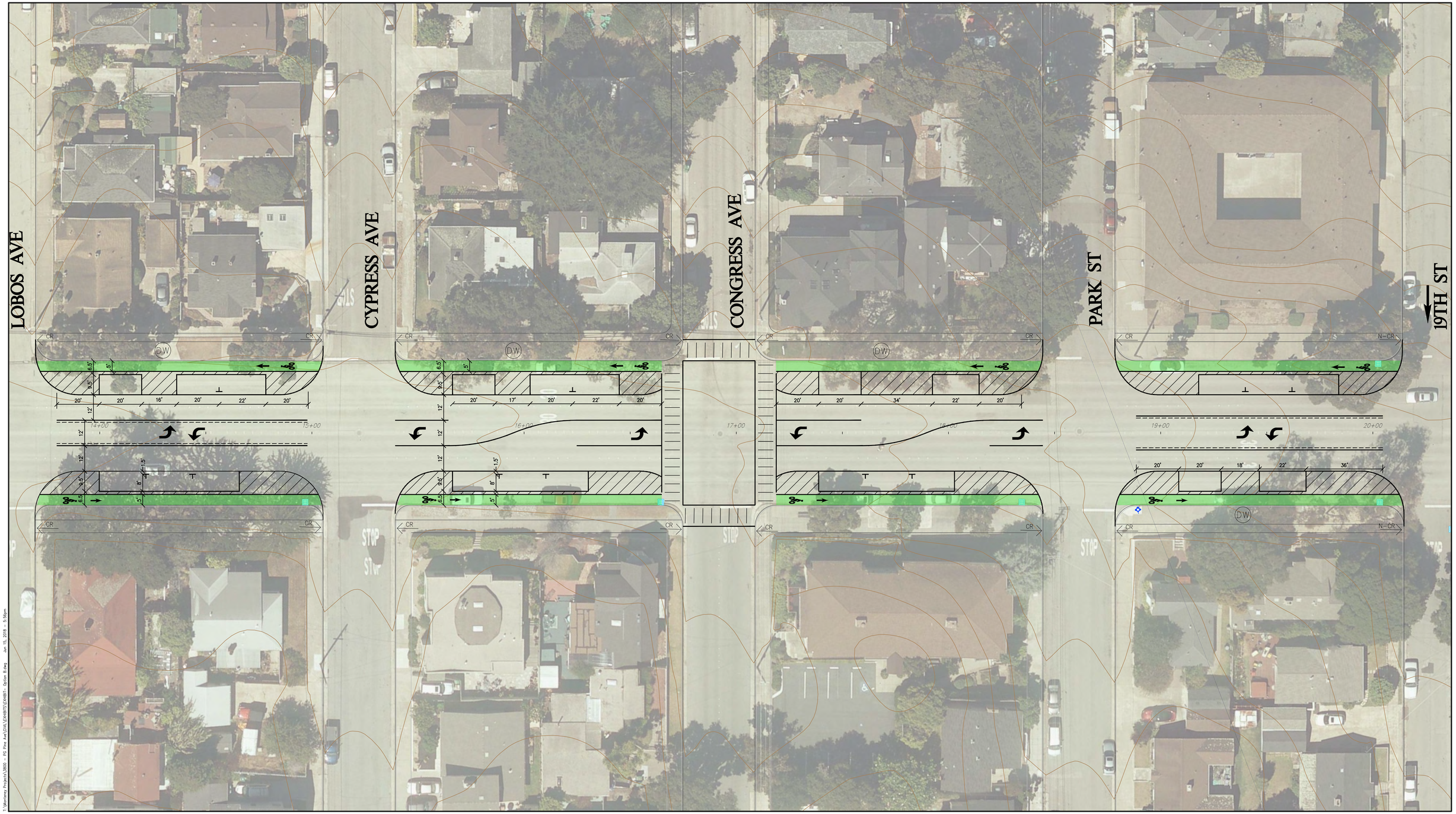
Project No.: 3800.00

06/15/18
Sheet 3 of 3



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STREET RECONFIGURATION - OPTION B

