VOLUNTEER JOB DESCRIPTION: Lighthouse Docent

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<th>Department/Location</th>
<th>Point Pinos Lighthouse</th>
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<td>Purpose</td>
<td>To increase public awareness of the historical importance of the Lighthouse, its architecture, function, and surrounding natural history.</td>
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| Duties              | 1. Greet visitors  
2. Facilitate self-guided tours  
3. Provide information and answer questions regarding the Lighthouse and its exhibits  
4. Open and close Lighthouse  
5. Gift shop clerk  
6. Assure rules and safety procedures are followed  
7. Assist at special Lighthouse functions |
| Qualifications/Skills | 1. Must be at least 18 years of age  
2. Completion of training with demonstrable comprehension of information  
3. Ability to receive questions from visitors and respond in a clear manner  
4. Physical capability for assisting during emergencies |
| Length of Assignment | At least one year |
| Time Commitment     | One shift per month for a 3 ½ hour period |
| Supervisor          | Lighthouse Docent Coordinator |

To apply for this volunteer position, please contact: 
Lorrie Sizemore, Volunteer Program Coordinator  
300 Forest Avenue  
Pacific Grove, CA 93950  
831-648-3109  
pgvolunteers@ci.pg.ca.us  
Or by visiting our website at www.ci.pg.ca.us/volunteer.htm