

Welcome

The Field Training Team (FTT) would like to welcome you to the Pacific Grove Police Department and the Field Training Program (FTP). The program you are beginning is designed to provide you with direct field training and Field Training Officer (FTO) guidance in order for you to obtain the skills, knowledge, and abilities to perform as a solo officer; capable of handling the day-to-day responsibilities and duties of a patrol officer.

The FTP is a 14-week program (unless you are a lateral officer) and you will progress through four phases of training.

Phase I: *Orientation/Introductory Phase* – Weeks 1 through 4. These weeks of instruction will be provided by your Primary FTO. During these weeks, you will be introduced to the department, familiarize yourself with department operations and equipment, and be taught certain basic skills. These include officer safety and other areas of potential liability to the department and you.

Phase II: *Instructional/Field Operations Phase* – Weeks 5 through 8. During This training phase you will rotate to a different FTO and continue your instruction in department policies and procedures. It is also during this phase, you will begin handling calls for service with reducing input from your FTO. Your FTO will begin providing you with daily feedback through completion of a Daily Observation Report (DOR).

Phase III: *Instructional/Field Operations Phase Continued* – Weeks 9 through 12. You will rotate to another FTO and this training phase continues your instruction in department policies, procedures, and the duties and responsibilities of a patrol officer within the department. You will handle calls for service with the continued reducing of input from your FTO.

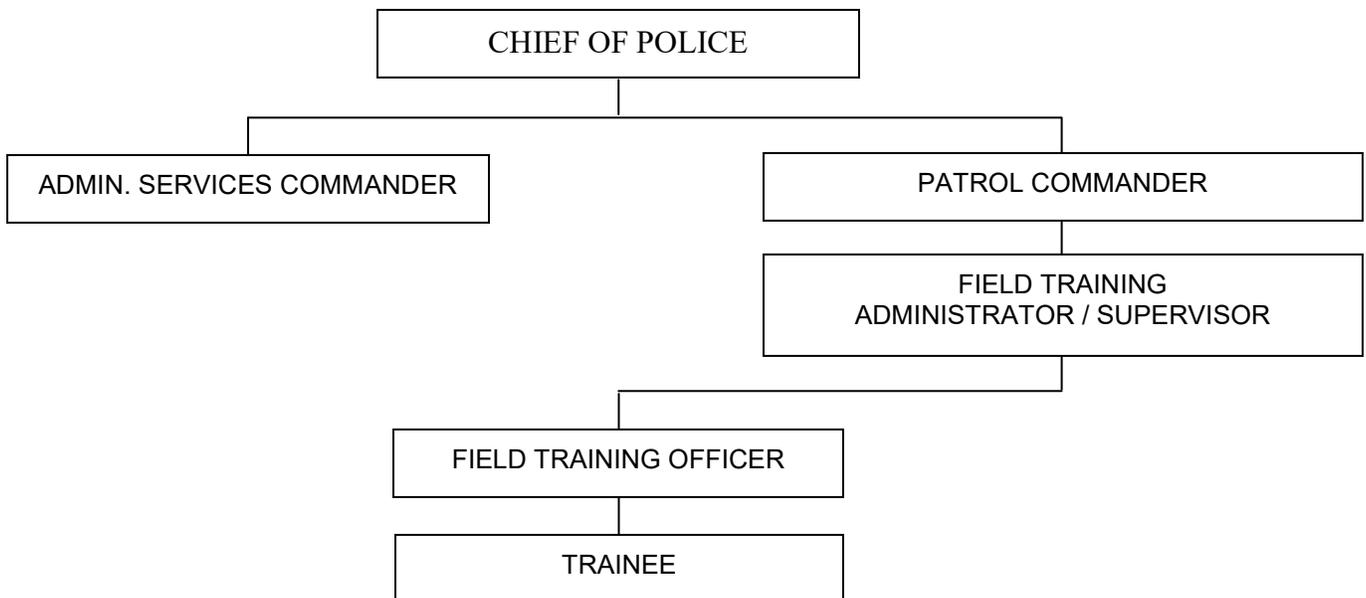
Phase IV: *Evaluation Phase* – Weeks 13 and 14. This period is predominantly an evaluation phase. You will return to your Primary FTO for one week of observed patrol activity and two weeks of final evaluation. To ensure that you act as the lead officer during the two weeks of final evaluation, the Primary FTO will observe your actions from a “ride-along” position wearing plain clothes. The FTO will not take any action except in instances where his/her intervention is necessary for legal, safety, or liability reasons.

Expectations of Trainees

- You are expected to take your training seriously and to maintain a positive attitude.
- You are expected to follow each FTO's guidance.
- You are expected to not question your FTO's guidance/instruction except to enhance your understanding of the policies, principles, or methods being taught to you.
- You are to refrain from socializing/fraternizing with department members while you are in the FTP.
- You are to refrain from adopting/utilizing observations of, training from, and the advice of, department members who are not part of your designated FTT.
- You are expected to review and sign your DORs promptly upon them becoming available to you.
- You are expected to keep your FT Manual current with all your training
- You are expected to utilize your chain of command to answer your questions or to resolve any issues that may arise while you are in the FTP.
- You are expected to successfully complete all components of the FTP in order to be retained as a police officer.

Chain of Command

While you are in the FTP, your Chain of Command is as outlined in the diagram below.



Training References

For each of your Learning Activities there are references from which your instruction has been drawn. These references will be given or made available to you by the FTT.

This reference material is drawn from a variety of sources that include:

- California Codes and Statutes
- City of Pacific Grove Municipal Codes and Statutes
- P.O.S.T. Learning Domains From Regular Basic Course (Academy)
- California P.O.S.T. Television Network (CPTN)
- Pacific Grove Police Department Policy Manual
- California Peace Officers Legal Sourcebook
- Pacific Grove Police Department certified instructors
- Other Pacific Grove Police Department approved training resources.

Areas of Performance Evaluation

Your daily performance will be evaluated in the following areas:

1. ROUTINE FORMS: Accuracy & Completeness
- 1a. REPORT WRITING: Organization & Details
- 1b. REPORT WRITING: Grammar / Spelling / Neatness
- 1c. REPORT WRITING: Appropriate Time Used
2. INTERVIEW / INTERROGATION SKILL
3. DRIVING SKILL: Normal Skills
4. DRIVING SKILL: Moderate & High Stress Conditions / Code 3
5. SELF-INITIATED FIELD ACTIVITY
6. KNOWLEDGE OF LOCATION: Orientation & Response Time To Calls
7. STRESS CONDITIONS
- 7a. CONTROL OF CONFLICT: Voice Command
- 7b. CONTROL OF CONFLICT: Physical Skill
8. FIELD PERFORMANCE: Non-Stress Conditions
9. OFFICER SAFETY: General
- 9a. OFFICER SAFETY: Suspicious Persons / Suspects / Prisoners
10. RADIO COMMUNICATIONS: Appropriate Use of Codes / Procedures
- 10a. RADIO COMMUNICATIONS: Listens / Comprehends
- 10b. RADIO COMMUNICATIONS: Articulation of Transmissions
11. PROBLEM SOLVING / DECISION MAKING
12. ATTITUDE TOWARD JOB
13. ACCEPTANCE OF FEEDBACK FROM FTO / FTP
14. RELATIONSHIP WITH CITIZENS: General
- 14a. RELATIONSHIP WITH DEPARTMENT MEMBERS

- 14b. RELATIONSHIP WITH ETHNIC / CULTURAL / SOCIAL GROUPS
OTHER THAN HIS/ HER OWN
- 15. DEPARTMENT POLICIES & PROCEDURES
- 16. KNOWLEDGE OF ENFORCEMENT CODES / COURT DECISIONS
- 17. GENERAL APPEARANCE

Once again welcome to the Field Training Program and we encourage you to strive for excellence.

LEARNING OBJECTIVES BY WEEK

WEEK ONE:

Department Specific Training	Ethics
Agency Orientation	
Community Orientation/Geo Locations	
Support Services	
Use of Force	
Handcuffing	

WEEK TWO:

Community Relations & Service	Tactical Communications
Community/Problem-Oriented Policing	Handling Disputes
Professional Demeanor & Communications	Field Notes & Report Writing
Role of Back-Up/Contact & Cover Officer	
Criminal Law	
Information Systems/Telecommunications	

WEEK THREE:

Radio Communications	Lost/Found & Recovered Property
Decision Making	Cultural Diversity
Introduction to Traffic Enforcement	Hate Crimes
Traffic Violations & Vehicle Code	Racial Profiling
Role of Back-Up Officer (cont'd)	
Driving/EVO & Pursuits	

WEEK FOUR:

Report Writing (cont'd)	Vehicle Stops
Juvenile Law & Procedure	Petty Theft/Shoplifting
Pedestrian Stops	Probable Cause
Control/Searching of Persons	Additional Laws
Police Patrol Techniques	
Observation Skills	
Preventing & Detecting Crime	

WEEK FIVE:

Interviewing	Control/Searching of Persons (cont'd)
Stolen/Recovered/Impounded/Stored Vehs.	Self- Initiated Activity
Preliminary Investigation	Crime Prevention
Crimes Against Property/Persons	
Line Ups	
Handling Crimes in Progress	

WEEK SIX:

Domestic Violence	Vehicle Collisions
Victims of Violent Crime	Traffic Control/Direction
Civil Disputes	
Repossession Procedures	
Labor Disputes	
DUI Investigation	

WEEK SEVEN:

Felony/High-Risk Vehicle Stops	
Laws of Arrest	
Warrants	
Legal Resps. & Requirements w/Prisoners	
Gang Awareness	

WEEK EIGHT:

Searching Vehicles	Sick, Injured, or Deceased Persons
Search & Seizure Concepts	Weapons Confiscation
Searching Buildings/Areas	
Subpoenas	
Child Abuse	
Elder Abuse	

WEEK NINE:

Mental Illness	
People w/Disabilities	
11550 H&S Investigations	

WEEK TEN:

First Aid	
Animal Control	
Burden of Proof/Concepts of Evidence	
Rules of Evidence	
Evidence Collection & Preservation	
Courtroom Testimony & Demeanor	

WEEK ELEVEN:

Missing Persons	Aircraft Crashes
Sniper Attack	Fires
Crowd Control	News Media Relations
Unusual Occurrences	Hostage/Barricaded Suspect
Hazardous Occurrences/Major Disasters	
Bombs & Explosive Devices	

WEEK TWELVE:

Leadership	
California Codes & Laws (updates & rev.)	

WEEK ONE

DEPARTMENT SPECIFIC TRAINING

During this orientation period, you will be given an opportunity to become familiar with the specific training requirements of this department. You shall be scheduled for, and successfully complete, the following training prior to starting the uniformed patrol field training program:

1.1.1 Firearms/Weapons qualification.

Reference: Policy Manual Sec. 312 – Firearms, Policy Manual Sec. 312.4 - Firearms Qualification, POST Learning Domain 35 & PGPD Range Master

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1.1.2 Arrest and control techniques.

Reference: Policy Manual Sec. 306 - Leg Restraint Device, Policy Manual Sec. 308 - Control Devices and Techniques, Policy Manual Sec. 354 - Handcuff Policy, POST Learning Domain 33, & PGPD Defensive Tactics Instructor – Qualification

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1.1.3 Impact weapon qualification.

Reference: Policy Manual Sec. 308.2 - Baton /ASP Guidelines, POST Learning Domains 20, 33 & PGPD Defensive Tactics Instructor – Qualification

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AGENCY ORIENTATION

1.2.1 The trainee will discuss his/her duties and obligations and demonstrate a working knowledge of the agency’s organization, functions, work schedule, chain of command, and rules and regulations.

Reference: Policy Manual Sec. 200 & 202 – Organizational Structure & Responsibility & FTO Resource/FTO Instruction

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1.2.2 The trainee shall review and briefly explain agency directives, rules, and regulations pertaining to:

- A. Standard of conduct on and off duty (values, ethics, principles)
- B. Rules governing outside employment
- C. Regulations on carrying weapons off duty
- D. Hours of all shifts and absence reporting requirements
- E. Interaction with associated law enforcement agencies
- F. News media release laws, rules and regulations
- G. Security of agency facilities
- H. Vehicle Maintenance and Vehicle Equipment
- I. Any additional agency-specific directives, rules and regulations.

- Reference:*
- A. Policy Manual Sec. 104 - Code of Ethics
 - B. Policy Manual Sec. 1040 - Outside Employment
 - C. Policy Manual Sec. 312 - Fire Arms (specifically 312.23, 312.32 & 312.17)
 - D. Policy Manual Sec. 1014 -Reporting Sick or Illness Day
 - E. Policy Manual Sec. 1036 - Time Card Procedures
 - F. Policy Manual Sec. 352 - Outside Agency Assistance
 - G. Policy Manual Sec. 346 - News Media Relations
 - H. Policy Manual Sec. 704 – Vehicle Maintenance
 - I. Policy Manual Chapter 3 for General Operations

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1.2.3 The trainee shall review and explain department policy related to:

- A. Use of Force
- B. Use and Discharge of Firearms
- C. Domestic Violence
- D. Emergency Vehicle Operations
- E. Sexual Harassment
- F. Use of Less-Lethal Weapons
- G. Protective Orders
- H. Hate Crimes
- I. Child Abuse Investigations
- J. Any additional agency-specific General Orders.

- Reference:*
- A. Policy Manual Sec. 300 - Use of Force & POST Learning Domain 20
 - B. Policy Manual Sec. 304 – Shooting Policy, Policy Manual Sec. 310 - Officer Involved Shooting, POST Learning Domain 35 & FTP Resource
 - C. Policy Manual Sec. 320 - Domestic Violence, Penal Code Section 13700 & POST Learning Domain 24/25
 - D. Policy Manual Sec. 314 - Vehicle Pursuit Policy, Policy Manual Sec. 316 - Officer Response to Calls & POST Learning Domain 19
 - E. Policy Manual Sec. 328.32 - Sexual Harassment
 - F. Policy Manual Sec. 308 - Control Devices and Techniques POST Learning Domain 20
 - G. Policy Manual Sec. 320 - Domestic Violence
 - H. Policy Manual Sec. 338 - Hate Crimes & POST Learning Domain 42
 - I. Policy Manual Sec. 330 - Child Abuse Reporting & POST Learning Domain 9
 - J. FTP Resource/FTO Instruction

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1.2.4 The trainee shall be oriented to the work area, including:

- A. Introductions to key personnel
- B. Equipment and supply locations.

The FTO will use the following for initial inspection:

Appendix A to inspect recruits appearance, uniform and all items of Department issue and authorized equipment

Appendix B to inspect that the recruit is in possession of all necessary utility items.

Reference: Department Tour/City Tour & FTP Resource/FTO Instruction

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1.2.5 The trainee shall know the operation of and agency policy regarding authorized personal equipment, safety equipment, and agency equipment used by officers in the field.

Reference: Policy Manual Sec. 700 – Agency Owned & Personal Property & FTP Resource/FTO Instruction

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1.2.6 The trainee shall review and explain what constitutes unauthorized equipment.

Reference: Policy Manual Sec.1046.8 – Unauthorized Uniforms, Equipment and Accessories

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1.2.7 The trainee shall review and explain agency policy on uniforms and equipment damage.

Reference: Policy Manual Sec. 700 – Agency Owned & Personal Property

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1.2.8 The trainee shall demonstrate the procedures for obtaining and using the following items:

- A. Vehicle
- B. Hand-held radio
- C. Firearms/Weapons
- D. Ammunition
- E. Special equipment (i.e., helmet, mace, gas mask, etc.)
- F. Report forms
- G. Flares.

Reference: FTP Resource/FTO Instruction

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COMMUNITY ORIENTATION / GEOGRAPHIC LOCATIONS

1.3.1 The trainee shall know the following locations within the agency's jurisdiction. The recruit officer will be given a tour of the department and will be given an

explanation of each division’s personnel and responsibilities, to include but not limited to:

- A. Hospital(s)
- B. Firehouse(s)
- C. Bars and “hot” spots
- D. Schools
- E. Community service organizations
- F. Park and recreation areas
- G. Hazardous material/priority locations (refineries, WMD potential targets, etc.)
- H. Patrol Division - briefing room, report writing room, evidence processing area and equipment storage area.
- I. Investigations Division – Investigation offices, juvenile offender officer, narcotics, fraud, interview rooms, video room and photo line-up files.
- J. Records Division - the recruit officer will have a working knowledge of where reports are stored, where warrants are confirmed, the city computer system, how to retrieve watch log information and where to obtain supplies
- K. Communications Center - the recruit officer will have a working knowledge of how calls for service are received, entered into the computer system and then dispatched. The recruit officer will be introduced to the Communications computer system. (CAD)
- L. Support System - the recruit officer will be introduced to the firearms range, holding cells, Emergency Operations Center, motorcycle garage, fitness room, property/evidence storage facilities, and parking lot.

Reference: FTP Resource/FTO Instruction

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1.3.2 The trainee shall know the names and locations of important types of roadways in the community or assigned area. These shall include:

- A. Major arteries
- B. “Through streets”
- C. Dead-end streets
- D. Freeways
- E. Fire trails or other special access routes.

Reference: FTP Resource/FTO Instruction

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1.3.3 The trainee shall know the jurisdictional boundaries, beats, districts, or sector assignments utilized by the agency.

Reference: FTP Resource/FTO Instruction

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SUPPORT SERVICES

1.4.1 The trainee shall identify the location and general function of each of the following:

- A. City Hall or County Administration Building
- B. Municipal, Superior, and Juvenile Courts
- C. District Attorney's Office
- D. Probation Department
- E. Health Department and/or Coroner's Office
- F. Emergency Hospital (including emergency entrance, psychiatric facilities and entrances, police parking area, and any other agency- utilized rooms or departments)
- G. County/City Jail(s)
- H. Welfare Department
- I. Juvenile Hall
- J. State and Federal law enforcement agencies, including:
 - 1. California Highway Patrol – CHP
 - 2. Department of Motor Vehicles – DMV
 - 3. Federal Bureau of Investigations – FBI
 - 4. Postal Inspectors
 - 5. Bureau of Narcotic Enforcement – BNE
 - 6. Secret Service
 - 7. Immigration and Naturalization Service – INS

- 8. Bureau of Alcohol, Tobacco, and Firearms – ATF
- 9. Military Police
- 10. US Marshall Service
- K. Additional support services (Service Centers, Child Protective Services, etc.).

Reference: FTP Resource/FTO Instruction

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1.4.2 The trainee shall explain the proper utilization of agency special teams/units, including:

- A. SRT/SWAT
- B. K-9
- C. Search and Rescue
- D. Additional Agency-specific units (Mental Health Units/Liaisons; Bomb Squad, etc.).

- Reference:*
- A. Policy Manual Sec. 408 - Crisis Response
 - B. Policy Manual Sec. 318 - Police Service Dog Program
 - C. Policy Manual Sec. 408 - Crisis Response (Ocean Rescue Program - PGFD)
 - D. Policy Manual Sec. 418 - Mental Illness, Policy Manual Sec. 416 - Bomb threat
 - E. FTP Resource/FTO Instruction

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USE OF FORCE

1.5.1 The trainee shall review and discuss the legal and ethical considerations pertaining to the use of force, including “reasonable force.”

Reference: California Penal Code (835, 835a, 843 & 198 P.C.) & FTP Resource/FTO Instruction

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1.5.2 The trainee shall explain agency policy, legal ramifications, and civil liabilities attached to both the officer and the agency through the use of physical force or deadly force.

Reference: Policy Manual Sec. 300 – Use of Force & FTP Resource/FTO Instruction

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1.5.3 The trainee shall identify and evaluate situations that justify the use of deadly force and those situations that do not justify such use.

Reference: California Penal Code (196, 198, 835a & 843 P.C.) & FTP Resource/FTO Instruction

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1.5.4 The trainee shall explain what is meant by ‘force options’ and provide examples of each that would fall within legal and moral limits, to minimally include:

- A. Non-verbal/police presence
- B. Verbal (Tactical communication)
- C. Physical (Weaponless)
- D. Less lethal weapons, including:

CHEMICAL AGENTS

The trainee shall explain the regulations governing the use of chemical agents, including the follow-up procedures for persons who have had it applied to them, and the reporting procedures in cases where it is used.