PINE AVE

PACIFIC GROVE, CALIFORNIA

20 0 20 40 60 Feet

SCALE: 1" = 20'

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Project No.: 3800.00

06/15/18
Sheet 1 of 1

CITY OF PACIFIC GROVE

300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Members of the Traffic Commission

FROM: Amy Christey, Chief of Police

MEETING DATE: July 10, 2018

SUBJECT: Robert Down Elementary Traffic Safety Meeting

CEQA: This report does not constitute a project

RECOMMENDATION
Receive report on Pine Avenue safe routes to school and traffic safety considerations.

DISCUSSION
On May 29, 2018, the Pacific Grove Unified School District held a public meeting at Robert Down Elementary School for the purpose of discussing traffic safety and safe routes to school. During the meeting a community member facilitated the discussion and numerous traffic concerns were voiced. Conversely, numerous members of the community praised the Police Department for increased presence on Pine Avenue and specifically during school hours.

The traffic concerns voiced during the meeting:

Speeding
Stop sign violations
Unlawful U-turns
Double parking near the school zone

The dialogue attributed the traffic violations to competing needs, working people traveling to work versus parents stopping at the drop off and pick up zone. The recommendations for mitigating the traffic violations were reducing the lanes on Pine Avenue, shared street concept with a focus on pedestrian and bicycle traffic, and increased handicap access for parents and students with disabilities.

RESPECTFULLY SUBMITTED:

Amy Christey

_____

Amy Christey
Chief of Police

MEMO

July 2, 2018

To: Traffic Safety Commission
From: William J. Silva, P. E., Traffic Engineer
Subject: **Manual on Uniform Traffic Control Devices**

I will be making a brief presentation to the Commission regarding the most recent revisions to the standards for traffic control devices approved for use in California. The most recent revisions to the Manual on Uniform Traffic Control Devices were adopted effective March 9, 2018.

Copies of general information related to adoption and use of the standards are attached. In my presentation I will review the various sections of the Manual, the standards for various types of signs, the use of pavement markings, and compliance with the schedule for implementation.

cc: Daniel Gho, Public Works Director
Chief Christey, Police Department
Commander Lakind, Police Department

Attachments: Manual on Uniform Traffic Control Devices - Cover
Evolution of the MUTCD
California Vehicle Code Section 21400

California Manual on Uniform Traffic Control Devices

FHWA's MUTCD 2009 Edition, including Revisions 1 & 2 as amended for use in California.

2014 Edition

Revision 3 (March 9, 2018)

State of California
California State Transportation Agency
Department of Transportation

Caltrans

CalSTA
CALIFORNIA STATE TRANSPORTATION AGENCY

Table I-1. Evolution of the MUTCD

Year	Name	Month / Year Revised
1927	Manual and Specifications for the Manufacture, Display, and Erection of U.S. Standard Road Markers and Signs (for rural roads)	4/29, 12/31
1930	Manual on Street Traffic Signs, Signals, and Markings (for urban streets)	No revisions
1935	Manual on Uniform Traffic Control Devices for Streets and Highways (MUTCD)	2/39
1942	Manual on Uniform Traffic Control Devices for Streets and Highways — War Emergency Edition	No revisions
1948	Manual on Uniform Traffic Control Devices for Streets and Highways	9/54
1961	Manual on Uniform Traffic Control Devices for Streets and Highways	No revisions
1971	Manual on Uniform Traffic Control Devices for Streets and Highways	11/71, 4/72, 3/73, 10/73, 6/74, 6/75, 9/76, 12/77
1978	Manual on Uniform Traffic Control Devices for Streets and Highways	12/79, 12/83, 9/84, 3/86
1988	Manual on Uniform Traffic Control Devices for Streets and Highways	1/90, 3/92, 9/93, 11/94, 12/96, 6/98, 1/00
2000	Manual on Uniform Traffic Control Devices for Streets and Highways — Millennium Edition	7/02
2003	Manual on Uniform Traffic Control Devices for Streets and Highways	11/04, 12/07
2009	Manual on Uniform Traffic Control Devices for Streets and Highways	5/12

