



City of Pacific Grove • Public Works Department
Request for Proposals
Purchase of a Dump Truck

RFP Details	
Scope of Services	Vehicle purchase
RFP Issue Date	Monday, April 15, 2019
RFP Closing Date/Time	2:00 pm, Wednesday, May 1, 2019
Contact Information and Questions	All enquiries related to this RFP including any requests for information, questions, and clarification, are to be directed to Joyce Halabi, Program Manager, jhalabi@cityofpacificgrove.org or (831) 648-5722 x201.
Delivery of Proposals	<p>The bid package must be placed in a sealed envelope labeled "VEHICLE PURCHASE"</p> <p>Said package must have the name and address of the proposer on the outside and be mailed or delivered to:</p> <p>City Clerk's Office, City of Pacific Grove Attn: Sandra Kandell 300 Forest Avenue Pacific Grove, CA 93950</p>

Submittal Section		
To be completed by submitter and included as the "cover page" of the submittal		
<p>The enclosed proposal is submitted in response to the above-referenced RFP including any addenda. Through submission of this proposal we agree to all of the terms and conditions of this RFP and hereby propose to furnish the City of Pacific Grove with the product/services in accordance with all terms and specifications contained herein. We have carefully read and examined the RFP including and agree to be bound by the statements and representations made in our proposal</p>		
Signature of Authorized Representative	Legal Name of Business	
Printed Name of Authorized Representative	Business Address	
Date		
Title	Email	Phone Number

Specifications and Proposal Details

The City of Pacific Grove is seeking proposals for the purchase of a 5-6-ton dump truck with the following, **or comparable**, specifications.

Number	Item	Description	Proposers Comparable Specifications/Notes
1	Type	2019 Fleet/Non-Retail Ford Super Duty F550XL	
2	Color	White	
3	Minimum Payload Capacity	12,000 lbs	
4	Minimum Gross Vehicle Weight	19,500 lbs	
5	Minimum Gross Combined Weight	40,000 lbs	
6	Engine	Gas	
7	Transmission	Automatic	
8	Cab	Regular Cab	
9	Wheelbase	169"	
10	Springs & Shocks	Heavy duty front springs. Heavy Duty Rear Leaf Springs Heavy Duty Front & Rear Shocks.	
11	Interior	Charcoal vinyl or cloth as supplied with Standard package. Vinyl is preferred.	
12	Windows/Door Locks	Power	
13	Cab	Regular Cab	
14	Radio	Bluetooth	
Additions			
15	Dumb Bed	High Strength Steel, 5-6 Cubic Yard Capacity With manual pull tarp	
16	Underdeck Box	48" x18"x18" Passenger Side	
17	Spare Tire	Spare tire, wheel and jack	
18	Hitch	7 blade/ 4 pin trailer connector	

Delivery

The car must be delivered to the City of Pacific Grove Public Works Corporate Yard located at 2100 Sunset Drive, Pacific Grove, CA 93950. Please be sure to include any delivery fees in your proposal.

Single Truck Purchase

Unit Sale Price	\$
Sales Tax	\$
Delivery Fee (if applicable)	\$
Total Price Per Truck	\$

Requirements of Proposers

The proposal package must include:

1. The cover page of this proposal with original ink signatures
2. The "Specifications/Proposal Details" page with any comments and single truck purchase cost

It is the proposer's sole responsibility to submit the proposal on time per the details provided above. Proposals which are received after the exact time and date indicated above will not be considered. Proposals will remain confidential in their entirety until City evaluation and analysis is complete and a recommendation of award has been submitted to the City Council.

The contract will be awarded to the lowest responsible bidder (as defined in the City purchasing regulations) whose proposal, in the opinion of the City Council will best meet the requirements of the City of Pacific Grove. It is clearly understood by all proposers that said Council reserves the right to reject any and all proposals and to waive informalities in said proposals.

The technical point of contact for this project is Joyce Halabi, Program Manager; she can be contacted by e-mail jhalabi@cityofpacificgrove.org or by phone 831-648-5722x 201. Clarifying questions are encouraged as we believe these will add to the quality of the proposals. All additional questions received, and the City's response will be posted on the City website at <http://www.cityofpacificgrove.org>

Any proposer may withdraw his or her bid, by written request at any time prior to the scheduled closing time for receipt of proposals, but no proposer may withdraw his or her proposal for a period of thirty (30) days after the opening thereof.

CITY OF PACIFIC GROVE DISCRETION AND NON-LIABILITY

It should be noted that all the material, exhibits, and data presented in this request for proposal and supplemental information is general in nature and shall not be deemed as representations or inducements to which the City is bound. Proposers are advised to conduct independent evaluations of all factual, financial, and legal matters upon which their proposal is based

GENERAL CONDITIONS

- A. The City reserves the right to reject any and all proposals, to waive any informality, to request interviews of proposer(s) prior to award and to select and negotiate the Contract services in the best interest of the City.
- B. The proposer shall guarantee to perform the services offered and the total price of the proposal for a period of not less than 60 days from the deadline for submission of proposals.
- C. The City reserves the right to accept all or part of any proposal, and to negotiate a contract for services and cost with the selected party.
- D. The Contractor shall provide all necessary personnel, materials and equipment to perform and complete and deliver the vehicle.

- E. The proposer shall be unbiased and vendor neutral.
- F. The City intends to recommend award of a contract to the City Council for the requested services within two (2) month of receipt of the proposals. The proposer shall be prepared to commence work immediately upon execution of a contract with the City.
- G. Unless otherwise stated, invoices are to be submitted to the Public Works Department division upon delivery of service to the City. The invoice must include an itemization of all services provided, including unit list price, net price, extensions total amount(s) due, and amounts previously paid.
- H. Unless otherwise stated, payment will be made within thirty (30) days of the completion of the service, in an acceptable fashion, to the City and receipt of invoice, whichever is later.
- I. This contract will be for the services described in the RFP response; however, this agreement should not be considered exclusive. As deemed necessary, the City reserves the right to obtain these services from any other vendor.
- J. Unless otherwise specified all costs listed are firm for the term of the contract.
- K. Neither party shall be liable for any inability to perform its obligations under any subsequent agreement due to war, riot, insurrection, civil commotion, fire, flood, earthquake, storm or other act of God.
- L. Notification of the parties shall be considered to have been constructively received when it is mailed via the United States Postal Service or delivered in hand to the parties as stated in the contract.
- M. Proposal shall also mean quotation, bid, offer, qualification/experience statement, and services. Proposers shall also mean vendors, proposers, bidders, or any person or firm responding to a Request for Information.
- N. All contracts entered into by the City of Pacific Grove shall be governed by the Laws of the State of California. Any disputes shall be resolved within the venue of the State of California.