IMPACT WEAPONS

- 1. The trainee shall know when and how to effectively use the police baton/impact weapon in an authorized manner.
- 2. The trainee shall identify the vital body points and bone edges recognized as baton/impact weapon “target” areas.
- 3. The trainee shall identify those body points that are potentially lethal when struck by a baton/impact weapon.

ADDITIONAL AGENCY APPROVED LESS-LETHAL WEAPONS

(including Stun Guns, Tasers, Pepper Ball and/or Bean Bag Weapons, etc.)

- E. Deadly force

The trainee shall explain considerations to be made when determining whether or not to resort to the use of deadly force. These considerations shall minimally include:

- 1. Type of crime and suspect(s) involved
- 2. Threat to the lives of innocent persons
- 3. Law and agency policy
- 4. Officer’s present capabilities
- 5. Capabilities of officer’s weapon.

Reference: Policy Manual Sec. 300 – Use of Force, POST Learning Domain 20 & FTP Resource/FTO Instruction

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HANDCUFFING

1.6.1 The trainee shall identify the purposes for handcuffing. These purposes shall minimally include the temporary restraint of a suspect to prevent:

- A. Attack
- B. Escape
- C. The destruction or concealment of evidence or contraband.

Reference: Policy Manual Sec. 354 - Handcuff Policy, POST Learning Domain 33, & PGPD Defensive Tactics Instructor

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1.6.2 The trainee shall discuss various handcuffing principles, which should be met in order to reasonably, guarantee the temporary restraint of a suspect. The principles shall minimally include:

- A. Control of the suspect(s) and the handcuffs
- B. Proper positioning of the suspect's hands, key outlets, and double locking mechanisms
- C. Reasonable degree of tightness
- D. Observation of restrained suspects
- E. Other approved restraint devices (i.e., flex cuffs, hobbles, etc.)
- F. Safe and controlled removal of handcuffs and other restraint devices.

Reference: Policy Manual Sec. 354 - Handcuff Policy, POST Learning Domain 33, & PGPD Defensive Tactics Instructor

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

1.6.3 The trainee shall review and explain the agency policy regarding the handcuffing of prisoners, including males, females, juveniles, mentally ill, pregnant females, and all other types of detainees/prisoners.

Reference: Policy Manual Sec. 354 - Handcuff Policy, POST Learning Domain 33, & PGPD Defensive Tactics Instructor

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

1.6.4 The trainee shall be able to safely and effectively handcuff single or multiple suspects and, if necessary, transport single or multiple suspects away from an arrest scene.

Reference: Policy Manual Sec. 354 - Handcuff Policy, POST Learning Domain 33, & FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

ETHICS

1.7.1 The trainee shall identify law enforcement ethical standards (Law Enforcement Code of Ethics, Oath of Honor, and the Code of Conduct) and explain or demonstrate how they apply to ethical decision-making.

Reference: Policy Manual Sec. Preface – Organizational Principles & Mission Statement, POST Learning Domain 1

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

1.7.2 The trainee shall demonstrate the ability to accept responsibility for his/her actions.

Reference: POST Learning Domain 1 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

1.7.3 The trainee shall illustrate, through explanation or example, the following aspects of ethical conduct:

1. An officer shall not engage in any conduct or activities on or off duty that reflect discredit on the officer, bring the department into disrepute, or impair its efficient and effective operation.
2. Officers shall conduct themselves in a manner that will foster cooperation among members of the department, showing respect, courtesy, and professionalism in their dealings with one another.
3. Officers shall not use language or engage in acts that demean, harass, or intimidate another. (Refer to agency policy)
4. Officers shall conduct themselves toward the public in a civil and professional manner that implies a service orientation and that will foster public respect and cooperation.
5. Officers shall treat violators with respect and courtesy, guard against employing an officious or overbearing attitude or language that may belittle, ridicule, or intimidate the individual, or act in a manner that unnecessarily delays the performance of duty.
6. While recognizing the need to demonstrate authority and control over criminal suspects and prisoners, officers shall adhere to the department's use-of-force policy and shall observe the civil rights and protect the well being of those in their charge.

Reference: Policy Manual Sec. 340 – Disciplinary Policy, POST Learning Domain 1, FTP Resource (International Association of Chiefs of Police Model Policy for Standards of Conduct) & FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

1.7.4 The trainee shall recognize his/her responsibility to intervene to stop offenses (unlawful/unethical acts) by other officers in order to maintain or restore professional control over a given situation or to improve the professional quality of future interactions.

Reference: Policy Manual Sec. 340 – Disciplinary Policy, POST Learning Domain 1 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

1.7.5 The trainee shall identify and evaluate methods for handling unethical or criminal conduct on the part of a fellow officer.

Reference: Policy Manual Sec. 340 – Disciplinary Policy, POST Learning Domain 1 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

1.7.6 The trainee shall identify and discuss problems associated with some common ethical decisions, including:

- A. Non-enforcement of specific laws by personal choice
- B. Acceptance of gratuities
- C. Misuse of sick time, etc.

Reference: POST Learning Domain 1 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

1.7.7 The trainee shall review and explain the General Orders and/or policy and procedures associated with conduct both on and off duty.

Reference: Policy Manual Sec. 340 – Disciplinary Policy & FTP
Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

END OF WEEK ONE

APPENDIX A
Department Issue and Authorized Equipment

1. Badge
2. Cap Badge
3. Officer ID
4. Locker
5. Building Key
6. Sig Sauer Semi-Automatic Pistol
7. 2 Magazines for Sig Sauer Pistol
8. Rain Gear
9. Body Armor
10. Duty Belt
11. Handcuff Case
12. Handcuffs
13. Magazine Case
14. Pistol Holster
15. Belt Keepers
16. Radio Holder
17. Pant Belt
18. Name Tag
19. Mail Name Tag
20. PGPD Policy Manual

The above-listed items are supplied by the Department and should already have been issued to you. If you have any questions about the equipment, see your FTO.

APPENDIX B
Utility Items

The following items are commonly used by Officers assigned to the Patrol Division. Some of these items are not provided by the Department and are purchased by the officer.

1. Pursuit Case or Briefcase
2. Clipboard
3. Ticket Book
4. Tickets: moving, parking and warning
5. Cassette Tape Recorder, tapes
6. Maps - Beat Maps and a City Map are available within the Department and City
7. Street Index - also available within the Department
8. Thomas Bros. Map Book
9. Field Note Book - available through the Pacific Grove Police Department Records Division
10. Fingerprint Kit - available through the Property/Evidence Division
11. Long Handcuff Key
12. Field Interview Cards - available in the Report Room
13. Pens, White-Out, Office Supplies - available through the Records Division
14. Qwik Codes - Penal and Vehicle Codes
15. Whistle
16. Knife - Folding, Boot or a Leathermans Tool
17. Extra Pair of Handcuffs

APPENDIX C
FIREARMS QUALIFICATION

NAME OF OFFICER: _____ DATE: _____
Last First MI

RANGE MASTER CONDUCTING QUALIFICATION FIRING: _____

QUALIFICATION SCORES:	1st Attempt	2nd Attempt	3rd Attempt
Handgun	_____	_____	_____
Shotgun	_____	_____	_____

Firearms qualification is required during your first day in the field-training program. Your Range Master will cover the following prior to actual firing:

- Use of Non-Lethal Force (4.260)
- Use of Deadly Force - Firearms
- Authorized Firearms and Training
- Firearms Qualification/Course of Fire

You will then fire your on-duty weapon and a Department shotgun for initial qualification. Scoring of your own targets is not permitted for qualification firing.

You will then be directed to the weapons cleaning area by your Range Master, where you will clean both your personal firearm and the Department shotgun.

WEEK TWO

COMMUNITY RELATIONS AND SERVICE

2.1.1 The trainee will outline his/her role in community oriented policing, including:

- A. A concern for the needs of residents, businesses, and visitors
- B. The discovery of conditions, which adversely affect the city, such as, abandoned vehicles and graffiti
- C. The Community Policing philosophy of the Pacific Grove Police Department.

Reference: Policy Manual Sec. Preface – Organizational Principles & Mission Statement, POST Learning Domains 1 and 3

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F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.1.2 The trainee shall explain the agency’s responsibilities to community service.

Reference: Policy Manual Sec. Preface – Organizational Principles & Mission Statement, POST Learning Domains 1 and 3

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How REMEDIATED? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.1.3 The trainee shall identify roles encompassed in the agency’s responsibilities to provide community service. Those roles may include:

- A. Protect life and property
- B. Maintain order
- C. Crime prevention
- D. Public education
- E. Delivery of service
- F. Enforcement of law(s)
- G. Community partnerships, such as:

1. COPS
2. PAL
3. DARE
4. Any other agency-specific programs.

Reference: Policy Manual Sec. Preface – Organizational Principles, Mission Statement & Law Enforcement Code of Ethics, POST Learning Domains 1 and 3

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How REMEDIATED? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.1.4 The trainee shall know these community locations of special interest:

- American Tin Cannery (ATC)
- All local banks
- Arkwright CT.
- 1042 Forest
- Lovers point
- Asilomar Conference Center
- Monterey Bay Aquarium
- Pebble Beach/17 Mile Dr.

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How REMEDIATED? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.1.5 The trainee will be introduced to the geography of the city as outlined below:

- A. Pacific Grove entrances and exits.
- B. Major east-west streets on the east side of the city (listed north to south)
- C. Major east-west streets on the west side of the city (listed north to south)
- D. Major north-south streets of the east side of the city (listed west to east).

Reference: FTP Resource/FTO Instruction

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F.T.O.								
Trainee								
Comments:								Case/Report No.:

COMMUNITY/PROBLEM-ORIENTED POLICING

2.2.1 The trainee shall review and explain the agency’s concept of community/problem- oriented policing as it relates to community priorities and needs, focusing on specific violations, crimes, or circumstances.

Reference: POST Learning Domains 3, 24 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMIATED		How REMEDIATED? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.2.2 The trainee shall demonstrate leadership by becoming a facilitator who assists and motivates the community to develop solutions to their problems.

Reference: POST Learning Domains 3, 24 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMIATED		How REMEDIATED? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.2.3 The trainee shall explain the agency’s problem-solving model (e.g. SARA) and be able to:

- A. Learn the service needs and demands in their patrol area.
- B. Devise ways to manage information gleaned from various community sources.

- C. Learn how to identify crime and disorder problems **and** distinguish them from incidents.
- D. Develop plans with citizens to address crime and disorder problems.
- E. Work with citizens to assess the results of their efforts.

Reference: POST Learning Domains 3, 24 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How REMEDIATED? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.2.4 The trainee shall explain the crime triangle (offender, victim, and location).

Reference: Post Learning Domain 3 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

PROFESSIONAL DEMEANOR AND COMMUNICATIONS

2.3.1 The trainee shall identify the basic principles of a profession and discuss the professional aspects of law enforcement.

Reference: POST Learning Domains 3, 1 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How REMEDIATED? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.3.2 The trainee shall explain the various methods by which citizens evaluate law enforcement agencies and their officers.

Reference: POST Learning Domains 1, 3 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How REMEDIATED? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

2.3.3 The trainee shall identify verbal factors that could contribute to a negative response from the public, including:

- A. Profanity
- B. Derogatory language
- C. Ethnically offensive terminology.

Reference: Policy Manual Secs. 340.32 – Conduct, 340.35 – Performance, POST Learning Domains 3, 1 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How REMEDIATED? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.3.4 The trainee shall identify non-verbal factors which could contribute to a negative response from the public, including:

- A. Officious and disrespectful attitude
- B. Improper use of body language
- C. Improper cultural response.

Reference: Policy Manual Secs. 340.32 – Conduct, 340.35 – Performance, POST Learning Domains 3, 1 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

2.3.5 The trainee shall discuss why it may be beneficial to explain the reasons for actions taken to inquiring citizens.

Reference: Policy Manual Secs. 340.32 – Conduct, 340.35 – Performance, POST Learning Domains 3, 1 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How REMEDIATED? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.3.6 The trainee shall conduct telephone conversations in a professional manner.

Reference: Policy Manual Secs. 340.32 – Conduct, 340.35 – Performance, POST Learning Domains 3, 1 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How REMEDIATED? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

2.3.7 The trainee shall demonstrate the ability to communicate with any segment of the public in such a way as to enhance police service and community attitudes toward the police. This can be demonstrated through:

- A. Community contacts
- B. Business contacts
- C. Community involvement
- D. Positive role modeling
- E. Mentoring.

Reference: Policy Manual Secs. 340.32 – Conduct, 340.35 – Performance, POST Learning Domains 3, 1 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How REMEDIATED? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

ROLE OF BACKUP OFFICER / CONTACT AND COVER (PRIMARY/BACKUP)

2.4.1 The trainee will explain and demonstrate the role, tactics, and responsibilities of the back-up officer. These will minimally include:

- Position
- What to watch for
- Constant awareness
- Shotgun, AR-15 and radio responsibilities.

Reference: POST Learning Domains 23, 33 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How REMEDIATED? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.4.2 The trainee shall explain and demonstrate contact officer tactics and responsibilities to include:

- A. Primary responsibility dealing with situation/suspect(s)/victim(s)/witness (as) R/P'S
- B. Records incident information (FI'S)
- C. Performs pat down and custody search of suspect(s)
- D. Issues all citations
- E. Recovers evidence and contraband
- F. Handles routine radio communications
- G. Relays pertinent information to cover officer and medical personnel
- H. Watches hand movement.

Reference: POST Learning Domains 21, 33 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How REMEDIATED? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.4.3 The trainee shall explain and demonstrate cover officer tactics and responsibilities to include:

- A. Approach
- B. Cover positions with vehicle(s) and person(s)
- C. Position of advantage
- D. What to watch for:
 - 1. Hands in pockets or otherwise concealed
 - 2. Weapons or contraband
 - 3. Hostility or anger
 - 4. The approach of other persons or vehicles
 - 5. Symptoms of intoxication or illness
 - 6. Potential reactions and escape
- E. Communications with contact officer/danger signals
- F. Position of assistance, if needed, during arrest
- G. Provides assistance as directed by contact officer.

Reference: POST Learning Domains 21, 33 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How REMEDIATED? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.4.4 The trainee shall discuss the roles of the contact and cover officers during and after a pursuit, felony car stop, or foot chase. These shall include:

- A. Radio responsibilities
- B. Firearms/Weapons systems
- C. Position to assume after the vehicle or person is stopped
- D. Officer-to-officer communication.

Reference: POST Learning Domains 21, 33 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How REMEDIATED? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.4.5 The trainee shall safely and effectively demonstrate the responsibilities of **both** the contact and cover officer positions during:

- A. Calls for service
- B. “In-progress” calls
- C. Pedestrian stops
- D. Traffic stops
- E. High-speed pursuit, felony stop, and/or foot chase.

Reference: POST Learning Domains 21, 33 & FTP Resource/FTO Instruction

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F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.4.6 The trainee shall discuss benefits, limitations, and characteristics of protective body armor, including.

- A. Benefits for wearing
- B. Types of body armor
- C. Level of protection against firearms
- D. Level of protection against knives and other penetrating weapons

Reference: Policy Manual Sec. 1024 – Body Armor, POST Learning Domains 20, 23, 30 & FTP Resource/FTO Instruction

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2.4.7 The trainee shall identify and explain the importance of physical, mental, and emotional conditioning in officer survival. These shall minimally include:

- A. Concept of tactical retreat
 - 1. Pre-planning (mental scenarios)
 - 2. Reduction of unnecessary risks (stress management, “keeping your cool”)
- B. Mental conditioning

1. Will to live
 2. Continue to fight, regardless of odds
 3. Mental alertness
 4. Self-confidence
- C. Physical conditioning
1. Agency policy on physical fitness and officer standards
 2. Role of good health and nutrition
- D. Weapon retention.

Reference: Policy Manual Sec. 1032 – Fitness for Duty, POST Learning Domains 20, 23, 30 & FTP Resource/FTO Instruction

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CRIMINAL LAW

- 2.5.1 The trainee shall define certain terms as recognized in California criminal law. These shall minimally include:

- A. Accessory
- B. Accomplice
- C. Criminal negligence
- D. Corpus delicti
- E. Entrapment
- F. Implied intent
- G. Principal
- H. Specific intent
- I. Transferred intent.

Reference: California Penal Code & FTP Resource/FTO Instruction

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2.5.2 The trainee shall identify the elements of a crime. These shall include:

- A. Any act or omission
- B. By a person
- C. In violation of statutory law
- D. For which there is punishment

Reference: California Penal Code & FTP Resource/FTO Instruction

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Comments:								Case/Report No.:

2.5.3 The trainee shall describe those persons who are legally incapable of committing a crime in the state of California (PC 26).

Reference: California Penal Code & FTP Resource/FTO Instruction

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2.5.4 Given any situation in which a possible crime has occurred, the trainee shall recognize those situations where the crime is complete and shall identify the crime by its common name, code number, and crime classification. These crimes shall minimally include California laws pertaining to:

- A. Obstruction of justice
- B. Homicide
- C. Robbery
- D. Assaults
- E. Criminal threats (formerly Terrorist threats)
- F. Stalking
- G. Restraining order violations
- H. Cruelty to animals
- I. Crimes against children
- J. Sex crimes
- K. Disturbing the peace

- L. Burglary
- M. Trespassing
- N. Arson
- O. Vandalism
- P. Theft (including Identity Theft)
- Q. Forgery and check offenses
- R. Disorderly conduct
- S. Control and use of dangerous weapons
- T. Use, possession, and sales of dangerous drugs (including under the influence)
- U. Receiving or possession of stolen property (including alteration of serial numbers).

*Reference: California Penal Code & FTP Resource/FTO Instruction/
2012 California Penal Code Updated Dangerous Weapons Laws*

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2.5.5 The trainee shall recognize the basic rights of all persons as granted by the United States Constitution and shall at all times adhere to those rights granted by the following amendments:

- A. First – Freedom of religion, speech, press, and public assembly
- B. Fourth – Search and seizure only by warrant or good cause
- C. Fifth – Right to trial; no double jeopardy; no self-incrimination; no punishment without due process; and no confiscation without compensation
- D. Sixth – Right to a speedy trial
- E. Eighth – Excessive bail prohibited
- F. Fourteenth – Civil rights (see 18 USC, 242 – Color of law/authority)

Reference: California Peace Officers Legal Sourcebook & FTP Resource / FTO Instruction

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2.5.6 The Trainee will become familiar with previously provided Pacific Grove Municipal Code Violations. Written reports are required to accompany citations for specific PGMC violations. Minimally the trainee will recognize the following violations and use reference documents to properly cite for common violations such as:

- 14.04.020 Removing Marine Life
- 11.08.030 Minors-curfew
- 14.08.030 No dogs in city parks
- 11.04.020 No alcohol in city parks.

Reference: PG Municipal Code & FTP Resource/FTO Instruction

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INFORMATION SYSTEMS / TELECOMMUNICATIONS

2.6.1 The trainee shall give examples where inquiries into a law enforcement information system would be necessary. These may include:

- A. To locate information on lost, stolen, or recovered property (including vehicles)
- B. To establish probable cause for a search or an arrest
- C. To verify the validity of a warrant
- D. To verify the validity of a driver’s license, vehicle registration, or occupational license
- E. To determine if a person is wanted
- F. To determine the status of a person on parole or probation
- G. To report or locate a missing person

Reference: POST Learning Domain 36, FTP Resource/FTO & Support Services Instruction

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Comments:	Case/Report No.:

2.6.2 The trainee shall be able to identify the law enforcement information systems used by the agency including:

- A. Automated Property System (APS)
- B. Stolen Vehicle System (SVS)
- C. Wanted Persons System (WPS)
- D. Automated Firearms System (AFS)
- E. Domestic Violence Restraining Order System (DVROS)
- F. Missing Unidentified Person System (MUPS)

Reference: POST Learning Domain 36, FTP Resource/FTO & Support Services Instruction

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2.6.3 Given an incident, in which information is required to complete an investigation, the trainee shall demonstrate knowledge of the minimum information requirements for generating a system inquiry related to the following categories:

- A. Wanted persons
- B. Property, vehicles, and firearms
- C. Criminal histories
- D. DMV information
- E. Miscellaneous information

Reference: POST Learning Domain 36, FTP Resource/FTO & Support Services Instruction

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2.6.4 The trainee shall review and explain agency policy regarding the proper use and/or misuse of Mobile Computer Terminals (MCT's) and on-board laptop computers.