Table I-1(CA) Evolution of the California MUTCD

Year	Name
1955	Planning Manual of Instructions, Part 8 – Traffic Department of Public Works, Division of Highways
1972	Traffic Manual Department of Public Works, Division of Highways
1996	Traffic Manual (Metric Version) Department of Transportation, Division of Traffic Operations
2004	FHWA's MUTCD 2003 & MUTCD 2003 California Supplement Department of Transportation, Division of Traffic Operations
2006	California MUTCD Department of Transportation, Division of Traffic Operations
2010	California MUTCD (including Revisions. 1 and 2 of FHWA's MUTCD 2003) Department of Transportation, Division of Traffic Operations
2012	California MUTCD (including FHWA's MUTCD 2009) Department of Transportation, Division of Traffic Operations
2014	California MUTCD (including FHWA's MUTCD 2009 Revisions 1 & 2, as amended for use in California) Department of Transportation, Division of Traffic Operations
2015	California MUTCD, Revision 1 Department of Transportation, Division of Traffic Operations
2017	California MUTCD, Revision 2 Department of Transportation, Division of Traffic Operations
2018	California MUTCD, Revision 3 Department of Transportation, Division of Traffic Operations

CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES

INTRODUCTION

Support:

00a This California Manual on Uniform Traffic Control Devices (California MUTCD) is published by the State of California, Caltrans and is issued to adopt uniform standards and specifications for all official traffic control devices in California, in accordance with Section 21400 of the California Vehicle Code (CVC).

00b This California MUTCD incorporates Federal Highway Administration's Manual on Uniform Traffic Control Devices (2009 Edition) dated December 16, 2009 and the previous California MUTCD dated January 13, 2012. It also incorporates all policies on traffic control devices issued by Caltrans that have been issued since January 13, 2012 and other editorial, errata and format changes that were necessary to update the previous documents.

Standard:

00c **The California MUTCD is hereby adopted as, and shall be the standard for all official traffic control devices, under Section 11340.9(h) of California Government Code and Section 21400 of California Vehicle Code.**

Support:

00d The California MUTCD supersedes and replaces the previously adopted (on January 13, 2012) California MUTCD. It does not supersede Caltrans' Standard Plans, Standard Specifications or the Standard Special Provisions publications.

00e Caltrans publishes Standard Specifications, Standard Special Provisions, Standard Plans and other manuals, which contain specifications and requirements for traffic control devices, including their use and placement, when performing work on State highways. In some cases those specifications and requirements can vary from, and be more stringent than those shown in the California MUTCD.

Standard:

00f **On State highways, the California MUTCD shall mean to include Caltrans' Standard Plans, Standard Specifications and Standard Special Provisions publications.**

00g **On State highways, the California MUTCD shall not supersede Caltrans' Standard Plans, Standard Specifications or the Special Provisions publications but all Standard statements of the California MUTCD shall be met. On State highways, whenever there is a discrepancy between the specifications and requirements contained in the California MUTCD, and those contained in the Caltrans' Standard Plans, Standard Specifications or the Special Provisions publications, the Caltrans' Standard Plans, Standard Specifications or the Special Provisions publications shall govern.**

00h **Nothing contained in the California MUTCD shall prevent Caltrans from modifying, changing or adopting new specifications as necessary. Any revisions to the Caltrans' Standard Plans, Standard Specifications or the Special Provisions shall conform to the Standard statements of the California MUTCD.**

00i **Whenever there is a discrepancy between the specifications and requirements incorporated from FHWA's MUTCD and the California MUTCD amendments, the California MUTCD amendments shall govern.**

