



NOTICE OF MEETING

CITY OF PACIFIC GROVE

RECREATION BOARD

REGULAR MEETING AGENDA

Thursday, June 25, 2020, 4:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

THIS MEETING WILL BE HELD VIRTUALLY AND IS COMPLIANT WITH THE GOVERNOR'S EXECUTIVE ORDERS ALLOWING FOR A DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT.

JOIN THE ZOOM WEBINAR TO PARTICIPATE LIVE AT:

<https://us02web.zoom.us/j/83578572649>

To participate telephonically, call any number below:

669 900 9128 (US)

Meeting ID: 835 7857 2649

Help Line 831-648-3128

[MEETING INSTRUCTIONS](#)

AGENDA

CALL TO ORDER & ROLL CALL

Jay Tully, Charlie Gibson, David Baird, Sanford Cohen, Dionne Ybarra (Chair)
Joseph Amelio (Council Liaison)

2. APPROVAL OF AGENDA

3. COMMISSION AND STAFF ANNOUNCEMENTS (City-Related Items Only)

4. COUNCIL LIAISON ANNOUNCEMENTS

5. GENERAL PUBLIC COMMENT

General Public Comment must deal with matters subject to the jurisdiction of the City and the Planning Commission that are not on the Regular Agenda. This is the appropriate place to comment as to items on the Consent Agenda, only if you do not wish to have the item pulled for individual consideration by the Planning Commission. Comments from the public will be limited to three minutes and will not receive Planning Commission action. Comments regarding items on the Regular Agenda shall be heard prior to Planning Commission's consideration of such items at the time such items are called. Whenever possible, written correspondence should be submitted to the Planning Commission in advance of the meeting, to provide adequate time for its consideration.

6. **REGULAR AGENDA**

1. Recreation Department Updates

Reference: Kyle Susic Recreation Program Manager

Recommended Action: Receive Report

2. TAKE PART Financial Assistance Program

Reference: Kyle Susic Recreation Program Manager

Recommended Action: Staff recommends that the Recreation Board review and seek approval of the TAKE PART Financial Assistance program by the City Council as drafted.

Next Meeting – August 27, 2020 @ 4:00PM

ADJOURNMENT

NOTICE OF ADA COMPLIANCE: Pursuant to Title II of the Americans with Disabilities Act (Codified At 42 United States Code Section 12101 and 28 Code of Federal Regulations Part 35), and Section 504 of the Rehabilitation Act of 1973, the City of Pacific Grove does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs, or activities. The City of Pacific Grove does not discriminate against persons with disabilities. City Hall is an accessible facility. A limited number of assisted listening devices will be available at this meeting. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format.



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Chair Ybarra and Members of the Recreation Board
FROM: Kyle Susic Recreation Program Manager
MEETING DATE: 06/25/2020
SUBJECT: Recreation Department Updates

RECOMMENDATION

Receive Report

DISCUSSION

Recreation Updates

In light of the COVID-19 pandemic, the Recreation Department made the difficult decision to cancel the regular summer camp and aquatic programs. As the state of California and Monterey County continue to move forward with the re-opening of various sectors, the Recreation Department will be evaluating the allowable opportunities and hope to re-start programs in a safe and responsible manner.

All Recreation Part-Time and Support staff are on temporary leave. Their positions are scheduled to resume if/when recreation programs reopen.

On Monday, June 15, city ballparks and sports opened were reopened for public use. Following State guidelines, playgrounds throughout the city remain closed and park use is currently restricted to members of one's household only. Additionally, the Morris Dill Courts have reopened for tennis and pickleball singles play only.

Special Events

Due to the limitations to community-wide gatherings and the desire to keep our community safe from increasing the transmission of the coronavirus, the following events have been canceled or postponed:

- 4th of July BBQ
- Feast of Lanterns
- V.W. Treffen Car Show
- National Night Out
- Celebration of our Lady of Fatima
- Classic Kick-Off Car Show
- Little Car Show
- Worldwide Auctioneers Car Show



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Chair Ybarra and Members of the Recreation Board
FROM: Kyle Susic Recreation Program Manager
MEETING DATE: 06/25/2020
SUBJECT: TAKE PART Financial Assistance Program

RECOMMENDATION

Staff recommends that the Recreation Board review and seek approval of the TAKE PART Financial Assistance program by the City Council as drafted.

DISCUSSION

The Recreation Department recognizes the vital role that recreation programs and services play in providing community engagement, childcare, public safety, education and social equity for the City's youth and families.

As a way of acknowledging the financial constraints that fees associated with recreation programs can cause, the Recreation Department has developed the TAKE PART Financial Assistance Program.

The TAKE PART Program: To Afford Kids Economical Parks And Recreation Today, is designed to provide a pathway for Pacific Grove youth, who come from low income families, to participate in recreation programs at a reduced rate and to continue to prioritize our goals of providing affordable recreation opportunities for all.