Reference: Policy Manual Sec. 448 – Mobile Computer Terminal Use

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2.6.5 The trainee shall identify inappropriate use(s) of law enforcement information systems according to agency policy and law.

Reference: Policy Manual Secs. 812. 9 – Penalties for Misuse of Records, 340.47 –Security, California Penal Code (529 P.C.), POST Learning Domain 36 & FTP Resource/FTO & Support Services Instruction

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TACTICAL COMMUNICATION

2.7.1 The trainee shall discuss how tactical communication involves both professional demeanor and words (verbal and non-verbal cues).

Reference: POST Learning Domain 3 & FTP Resource/FTO Instruction

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2.7.2 The trainee shall identify the benefits of tactical communication including:

- A. Enhanced safety (reduces likelihood of physical confrontation and injury)
- B. Enhanced professionalism (decreases citizen complaints, civil liability, personal, and professional stress)

Reference: POST Learning Domain 3 & FTP Resource/FTO Instruction

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Trainee								
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2.7.3 The trainee shall demonstrate an ability to perform in calm, professional demeanor, while de-escalating hostilities or conflicts (i.e., without resorting to physical force).

Reference: POST Learning Domain 3 & FTP Resource/FTO Instruction

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2.7.4 The trainee shall explain and demonstrate the ability to use deflection techniques in response to verbal abuse. Every word that follows “but” is professional language that is goal directed. Examples might include:

- A. I appreciate that, but I need to see your driver’s license.
- B. I understand that, but I need you to sign the citation.

Reference: POST Learning Domain 3 & FTP Resource/FTO Instruction

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2.7.5 Given a scenario or an actual incident involving an uncooperative subject(s), the trainee shall be able to generate voluntary compliance using the 5-step process:

- A. Ask (Ethical Appeal) – The subject is given an opportunity to voluntarily comply by simply being asked to comply
- B. Set Context (Reasonable Appeal) – The “why” questions are answered by the identification or explanation of the law, policy, or rationale that applies to the situation
- C. Present Options (Personal Appeal) – Explain possible options
- D. Confirm (Practice Appeal) – Provides one last opportunity for voluntary compliance; “Is there anything I can say to earn your cooperation at this time?”
- E. ACT – (Take appropriate action)

Reference: POST Learning Domain 3 & FTP Resource/FTO Instruction

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HANDLING DISPUTES

2.8.1 The trainee shall explain an officer’s basic responsibilities at the scene of a dispute. These responsibilities shall minimally include:

- A. Remaining impartial
- B. Preserving the peace
- C. Determining whether or not a crime has been committed
- D. Conducting an investigation if a crime has been committed
- E. Providing safety to individuals and property
- F. Suggesting solutions to the problem
- G. Offering names of referral agencies
- H. Considering arrest as a viable alternative if a crime has been committed

Reference: POST Learning Domains 3, 24 & FTP Resource/FTO Instruction

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2.8.2 The trainee shall identify various social service organizations that are available within the city or county to render assistance in dispute situations. These organizations shall minimally include those dealing with:

- A. Public health
- B. Alcohol problems
- C. Family counseling and child guidance
- D. Drug problems
- E. Humane society/SPCA

Reference: POST Learning Domains 3, 24 & FTP Resource/FTO Instruction

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2.8.3 The trainee shall explain the inherent dangers to an officer who enters the home of a family involved in a dispute.

Reference: POST Learning Domains 3, 24 & FTP Resource/FTO Instruction

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2.8.4 The trainee shall explain the advantages and disadvantages of separating parties in a dispute and gathering information from them individually.

Reference: POST Learning Domains 3, 24 & FTP Resource/FTO Instruction

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2.8.5 The trainee shall explain citizen arrest procedures to consider at disputes.

Reference: Policy Manual Sec. 364 – Private Persons Arrests, POST Learning Domains 3, 24, 15, & FTP Resource/FTO Instruction

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2.8.6 The trainee shall assess and explain different techniques to use in given dispute situations. These situations shall minimally include:

- A. Family disputes
- B. Neighbor disputes
- C. Juvenile disputes
- D. Loud parties

Reference: POST Learning Domain 24 & FTP Resource/FTO Instruction

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2.8.7 Given a scenario or an actual incident involving a dispute, the trainee shall assess and handle the dispute in a safe, efficient, reasonable, and discretionary manner.

Reference: POST Learning Domain 24 & FTP Resource/FTO Instruction

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FIELD NOTES & REPORT WRITING

2.9.1 The trainee shall identify the types of information that may/should be entered into his/her field notes or notebook. This information may include:

- A. Date, day, time, vehicle number
- B. Name of partner or supervisor
- C. Type of incident
- D. Pertinent information
- E. Names of suspects, victims, witnesses, and reporting persons

Reference: POST Learning Domain 18 & FTP Resource/FTO Instruction

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2.9.2 The trainee shall recognize that the contents of field notes and notebooks are discoverable in a court proceeding.

Reference: POST Learning Domain 18 & FTP Resource/FTO Instruction

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2.9.3 The trainee shall explain the necessity for field notes. The explanation shall minimally include:

- A. Reference for future investigation
- B. Reference for future court appearance
- C. Beat or area information

Reference: POST Learning Domain 18 & FTP Resource/FTO Instruction

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2.9.4 Given an incident, the trainee shall properly use field notes or a note book to record pertinent information.

Reference: POST Learning Domain 18 & FTP Resource/FTO Instruction

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2.9.5 The trainee shall exhibit an appropriate knowledge of the flow of completed reports and the relative importance of the information that they contain.

Reference: FTP Resource/FTO Instruction

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2.9.6 The trainee shall give the location of the report depository.

Reference: FTP Resource/FTO Instruction

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2.9.7 The trainee shall describe the function for the records unit in the reporting process.

Reference: FTP Resource/FTO Instruction

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Comments:								Case/Report No.:

2.9.8 The trainee shall describe the functions of the investigative unit(s) and the District Attorney's Office in the reporting process.

Reference: FTP Resource/FTO Instruction

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Trainee								
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2.9.9 The trainee shall discuss the importance of police reports, including these uses:

- A. Recording facts to a permanent record
- B. Providing coordination of follow-up activities
- C. Providing investigative leads
- D. Providing statistical data
- E. Providing a source for trainee evaluation
- F. Providing reference material

Reference: POST Learning Domain 18 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

2.9.10 The trainee shall explain the qualities of a good police report. These shall include:

- A. Accuracy
- B. Brevity
- C. Completeness
- D. Clarity
- E. Legibility/Neatness
- F. Objectivity
- G. Grammatical and structural correctness
- H. Timely
- I. First person/active voice/past tense.

Reference: POST Learning Domain 18 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.9.11 The trainee shall identify the proper report forms to be utilized in given situations (i.e. missing persons, DUI, found property, etc).

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.9.12 Following the completion of a preliminary investigation of a “cold” crime, the trainee shall record all pertinent information in correct format on the proper report form.

Reference: Policy Manual Sec. 344 – Report Preparation, POST Learning Domain 18 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.9.13 The trainee shall prepare a report that minimally includes:

- A. Organizing facts in chronological order
- B. Relating facts in appropriate sentence form
- C. Correctly filing in all appropriate boxes
- D. Properly establishing who, what, when, where, why, how and how many
- E. Properly establishing the elements of the crime(s), when appropriate

Reference: Policy Manual Sec. 344 – Report Preparation, POST Learning Domain 18 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.9.14 The trainee will discuss and demonstrate factors which must be determined when interviewing complainants, reporting persons, and witnesses. These will include

- WHO, WHAT WHERE, WHEN, & HOW.
- Suspect information
- Weapons involved
- Direction of travel
- Description of loss
- Injuries sustained
- Summoning of medical assistance
- Radio broadcast

- Preserving the crime scene
- Need for trained detectives and evidence technicians.

Reference: Policy Manual Sec. 344 – Report Preparation, POST Learning Domain 18 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How REMEDIATED? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

2.9.15. Given an incident in which an arrest is made, the trainee shall demonstrate the ability to satisfactorily complete all the appropriate police reports involved, to minimally include:

- A. The elements constituting the offense
- B. A complete documentation of reasonable/probable cause to arrest
- C. A complete description of all physical evidence, where it was found, and its disposition
- D. A complete listing of all suspects, including whether or not they are in custody.

Reference: Policy Manual Sec. 344 – Report Preparation, POST Learning Domain 18 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

END OF WEEK TWO

WEEK THREE

RADIO COMMUNICATIONS

The trainee shall assume general communications, responsibility, and shall demonstrate the ability to properly use the radio in all situations.

3.1.1 Given a situation in which there is one or more suspect description(s), the trainee shall properly utilize the radio to complete a crime broadcast. The description shall minimally include:

- Type of incident and number of suspects
- Complete known description of suspect(s), including height, weight, hair color and style, eye color, clothing description, and distinguishing characteristics
- Loss (if any), including approximate value and denomination of bills
- Weapon(s) used
- Vehicle(s) used
- Direction(s) of flight

Reference: POST Learning Domain 21 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

3.1.2 The trainee shall review and briefly summarize agency policy on communications control and coordination and radio call numbers.

Reference: Policy Manual Sec. 802 – Communications Operations, POST Learning Domain 21 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.1.3 The trainee shall demonstrate knowledge of agency radio procedures and proficient use of the radio including:

- A. Waiting until the air is clear before pressing the transmit button.
- B. Pressing the transmit button firmly and speaking calmly and clearly into the microphone.
- C. Avoiding over-modulation by speaking moderately into the microphone.
- D. Knowing the meaning of “emergency traffic only” and always saving routine and non-emergency transmissions until the termination of “emergency traffic only” status.
- E. Knowing the call signs, assignments, and beat locations of other units in the area.

Reference: Policy Manual Sec. 802 – Communications Operations, POST Learning Domain 21 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.1.4 Given a situation involving an in-progress assignment, the trainee shall use the police radio to maintain control of the situation. This shall minimally include:

- A. Voice control so as not to escalate the situation
- B. Control of possible escape routes and establishment of perimeter
- C. Control of response of other police units.

Reference: POST Learning Domain 21 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.1.5 The trainee shall explain the proper use of the police radio and transmissions to maintain control of a vehicle pursuit. Appropriate transmissions shall minimally include:

- A. Identification of the vehicle in pursuit
- B. What the vehicle or occupant(s) is wanted for
- C. Complete description of the vehicle, including license number
- D. Number of occupants and possibility of weapons
- E. Direction of travel
- F. Approximate speed
- G. Conditions (light or moderate traffic, dry or wet pavement, damage to suspect vehicle, etc.)
- H. Necessity for backup and number of units needed
- I. Location of stop.

Reference: Policy Manual Sec. 314 – Vehicle Pursuit Policy, POST Learning Domains 19, 21 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.1.6 The trainee shall memorize the phonetic alphabet and agency brevity radio codes, including commonly used Penal Code Section numbers and codes for dispatching emergency vehicles.

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

DECISION MAKING

3.2.1 The trainee shall explain the most common limitations of their discretionary authority, to include:

1. Law
2. Departmental Policy and Procedure
3. Departmental goals and objectives
4. Community expectations
5. Officer Safety.

Reference: Policy Manual Secs. 100 – Law Enforcement Authority, 106 – Pacific Grove Policy Manual, & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.2.2 The trainee shall identify the potential consequences of inappropriate discretionary decision making, including:

1. Death or injury
2. Additional Crime
3. Civil and vicarious liability
4. Discipline
5. Embarrassment to Department
6. Relationship with the community

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.2.3 Given various scenarios, simulated incidents, or calls for service the trainee shall identify and conclude which of the following are acceptable decisions:

1. Arrest
2. Cite and Release
3. Referral
4. Verbal Warning
5. No action

Reference: Policy Manual Sec. 420 – Cite & Release Policy & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

INTRODUCTION TO TRAFFIC ENFORCEMENT

- Role of Patrol Officer in traffic enforcement
- Primary Collision Factors in Pacific Grove
- What can be done when the identity of a driver is questionable?
- The trainee will be aware of procedures for:
 - A. Requesting review of drivers with doubtful qualifications
 - B. Obtaining Thumb Print or booking of violator with doubtful identification
- On which vehicle codes can an officer make an arrest
- What code gives officers the authority to make an arrest even if a violation does not appear in our presence?

3.3.1 The trainee shall describe those times when arrests are appropriate for violations of the Vehicle Code, including the two exceptions for misdemeanors not committed in the officer’s presence and for infractions (40300.5 CVC).

Reference: Policy Manual Sec. 500 – Traffic Function & Responsibility, POST Learning Domain 28 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

TRAFFIC VIOLATIONS and VEHICLE CODES

3.3.2 The trainee shall define the following terms as used in the Vehicle Code:

- Crosswalk
- Darkness
- Driver
- Highway
- Intersection
- Limit Line
- Motor Vehicle
- Roadway
- School bus
- Sidewalk
- Vehicle

Reference: California Vehicle Code, POST Learning Domain 28 & FTP
Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.3.3 The trainee shall be familiar with Pacific Grove Police Department enforcement procedures for CVC 16028(a) and (c) Financial Responsibility.

Reference: Policy Manual Sec. 500 – Traffic Function & Responsibility & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.3.4 The trainee will recognize common vehicle code violations and using earlier provided California Vehicle Code, will describe sample violations for the following:

- **4000(a)(1) No current registration**
- 4454(a) Registration with vehicle
- 12500(a) Unlicensed driver
- 12951(a) No driver's license in possession
- 14601(a) Suspended License (driving act)
- 14601.1(a) Suspended License (non-driving act)
- 14601.2(a) Suspended/revoked license (DUI)
- 14601.3 Suspended/revoked license (habitual)
- **16028(a) Insurance Requirement**
- 21453(a) Red Signal
- 16028(a) Insurance Requirement
- 22005-11 Bicycle Violations
- 21657 One way traffic
- 21658(a) Unsafe lane change
- 21703 Following too close
- 21754 Passing on Right
- 21800 Right of way violation
- 21950(a) Pedestrian Right of Way
- 21951 Passing vehicle stopped for pedestrian
- 22100(a) Improper position for Right turn
- 22100(b) Improper position for Left turn
- 22101(d) Required or Prohibited turn
- 22106 Unsafe backing or starting
- 22350 Speeding
- 22400(a) Minimum speed (impeding)
- 23103 Reckless driving (report Required)
- 23109(c) Exhibition of speed
- 23152 Driving under the influence
- 23220 Drinking in vehicle while driving
- 23221 Drinking in vehicle upon Highway
- 23222 Possession of Open container while driving
- 23223 Possession of open container upon highway
- 23224(a) Alcohol in vehicle operated by minor
- 23224(b) Possession of alcohol in vehicle by minor passenger
- 23225 Storage of open container by owner/driver
- 24250 No lights
- 24400 Headlight out
- 24600(e) Taillight out
- 24603(e) Stop light out
- 24800 Driving with Parking lights only

- 27150 Defective muffler
- 27315(d) Seatbelt Required
- 26710 Defective Windshield
- 26153 Excessive smoke
- 27400 Headset over both ears
- 28071 Bumpers required

Those in bold print can only be signed off by DMV

Reference: California Vehicle Code, POST Learning Domain 28 & FTP
Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.3.5 The trainee shall discuss the California Vehicle Code laws that pertain to the operation of motor vehicles and shall be able to recognize violations.

Reference: California Vehicle Code, POST Learning Domain 28 & FTP
Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.3.6 The trainee shall review and explain the elements of Vehicle Code sections giving authority to arrest.

Reference: California Vehicle Code (40300.5-40303, 40305 C.V.C.), POST Learning Domain 28 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.3.7 The trainee shall discuss enforcement options after observation of a traffic violation, including:

- Verbal Warning
- Issuance of a citation
- Physical Arrest

Reference: California Vehicle Code, POST Learning Domain 28 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.3.8 The trainee shall properly and legibly complete a citation, for an observed traffic offense, within a reasonable time frame.

Reference: California Vehicle Code, POST Learning Domain 28 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.3.9 The trainee shall explain that the required signature of a violator on a citation is not an admission of guilt but a promise to appear.

Reference: California Vehicle Code, POST Learning Domain 28 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

BACK-UP OFFICER (Cont'd)

3.4.1 The trainee shall demonstrate proficiency in the role of the back up officer during stress situations.

Reference: POST Learning Domains 22, 23, 33 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.4.2 The trainee shall discuss the role of the back up officer during and after high speed pursuits/high risk car stops. This discussion shall minimally include:

- A. Back up officer (contact and Cover)
- B. Radio responsibilities
- C. Shotgun responsibilities
- D. Position to assume after the vehicle is stopped
- E. Officer to officer communications

Reference: Policy Manual Sec. 314 – Vehicle Pursuit Policy, POST Learning Domains 22, 23, 33 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.4.3 The trainee shall discuss the role of the back up officer during a foot chase.

Reference: POST Learning Domain 21 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.4.4 The trainee shall identify obvious back up officer errors and radio transmission problems.

Reference: POST Learning Domain 21 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.4.5 Given an in progress call, high speed pursuit, high risk car stop or foot chase, the trainee shall perform all back up responsibilities in a safe and effective manner.

Reference: Policy Manual Sec. 314 – Vehicle Pursuit Policy, POST Learning Domains 21, 22, 23, 33 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

DRIVING/EVO & PURSUITS

3.5.1 The trainee shall know and understand agency policy regarding non-emergency driving and on-duty vehicle collisions.

Reference: Policy Manual Secs. 316 – Officer Response to Calls, 502 – Traffic Collision Reporting, California Vehicle Code, POST Learning Domain 19 & FTP Resource/ FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.5.2 The trainee shall recognize and understand common psychological, physiological, mechanical and environmental factors which greatly affect the probability of being involved in a vehicle accident

Reference: POST Learning Domain 19 & FTP Resource/ FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.5.3 The trainee shall review and explain agency policy on approved driving techniques, including:

- Backing
- Parking
- Right-of-way violations
- Passing
- Excessive Speed

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.5.4 The trainee shall discuss the factors which influence the overall stopping distance of a vehicle, including:

- Driver condition
- Vehicle condition
- Environmental conditions, including road surfaces
- Vehicle speed
- Reaction time and distance
- Braking distance
- Knowledge of anti-lock braking systems.

Reference: POST Learning Domain 19 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.5.5 The trainee shall identify the components of “defensive driving”. These shall include:

- Driver attitude
- Driver skill
- Vehicle capability
- Seat belt usage

Reference: POST Learning Domain 19 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.5.6 The trainee shall identify driver attitudes that can contribute to the occurrence of traffic accidents, including:

- Over-confidence
- Impatience (including “road rage”)
- Self –righteousness

Reference: POST Learning Domain 19 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.5.7 The trainee shall discuss the effects of driver fatigue, including:

- Lower visual efficiency
- Slower reaction time

Reference: POST Learning Domain 19 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.5.8 The trainee shall understand the following of a vehicle mechanical inspection prior to driving:

- A. Prevention of accidents
- B. Promotion of operational efficiency
- C. Reduction of maintenance and repair costs
- D. Location of contraband, evidence, or property

Reference: Policy Manual Sec. 704 – Vehicle Maintenance, POST Learning Domain 19 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.5.9 The trainee shall point out the location and describe the use of the following:

- A. Rear door locks
- B. Trunk and hood release
- C. Firearms/Weapon release systems
- D. Emergency lights and siren switches
- E. Flares
- F. First aid equipment
- G. Radio
- H. Spare tire release
- I. Jack and handle
- J. Spare tire
- K. Engine fluid compartments and dipsticks

Reference: FTO Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.5.10 The trainee shall explain agency policy regarding requests for vehicle service in the field.

Reference: Policy Manual Sec. 704 – Vehicle Maintenance & FTO
Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

3.5.11 The trainee shall explain agency policy regarding proper maintenance of the police vehicle. This explanation shall minimally include:

- A. The procedure for regular maintenance and service of patrol vehicles
- B. The procedure for turning in a damaged or mechanically deficient vehicle for repair
- C. The proper documentation to be completed.

