



## MINUTES

# CITY OF PACIFIC GROVE PLANNING COMMISSION REGULAR MEETING MINUTES

6:00 p.m., Thursday, April 4, 2019

Council Chambers – City Hall – 300 Forest Avenue, Pacific Grove, CA

### 1. Call to Order - 6:00 p.m.

### 2. Roll Call

Commissioners: Robin Aeschliman, Bill Bluhm, Jeanne Byrne, Mark Chakwin (Secretary), William Fredrickson, Steven Lilley (Vice-Chair), Donald Murphy (Chair).

### 3. Approval of Agenda

**On a motion by Commissioner Bluhm, seconded by Commissioner Byrne, the Commission voted 7-0 to approve the agenda with changes. Motion Passed.**

### 4. Public Comments

#### a. Written Communications

*None*

#### b. Oral Communications

- The Chair opened the floor to public comment

*{Please refer to the audio recording for details}*

- Inge Lorentzen Daumer spoke against a City Council call up of Planning Commission's denial of an appeal for the clerestory windows design in the Library.

- The Chair closed the floor to public comment

### Consent Agenda

### 5. Planning Commission meeting minutes for Approval

a. Minutes from the March 7, 2019 Planning Commission meeting.

(Item 5b. moved fm Consent to Regular Agenda/Commissioner Chakwin request)

b. Minutes from the March 21, 2019 Planning Commission meeting.

### 6. Receive Meeting Minutes of Boards and Committees

a. Historic Resources Committee (HRC) Minutes from HCR February 27, 2019 meeting.

b. **Description:** Receive minutes (no action needed)

c. **CEQA Status:** Does not constitute a "Project" as defined by CEQA Guidelines Section 15378

**On a motion by Commissioner Byrne, seconded by Commissioner Bluhm, the Commission voted 7-0 to approve the consent agenda, including items 5.a. and 6.a. Motion Passed**

## 7. Regular Agenda

(Item 5.b. was moved from the Consent Agenda to the Regular Agenda)

### 5.b. Planning Commission March 21, 2019 Draft Meeting Minutes.

*{Please refer to the audio recording for details}*

- The Planning Commission discussed the March 21<sup>st</sup> Planning Commission draft minutes, and requested one correction, and that Staff apply the style for noting late-arrivals as used by Council to the Planning Commission minutes; and then bring the minutes back for review.

### 7.a. Description: Overview of Chapter 23.73 Permit Implementation, Time Limits & Extensions

**Zone District/General Plan Designation:** Citywide **CEQA Status:** Not a project.

**Staff Reference:** Anastazia Aziz, AICP, Director

*{Please refer to the audio recording for details}*

- Director Aziz provided a briefing and answered Planning Commission questions.

*{Please refer to the audio recording for details}*

- The Commission discussed the issue. The Chair appointed a sub-committee with members: William Fredrickson, Jeannie Byrne, and Steve Lilley. The subcommittee will draft a proposed letter that expresses the sense of the Planning Commission on this issue. The subcommittee will return its draft letter to the Planning Commission for review, approval, and disposition at a future meeting.

## 8. Presentations

None

## 9. Council Liaison Announcements

*{Please refer to the audio recording for details}*

- The Council Liaison was not present. The Assistant City Attorney provided a summary of the most recent City Council Meeting actions, and answered Commissioners' questions.

## 10. Commissioner and Staff Announcements

*{Please refer to the audio recording for details}*

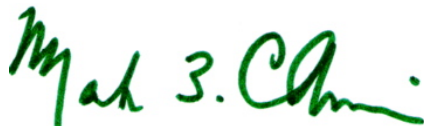
- Vice Chair Lilley reported on his attendance at the California Association of Environmental Professionals(AEP) Conference the prior week.
- Commissioners Bluhm and Chakwin reported on their attendance at the California AEP Conference the prior week.
- Chair Murphy summarized key points from the March 26<sup>th</sup> Chair/Vice Chair meeting with the Planning Director, Mayor, City Manager, City Council Liaison to PC, and the Assistant City Attorney. The Chair also stated that he would be absent for the PC meetings of April 18<sup>th</sup> and May 2<sup>nd</sup>.
- No staff announcements.

## 11. Adjournment.

- Meeting adjourned at 7:14 pm.
- Next Meeting: April 18, 2019

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APPROVED BY PLANNING COMMISSION:



Mark Brice Chakwin, Secretary

May 2, 2019

Date