The program intends to provide qualified, Pacific Grove families, financial assistance of up to \$250.00 in program discount credit to each child through the Youth Center Donation Fund. Discount credit can be applied to up to 50% of a recreation youth program fee. It will be administered in alignment with the Recreation Fiscal Year (August-July) is only offered when applicable funds are available through donations and non-taxpayer funds within the Pacific Grove Recreation Department budget.

To qualify, families must reside in the City of Pacific Grove and have an annual gross income lower than 80% of the Monterey County median income or show verification of their enrollment in the PGUSD Free/Reduced Meal Program.

OPTIONS

1. Take no action
 2. Provide alternate direction
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Attachments

TAKE PART Program



PACIFIC GROVE RECREATION DEPARTMENT

302 16th Street, Pacific Grove, CA 93950

(831) 648-3134 | www.cityofpg.org/recreation

RECREATION TAKE PART PROGRAM

Purpose

To Afford Kids Economical Parks And Recreation Today, or TAKE PART, is a financial assistance program that intends to provide a pathway for Pacific Grove youth who come from low income families to participate in recreation programs hosted by the Pacific Grove Recreation Department.

Eligibility Guidelines

- Family must be Pacific Grove residents
AND
- Household annual gross income must be 80% or lower than the Monterey County median income (see Income Limits Chart)

Income Limits Chart

Household Size	1	2	3	4	5	6	7	8
Weekly Income	\$967	\$1,105	\$1,244	\$1,381	\$1,492	\$1,602	\$1,713	\$1,824
Monthly Income	\$4,191	\$4,791	\$5,391	\$5,987	\$6,466	\$6,945	\$7,425	\$7,904
Annual Income	\$50,300	\$57,500	\$64,700	\$71,850	\$77,600	\$83,350	\$89,100	\$94,850

*For households of nine or more, call (831) 648-3134 for income guideline information.

How to Apply

- Complete a Recreation TAKE PART Program Application
- Provide proof of residency (copy of current utility bill, CA DL or ID card, vehicle registration)
- Provide proof of financial hardship by submitting one of two verification methods:
 - Pacific Grove Recreation Department Income Statement Packet
 - Verification of eligibility or enrollment in Pacific Grove Unified School District Free/Reduced Meal Program (letter from school district)

Financial Assistance

Assistance will be given in program discount credit. Each child is eligible for up to \$250 in program discount credit. Discount credit has no cash value and can only be applied up to 50% of any program's fee. Discount credit can only be applied to youth recreation programs (camps, classes, swim lessons, etc.), and cannot be applied to memberships (after school program, preschool, etc), special events, or previously paid for programs.

Confidentiality

Information provided for the TAKE PART Program will not be given to anyone not associated in the review of applications or relevant agents of the City of Pacific Grove. The information provided will only be used to establish eligibility for the program and in no way will be used to discriminate a participant.

Program Availability

The TAKE PART Program is administered in alignment with the Recreation Fiscal Year (August-July) is only offered when applicable funds are available through donations and non-taxpayer funds within the Pacific Grove Recreation Department budget.

PACIFIC GROVE RECREATION DEPARTMENT
RECREATION TAKE PART APPLICATION

Applicant Information

Name:		DOB: / /		Total children for TAKE PART:	
Address:		City:		State:	Zip:
Primary Phone: ()	Home Phone: ()		Email:		

Household Information

List all members that currently live in the household (adults and children).

Name	DOB	Sex	Relationship to child(ren)
	/ /		
	/ /		
	/ /		
	/ /		
	/ /		

Income Information

Please provide the total **gross** monthly income.

Applicant: \$ _____	+	Spouse: \$ _____	+	Other: \$ _____	=	Total: \$ _____
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Verification Attachments

Please attach the following documents to the application packet and check the applicable boxes/circles.

- ☐ Proof of Residency (one of the following)
 - ☐ CA Driver's License/ID Card
 - ☐ Vehicle Registration
 - ☐ Current Utility Bill (*within one month*)
 - ☐ Lease Agreement
- ☐ Proof of Income Status (one of the two following)
 - ☐ Pacific Grove Recreation Department Income Statement Packet (includes both of the following)
 - ☐ Recent (*within one month*) proof of household income (*paystub, TANF proof, etc.*)
 - ☐ Current copy of IRS 1040 tax form (*children must be listed as dependents*)
 - ☐ Verification of eligibility or enrollment in Pacific Grove Unified School District Free/Reduced Meal Program (*letter from school district*)

Certification

I certify under penalty of perjury that the information presented on this application and all applicable attachments are true and correct. Any false or misleading information is grounds for rejection of the application.

Applicant Name:	Applicant Signature:	Date:
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OFFICE USE ONLY:

Application Reviewed: <input type="checkbox"/>	Reviewed by: _____ ID: _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Authorized by: _____ ID: _____
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