Reference: Policy Manual Sec. 704 – Vehicle Maintenance & FTO
Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

3.5.12 The trainee shall conduct a patrol vehicle pre-shift inspection, to include:

- A. Visual check of vehicle exterior for damage and the tires for wear and proper inflation
- B. An inspection of the trunk for the spare tire and required equipment
- C. An operations check of the vehicle equipment (lights, horn, etc.) and the emergency equipment (light bar, siren, public address system, etc.)
- D. An inspection of the firearms/weapons and release systems
- E. An inspection of vehicle interior that includes checking behind the sun visors, in the glove box, and beneath the seats for contraband, evidence, property, or items left from a previous shift

Reference: Policy Manual Sec. 704 – Vehicle Maintenance & FTO Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.5.13 The trainee shall drive the vehicle in a safe and alert manner complying with all laws, regulations, and policies while performing routine patrol procedures, which include:

- A. Setting no pattern while on patrol, and knowing when to be highly visible and when to maintain a low profile
- B. Taking responsibility for assigned beat by:
 1. Staying on assigned beat
 2. Learning location of important locations and “hot spots”
 3. Keeping Communications informed of status at all times.

Reference: Policy Manual Secs. 316 – Officer Response to Calls, POST Learning Domain 19 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.5.14 The trainee shall become familiar and be knowledgeable with the use of the MCT.

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.5.15 The trainee shall review and explain the agency’s policy concerning pursuits and code-three driving.

Reference: Policy Manual Secs. 314 – Vehicle Pursuit Policy, 316 – Officer Response to Calls & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.5.16 The trainee shall identify the tactics that should be utilized by the driver of an emergency vehicle while in a pursuit or any other emergency response. These tactics shall minimally include:

- A. Slowing for intersections
- B. Careful observation at cross streets
- C. Caution when passing other vehicles
- D. Constant alertness for any unforeseen hazard
- E. Using a well-planned route of travel in emergency response situations

Reference: POST Learning Domain 19 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.5.17 The trainee shall discuss those factors to consider in determining whether to continue or abandon a pursuit. These factors shall minimally include:

- A. Amount of other traffic, both vehicular and pedestrian
- B. Road hazards and road conditions
- C. Environmental conditions
- D. Capability and condition of patrol vehicle and driver
- E. Seriousness of the crime(s) in relation to potential likelihood of causing injury to innocent persons or damage to property
- F. Whether vehicle or driver can be identified

Reference: Policy Manual Sec. 314 – Vehicle Pursuit Policy, POST Learning Domain 19 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.5.18 Given a simulated or an actual emergency response or pursuit, the trainee shall demonstrate safe and effective driving practices.

Reference: Policy Manual Secs. 314 – Vehicle Pursuit Policy, 316 – Officer Response to Calls & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.5.19 The trainee shall discuss how an officer operating a law enforcement vehicle under non-emergency conditions is subject to the same "rules of the road" as any other driver.

Reference: California Vehicle Code (21052 V.C.) & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

3.5.20 The trainee shall explain the situations in which the driver of an authorized emergency vehicle is exempt from the Vehicle Code provisions listed in Section 21055, including:

- A. Responding to an emergency call
- B. Engaged in a rescue operation
- C. In pursuit of a violator
- D. Responding to a fire alarm

Reference: California Vehicle Code & FTP Resource/ FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

LOST, FOUND AND RECOVERED PROPERTY

3.6.1 The trainee shall review and explain California law and department policies and procedures concerning the disposition of property other than evidence including:

- 1. Property recovered by trainee
- 2. Property found by citizen
- 3. Property (real or personal) of injured, ill, or deceased persons
- 4. How Law Enforcement Data Systems (LEDS) can assist in determining property status.

Reference: Policy Manual Sec. 804 – Property Procedures & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

CULTURAL DIVERSITY

3.7.1 The trainee shall explain how the culture of the community can have an affect to the community’s relationship with his/her agency.

Reference: POST Learning Domain 41 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.7.2 The trainee shall identify cultural motivations and biases that may affect professional ethics and the law.

Reference: POST Learning Domain 41 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.7.3 The trainee shall assess and explain ways in which he/she can increase the trust of the community he/she serves.

Reference: POST Learning Domain 41 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

HATE CRIMES

3.8.1 The trainee shall recognize indicators of hate-related crimes including:

1. Anti-religious symbols/slurs
2. Racial/sexual/ethnic slurs
3. racist Symbols
4. Hate group symbols
5. Anti-gay/lesbian slurs.

Reference: Policy Manual Sec.338 – Hate Crimes, POST Learning Domain 42 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.8.2 The trainee shall identify and discuss the possible consequences of hate crimes including:

1. Psychological effect on victim
2. Denial of basic constitutional rights
3. Divisiveness in the community
4. Potential escalation of violence

Reference: Policy Manual Sec.338 – Hate Crimes, POST Learning Domain 42 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.8.3 The trainee shall identify and explain the legislative mandates and agency policy and procedures related to the enforcement of hate crimes.

Reference: California Penal Code (422.6 P.C.) Policy Manual Sec.338 – Hate Crimes, POST Learning Domain 42 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

3.8.4 The trainee shall recognize and be able to effectively deal with hate crimes motivated by race, ethnicity, religion, or sexual orientation.

Reference: Policy Manual Sec.338 – Hate Crimes, POST Learning Domain 42 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

RACIAL PROFILING

3.9.1 The trainee shall distinguish that effective police work profiles behavior rather than race.

Reference: Policy Manual Sec. 402 – Racial Profiling, POST Learning Domain 42 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

3.9.2 The trainee shall recognize that 13519.4 PC states, “a law enforcement officer shall not engage in racial profiling,” and that it applies to all protected classes including gender and religion.

Reference: Policy Manual Sec. 402 – Racial Profiling, POST Learning Domain 42 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

3.9.3 The trainee shall explain the 4th and 14th amendments of the US Constitution and how they define law enforcement activities that pertain to racial profiling.

Reference: Policy Manual Sec. 402 – Racial Profiling, POST Learning Domain 42 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

3.9.4 The trainee shall discuss how the history of the community can have an effect on the community's relationship with his/her agency.

Reference: POST Learning Domain 3 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

3.9.5 The trainee shall be able to summarize and apply the agency's policy regarding racial profiling.

Reference: Policy Manual Sec. 402 – Racial Profiling

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

END OF WEEK THREE

WEEK FOUR

REPORT WRITING (cont'd)

4.1.1 The trainee shall demonstrate the ability to satisfactorily complete a police report when one or more persons are in custody including:

- A. Cite & Release
- B. County Jail booking.

Reference: Policy Manual Secs. 344 – Report Preparation, 420 – Cite & Release Policy, POST Learning Domain 18 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

4.1.2 The trainee shall understand the agency's policy on citations for adult misdemeanors.

Reference: Policy Manual Sec. 420 – Cite & Release Policy & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

4.1.3 Given an incident in which an arrest is made, the trainee shall complete the appropriate report that shall minimally include:

- A. The elements constituting the offense.
- B. A complete documentation of reasonable cause to arrest.
- C. A complete description of physical evidence, where it was found, and disposition.
- D. A complete listing of all suspects including whether or not they are in custody.

Reference: Policy Manual Secs. 344 – Report Preparation, POST Learning Domain 18 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

JUVENILE LAW AND PROCEDURE

4.2.1 The trainee shall understand Pacific Grove Police Department policies for processing of juvenile offenders as regards to:

- A. Restrictions imposed on placing minors in Pacific Grove Police Department Holding Cells.
- B. Handling of 601 W&I cases and being aware of non-availability of facilities to house them.
- C. Arrest procedures (review 625 W&I):
 1. Arrest possible based on reasonable cause to believe juvenile committed a misdemeanor.
 2. Temporary custody pending court hearing is discouraged and citations/release to parents MAY be used for felonies.
 3. Use of Field Interview cards.
 4. Miranda to be given IMMEDIATELY upon taking juvenile into custody.
 5. Parents to be notified of juvenile arrests.

Reference: Policy Manual Sec. 324 – Temporary Custody of Juveniles, California Welfare & Institutions Code, POST Learning Domains 2, 11 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

4.2.2 The trainee shall understand that Intake Processing at Juvenile Hall must begin no later than six hours after detention.

Reference: Policy Manual Sec. 324 – Temporary Custody of Juveniles & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

4.2.3 The trainee shall review the form “Juvenile Contact Report” and know it must accompany juvenile(s) to be lodged in Juvenile Hall, with a copy attached to the crime report.

Reference: Policy Manual Sec. 324 – Temporary Custody of Juveniles & FTP Resource/FTO Instruction

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Trainee								
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4.2.4 The trainee shall be familiar with state law concerning “firecrackers” and applicable H & S codes used in citing/arresting violators (both juvenile and adult).

Reference: California Health & Safety Code (12676 – 12702 H.S.C.), Pacific Grove Municipal Code & FTP Resource/FTO Instruction

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4.2.5 The trainee shall explain applicable laws pertaining to the investigation of juvenile offenses and to the apprehension and detention of juvenile offenders. These shall minimally include:

- A. Miranda advisement
- B. 300 W&I; 305 W&I; 601 W&I; 602 W&I; 625 W&I; 627 W&I; 707 W&I; and any additional local ordinances/curfews
- C. Laws pertaining to schools, including 626 PC sections and Ed. Code sections 48906, 48260-66, etc.
- D. Secure/Non-secure detention of juveniles (206 W&I; 207 W&I; 207.1 W&I; and 207.2 W&I)

Reference: Policy Manual Sec. 324 – Temporary Custody of Juveniles, California Penal & Welfare & Institutions Codes, POST Learning Domains 2, 11 & FTP Resource/FTO Instruction

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PEDESTRIAN STOPS

4.3.1 The trainee shall explain the concepts of consensual encounter and probable and reasonable cause to stop and detain.

Reference: California Peace Officers Legal Sourcebook, POST Learning Domain 21 & FTP Resource/FTO Instruction

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Trainee								
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4.3.2 The trainee shall explain the circumstances of making a lawful pedestrian stop. This explanation shall minimally include:

- A. The existence of suspicious activity
- B. The time of day or night

- C. Reasonable suspicion to believe that the person being stopped may be involved in criminal activity.

Reference: California Peace Officers Legal Sourcebook, POST Learning Domain 21 & FTP Resource/FTO Instruction

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4.3.3 The trainee shall identify and discuss those tactical variables to consider when encountering a person on foot. The discussion shall minimally include determining:

- A. Whether or not to stop the person
- B. When and where to stop the person
- C. Methods to utilize in stopping the person (approach on foot vs. in the vehicle)

Reference: POST Learning Domain 21 & FTP Resource/FTO Instruction

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Trainee								
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4.3.4 The trainee shall describe and demonstrate positions that one or two officers can take while interviewing one or more suspicious persons to minimize the possibility of attack.

Reference: POST Learning Domains 21, 33 & FTP Resource/FTO Instruction

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4.3.5 The trainee shall properly and legibly complete the field interview (FI) report form.

Reference: FTP Resource/FTO Instruction

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4.3.6 The trainee shall explain the role and use of CLETS in determining a person’s wanted status.

Reference: FTP Resource/FTO Instruction

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Trainee								
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4.3.7 Given a situation involving one or more suspicious persons on foot, the trainee shall, having assessed sufficient probable cause, safely and effectively approach, contact, interview, and complete a field interview (FI) report or make any other proper disposition of the person(s).

Reference: POST Learning Domain 21, California Peace Officers Legal Sourcebook & FTP Resource/FTO Instruction

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Trainee								
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4.3.8 The trainee shall explain the importance of always keeping a subject's hands in view.

Reference: POST Learning Domains 21, 33 & FTP Resource/ FTO Instruction

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Trainee								
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4.3.9 The trainee shall explain and/or demonstrate safe and effective tactics for initiating a foot pursuit of a fleeing suspect.

Reference: POST Learning Domain 21 & FTP Resource/ FTO Instruction

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CONTROL/SEARCHING OF PERSONS

4.4.1 The trainee shall identify and explain the basic degrees of searches of person(s). These shall minimally include:

- A. Visual/cursory search
- B. Pat-down search
- C. Field search (standing, kneeling, prone)
- D. Strip search
- E. Body cavity search

Reference: Policy Manual Secs. 902.2 to 902.51 – Searches, POST Learning Domain 33, California Penal Code (4030 P.C.), California Peace Officers Legal Sourcebook & FTP Resource/FTO Instruction

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4.4.2 The trainee shall explain the common principles of the search of an individual. These principles shall minimally include:

- A. Constant alertness
- B. Maintain control and position of advantage (contact & cover)
- C. Thoroughness of the search
- D. Safeguarding weapons

Reference: POST Learning Domains 21, 33 & FTP Resource/ FTO Instruction

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Trainee								
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4.4.3 The trainee shall identify those places on the person of both males and females where dangerous weapons or contraband may be concealed.

Reference: POST Learning Domain 33 & FTP Resource/FTO Instruction

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Trainee								
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4.4.4 The trainee shall safely and effectively conduct a legal pat-down search of one or more suspect(s).

Reference: POST Learning Domain 33, California Peace Officers Legal Sourcebook & FTP Resource/FTO Instruction

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Trainee								
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4.4.5 The trainee shall safely and effectively conduct a field search (standing, kneeling, or prone) of one or more suspect(s).

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
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4.4.6 The trainee shall explain the responsibilities of the back-up officer during a person(s) search. The responsibilities should minimally include:

- A. Protecting the searching officer from outside interference and from those being searched
- B. Assisting in control of the person(s) being searched, as needed
- C. Continuous observation of the person(s) being searched.

Reference: POST Learning Domains 21, 33 & FTP Resource/FTO Instruction

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Trainee								
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4.4.7 The trainee shall safely and effectively serve as a back-up officer while another officer conducts a search of one or more suspect(s).

Reference: POST Learning Domains 21, 23, 33 & FTP Resource/FTO Instruction

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Trainee								
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POLICE PATROL TECHNIQUES

4.5.1 The trainee shall explain the principle types of police patrol (preventative, directed enforcement, etc.) and their respective impacts on community relations.

Reference: POST Learning Domain 21 & FTP Resource/FTO Instruction

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Trainee								
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4.5.2 The trainee shall review and explain basic preventative patrol methods utilized by an officer:

- A. Frequent checks and contacts with business premises
- B. Frequent checks of suspicious persons
- C. Fluctuating patrol patterns
- D. Maintenance of visibility and personal contact
- E. Daily individual patrol and community action plan.

Reference: POST Learning Domain 21 & FTP Resource/FTO Instruction

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Trainee								
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4.5.3 The trainee shall explain and/or demonstrate how to avoid making telltale “police noises” such as:

- 1. Vehicles
- 2. Radio Noises
- 3. Key and whistle noises,

Reference: POST Learning Domain 21 & FTP Resource/FTO Instruction

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Trainee								
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4.5.4 The trainee shall discuss the advantage(s) of foot patrol and bicycle patrol, including:

- A. Increased personal contact between police and citizens
- B. Increased observation ability
- C. Increased ability to gather information.

Reference: Policy Manual 400 – Patrol Function, POST Learning Domain 21 & FTP Resource/FTO Instruction

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Trainee								
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4.5.5 The trainee shall discuss the advantage(s) of motorized patrol, including:

- A. Increased speed and mobility
- B. Increased conspicuousness
- C. Availability of additional equipment
- D. Increased transportation capability
- E. Decreased response time
- F. Communications.

Reference: POST Learning Domain 21 & FTP Resource/FTO Instruction

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Trainee								
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4.5.6 The trainee shall explain the importance of positive daily personal contact with citizens.

Reference: POST Learning Domains 3, 21 & FTP Resource/FTO Instruction

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4.5.7 The trainee shall actively check out individuals on bicycles to include:

1. Making safe traffic stops for issuance of violations
2. Completing Field interview cards as appropriate
3. Using serial number to check for stolen bicycles through PGPD records
4. Using PGPD property record to impound bicycles that require further investigation and storing bicycles at the PG Corporation yard.

Reference: POST Learning Domains 3, 21 & FTP Resource/FTO Instruction

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4.5.8 Knowing the business places and people on the beat, including:

- A. Normal hours of operation
- B. Cleaning crews and hours worked
- C. Vehicles that are normally in the area.

Checking of business places in approved manner:

- A. Use of spotlight if interior visible through window or door
- B. Make safe foot approach and check doors/windows when interior cannot be illuminated.
- * Keeping the business file located in Records Unit updated by use of forms which can be left for completion by business owner
- * Taking special note of any problems on assigned beat and preparing appropriate briefing information so others will also be aware.

Reference: POST Learning Domain 21 & FTP Resource/FTO Instruction

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Trainee								
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4.5.9 The trainee shall explain and/or demonstrate how to react to uniformed officers if the trainee makes a plain clothes or off duty arrest.

1. Identify self as Law Enforcement Officer
2. Produce Law Enforcement Identification

Reference: FTP Resource/FTO Instruction

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Trainee								
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4.5.10 The trainee shall explain/or demonstrate how to react when encountering a plain clothes officer in the field:

1. No display of recognition until presence acknowledged by plain clothes officer
2. In the absence of acknowledgement, reaction should be identical to any other citizen.

Reference: FTP Resource/FTO Instruction

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Trainee								
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4.5.11 The trainee shall review and explain department policies on mutual aid and jurisdiction, including:

- A. Use of official vehicles outside the agency’s jurisdiction
- B. Responding to calls for assistance outside the agency’s jurisdiction
- C. Assisting other agencies with arrests within agency jurisdiction.

Reference: Policy Manual Sec. 352 – Outside Agency Assistance FTP Resource/FTO Instruction

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OBSERVATION SKILLS

4.6.1 The trainee shall identify methods by which perception skills may be improved and demonstrate the ability to describe scene activity, persons, and vehicles with acceptable accuracy.

Reference: POST Learning Domain 16, 21 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

PREVENTING AND DETECTING CRIME

4.7.1 The trainee shall explain and demonstrate how to prepare for a normal patrol shift:

- A. Gathering information through crime reports and briefings
- B. Gathering needed materials (i.e., report forms, citation books, etc.)
- C. Obtaining and checking equipment
- D. Planning work around identified priorities
- E. Preparing daily patrol and community action plan.

Reference: POST Learning Domains 3, 21 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
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4.7.2 The trainee shall explain and demonstrate techniques and procedures that improve a patrol officer's capabilities in preventing and detecting crime.

Reference: POST Learning Domain 3 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
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4.7.3 The trainee shall identify factors to be considered in becoming familiar with the community:

- A. General population information
- B. Appropriate geographic information
- C. Recent criminal activity
- D. Specific factors that may influence patrol functions (i.e., location of emergency hospitals, high-crime areas, community habits, etc.).

Reference: POST Learning Domain 3 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

4.7.4 The trainee shall identify those locations and/or situations that exist in a “patrol area” that warrant frequent checks.

Reference: POST Learning Domain 3 & FTP Resource/FTO Instruction

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Trainee								
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4.7.5 The trainee shall explain and demonstrate what an officer on nighttime patrol should be looking for:

- A. Broken glass
- B. Open doors and windows
- C. Pry marks
- D. Suspicious vehicles
- E. Persons on foot
- F. Differences in normal lighting (on or off)
- G. Unusual sounds
- H. Access to rooftop or upper floors.

Reference: POST Learning Domain 3 & FTP Resource/FTO Instruction

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F.T.O.								
Trainee								
Comments:								Case/Report No.:

4.7.6 The trainee shall identify ways to determine if a parked vehicle has been recently operated.

Reference: POST Learning Domain 3, 21 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

4.7.7 The trainee shall describe and/or demonstrate how to conduct surveillance, including:

- A. Invisible deployment
- B. Radio security
- C. Use of surveillance/vision devices

Reference: POST Learning Domain 21 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

VEHICLE STOPS

4.8.1 The trainee shall explain various types of vehicle stops to minimally include:

- A. Traffic violations
- B. Investigative
- C. High risk

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

4.8.2 The trainee shall identify and discuss the following elements to be considered when selecting the proper location for a vehicle stop:

- A. Traffic hazards
- B. Escape routes
- C. Number of people present
- D. Lighting conditions
- E. Proper position of primary and backup units

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

4.8.3 The trainee shall explain the advantages of recording the license number and description of the vehicle prior to the stop.

