



# Pacific Grove Recreation Department

## COVID-19 Impacts and Program Modifications

### Overview

This document has been developed to provide general information and guidelines for families and participants of the Pacific Grove Recreation Department. The components of this document provide an overview of the modified structure and practices that will be administered throughout all in-person programs, in order to safely and responsibly operate recreational activities under the State of California's COVID-19 guidelines for school based and recreational programs, day camps, and youth sports activities.

For information and guidelines provided by the State of California please refer to the following:

- Schools and School Based Programs: <https://files.covid19.ca.gov/pdf/guidance-schools.pdf>
- Day Camps: <https://files.covid19.ca.gov/pdf/guidance-day-camps--en.pdf>
- Youth Sports: <https://files.covid19.ca.gov/pdf/guidance-youth-sports--en.pdf>

### Programs & Classes

- **Organized Activities:** All classes and programs will be offered as individual, skill-based education and training only.
  - Group games, projects or drills such as playing catch, sharing of supplies, partner-based exercises, or activities that allow for physical contact of one another or being in another's personal space will not be allowed.
- **Small Groups:** As a way of limiting exposure, all programs will require pre-registration of participants with the maximum participants set based on the ability to accommodate physical distancing.
  - The organizing of participants or conduction of single file lines will ensure that appropriate physical distancing of a minimum of 6 feet is followed.
- **Learning Spaces:** Tables, chair, floor mats, personal equipment/supplies and learning spaces will be arranged a minimum of 6 feet apart and organized in a way that accommodates for physical distancing while maintaining engagement opportunities and interactive instruction.
- **Drop-off & Pick-up:** All drop-off and pick-up will be conducted with proper physical distancing and parents and/or participants will be required to wear a face covering when arriving and leaving.
- **Spectators/Parents/Visitors:** Individuals not participating in the program will not be allowed to gather or congregate within the designated program space or on the sidelines.

### Health & Safety Practices

- **Health Screenings:** A verbal and visual health check will be conducted for participant each day prior to participation. Participants will not be allowed to attend if they are showing signs of being sick.

Health Checks will consist of:

- **Visual Inspection:** Staff will watch participants for signs of illness such as, coughing, sneezing, sore throat, feelings of lethargy, loss of appetite, etc.
- **Verbal Questions:**
  - a) Does anyone in your household have a fever of 100.4 or over?
  - b) Have medications been administered to your child in the past 24 hours to reduce fever?
  - c) Have any of your family had any respiratory infection, cough, shortness of breath or low grade fever?
  - d) Are there any members of your household who have tested positive for COVID-19?
  - e) Has any member of your household had exposure to a positive COVID-19 patient?
- **Cleaning / Disinfecting:** All areas and supplies used for program activities will be cleaned, sanitized, and disinfected after each use. Staff will be trained on proper cleaning and disinfecting practices prior to program beginning.
- **Face Coverings:** All parents and/or participants will be required to wear a face covering when arriving and leaving as well as anytime that a physical distance of 6-feet cannot be maintained.
  - a) Staff will be required to wear face coverings throughout the course of the program.
  - b) Participants will be required to bring a face covering with them each day however, they will not be required to wear their face covering when participating in physical activities or programs that are accommodating physical distance requirements.
- **Personal Belongings:** Participants will not be allowed to bring non-essential personal items from home. This includes but not limited to; backpacks, phones, electronics, toys, blankets, etc.
  - Jacket/sweatshirts, hats, etc. will be allowed.
- **Equipment/Supplies:** Each participant will have separate, personal "supply kits" assigned to them each class. Participants will not be allowed to share or use one another's supplies & materials.

## Program Space

- **Personal Spaces:** All parks and program spaces will provide adequate "personal space" to adhere to physical distancing guidelines (6-10ft radius per participant).
  - Visual markers will be installed to direct and instruct participants to their "space."
- **Parks & Restrooms:** Parks & program spaces will provide access to on-site restrooms and/or hand sanitizer for handwashing before/after classes and limit the amount of frequently touched surfaces.
  - Restrooms will be cleaned and disinfected frequently throughout the day.
  - Hand sanitizer will be available at check-in to reduce congregation in restrooms.
  - The use high touch surfaces such as water fountains, trash cans, gates, ect. will be left open to prevent touching.

- **High Touch Structures:** The use of high touch structures, including benches, bleachers, dugouts, playgrounds ect. will not be used.

## Staff Requirements

- **Staff Training:** Prior to the program beginning, all staff will be provided related information and training to ensure that proper physical distancing occurs, sanitation and disinfecting is conducted regularly, and proper procedures are followed should a staff or participant fall suddenly ill.
- **Health Screens:** A health check will be conducted for daily for each staff member prior to any interaction with participants or the public. Staff will not be allowed to work if they are showing signs of being sick.
- **PPE:** Staff will be provided and required to use all necessary and appropriate Personal Protective Equipment including masks, gloves, hand sanitizer, etc. during programs and activities that require such equipment, when physical distancing cannot be maintained and during all interactions with the public.
- **Relocation Space:** Should a staff or participant fall suddenly ill, the program supervisor will initiate a plan for relocating the individual to a safe and monitored resting space. Additional internal guidelines and communication to participants will be followed.

Thank you for your support and understanding of these modifications during this time. If you have any questions regarding this information or the Pacific Grove Recreation Department, please call **831.648.3134** or email **recreation@cityofpg.org**.

We look forward to your participation in our programs.

Sincerely,  
Pacific Grove Recreation

