



City of Pacific Grove – Volunteer Program
300 Forest Avenue
Pacific Grove, CA 93950

VOLUNTEER JOB DESCRIPTION: Lighthouse Docent

Department/Location	Point Pinos Lighthouse
Purpose	To increase public awareness of the historical importance of the Lighthouse, its architecture, function, and surrounding natural history.
Duties	<ol style="list-style-type: none">1. Greet visitors2. Facilitate self-guided tours3. Provide information and answer questions regarding the Lighthouse and its exhibits4. Open and close Lighthouse5. Gift shop clerk6. Assure rules and safety procedures are followed7. Assist at special Lighthouse functions
Qualifications/Skills	<ol style="list-style-type: none">1. Must be at least 18 years of age2. Completion of training with demonstrable comprehension of information3. Ability to receive questions from visitors and respond in a clear manner4. Physical capability for assisting during emergencies
Length of Assignment	At least one year
Time Commitment	One shift per month for a 3 ½ hour period
Supervisor	Lighthouse Docent Coordinator

To apply for this volunteer position, please contact:
Lorrie Sizemore, Volunteer Program Coordinator
300 Forest Avenue
Pacific Grove, CA 93950
831-648-3109
pgvolunteers@ci.pg.ca.us
Or by visiting our website at www.ci.pg.ca.us/volunteer.htm