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

4.8.4 The trainee shall demonstrate the proper distance from which the stop of another vehicle should be initiated. The distance should be:

- A. Not so great as to encourage the driver to attempt to escape
- B. Not so close as to present a hazard due to erratic actions of the driver
- C. Enough to create a safety corridor (patrol car off-set left or right) for the safety of the officer(s) and vehicle occupant(s).

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

4.8.5 The trainee shall identify techniques for gaining the attention of the driver when making a vehicle stop. Techniques shall minimally include:

- A. Use of emergency lights
- B. Use of headlights
- C. Use of horn
- D. Use of siren
- E. Use of hand signals

- F. Use of public address system
- G. Proper use of spotlight to include:
 1. Not blinding the driver while the vehicle is moving
 2. Illuminating the interior of the stopped vehicle
 3. Focusing on the rear and side mirrors to blind the occupants of the officer's approach.

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

4.8.6 The trainee shall identify the inherent hazards involved when an officer conducts a vehicle stop. These hazards shall minimally relate to the:

- A. Location of the stop
- B. Reason for the stop
- C. Officer's approach
- D. Position the officer takes
- E. Contact with the violator
- F. Visibility

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

4.8.7 The trainee shall identify the consequences of failing to closely watch the movements of the occupants of a vehicle prior to, during, and after the stop. These minimally include:

- A. Attack from suspects
- B. Destruction or concealment of evidence
- C. Escape of occupants.

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

4.8.8 The trainee shall explain the advantages, disadvantages, and legal aspects of directing the occupants to remain in or to exit the vehicle during a stop.

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

4.8.9 The trainee shall explain and/or safely demonstrate how to safely stop and approach vehicles other than automobiles:

- A. Motorcycles and bicycles
- B. Campers and vans
- C. Buses
- D. Trucks.

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

4.8.10 The trainee shall identify common violator reactions and shall discuss techniques for acceptably dealing with those reactions that may include:

- A. Embarrassment
- B. Anger
- C. Fear
- D. Rationalization or excuse for violation

E. Refusal to sign citation.

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

4.8.11 The trainee shall explain why an officer should not argue with a violator.

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

4.8.12 The trainee shall explain discretion in a car stop situation by giving examples of traffic situations in which an officer feels that a warning would be more beneficial.

Reference: Policy Manual Sec. 500 – Traffic Function & Responsibility, POST Learning Domain 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

4.8.13 The trainee shall explain the advantages of the following procedures:

- A. Obtaining the violator’s driver’s license, vehicle registration, and proof of insurance as soon as possible after the stop is made
- B. Not accepting the violator’s wallet in response to a request for a driver’s license
- C. Checking the validity and authenticity of a driver’s license (including picture) and vehicle registration

- D. Checking the signature of the violator on the citation
- E. Issuing the proper copy of the citation to the violator.

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

4.8.14 The trainee shall recognize that the required signature of a motorist on a citation is not an admission of guilt but a promise to appear (PTA).

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

4.8.15 Given an incident involving a traffic violation, the trainee shall safely and effectively conduct a traffic stop and assess whether to issue a citation or warning in a manner that promotes a positive police image.

Reference: Policy Manual Sec. 500 – Traffic Function & Responsibility, POST Learning Domain 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

4.8.16 The trainee shall explain and/or demonstrate ways to avoid the hazards of “silhouetting.”

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

PETTY THEFT/SHOPLIFTING

4.9.1 The trainee shall understand the limitations of retail store security officers. The trainee shall understand the Arrest By Private Person process and the obligation of the Police Department to take custody of the suspect (PC 837 and PC 847).

Reference: California Penal Code, Policy Manual Sec. 364 – Private Persons Arrest, POST Learning Domain 15 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

4.9.2 The Recruit Officer will have a working knowledge of when it is applicable charge:

- A. 666 PC: Petty Theft with Priors
- B. 487 PC: Grand Theft
- C. 459 PC: Burglary

Reference: California Penal Code & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

4.9.3 Given the opportunity, the trainee will completely and thoroughly complete an investigation and crime report for the arrest of a suspect in a shoplifting case.

Reference: POST Learning Domains 6, 30, 18, Policy Manual Sec. 344 – Report Preparation, California Penal Code (837 & 847 P.C.) & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

PROBABLE CAUSE

4.10.1 The trainee shall identify and explain the following elements of “reasonable suspicion” as those required to lawfully stop, detain, or investigate a person:

- A. Specific and articulable facts
- B. Crime related activity that has occurred, is occurring, or is about to occur
- C. Involvement by the person to be detained in a crime-related activity.

Reference: California Peace Officers Legal Sourcebook, POST Learning Domains 6 to 10, 12, 13, 15, 16 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

4.10.2 The trainee shall recognize and explain the police officer’s right to search a person when probable cause to arrest exists.

Reference: California Peace Officers Legal Sourcebook, POST Learning Domains 6 to 10, 12, 13, 15, 16 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

4.10.3 Given various scenarios, simulated incidents, or calls for service depicting instances where probable cause for police action may or may not exist, the trainee shall recognize its presence or absence and explain the reasons behind that decision.

Reference: California Peace Officers Legal Sourcebook, POST Learning Domains 6 to 10, 12, 13, 15, 16 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

ADDITIONAL LAWS

4.11.1 The trainee shall recognize violations of the Alcoholic Beverage Control Act and, given a copy of that act, will locate the applicable sections including those prohibiting:

- A. After-hours sale/consumption of alcoholic beverages on licensed premises
- B. Selling/providing alcoholic liquor to any person under the age of 21 years
- C. Selling/providing alcoholic liquor to a person who is visibly intoxicated.

Reference: California Business & Professions Code, California Alcoholic Beverage Control Act, POST Learning Domain 13 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

4.11.2 The trainee shall review and explain the laws regarding parole and probation violations, searches, and holds including:

- A. 3056 PC
- B. 1203.2 PC.

Reference: California Penal Code & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

4.11.3 The trainee shall recognize the basic rights of all persons as granted by the United States Constitution and shall at all times adhere to those rights granted the following amendments:

- A. First – Freedom of religion, speech, press, and public assembly
- B. Fourth – Search and seizure only by warrant or good cause
- C. Fifth – Right to trial; no double jeopardy; no self-incrimination; no punishment without due process; and no confiscation without compensation
- D. Sixth – Right to a speedy trial
- E. Eighth – Excessive bail prohibited
- F. Fourteenth – Civil rights (see 18 USC, 242 – Color of law/authority)

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

4.11.4 The trainee shall recognize violations of local ordinances and, given reference, text, will locate the applicable sections.

Reference: Pacific Grove Municipal Code & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

END OF WEEK FOUR

WEEK FIVE

INTERVIEWING

5.1.1 The trainee shall discuss the use of Miranda warning and shall describe when, where, and why it should be used.

Reference: California Peace Officers Legal Sourcebook, POST Learning Domains 4, 23, 29, 30 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.1.2 The trainee shall describe the contents of a good statement, which should include:

- WHAT happened
- WHEN it happened
- WHERE it happened
- WHO it happened to
- HOW it happened
- WHY it happened
- How many were involved

Reference: POST Learning Domains 4, 23, 29, 30 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.1.3 The trainee shall discuss basic rules in statement taking and interviewing. These rules shall minimally include:

1. Putting the person being contacted at ease.
2. Asking direct and brief questions. Letting the person being interviewed do the majority of the talking.
3. Controlling the interview. Cutting off a person who rambles
4. Avoiding leading questions except when absolutely necessary.
5. Writing statements verbatim (when appropriate) from the person being interviewed, not improvising or making assumptions.

Reference: POST Learning Domains 4, 23, 29, 30 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

5.1.4 The trainee shall explain the systematic steps he/she should take in preparing for an interview.

Reference: POST Learning Domains 4, 23, 29, 30 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.1.5 Given a situation in which a statement should be taken, the trainee shall properly conduct an interview and satisfactorily relate the information into the related report.

Reference: POST Learning Domains 4, 23, 29, 30 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

STOLEN/RECOVERED/IMPOUNDED/STORED VEHICLES

5.2.1 The trainee shall know the proper form for the report of a stolen, recovered, impounded or stored vehicle and or lost or stolen license plate.

Reference: Policy Manual Sec. 510 - Vehicle Towing Policy & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

5.2.2 The trainee shall know that all stolen, recovered, impounded, or stored vehicle forms must be turned into the Records Division as soon as possible for entry into CLETS.

Reference: Policy Manual Sec. 510.21 – Completion of CHP180 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

5.2.3 The trainee shall understand procedure for requesting non-preference towing firm through Communications, and shall define:

1. Vehicles are STORED in most instances. This eliminates city responsibility for paying storage fees unless some unlawful action by officer is involved. Tow firms will only release to the registered owner, and a licensed driver is required if the vehicle is driven from the storage lot. It is appropriate to annotate form “DON NOT RELEASE VEHICLE WITHOUT PGPD APPROVAL” (or similar wording) in those instances where contact with owner/driver is needed—such as hit and run accidents, etc.
2. Vehicles are IMPOUNDED when it is essential they remain undisturbed until further investigation. All tow companies provide impound service, and Communications must be specifically informed if the vehicle is impounded. Whenever possible, such vehicles will be stored in the PGPD evidence garage and sealed/marked to insure it remains undisturbed. Field supervisors should be contacted for such decisions.

Reference: Policy Manual Sec. 510.3 – Towing Services & FTP
Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

5.2.4 The trainee shall discuss the legal authority for those instances when an officer may impound/store a vehicle from public or private property, and will acknowledge responsibility to obtain field supervisor approval for towing vehicles.

Reference: California Vehicle Code, POST Learning Domain 28 & FTP
Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

5.2.5 The trainee shall understand options to towing.

Reference: Policy Manual Section 510.4 – Storage at Arrest Scenes, POST Learning Domain 28 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

5.2.6 The trainee shall prepare a sample vehicle storage form (CHP 180)

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

5.2.7 Given a situation in which a vehicle is reported stolen or recovered, or must be stored or impounded, trainee will accomplish investigation and related reports in accordance with State Law and local policy and complete all forms properly.

Reference: Policy Manual Sec. 510 – Vehicle Towing Policy & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

5.2.8 The trainee shall review and explain the agency’s policy regarding towing procedures.

Reference: Policy Manual Sec. 510 – Vehicle Towing Policy & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

5.2.9 The trainee shall identify/explain situations where he/she may have the authority to remove, store, and/or impound vehicles including:

- Vehicle is abandoned (22669(a) VC
- Vehicle is a traffic hazard (22651(b) VC
- Incidental to an arrest (22651(h) VC
- Vehicle stored for safekeeping (22651(g) VC
- Vehicle is stolen, recovered, and not released in field 22651(c) and 22653(a) VC
- Vehicle is held for investigation (22655.5 VC
- Vehicle is involved in hit and run 22655 or 22653(b) VC
- Vehicle with VIN removed (10751 VC
- Vehicle held for operation by unlicensed driver 22651(p) VC.

Reference: Policy Manual Section 510 – Vehicle Towing Policy, California Vehicle Code, POST Learning Domain 28 FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.2.10 The trainee shall be able to locate the vehicle identification number (VIN) of various vehicles (i.e., auto, trucks, trailers, motorcycles and bicycles)

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

PRELIMINARY INVESTIGATION

5.3.1 The trainee shall demonstrate the ability to conduct thorough and complete preliminary investigations.

Reference: POST Learning Domain 30 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.3.2 The trainee shall discuss factors which must be determined when interviewing complainants, reporting persons, and witnesses.

Reference: POST Learning Domain 30 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

5.3.3 The trainee shall describe situations where the skills of an evidence technician or criminalist are required.

Reference: Policy Manual Sec. 600- Investigation & Prosecution, POST Learning Domain 30 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

5.3.4 The trainee shall properly obtain all information necessary for the completion of a thorough preliminary investigation of a “cold” crime.

Reference: POST Learning Domain 30 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.3.5 The trainee shall spend two hours in the Investigation Division and watch CPTN training video. The trainee will solicit information from the Detectives investigating such cases as listed below to learn how to prepare the case for follow-up investigation:

- Rape Scene
- Felonious Assault Scene
- Kidnapping Scene
- Burglary Scene

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.3.6 The trainee shall discuss the initial steps to take at a scene where a serious injury or death has occurred, which should minimally include:

1. Preserving the crime scene, including the barring of unauthorized police personnel.
2. Determine need for first aid/medical assistance.
3. Identifying and apprehending suspects, if possible.
4. Making proper notifications (advise Watch Commander)
5. Locating visible physical evidence.
6. Locating and interviewing witnesses.

Reference: Policy Manual Secs. 360 – Death Investigations, 358 – Major Incident Notification, 406 – Crime & Disaster Scene Integrity, POST Learning Domains 18, 26, 28, 30, 34, 62 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.3.7 The trainee shall explain the types of public and private records that may be of assistance when collecting investigative information.

Reference: POST Learning Domains 18, 28, 30, 62 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.3.8 The trainee shall discuss the importance of identifying and developing sources of information through networking with persons in the community.

Reference: Policy Manual Sec. 608 – Confidential Informants, POST Learning Domains 16, 31, 62 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

5.3.9 The trainee shall describe techniques for identifying and developing “informants” and the:

- A. Hazards of divulging too much information to informants
- B. Danger of breaking confidentiality

Reference: Policy Manual Sec. 608 – Confidential Informants, POST Learning Domains 16, 31, 62 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.3.10 The trainee shall review and explain an officer’s responsibilities associated with the preliminary investigation and reporting of in-progress or fresh crimes against persons.

Reference: POST Learning Domains 23, 30 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

CRIMES AGAINST PROPERTY/PERSONS

5.4.1 The trainee shall review and explain an officer’s responsibilities associated with the preliminary investigation and reporting of in-progress or fresh crimes against property. These responsibilities should minimally include:

1. Identity or description of suspect(s)
2. Description of loss
3. Direction of flight of suspects
4. Possibility of weapons being involved
5. Radio broadcasts of all known and important information
6. Pursuit and/or apprehension of suspects, if possible

Reference: POST Learning Domain 23 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.4.2 Given an in progress or fresh incident involving a crime against property, the trainee shall properly assess and perform all the objectives necessary to satisfactorily complete the preliminary investigation, including the satisfactory completion of the proper report(s).

Reference: POST Learning Domains 23, 30 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.4.3 Given an incident in which an arrest is made, the trainee shall demonstrate the ability to satisfactorily complete all the appropriate police reports involved, to minimally include:

1. The elements constituting the offense
2. A complete documentation of reasonable/probable cause to arrest
3. A complete description of all physical evidence, where it was found, and it's disposition
4. A complete listing of all suspects, including whether or not they are in custody.

Reference: Policy Manual Sec. 344 – Report Preparation, POST Learning Domain 18 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.4.4 The trainee shall explain the steps to take while investigating the following crimes:

- A. Rape/Sexual assault
- B. Felonious assault
- C. Robbery
- D. Kidnapping.

Reference: Policy Manual Secs. 602 – Sexual Assault Victims' DNA Rights, 605 – Investigation of Sexual Assaults and Abuse Incidents, POST Learning Domains 18, 28, 30, 62 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.4.5 Given an in-progress or fresh incident involving a crime against the person, the recruit officer will properly perform the complete preliminary investigation and related reports.

Reference: Policy Manual Sec. 344 – Report Preparation, POST Learning Domains 23, 30 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

LINE UPS

5.5.1 The trainee shall explain technical methods for identifying suspects, including:

1. Field show-up
2. Photo identification
3. Identification kit
4. Artist's conception

Reference: POST Learning Domain 16 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

5.5.2 The trainee shall review and explain the agency policy and procedure(s), including admonitions, for conducting the following types of “line ups”:

1. In custody
2. In the field
3. Photographic

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

5.5.3 The trainee shall explain and/or demonstrate the following procedures for a photographic identification:

1. Use of multiple photos
2. Instructions to witness(es)
3. Control of the situation
4. Similar appearances

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

HANDLING CRIMES IN PROGRESS

5.6.1 The trainee shall explain agency policy and factors to consider when responding to a crime in progress. These may include:

1. Proceeding directly to scene as quickly and silently as possible
2. Proceeding directly to scene utilizing emergency lights and/or siren
3. Proceeding to the location most likely to intercept fleeing suspects
4. Proceeding to scene and coordinating arrival and/or deployment with other units
5. Distance to location

6. Availability of assisting units
7. Nature of Crime
8. Traffic and environmental conditions
9. Concern for possible lookouts
10. Watch for fleeing suspects
11. parking and securing vehicle
12. Apprehension of suspect(s)
13. Broadcasting additional information
14. Securing the scene.

Reference: POST Learning Domain 23 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.6.2 The trainee shall explain agency policy and procedures to be followed when responding to a prowler call. These may include:

1. Coordination of responding units
2. Utilization of a quiet and possibly “blacked out” approach
3. Containment of the area
4. parking and securing the vehicle
5. Immediate contact of the informant or RP (advantages and disadvantages)
6. Controlled search of area or location
7. Inspection for telltale signs, footprints, barking of dogs, etc
8. Locate “warm” vehicles.

Reference: POST Learning Domains 21, 23 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

CONTROL/SEARCHING OF PERSONS

5.7.1 The trainee shall review and explain the following terms relative to searches:

- A. Consent
- B. Scope of searches
- C. Contemporaneous
- D. Probable cause
- E. Instrumentalities of a crime
- F. Contraband

Reference: California Peace Officers Legal Sourcebook, POST Learning Domain 16 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

5.7.2 The trainee shall recognize and explain the circumstances under which the following types of legally authorized searches may be made. These circumstances shall minimally include:

- A. Pat searches for weapons
- B. Consent searches
- C. Probable cause searches
- D. A search warrant
- E. Plain sight
- F. Incident to arrest
- G. Exigent circumstances
- H. Probation/parole search.

Reference: California Peace Officers Legal Sourcebook, POST Learning Domain 16 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.7.3 The trainee shall identify those items for which an officer may legally search. These items shall minimally include:

- A. Dangerous weapons
- B. Fruits of the crime
- C. Instruments of the crime
- D. Contraband
- E. Suspects
- F. Additional victims

Reference: California Peace Officers Legal Sourcebook, POST Learning Domain 16 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

5.7.4 The trainee shall discuss the limits of searches when conducted with persons, vehicles, and buildings including:

- A. Protective sweeps
- B. Closed containers
- C. Inventory searches.

Reference: California Peace Officers Legal Sourcebook, POST Learning Domain 16 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

5.7.5 The trainee shall be able to safely and effectively control (verbally and physically) one or more suspects, applying all officer safety tactics.

Reference: POST Learning Domain 33 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

5.7.6 The trainee shall be able to demonstrate effective search techniques for both male and female suspects, including:

1. Constant alertness, including keeping hands in view
2. Maintaining control and position of advantage
3. Standing, kneeling and prone position searches
4. Safeguarding weapons.

Reference: POST Learning Domain 33 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

5.7.7 The trainee shall review and explain agency policy regarding searching individuals of the opposite sex.

Reference: Policy Manual Section 902 – Custody Searches & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

SELF INITIATED ACTIVITY

The trainee shall explain the necessity of and demonstrate proficiency in the performance of self –initiated activities to minimally include:

5.8.1 Vehicle Stops

1. Investigative
2. Traffic Enforcement

Reference: POST Learning Domains 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.8.2 Pedestrian Stops:

1. Suspicious persons
2. Consensual encounters
3. Traffic Enforcement

Reference: POST Learning Domains 18, 21 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.8.3 Directed Patrol:

1. Gang area/activities
2. DUI Enforcement
3. Illegal vendors
4. Pattern crimes
5. COPS, POP Projects, School Programs, NPEs

Reference: POST Learning Domains 3, 21, 28, 38 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.8.4 Arrests:

1. Misdemeanor and felony
2. Other (i.e., Municipal codes, local ordinances)

Reference: POST Learning Domains 5-17, Pacific Grove Municipal Code & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

5.8.5 Other activities:

1. Field Interview (FI) cards
2. Bar checks
3. Curfew Violators
4. Suspicious circumstances
5. Additional agency-specific activities (list): Alcohol violations & Hosting/Attending Party Under 21 Years w/Alcohol

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

CRIME PREVENTION

5.9.1 The trainee shall demonstrate the knowledge and skills necessary to gain citizen support and participation in the prevention of crime.

