



CITY OF PACIFIC GROVE

300 Forest Avenue
Pacific Grove, California 93950
Telephone (831) 648-3100 • Fax (831) 375-9863

Regular Meeting Minutes

LIBRARY BOARD

DATE & TIME: Tuesday, January 23, 2018, 7:00 p.m.
LOCATION: Pacific Grove Public Library, 550 Central Avenue, Pacific Grove, CA 93950

1. **Call to Order** 7:00 p.m.
2. **Roll Call Present:** Nancy Enterline, Mary Ann Whitten, and Carol Greenstreet. Library Director Scott Bauer. City Council Liaison Cynthia Garfield.
3. **Acceptance of Meeting Minutes:**
Nov 21, 2017: Approved
4. **Public Comments:**
Comments from the audience will not receive Board action at this meeting. Comments may only concern matters on the agenda. Comments are limited to three minutes unless the Board decides otherwise.
5. **Board Announcements:**
Stephanie Herrick has resigned and will not serve out the remainder of her term. New candidates will be sought for her place. A new Board member, Melissa Borzachillo was approved at the last council meeting and will attend the next meeting. Another potential member was identified and Nancy will contact the person.
6. **Reports**
 - A. City Council Liaison
 - B. Library Director
 - Report will be given in the Unfinished Business part of the agenda.
 - C. Chair's Report – no report at this time.

7. Unfinished Business

A. Library Renewal Project

- The Renewal Subcommittee met on Jan 18, 2018 to discuss the Renewal Project.
- A layout of the timeline for the Capital Campaign was discussed.
- Scott contacted the architect to tell her we had a timeline for the funding. Choice was a modification of Option A.
- The City Manager asked Scott to give an update to the City Council on Feb 21.
- The Renewal Project will align with the 110th anniversary of the Library. The Campaign will stress the 110th anniversary in the fundraising.
- Next City budget is June 2018, so that will need to be considered in any requests for funding from the City.

8. New Business

- Review 2018 Board Calendar:
 - Add to February Agenda to review the PGPL Library Board Charter.
 - Add the 2018 Slate of Officers and vote.
 - In a future meeting, review the Strategic Plan and determine how and when to update it.
 - Meet monthly as opposed to bi-monthly for 2018 until otherwise voted upon.
- Mid-Year Budget Review.
 - Scott to discuss swapping funds for the book purchases from the FOL to the City.
 - The PFPL Foundation and FOL committed \$110,000 each and would like the city to match at \$220,000. Due to this commitment, the FOL won't fund the normal \$40,000 per year for book purchasing, and would like the City to fund that.
 - The Trust Fund will be tapped, hopefully at \$250,000.

9. Adjournment: 8:32 PM

This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities.

A.