01 **Traffic control devices shall be defined as all signs, signals, markings, and other devices used to regulate, warn, or guide traffic, placed on, over, or adjacent to a street, highway, pedestrian facility, bikeway, or private road open to public travel (see definition in Section 1A.13)-by authority of a public agency or official having jurisdiction, or, in the case of a private road, by authority of the private owner or private official having jurisdiction.**

02 **The Manual on Uniform Traffic Control Devices (MUTCD) is incorporated by reference in 23 Code of Federal Regulations (CFR), Part 655, Subpart F and shall be recognized as the national standard for all traffic control devices installed on any street, highway, bikeway, or private road open to public travel (see definition in Section 1A.13)-in accordance with 23 U.S.C. 109(d) and 402(a). The MUTCD national standard and Caltrans standards and specifications for traffic control devices shall not be applicable to privately owned and maintained roads or commercial establishments, unless the particular city or county enacts an ordinance or resolution to this effect. Refer to CVC Sections 21100, 21100.1, 21107, 21107.5,**

Item 6C.3 - MUTCD Update - Bill Silva

VEHICLE CODE - VEH

DIVISION 11. RULES OF THE ROAD [21000 - 23336] *(Division 11 enacted by Stats. 1959, Ch. 3.)*

CHAPTER 2. Traffic Signs, Signals, and Markings [21350 - 21468] *(Chapter 2 enacted by Stats. 1959, Ch. 3.)*

ARTICLE 2. Official Traffic Control Devices [21400 - 21401] *(Article 2 repealed and added by Stats. 1969, Ch. 1033.)*

21400. (a) (1) The Department of Transportation shall, after consultation with local agencies and public hearings, adopt rules and regulations prescribing uniform standards and specifications for all official traffic control devices placed pursuant to this code, including, but not limited to, stop signs, yield right-of-way signs, speed restriction signs, railroad warning approach signs, street name signs, lines and markings on the roadway, and stock crossing signs placed pursuant to Section 21364.

(2) The Department of Transportation shall, after notice and public hearing, determine and publicize the specifications for uniform types of warning signs, lights, and devices to be placed upon a highway by a person engaged in performing work that interferes with or endangers the safe movement of traffic upon that highway.

(3) Only those signs, lights, and devices as are provided for in this section shall be placed upon a highway to warn traffic of work that is being performed on the highway.

(4) Control devices or markings installed upon traffic barriers on or after January 1, 1984, shall conform to the uniform standards and specifications required by this section.

(b) The Department of Transportation shall revise the California Manual on Uniform Traffic Control Devices, as it read on January 1, 2012, to require the Department of Transportation or a local authority to round speed limits to the nearest five miles per hour of the 85th percentile of the free-flowing traffic. However, in cases in which the speed limit needs to be rounded up to the nearest five miles per hour increment of the 85th-percentile speed, the Department of Transportation or a local authority may decide to instead round down the speed limit to the lower five miles per hour increment, but then the Department of Transportation or a local authority shall not reduce the speed limit any further for any reason.

(Amended by Stats. 2011, Ch. 528, Sec. 2. (AB 529) Effective January 1, 2012.)

21401. (a) Except as provided in Section 21374, only those official traffic control devices that conform to the uniform standards and specifications promulgated by the Department of Transportation shall be placed upon a street or highway.

(b) Any traffic signal controller that is newly installed or upgraded by the Department of Transportation shall be of a standard traffic signal communication protocol capable of two-way communications. A local authority may follow this requirement.

(c) In recognition of the state and local interests served by the action made optional for a local authority in subdivision (b), the Legislature encourages local agencies to continue taking the action formerly mandated by this section. However nothing in this subdivision may be construed to impose any liability on a local agency that does not continue to take the formerly mandated action.

(Amended by Stats. 2004, Ch. 889, Sec. 6. Effective September 29, 2004.)