Reference: POST Learning Domain 3 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

5.9.2 The trainee shall give examples of general forms of crime prevention, including:

1. Advice concerning mechanical devices (alarms, locks, and target hardening)
2. Control of conditions (lighting, access and architecture)
3. Public Awareness
4. Property identification
5. Neighborhood watch programs

Reference: POST Learning Domain 3 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

END OF WEEK FIVE

WEEK SIX

DOMESTIC VIOLENCE

6.1.1 The trainee shall define PGPD policy on Domestic Violence as stated in below listed documents:

A. Domestic violence enforcement - PC273.5, PC243(e)

B. Domestic violence prevention/temporary retraining order.

Reference: Policy Manual Sec. 320 – Domestic Violence, POST Learning Domains 24, 25 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.1.2 The trainee shall understand the legal issues and officers' duties in response to a Domestic Violence situation, to minimally include:

- Difference between Domestic Violence and domestic dispute
- Essential elements of "traumatic condition" and "cohabiting"
- Duty to provide maximum protection from abuse to victim
- Responsibility and authority with tenancy issues
- Completion of reports and related documentation
- Safekeeping of firearms

Reference: Policy Manual Sec. 320 – Domestic Violence, California Penal Code, POST Learning Domains 24, 25 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.1.3 The trainee shall recognize the inherent dangers to an officer who enters the home of a family involved in a dispute.

Reference: Policy Manual Sec. 320 – Domestic Violence, POST Learning Domains 24, 25 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
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6.1.4 The trainee shall explain the differences between criminal and civil law that apply during domestic dispute situations.

Reference: Policy Manual Sec. 320 – Domestic Violence, California Penal Code, POST Learning Domains 6, 24, 25 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.1.5 The trainee shall discuss the advantages and disadvantages of separating parties in a domestic dispute and gathering information from them individually.

Reference: POST Learning Domains 24, 25 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.1.6 The trainee shall review and explain the law and procedures relating to enforcement of active restraining orders, stay-away orders, and emergency protective orders.

Reference: Policy Manual Sec. 320 – Domestic Violence POST Learning Domains 24, 25 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.1.7 The trainee shall be able to inform citizens how to obtain restraining orders.

Reference: Policy Manual Sec. 320 – Domestic Violence & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.1.8 The trainee shall discuss mandatory custody arrest requirements.

Reference: Policy Manual Sec. 320 – Domestic Violence, California Penal Code, POST Learning Domain 24 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.1.9 Given a domestic dispute or domestic violence incident, the trainee shall be able to assess and handle the situation in a safe and effective manner.

Reference: PGPD Policy Manual Sec. 320 – Domestic Violence, California Penal Code, POST Learning Domain 24 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

VICTIMS OF VIOLENT CRIME

6.2.1 The trainee shall examine and explain the California requirements upon law enforcement officers to notify victims of violent crimes and/or their families of the availability of state funds and other assistance (California Government Code Sections 13959-13969). This description shall minimally include:

- A. Who is eligible for such aid
- B. The time limitations upon the victim in filing a claim
- C. Whom to contact.

Reference: Policy Manual Section 336 – Victim Witness Assistance Program, POST Learning Domains 4, 9 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

CIVIL DISPUTES:

6.3.1 The trainee shall recognize primary responsibility of officers in civil disputes is to keep the peace, and that PGPD policy is to achieve a settlement without arrests if possible. (Conflict Resolution and Mediation Center).

Reference: POST Learning Domains 6, 24 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.3.2 The trainee shall demonstrate sufficient knowledge to handle common landlord-tenant disputes, to minimally include:

- Tenant lockout PC 418
- Seizure of tenant property
- Removal of doors or windows
- Termination of gas, electricity or water
- Trespass, PC 602

- Review and Explain Department policy for responding to landlord-tenant disputes.

Reference: California Civil Code (1861a, 1161, 1161a, 1162, 1946), POST Learning Domains 6, 24 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.3.3 The trainee shall be aware of handouts available from DA's office, which explains Small Claims Court procedures.

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.3.4 Given any situation involving a civil dispute, the trainee shall assess and handle the situation in a safe and effective manner, consistent with agency policy and state law.

Reference: POST Learning Domains 6, 24 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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REPOSSESSION PROCEDURES

6.4.1 The trainee shall explain the general rules that pertain to the repossession of items. These rules shall minimally include:

- A. What property is subject to repossession
- B. Who may make a repossession
- C. To what lengths a repossessioner may go
- D. When repossession is complete.

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.4.2 The trainee shall be cognizant of laws governing repossession agencies and their employees, and as a minimum will know:

- Notice to buyer required unless waived in purchase contract
- Buyer/spouse/third party (with authorized possession of property) can halt repossessions not yet complete by words or actions
- Personal and unattached property may be recovered from repossessed property
- Most likely reason police were called is attempt to use them as a "lever" and avoid more proper use of the legal system
- Only police role is to keep peace - direct involved parties to consultation legal counsel
- Repossessors often attempt to report vehicles as stolen - be wary
- When a repossession is complete

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

LABOR DISPUTES

6.5.1 The trainee shall review and explain PGPD policy on handling incidents related to labor disputes, to include:

- A. Complete impartiality on part of all officers
- B. Unusual need for diplomacy by officers
- C. Desirability of avoiding arrests, coupled with knowledge of laws likely to be violated such as:
 - PC 242 - Battery
 - PC 594 - Vandalism
 - PC 555.1 - Tearing Down/Defacing/Destroying "Posted" signs
 - PC 554 - Unlawful Interference With Property

Reference: California Penal Code, POST Learning Domain 24 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

6.5.2 The trainee shall explain agency policy and procedures relative to typical policing problems that occur during labor-management disputes. These problems shall minimally include:

- A. Obstruction of ingress or egress
- B. Blocking of sidewalks and roadways
- C. Outside agitators
- D. Violence and vandalism.

Reference: California Penal Code, Pacific Grove Municipal Code, POST Learning Domain 24 & FTP Resource/FTO Instruction

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Trainee								
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DUI INVESTIGATION

6.6.1 The trainee shall identify the report forms to be used on DUI cases and shall prepare a "Deuce package" of applicable forms.

Reference: Policy Manual Sec. 514 – Drunk Driving & Evidence Collection, POST Learning Domain 28 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.6.2. The trainee shall describe ways to recognize DUI violations.

Reference: POST Learning Domain 28 & FTP Resource/FTO Instruction

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Trainee								
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6.6.3 The trainee shall explain the use of horizontal gaze nystagmus in determining alcohol intoxication.

Reference: POST Learning Domain 28 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

6.6.4 The trainee shall be knowledgeable of Implied Consent and shall explain the two chemical tests available to arrested DUI suspects to include how, when, where, and by whom these tests were given:

Blood test- Administered by licensed medical personnel. All needed forms are available from the Phlebotomist at CHOMP. Blood sample to be placed in the evidence refrigerator PGPD

Breath test- Intoxilyzer is located at the Pacific Grove PD (others located at Seaside PD, Monterey PD). Qualified operator (DOJ trained and certified) must administer test.

Reference: Policy Manual Sec. 514 – Drunk Driving & Evidence Collection, POST Learning Domain 28 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.6.5 Given the incident, the trainee shall recognize a DUI violation and process the suspect in accordance with Department policy and California law.

Reference: Policy Manual Sec. 514 – Drunk Driving & Evidence Collection, California Vehicle Code, POST Learning Domain 28 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.6.6. The trainee shall be knowledgeable of the Zero Tolerance statutes relating to drivers under the age of 21 consuming alcohol. (23136, 23137, 23140 CVC) The trainee shall understand the procedures for using the Preliminary Alcohol Screening Devices (PAS) (23157[I] CVC).

Reference: Policy Manual Sec. 514 – Drunk Driving & Evidence Collection, California Vehicle Code, POST Learning Domain 28 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

6.6.7. The trainee shall recognize and explain the **common driving conditions** of a suspected DUI.

Reference: POST Learning Domain 28 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

6.6.8. The trainee shall explain and demonstrate the sobriety tests used by the agency.

Reference: FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

6.6.9 The trainee shall explain the law and agency policy regarding chemical tests, including how, when, where, and by whom these tests are given as well as the acceptable level of force, which may be used to obtain the samples.

Reference: Policy Manual Sec. 514 – Drunk Driving & Evidence Collection, California Vehicle Code, POST Learning Domain 28 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

6.6.10 The trainee shall explain the law and agency policy regarding processing persons who refuse chemical testing.

Reference: Policy Manual Sec. 514 – Drunk Driving & Evidence Collection, California Vehicle Code, POST Learning Domain 28 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.6.11 Given a situation where a vehicle operator may be DUI, the trainee shall demonstrate the ability to conduct the field and chemical test(s) in a safe and effective manner and shall properly and accurately report the incident.

Reference: Policy Manual Sec. 514 – Drunk Driving & Evidence Collection, California Vehicle Code, POST Learning Domain 28 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

VEHICLE COLLISIONS

6.7.1 The trainee shall possess a personal copy of the CHP Collision Investigation Manual, and will know this manual is used as the guide for all accident reports prepared by the PGPD patrol officers.

Reference: CHP Collision Investigation Manual, Policy Manual Sec. 502 – Traffic Collision Reporting

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.7.2 The trainee shall discuss an officer's responsibilities in preventing accidents in the community including:

- A. Education
- B. Enforcement
- C. Proactive engineering recommendations
- D. Patrol awareness (including assisting stranded motorists)
- E. Environmental factors that detract from traffic safety
- F. Development of positive interagency relationships with road/street department, public works, planning, and traffic safety commission.

Reference: POST Learning Domains 19, 29 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.7.3 The trainee shall explain the primary duties of an officer at any traffic accident scene including:

- A. Determining injuries and need for emergency first aid treatment
- B. Protecting the scene, including persons and property involved
- C. Appropriate use of flares (spilled fuel)
- D. Ascertaining the need for ambulance service
- E. Considering the need for tow services
- F. Determining the need for further assistance.

Reference: Learning Domain 19, 29 FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
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6.7.4. The trainee shall review and explain the department's policy regarding traffic collision investigation and reporting.

Reference: Policy Manual Sec. 502 – Traffic Collision Reporting, CHP Collision Investigation Manual & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.7.5 The trainee shall define the term vehicle collision.

Reference: California Vehicle Code, CHP Collision Investigation Manual & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.7.6 The trainee shall discuss advantages and disadvantages of immediately removing (or having removed) all vehicles involved in a traffic accident from the highway.

Reference: POST Learning Domains 19, 29 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.7.7 The trainee shall discuss the instances when a traffic accident must be investigated by law and agency policy. These instances shall minimally include any:

- A. Injury accident
- B. Hit and run accident
- C. Accident involving suspected drunk driving
- D. Accident involving city, county, or state property.

Reference: Policy Manual Sec. 502 – Traffic Collision Reporting, CHP Collision Investigation Manual, California Vehicle Code, POST Learning Domains 19, 29 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.7.8 The trainee shall define the term “primary collision factor.”

Reference: CHP Collision Investigation Manual, POST Learning Domains 19, 29 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
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6.7.9 The trainee shall define the term “area of impact” and explain and/or demonstrate how area of impact is determined at both intersection and non-intersection accidents.

Reference: CHP Collision Investigation Manual, POST Learning Domains 19, 29 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.7.10 The trainee shall define the term “coefficient of friction” as it pertains to roadways.

Reference: CHP Collision Investigation Manual, POST Learning Domains 19, 20 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.7.11 The trainee shall define terms relevant to traffic collision reports, to include:

- A. Accident or collision: an unintended event that causes damage, death or injury.
- B. Classification of injuries: fatal injury; severe injury; other visible injuries; complaint of pain.
- C. Deliberate intent: an intentional act that directly or indirectly involves a motor vehicle in transport that purposely causes damage to property or injury to any person.
- D. In transport: this describes the state or condition of a vehicle when it is in use primarily for moving persons or property (including the vehicle itself) from one place to another.
- E. Other parties: a person other than the operator of the motor vehicle includes driverless vehicle, a vehicle being towed by other than a rigid tow bar or tow truck, animal drawn conveyances, injured equestrians, injured parties in a train, airplane or cable car, or in highway construction equipment not in transport, injured parties in or upon a structure).
- F. Witness: a person other than an involved party or a passenger who can provide information relevant to the accident.

Reference: CHP Collision Investigation Manual, California Vehicle Code, POST Learning Domains 19, 29 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.7.12 The trainee shall identify the basic elements necessary to complete a factual diagram and/or sketch when investigating the scene of a traffic collision. The elements are:

- A. Indications of compass direction
- B. Measurements of the scene in proportion but not necessarily to scale
- C. Use of appropriate illustrations

D. Determine the point of impact (P.O.I.) and the point of rest (P.O.R.).

Reference: CHP Collision Investigation Manual, POST Learning Domains 19, 29 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.7.13 The trainee shall identify types of physical evidence, which are used to determine the cause of a collision, including:

- A. Locked wheel skid, critical speed scuff, impending skid, side skids, and acceleration scuff
- B. Debris, glass, vehicle parts, fluids, and other related property damage
- C. Photographs of the scene.

Reference: CHP Collision Investigation Manual, POST Learning Domains 19, 29 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.7.14 The trainee shall identify information to be obtained during a collision investigation interview, including:

- A. Identity of the involved parties and vehicle information
- B. Time and location of collision events
- C. Chronology of collision events
- D. Elements unique to hit and run collisions, if applicable.

Reference: CHP Collision Investigation Manual, POST Learning Domains 19, 29 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.7.15 Given a traffic accident, the trainee shall respond in a safe, efficient, and effective manner, and shall properly and accurately report the accident according to agency policy, including identification of the primary collision factor, along with any associated collision factors.

Reference: Policy Manual Sec. 502 – Traffic Collision Reporting, CHP Collision Investigation Manual, POST Learning Domains 19, 29 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

TRAFFIC CONTROL/DIRECTION

6.8.1 The trainee shall demonstrate recognized traffic hand signals for a driver to include:

- A. Stop
- B. Turn right
- C. Turn left
- D. Start
- E. Keep moving.

Reference: POST Learning Domain 28 & FTP Resource/ FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.8.2 The trainee shall demonstrate a method for using the flashlight to direct traffic in the hours of darkness.

Reference: POST Learning Domain 28 & FTP Resource/ FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.8.3 The trainee shall explain flare patterns and be able to safely light and extinguish a flare.

Reference: POST Learning Domain 28 & FTP Resource/ FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

6.8.4 Given a handout or exercise depicting an accident scene, the trainee shall mark where to place particular types of traffic control devices that will best protect persons and property with regard to the presence of flammable materials and traffic flow.

Reference: POST Learning Domain 28 & FTP Resource/ FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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END OF WEEK SIX

WEEK SEVEN

FELONY/HIGH-RISK VEHICLE STOPS

7.1.1 The trainee shall identify and discuss the important considerations taken when about to make a felony/high-risk vehicle stop. These elements shall minimally include:

- A. Seriousness of the crime(s)
- B. Availability of back up
- C. Location at which to make the stop
- D. Tactics to be used after making the stop
- E. Number of suspects involved.

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

7.1.2 The trainee shall discuss the proper positioning of the police vehicle for a felony/high-risk vehicle stop.

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

7.1.3 The trainee shall discuss the advantages of verbally ordering the removal of the suspect(s) from the vehicle prior to approaching on foot, and the advantages of using a K-9 instead of approaching on foot.

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

7.1.4 The trainee shall explain verbal commands that should be used when removing suspect(s) from a vehicle prior to approaching on foot. These commands shall minimally include having the suspect:

- A. Keep hands in sight at all times
- B. Exit the vehicle (according to agency policy)
- C. Assume position of disadvantage outside the vehicle.

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
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7.1.5 The trainee shall discuss the advantages of waiting for additional back up before approaching the vehicle or the occupants.

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

7.1.6 The trainee shall explain the roles of both the primary and back-up officer(s) before, during, and after the stop. This discussion shall minimally include which officer:

- A. Has the radio responsibilities
- B. Assumes the shotgun. or AR-15 responsibilities, if applicable
- C. Communicates to the occupants
- D. Searches the occupants and/or the vehicle.

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

7.1.7 Given an incident involving a felony/high-risk vehicle stop, the trainee shall safely stop the vehicle, remove the occupant(s), and place the occupant(s) in a position of disadvantage without the officer(s) being placed in an inherently dangerous position.

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

LAWS OF ARREST

7.2.1 The trainee shall explain a peace officer’s authority to make an arrest.

Reference: California Penal Code (836, 40300.5 through 40302 P.C.), California Peace Officers Legal Sourcebook, POST Learning Domains 5-17 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

7.2.2 The trainee shall explain the amount of force that may be used when effecting an arrest.

Reference: California Penal Code (835 & 843 P.C.), California Peace Officers Legal Sourcebook, POST Learning Domains 5-17 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

7.2.3 The trainee shall explain the various requirements related to arrests, to minimally include:

- A. Time of day or night that an arrest may be made
- B. The information the person arrested must be provided and at what time it must be provided
- C. What must be done with the person arrested

Reference: California Penal Code (840, 841, 825, 848, 849, 851.5, 853.5, & 853.6 P.C.), California Peace Officers Legal Sourcebook, POST Learning Domains & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
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7.2.4 The trainee shall explain the requirements placed upon a private person making the arrest of another and be able to determine if the “private persons” arrest is legal.

Reference: POST Learning Domain 15, California Penal Code & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

7.2.5 The trainee shall explain the requirements for advising a person of his/her Miranda rights.

Reference: California Peace Officers Legal Sourcebook & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

7.2.6 The trainee shall explain the requirements regarding gaining admittance into a location to make an arrest.

Reference: California Penal Code (844 P.C.), California Peace Officers Legal Sourcebook & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

7.2.7 The trainee shall review and explain California law and department policy concerning the use of physical force and deadly force.

Reference: California Penal Code (835 P.C. & 843 P.C.), Policy Manual Sec. 300 – Use of Force, POST Learning Domain 20 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

7.2.8 The trainee shall explain instances where he/she is not civilly liable for false imprisonment arising out of an arrest.

Reference: California Penal Code (142(c), 836 & 847 P.C.), POST Learning Domains 5 to 17 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

7.2.9 The trainee shall explain situations where legal exceptions to an arrest might exist, including:

- A. Diplomatic immunity (22 U.S. Const. 252)
- B. Stale misdemeanor rule (Hill v. Levy, 117 CA 2nd, 667) (Roynin v. Battin, 55 CA 2nd 861)
- C. Congressional exceptions (Art. 1, Section 6, US Const.) (Art. 4, Section 2, Cal. Const.).

Reference: Policy Manual Sec. 422 – Arrest Detention of Foreign Nationals, U.S. & California Constitutions, California Peace Officers Legal Sourcebook & FTP Resource/FTO Instruction

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WARRANTS

7.3.1 The trainee shall explain the laws and procedures for obtaining search or arrest warrants, to minimally include:

- A. Probable cause necessity
- B. Allowable exclusions (including hot pursuit and emergency situations)
- C. Process for obtaining warrants during and after business hours.

Reference: California Peace Officers Legal Sourcebook, POST Learning Domains 16, 31, 36 & FTP Resource/FTO Instruction

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7.3.2 The trainee shall describe the process for serving search and arrest warrants, including:

- A. Hours of service for felony arrest warrants
- B. Hours of service for misdemeanor arrest warrants
- C. Hours of service for search warrants
- D. Knock and notice for search warrants and exceptions to
- E. “Signing off” warrants/return.

Reference: California Peace Officers Legal Sourcebook, POST Learning Domains 16, 31, 36 & FTP Resource/FTO Instruction

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7.3.3 Given an incident and necessary probable cause that calls for a search or arrest warrant, the trainee shall follow agency procedures for obtaining and serving the appropriate warrant(s).

Reference: California Peace Officers Legal Sourcebook, POST Learning Domains 16, 31, 36 & FTP Resource/FTO Instruction

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LEGAL RESPONSIBILITIES AND REQUIREMENTS WITH PRISONERS

7.4.1 The trainee shall review and explain the legal responsibilities for protecting prisoners.

Reference: Policy Manual Sec. 900 – Temporary Holding Facility, POST Learning Domain 31 & FTP Resource/FTO Instruction

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7.4.2 The trainee shall discuss the legal responsibilities for providing prisoners with shelter, food, and medical care.

Reference: Policy Manual Sec. 900 – Temporary Holding Facility, POST Learning Domain 31 & FTP Resource/FTO Instruction

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7.4.3 The trainee shall review and explain prisoner’s rights to telephone calls.

Reference: California Penal Code (851.5 P.C.), Policy Manual Sec. 900 – Temporary Holding Facility, POST Learning Domain 31 & FTP Resource/FTO Instruction

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7.4.4 The trainee shall explain the requirements for issuing property receipts.

Reference: Policy Manual Sec. 900 – Temporary Holding Facility, POST Learning Domain 31 & FTP Resource/FTO Instruction

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7.4.5 The trainee shall review and explain local policy and the legal aspects pertaining to the rights and privileges of prisoners, including the constitutional rights of prisoners while in custody.

Reference: California Penal Code (851.5 P.C.), California Peace Officers Legal Sourcebook, Policy Manual Sec. 900 – Temporary Holding Facility, POST Learning Domain 31 & FTP Resource/FTO Instruction

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7.4.6 The trainee shall explain how to properly book a juvenile prisoner in conformance with agency policy, legal codes, and minimum jail standards including:

- A. Miranda advisement
- B. Right to phone calls
- C. What notifications are required
- D. Secure/Non-secure detention of juveniles
- E. Strip search of juveniles

- F. Requirements pertaining to the confinement of a child less than 16 years of age with an adult accused or convicted of a crime
- G. Custody alternatives.

Reference: California Penal and Welfare & Institutions Codes 625, 206, 207.1-2,626, 626.5 W&I, 4030, 273b, P.C.), Policy Manual Secs. 900 – Temporary Holding Facility, 902 – Custody Searches, POST Learning Domain 31 & FTP Resource/FTO Instruction

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7.4.7 The trainee shall acquire (preferably through a tour) an understanding of the basic functions, layout, organization, and staffing of the jail facility his/her agency utilizes most often.

Reference: FTP Resource/FTO Instruction

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7.4.8 The trainee shall review and explain reasons and procedures for securing his/her weapon prior to entering any custody facility.

Reference: California Penal Code (4574 P.C.), Policy Manual Sec. 900 – Temporary Holding Facility & FTP Resource/FTO Instruction

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7.4.9 The trainee shall explain his/her responsibilities to provide proper documentation to book an inmate into a facility, including:

- A. Complete and accurate Pre-booking form, and/or Probable Cause Statement to include charges and sub-sections
- B. Confirm arrestee is adult versus juvenile
- C. Valid court and/or warrant paperwork
- D. Inmate is medically screened and has medical clearance/approval entry
- E. Physical condition as to injuries and/or current medical problems (DT's, heart problems, etc.).

Reference: Policy Manual Sec. 900 – Temporary Holding Facility & FTP Resource/FTO Instruction

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7.4.10 The trainee shall explain how to properly book adult prisoners in conformance with agency policies, legal codes, and minimum jail standards, including notifications and procedures for the following:

- A. Alcoholics
- B. Narcotic/Drug users
- C. Mentally ill
- D. Sex offenders
- E. Escape risks
- F. Non-conformists
- G. Civil bookings.

Reference: Policy Manual Sec. 900 – Temporary Holding Facility, POST Learning Domain 31 & FTP Resource/FTO Instruction

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7.4.11 The trainee shall identify other prisoners who may warrant special considerations, including:

- A. Injured or sick
- B. Females (including pregnant females)
- C. Elderly
- D. Gang members or police informants
- E. Current or former police officers, judges, etc.
- F. High-profile prisoners
- G. Any other prisoner(s) who may need specialized classification/housing needs.

Reference: Policy Manual Sec. 900 – Temporary Holding Facility, POST Learning Domain 31 & FTP Resource/FTO Instruction

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7.4.12 The trainee shall explain the concept of inmate classification, to include:

- A. Sex
- B. Age
- C. Criminal Policy Manual Sec (classification)
- D. Seriousness of offense
- E. Assaultive behavior
- F. Medical disabilities
- G. Gang Affiliation
- H. Overt sexual behavior

Reference: Policy Manual Sec. 900 – Temporary Holding Facility, POST Learning Domain 31 & FTP Resource/FTO Instruction

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7.4.13 The trainee shall review and explain the legalities of prisoner/inmate searches, including:

- A. Search by same sex
- B. Clothed search
- C. Strip or skin search, including documentation

Reference: Policy Manual Sec. 902 – Custody Searches, POST Learning Domain 31 & FTP Resource/FTO Instruction

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7.4.14 The trainee shall identify the provisions of Penal Code Section 147 pertaining to willful inhumanity or oppression toward prisoners in the custody of an officer.

Reference: California Penal Code & FTP Resource/FTO Instruction

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7.4.15 The trainee shall identify the provisions of Penal Code Section 149 pertaining to assaulting a prisoner "under color of authority."

Reference: California Penal Code & FTP Resource/FTO Instruction

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7.4.16 The trainee shall review and explain the agency’s policy regarding the transportation of prisoners. This explanation shall minimally include:

- A. Prisoners restrained with specialty devices (i.e., hobble, expectorant shields, etc.)
- B. Sick, injured, mentally ill, physically challenged, or pregnant prisoners
- C. Juveniles with/without adults
- D. Females
- E. Use of seat belts
- F. A search of the area in which the prisoner is about to be placed prior to transportation
- G. A search of the area where the prisoner has been following transportation
- H. The proper positioning of the officer(s) and the prisoner(s) within the vehicle
- I. Close and constant observation of the prisoner(s).

Reference: POST Learning Domain 31 & FTP Resource/FTO Instruction

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7.4.17 Given a situation in which prisoner(s) must be transported in a patrol vehicle, the trainee shall safely place the handcuffed (if according to agency policy) prisoner(s) into the vehicle and safely transport the prisoner(s) to the predetermined destination.

Reference: POST Learning Domain 31 & FTP Resource/FTO Instruction

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7.4.18 The trainee will review and explain the legal constraints, agency policy and procedure, and custody facility requirements relative to medical clearance / approval prior to booking.

Reference: Policy Manual Sec. 900- Temporary Holding Facility, POST Learning Domain 31 & FTP Resource/FTO Instruction

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7.4.19 The trainee shall review and explain methods and procedures for releasing a prisoner.

Reference: California Penal Code (849(b) P.C.), Policy Manual Sec. 900 – Temporary Holding Facility, POST Learning Domain 31 & FTP Resource/FTO Instruction

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7.4.20 The trainee shall discuss his/her agency's response, if any, to a jail emergency, including:

- A. Fire
- B. Earthquake
- C. Civil disorder
- D. Escape.

Reference: Policy Manual Sec. 900 - Temporary Holding Facility & FTP Resource/FTO Instruction

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GANG AWARENESS

7.5.1 The trainee shall discuss the characteristics of gangs and the importance of recognizing gangs in terms of officer safety and the investigation of criminal activity.

Reference: Policy Manual Sec. 442 – Criminal Street Gangs, California Penal Code 186.22, POST Learning Domain 38, & FTP Resource/FTO Instruction

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7.5.2 The trainee shall identify types of gangs that represent law enforcement concerns, including:

- A. Street gangs
- B. Motorcycle gangs
- C. Prison gangs
- D. Cult/Ritualistic gangs.

Reference: Policy Manual Sec. 442 – Criminal Street Gangs, California Penal Code 186.22, POST Learning Domain 38, & FTP Resource/FTO Instruction

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7.5.3 The trainee shall discuss primary reasons for gang membership, including:

- A. Peer pressure
- B. Common interest
- C. Protection/Safety.

Reference: Policy Manual Sec. 442 – Criminal Street Gangs, California Penal Code 186.22, POST Learning Domain 38, & FTP Resource/FTO Instruction

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7.5.4 The trainee shall discuss characteristics that are common to most gangs, including:

- A. Cohesiveness
- B. Code of silence
- C. Rivalries
- D. Revenge.

Reference: Policy Manual Sec. 442 – Criminal Street Gangs, California Penal Code 186.22, POST Learning Domain 38, & FTP Resource/FTO Instruction

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7.5.5 The trainee shall identify methods that gangs use to distinguish their members from members of other gangs, including:

- A. Tattoos
- B. Attire and accessories
- C. Use of monikers
- D. Use of hand signs.

Reference: Policy Manual Sec. 442 – Criminal Street Gangs, California Penal Code 186.22, POST Learning Domain 38, & FTP Resource/FTO Instruction

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7.5.6 The trainee shall identify gang graffiti factors significant to law enforcement, including:

- A. Identifying individuals and/or a specific gang
- B. Identifying gang boundaries
- C. Indications of pending and/or past gang conflicts.

Reference: Policy Manual Sec. 442 – Criminal Street Gangs, California Penal Code 186.22, POST Learning Domain 38, & FTP Resource/FTO Instruction

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7.5.7 The trainee shall discuss types of criminal activities as those commonly engaged in by gangs, including:

- A. Sale and use of narcotics
- B. Physical violence
- C. Auto theft/burglary from vehicles.

Reference: Policy Manual Sec. 442 – Criminal Street Gangs, California Penal Code 186.22, POST Learning Domain 38, & FTP Resource/FTO Instruction

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7.5.8 The trainee shall explain law enforcement methods used to reduce gang activity, including:

- A. Identification of gang activity
- B. Coordination with allied agencies
- C. Reduction of the opportunity for criminal activities

Reference: Policy Manual Sec. 442 – Criminal Street Gangs, California Penal Code 186.22, POST Learning Domain 38, & FTP Resource/FTO Instruction

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END OF WEEK SEVEN

WEEK EIGHT

SEARCHING VEHICLES

8.1.1 The trainee shall identify and explain principles of a safe and effective search of a vehicle. These principles shall minimally include:

- A. Proper removal and control of occupants
- B. A systematic method of search.

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

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8.1.2 Given an incident, the trainee shall safely and effectively conduct a vehicle search.

Reference: POST Learning Domain 22 & FTP Resource/FTO Instruction

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SEARCH & SEIZURE CONCEPTS

8.2.1 The trainee shall review and explain the concept of lawful evidence seizure, including instances where force may be justified, such as:

- A. Preventing a suspect from swallowing evidence
- B. Inducing a suspect to vomit
- C. Extracting blood evidence from a suspect
- D. Extracting fingerprint evidence from a suspect

Reference: California Peace Officers Legal Sourcebook, Policy Manual Sec. 322 – Search & Seizure, POST Learning Domain 16 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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8.2.2 The trainee shall review and explain the following terms relative to searches:

- A. Consent
- B. Scope of searches
- C. Contemporaneous
- D. Probable cause
- E. Instrumentalities of a crime
- F. Contraband
- G. Knock and notice
- H. Container search doctrine.

Reference: California Peace Officers Legal Sourcebook, Policy Manual Sec. 322 – Search & Seizure, POST Learning Domain 16 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Comments:								Case/Report No.:

8.2.3 The trainee shall recognize and explain the circumstances under which the following types of legally authorized searches may be made. These circumstances shall minimally include:

- A. Pat searches for weapons
- B. Consent searches
- C. Probable cause searches
- D. A search warrant
- E. Plain sight
- F. Incident to arrest
- G. Exigent circumstances
- H. Probation/parole search

Reference: California Peace Officers Legal Sourcebook, Policy Manual Sec. 322 – Search & Seizure, POST Learning Domain 16 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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8.2.4 The trainee shall identify those items for which an officer may legally search. These items shall minimally include:

- A. Dangerous weapons
- B. Fruits of the crime
- C. Instruments of the crime
- D. Contraband
- E. Suspects
- F. Additional victims

Reference: California Peace Officers Legal Sourcebook, Policy Manual Sec. 322 – Search & Seizure, POST Learning Domain 16 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

8.2.5 The trainee shall discuss the limits of searches when conducted with persons, vehicles and buildings including:

- A. Protective sweeps
- B. Closed containers
- C. Inventory searches.

Reference: California Peace Officers Legal Sourcebook, Policy Manual Sec. 322 – Search & Seizure, POST Learning Domains 16, 23, 33 & FTP Resource/FTO Instruction

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8.2.6 The trainee shall explain the “exclusionary rule” and its effect upon police action and procedures including:

- A. Court filings
- B. Prosecution of suspects.

Reference: California Peace Officers Legal Sourcebook, Policy Manual Sec. 322 – Search & Seizure, POST Learning Domains 16 & FTP Resource/FTO Instruction

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SEARCHING BUILDINGS/AREAS

8.3.1 The trainee shall identify and explain the principles of a safe and effective search of a building that may contain a suspect. These principles shall minimally include:

- A. Containment of the building
- B. Containment of area(s) already searched
- D. Safe searching techniques
- E. Appropriate use of canine or specialized assistance

Reference: POST Learning Domain 23 & FTP Resource/FTO Instruction

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8.3.2 Given an incident, the trainee shall safely and effectively conduct a building/area search.

Reference: POST Learning Domain 23 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

SUBPOENAS

8.4.1 The trainee shall review and explain the agency’s practices and policies concerning the subpoena process.

Reference: Policy Manual Sec. 348.2 – Court Subpoenas & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

8.4.2 The trainee shall define the term “subpoena” and describe the authority and immunities associated with the subpoena, including:

- A. Who may exercise the power of a subpoena?
- B. Who may serve a subpoena?
- C. How a subpoena is served
- D. Who is subject to the power of a subpoena?
- E. What immunities from arrest are granted to a person traveling in answer to a subpoena?
- F. How a subpoena is enforced

Reference: Policy Manual Sec. 348.2 – Court Subpoenas, POST Learning Domain 17 & FTP Resource/FTO Instruction

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Comments:								Case/Report No.:

CHILD ABUSE

8.5.1 The trainee shall explain the proper handling of cases of child abuse, neglect, or sexual exploitation of children, including:

- A. Initial receipt and evaluation of information
- B. Preliminary investigative procedures
- C. Reporting laws
- D. Follow-up investigative procedures
- E. Referral to additional support agencies (CPS, Social Services, etc.).

Reference: California Penal Code (11166.1, 273a & 273d P.C.), Manual Sec. 330 – Child Abuse Reporting, POST Learning Domain 9 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

ELDER ABUSE

8.6.1 The trainee shall explain the proper handling of cases of elder abuse, neglect, or sexual or fiduciary exploitation, including:

- A. Initial receipt and evaluation of information
- B. Preliminary investigative procedures
- C. Reporting laws
- D. Follow-up investigative procedures
- E. Referral to additional support agencies (Adult Protective Services, Public Guardian, etc.).

Reference: California Penal and Welfare & Institutions Codes (15630 W&I, 368 P.C.), POST Learning Domain 7, Policy Manual Sec. 326 – Elder Abuse & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

SICK, INJURED, OR DECEASED PERSONS

8.7.1 The trainee shall review and explain department policies concerning providing aid and transportation to sick or injured persons.

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

8.7.2 The trainee shall review and explain California law and department procedures concerning death investigations that must be handled by the medical examiner:

- A. Apparent homicide, suicide, or occurring under suspicious circumstances
- B. Resulting from the use of dangerous or narcotic drugs
- C. The death of any person who is incarcerated in any jail, correctional facility, or who is in police custody
- D. Apparently accidental or following an injury
- E. By disease, injury, or toxic agent during or arising from employment
- F. While not under the care of a physician during the period immediately previous to death
- G. Death related to disease that might constitute a threat to public health.

Reference: Policy Manual Sec. 360 – Death Investigation, POST Learning Domains 7, 30 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

8.7.3 The trainee shall review and explain legal requirements concerning the removal of a human body from the death scene, including:

- A. Limits to which an officer may search a dead person
- B. Legalities involved in transporting an obviously dead person in an ambulance

Reference: Gov. Code Secs. 27491.3 & 27491c, Policy Manual Sec. 360 - Death Investigation, POST Learning Domains 7, 30 & FTP Resource/FTO Instruction

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WEAPONS CONFISCATION

8.8.1 The trainee shall identify the authorities and procedures for the confiscation and holding of firearms or other dangerous weapons, including:

- A. 12028.5 PC
- B. 12028.7 PC
- C. 12029 PC
- D. 8102 W & I

*Reference: California Penal and Welfare & Institutions Codes, POST Learning Domain 40 & FTP Resource/FTO Instruction /
2012 California Penal Code Updated Dangerous Weapons Laws*

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Trainee								
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END OF WEEK EIGHT

WEEK NINE

MENTAL ILLNESS

9.1.1 The trainee shall explain PGPD policy for taking persons into custody under provisions of 5150 W&I.

Reference: California Welfare & Institutions Code, Policy Manual Sec. 418 –
Mental Illness Commitments, POST Learning Domain 37 & FTP
Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

9.1.2 The trainee shall explain PGPD policy for the lodging of persons detained under provisions of 5150 W&I.

Reference: California Welfare & Institutions Code, Policy Manual Sec. 418 –
Mental Illness Commitments, POST Learning Domain 37 & FTP
Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
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9.1.3 The trainee shall be competent to complete the necessary forms and read the required statement in connection with the taking into custody of persons under the provisions of 5150 W&I.

Reference: California Welfare & Institutions Code (5157 W&I), Policy
Manual Sec. 418 – Mental Illness Commitments, POST Learning Domain 37
& FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

9.1.4 The trainee shall identify criteria by which an individual may be committed for a 72-hour hold:

- Danger to self
- Danger to others
- Gravely disabled.

Reference: California Welfare & Institutions Code (5150 W&I), POST Learning Domain 37 & FTP Resource/FTO Instruction

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9.1.5 The trainee shall identify considerations to be made when handling and dealing with mentally disturbed persons. These shall minimally include:

- Ignoring verbal abuse
- Avoiding excitement
- Avoiding unnecessary deception
- Requesting back-up to minimize resistance
- Requesting ambulance prior to confronting subject, if necessary
- Keeping the disturbed person in sight constantly
- Seizing firearms/other weapons for safekeeping.

Reference: California Welfare & Institutions Code (5150, 8102 W&I), POST Learning Domain 37 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

9.1.6 The trainee shall understand that a 5150 W&I commitment constitutes a legal detention and all pertinent information shall be documented in summary form on the appropriate form and appropriate department report is completed.

Reference: California Welfare & Institutions Code (5150 W&I), Policy Manual Sec. 418 Mental Illness Commitments, POST Learning Domain 37 & FTP Resource/FTO Instruction

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Trainee								
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9.1.7 Given a situation involving a mentally disturbed person, The trainee shall take all necessary precautions in dealing with the person, safely take the person into custody (if necessary), assure safe transportation to Natividad Medical Center and properly complete all necessary forms and reports.

Reference: California Welfare & Institutions Code (5150 W&I), Policy Manual Sec. 418 Mental Illness Commitments, POST Learning Domain 37 & FTP Resource/FTO Instruction

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Comments:								Case/Report No.:

PEOPLE WITH DISABILITIES

9.2.1 The trainee shall recognize that the ADA (Americans with Disabilities Act) also covers people with developmental and mental impairments and impacts law enforcement as follows:

- A. Requires reasonable adjustments and modifications in policies and practices or procedures, on a case-by-case basis.
- B. Prohibits the arrest of an individual for behavioral manifestations of a disability that is not criminal in nature.
- C. Requires that the safety and civil rights of people with disabilities be protected during transport and while detained.

D. Requires officers to make accommodations for persons with disabilities, except where safety is compromised.

Reference: POST Learning Domains 31, 37 & FTP Resource/FTO instruction

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Trainee								
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9.2.2 The trainee shall acknowledge that some disabilities (including mental retardation, cerebral palsy, epilepsy, autism, and other neurological conditions) are not readily apparent and that sometimes people with developmental or cognitive disabilities may have little or no conscious ability to control their behavior.

Reference: POST Learning Domains 31, 37 & FTP Resource/FTO Instruction

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9.2.3 The trainee shall recognize and demonstrate effective communications for persons with cognitive impairments, to minimally include:

- A. Give one direction or ask one question at a time.
- B. Allow the person to process what you have said and respond (10-15 seconds, then repeat).
- C. Avoid questions that tell the person the answer you expect (avoid questions with yes/no answers).
- D. Repeat questions from a slightly different perspective, if necessary.
- E. Avoid questions about time, complex sequences, or reasons for behavior.
- F. Use concrete terms and ideas. Avoid jargon or figures of speech.

Reference: POST Learning Domains 31, 37 & FTP Resource/FTO Instruction

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9.2.3 The trainee shall explain how non-compliance is a warning sign that indicates a person may need more time to mentally grasp and respond to what is being said or asked of them and that it may be due to fear, confusion, auditory hallucinations, etc., rather than defiance.

Reference: POST Learning Domains 31, 37 & FTP Resource/FTO Instruction

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9.2.4 Recognizing that safety (officer safety, public safety, and the safety of the person in crisis) is always the top priority when dealing with impaired people, the trainee shall explain and demonstrate standard tactical assessments and safeguards, including:

- A. His/her own abilities to physically control the person
- B. Escape routes
- C. Use of cover
- D. Call for backup
- E. The T.A.C.T. Model

Tone (Present a calm and firm demeanor/Maintain respect and dignity)

Atmosphere (Reduce distractions/Respect personal space)

Communication (Establish contact/Develop rapport)

Time (Slow down/Reassess)

Reference: POST Learning Domains 31, 37, (POST Field Guide – Police response to people with mental illness or developmental disability) & FTP Resource/FTO Instruction

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Comments:								Case/Report No.:

11550 H & S INVESTIGATIONS:

9.3.1 The recruit officer will identify the signs and symptoms commonly observed in those subjects:

- Under the influence of stimulants (cocaine, "crack", methamphetamine)
- Under the influence of a narcotic (heroin, methadone)
- Under the influence of a depressant (barbiturates)
- Under the influence of marijuana
- Under the influence of a hallucinogen (LSD, PCP).

These will minimally include:

Pulse rate, respiration rate, horizontal and vertical nystagmus and smooth or rough pursuit of the pupil, puncture wounds ("tracks"), stupor ("on the nod").

Reference: California Health & Safety Code (11550 H&S), POST Learning Domain 12 & FTP Resource/FTO Instruction

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Comments:								Case/Report No.:

9.3.2 The trainee shall demonstrate the use of the pupilometer and the penlight in an 11550 H&S investigation.

Reference: California Health & Safety Code (11550 H&S), POST Learning Domain 12 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

9.3.3 Given the opportunity, the recruit officer will correctly identify a subject under the influence of a narcotic or dangerous drug and will conduct a thorough investigation.

*Reference: California Health & Safety Code (11550 H&S), POST Learning
Domain 12 & FTP Resource/FTO Instruction*

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Trainee								
Comments:								Case/Report No.:

END OF WEEK NINE

WEEK TEN

FIRST AID

10.1.1 The trainee shall possess the knowledge and skills needed to administer necessary first aid during emergency situations.

Reference: POST Learning Domain 34 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

10.1.2 The trainee shall review and explain the agency's policy on administering first aid.

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Comments:								Case/Report No.:

10.1.3 The trainee shall discuss why a law enforcement officer is morally, ethically, and legally (Section 217 Health and Safety Code) required to maintain proficiency in first aid techniques.

Reference: California Health & Safety Code, POST Learning Domain 34 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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10.1.4 The trainee shall explain why the improper application of first aid techniques could conceivably result in civil action against the officer and the agency.

Reference: POST Learning Domain 34 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Comments:								Case/Report No.:

10.1.5 Given any emergency situation in which some form of first aid becomes a necessity, the trainee shall properly administer the necessary first aid technique(s) following the summoning of professional emergency assistance.

Reference: POST Learning Domain 34 & FTP Resource/FTO Instruction

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10.1.6 The trainee shall explain the agency’s plan for the management of occupational exposure to blood and airborne pathogens (i.e., AIDS, Hepatitis, TB, etc.)

Reference: Policy Manual Secs. 1016 – Communicable Diseases, 1008 – HIV Testing Procedure & FTP Resource/FTO Instruction

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ANIMAL CONTROL

10.2.1 The trainee shall explain the agency’s policy and procedures when confronted with different types of animal control situations. These types of situations shall minimally include:

- A. Injured animals
- B. Dead animals
- C. Rabid animals
- D. Noisy animals
- E. Stray animals
- F. Wild animals
- G. Nuisances created by unsanitary keeping of animals
- H. Protective custody of animals
- I. Animal bites.

Reference: Policy Manual Sec. 304.11(c) & (d) – Shooting Policy, POST Learning Domain 26 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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10.2.2 The trainee shall explain the agency’s policy and procedures when it is determined that a vicious, dangerous, or injured animal must be killed/destroyed. This explanation shall minimally include:

- A. Whom to notify prior to killing the animal
- B. Who may shoot the animal
- C. What report should be completed following the shooting of the animal
- D. How disposal of the dead animal is handled.

Reference: Policy Manual Sec. 304.11(c) & (d) – Shooting Policy, POST Learning Domain 26 & FTP Resource/FTO Instruction

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10.2.3 Given an incident, the trainee shall effectively assess and handle an animal control situation.

Reference: POST Learning Domain 26 & FTP Resource/FTO Instruction

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BURDEN OF PROOF/CONCEPTS OF EVIDENCE

10.3.1 The trainee shall define the term “burden of proof” and determine, in the following situations, whether the “burden of proof” falls upon the prosecution or defense during a criminal trial:

- A. Criminal guilt (Evidence Code Section 520)
- B. Corpus delicti (Evidence Code Section 550)
- C. Jurisdiction (Evidence Code Section 666)
- D. Double jeopardy as a defense (Evidence Code Section 500)
- E. Self-defense as a defense (Evidence Code Section 500).

Reference: California Evidence Code, POST Learning Domains 1, 17 & FTP Resource/FTO Instruction

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Trainee								
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10.3.2 The trainee shall recognize the concepts of evidence as defined and used in California law, including:

- A. Evidence
- B. Direct evidence
- C. Circumstantial evidence

Reference: California Peace Officers Legal Sourcebook, POST Learning Domains 1, 17 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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10.3.3 The trainee shall identify the following types of evidence or material related to the introduction of evidence in court and shall give an example of each:

- A. Fruits of a crime
- B. Instrumentalities of a crime
- C. Contraband

Reference: California Peace Officers Legal Sourcebook, POST Learning Domains 1, 17 & FTP Resource/FTO Instruction

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10.3.4 The trainee shall explain the purposes for offering evidence in court, including:

- A. As an item of proof
- B. To impeach a witness
- C. To rehabilitate a witness
- D. To assist in determining sentence.

Reference: California Peace Officers Legal Sourcebook, POST Learning Domains 1, 17 & FTP Resource/FTO Instruction

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10.3.5 The trainee shall explain the tests, which an item of evidence must successfully pass before it, may be admitted into any criminal court. (Evidence Code Section 210)

- A. The evidence must be relevant to the matter in issue
- B. The evidence must be competently presented in court
- C. The evidence must have been legally obtained.

Reference: California Evidence Code, California Peace Officers Legal Sourcebook, POST Learning Domains 1, 17 & FTP Resource/FTO Instruction

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10.3.6 The trainee shall identify at least three of the following as qualifications that must be met by a witness before he/she may testify in a criminal trial in the State of California.

- A. The witness must know the difference between right and wrong
- B. The witness must possess the ability to understand
- C. The witness must possess the ability to express himself/herself
- D. With the exception of those areas covered by the Hearsay Rule, the witness must testify only to those facts that are personal knowledge.

Reference: California Evidence Code, California Peace Officers Legal Sourcebook, POST Learning Domains 1, 17 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
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10.3.7 The trainee shall explain the privileged communication rule and provide examples to include:

- A. Husband and wife
- B. Attorney and client
- C. Clergyman and confessor
- D. Physician and patient

Reference: California Evidence Code Secs. (970, 980, 950, 1030 & 990), California Peace Officers Legal Sourcebook, POST Learning Domains 1, 17 & FTP Resource/FTO Instruction

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RULES OF EVIDENCE

10.4.1 The trainee shall describe the effects of the "exclusionary rule" upon police actions and procedures in the following areas:

- A. Civil rights
- B. Inadmissible evidence
- C. Possibility of false arrest

Reference: California Peace Officers Legal Sourcebook, POST Learning Domain 17 & FTP Resource/FTO Instruction

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10.4.2 The trainee shall define the Hearsay Rule and give examples of exceptions to the rule, including:

- A. Spontaneous statements
- B. Admissions
- C. Confessions
- D. Dying declarations.

Reference: California Evidence Code Secs. (1200 & 1220), California Peace Officers Legal Sourcebook, POST Learning Domain 17 & FTP Resource/FTO Instruction

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EVIDENCE COLLECTION AND PRESERVATION

10.5.1 The trainee shall search a crime scene and locate physical evidence through the use of an organized method that may include:

- A. Strip
- B. Spiral
- C. Quadrant

Reference: POST Learning Domains 10, 16, 17 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

10.5.2 The trainee shall explain and/or demonstrate the methods for preserving evidence at a crime scene in fair and inclement weather.

Reference: POST Learning Domains 10, 16, 17 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

10.5.3 The trainee shall demonstrate the ability to preserve evidence in such a way as to ensure it is received by the examining authority or court in as near to the same condition as it was found.

Reference: POST Learning Domains 10, 16, 17 & FTP Resource/FTO Instruction

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Trainee								
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10.5.4 The trainee shall review and explain, as well as apply, the agency’s policies on:

- A. Handling controlled substances
- B. Depositing property, evidence, and money
- C. Withdrawing and returning property
- D. Depositing firearms, miscellaneous weapons, and explosives

Reference: Policy Manual Sec. 804 – Property Procedure, POST Learning Domains 10, 16, 17 & FTP Resource/FTO Instruction

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Comments:								Case/Report No.:

10.5.5 The trainee shall explain the provisions of the agency’s rules, policies, and procedures regarding the storage of evidence.

Reference: Policy Manual Sec. 804 – Property Procedure, POST Learning Domains 10, 16, 17 & FTP Resource/FTO Instruction

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10.5.6 The trainee shall review and explain the agency’s policies and procedures regarding the taking of evidence to laboratory examination facilities and court.

Reference: Policy Manual Sec. 804 – Property Procedure, POST Learning Domains 10, 16, 17 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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10.5.7 The trainee shall explain “chain of custody” or “chain of evidence.”

Reference: California Peace Officers Legal Sourcebook, POST Learning Domains 10, 16, 17 & FTP Resource/FTO Instruction

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10.5.8 Given a crime situation in which any form of evidence is recovered, the trainee shall collect, preserve, and deliver the evidence, and properly complete all necessary forms (property reports, evidence tags, etc.) in order to ensure the chain of custody.

Reference: Policy Manual Sec. 804 – Property Procedure, POST Learning Domains 10, 16, 17 & FTP Resource/FTO Instruction

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COURTROOM TESTIMONY & DEMEANOR

10.6.1 The trainee shall explain the value of a pre-trial conference:

- Refreshing the officer's memory

- Coordination of effort.

Reference: Policy Manual Section 348.51 – Preparation for Testimony, POST Learning Domains 17, 30 & FTP Resource/FTO Instruction

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10.6.2 The trainee shall explain principles of effective testimony:

A. Appearance:

B. Demeanor:

- Taking the oath
- Positioning on the witness stand
- Looking at the jurors while testifying
- Conversations within hearing of jurors
- Talking with DDA, witnesses, or joking/laughing with anyone

C. Testimony:

- Speak up and avoid police jargon
- Be truthful - no exaggeration
- Don't volunteer information
- Pause for objections from either side
- Ask permission to refresh memory from report
- Ask for question to be repeated if unclear
- Keep emotional control even when asked hostile questions
- Remain professional even if defense attorney gets "chummy"
- Stop talking if interrupted by attorney (rapid-fire tactics)
- Say "I don't know" when applicable
- Address judge if earlier misstatement requires correction
- Don't look at DDA as if asking for help on tough questions.

Reference: Policy Manual Secs. 348.51-348.6, POST Learning Domains 17, 30 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

10.6.3 The trainee shall identify and explain principles of effective testimony. These principles shall minimally include:

- A. Honesty
- B. Clarity
- C. Brevity
- D. Objectivity
- E. Poise

Reference: POST Learning Domains 17, 30 & FTP Resource/FTO Instruction

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10.6.4 The trainee shall explain the value of impressive and professional courtroom demeanor and appearance.

Reference: Policy Manual Sec. 348.52 – Courtroom Attire, POST Learning Domains 17, 30 & FTP Resource/FTO Instruction

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Comments:								Case/Report No.:

10.6.5 The trainee shall explain the value of furnishing testimony in a professional manner, even when confronted with a variety of attorney personalities including:

- A. Irate
- B. Offensive
- C. Threatening

- D. Argumentative
- E. Overly friendly.

Reference: POST Learning Domains 17, 30 & FTP Resource/FTO Instruction

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Trainee								
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10.6.6 The trainee shall become familiar with local courtroom security policies and procedures such as:

- A. Prisoner escort
- B. Prisoner restraint
- C. Screening of courtroom audience
- D. Disturbance procedures.

Reference: FTP Resource/FTO Instruction

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10.6.7 The trainee shall demonstrate the ability to prepare and furnish courtroom testimony in such a manner as to promote professionalism and the administration of justice.

Reference: POST Learning Domains 17, 30 & FTP Resource/FTO Instruction

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10.6.8 Given a courtroom appearance, the trainee shall furnish testimony in a professional manner.

Reference: POST Learning Domains 17, 30 & FTP Resource/FTO Instruction

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Comments:								Case/Report No.:

END OF WEEK TEN

WEEK ELEVEN

MISSING PERSONS:

11.1.1 The trainee shall review and explain state law (including statutory reporting requirements) and the agency’s policies and procedures for handling missing persons, both adult and juvenile.

Reference: California Penal Code (784.5, 14205(a), 14205(b), 14206(a) (1), 14207 (a)-(c) P.C.), Policy Manual Sec. 332 – Missing Person Reporting, POST Learning Domain 27 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

11.1.2 The recruit officer shall explain PGPD policy on taking a written report on all missing persons without delay, regardless if juvenile or adult or circumstances involved.

Reference: Policy Manual Sec. 332 – Missing Person Reporting, POST Learning Domain 27 & FTP Resource/FTO Instruction

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Comments:								Case/Report No.:

11.1.3 The trainee shall explain the department’s policy regarding search procedures for missing persons.

- The trainee shall acknowledge responsibility to notify the Field Supervisor of any missing at risk juvenile and to organize other units directed to assist in an organized search for the missing person. **NO SUCH SEARCH WILL BE INITIATED UNTIL AFTER A THOROUGH SEARCH OF MISSING PERSON'S RESIDENCE INCLUDING A SECOND**

CHECK IS MADE BY A DIFFERENT OFFICER THAN THE ONE WHO MADE THE FIRST CHECK.

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

11.1.4 The trainee shall explain the reasons for making a thorough search of a “missing” child’s home and nearby area at the outset of the investigation.

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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11.1.5 The trainee shall have an understanding of the C.A.R.E. Alert program.

Reference: Policy Manual Sec.334 – C.A.R.E. Alerts & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
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11.1.6 The trainee shall understand the CLETS requirements for all missing persons and runaways.

Reference: Policy Manual Sec. 332 – Missing Person Reporting & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

11.1. 7 Given an incident involving a missing person, the trainee shall properly complete the required report in accordance with PGPD policy, to include obtaining written authorization for release of dental records, and a competent search organized and conducted.

Reference: Policy Manual Sec. 332 – Missing Person Reporting. POST Learning Domain 27 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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SNIPER ATTACK:

11.2.1 The trainee shall explain those steps, which should be immediately taken when confronted with a “set-up”, ambush, or sniper situation including:

- A. Cover/Concealment
- B. Calling for assistance
- C. Isolating and clearing
- D. Determining possible location of assailants

Reference: POST Learning Domain 23 & FTP Resource/ FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

11.2.2 The trainee shall discuss tactical actions that can be taken by the driver of a vehicle that comes under sniper attack:

- A. Acceleration/Reversal out of “kill zone”
- B. Turning into nearest available cover
- C. Abandonment of target vehicle
- D. Awareness of possible secondary ambush.

Reference: POST Learning Domain 23 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

11.2.3 The trainee shall discuss tactics that should be used when the police vehicle has been hit with a firebomb:

- A. Acceleration
- B. Roll-up windows
- C. Abandon vehicle (after initial flame burst, if vehicle is incapacitated).

Reference: POST Learning Domain 23 & FTP Resource/ FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

CROWD CONTROL

11.3.1 The trainee shall explain the basic principles of crowd and riot control tactics and shall be able to participate effectively as a team member in crowd control situations.

Reference: POST Learning Domain 24 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

11.3.2 The trainee shall define and describe basic crowd and riot control formations.

Reference: POST Learning Domain 24 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

11.3.3 The trainee shall explain the use of the authorized baton/impact weapon when an officer is involved in any of the basic crowd control formations and explain the use and maintenance of the remaining riot gear.

Reference: POST Learning Domains 24, 33 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

UNUSUAL OCCURRENCES

11.4.1 The trainee shall be aware of duty to notify the Field Supervisor, by most expeditious means, of any death or serious injury to Department personnel.

Reference: Policy Manual Sec. 358 – Major Incident Notification, FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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HAZARDOUS OCCURRENCES/MAJOR DISASTERS

11.5.1 The trainee shall review and explain the responsibilities and actions required of an agency whose jurisdiction is the scene of a hazardous material incident, disaster, potential disaster, or chemical spill (including ICS – Incident Command System and OES – Office of Emergency Services).

Reference: Policy Manual Sec. 412 – Hazardous Material Response, POST Learning Domain 26 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

11.5.2 The trainee shall review and explain the agency’s policy on hazardous substances or chemical spills (HAZMAT).

Reference: Policy Manual Sec. 412 – Hazardous Material Response, POST Learning Domain 26 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

11.5.3 The trainee shall explain responsibilities and considerations of a first responder to a hazardous materials incident, including:

- A. Recognition
- B. Safety/Isolation/Area containment
- C. Notification to proper agencies

D. Basic first responder limitations.

Reference: Policy Manual Secs. 406 – Crime & Disaster Scene Integrity, 412 - Hazardous Material Response, POST Learning Domain 26, 41 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

11.5.4 The trainee shall identify and explain the initial responsibilities of the first unit to arrive at a major vehicle accident or other disaster scene. These responsibilities shall minimally include:

- A. Requesting needed assistance and equipment
- B. Providing for emergency medical aid
- C. Undertaking immediate coordination with appropriate outside agencies
- D. Establishing a security perimeter
- E. Establishing ingress and egress corridors
- F. Identifying and admitting only authorized personnel
- G. Dealing with the media.

Reference: Policy Manual Secs. 346 – New Media Relations, 406 – Crime & Disaster Scene Integrity, 412 – Hazardous Material Response, POST Learning Domain 8, 26, 41 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

11.5.5 The trainee shall discuss procedures to be used when confronted with other unusual or hazardous occurrences. These occurrences shall minimally include:

- A. Electrical wires down
- B. Malfunctioning traffic signals
- C. Hazards on the roadway
- D. Damage to fire hydrants
- E. Gas leaks
- F. Chemical spills

- G. Conditions caused by inclement weather such as fog, snow, ice, flooding, and mud slides
- H. Military incidents requiring police intervention

Reference: Policy Manual Secs. 406 – Crime & Disaster Scene Integrity, 412 - Hazardous Material Response, 430 – Emergency POST Learning Domain 26, 41 & FTP Resource/FTO Instruction

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Trainee								
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BOMBS/EXPLOSIVE DEVICES

11.6.1 The trainee shall review and explain the agency’s policy and procedures for handling explosives.

Reference: Policy Manual Sec. 416 – Response to Bomb Calls, POST Learning Domain 26 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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11.6.2 The trainee shall explain tactical considerations upon arrival at the scene of a suspected or actual explosive device. These considerations shall minimally include:

- A. Hazards of using the police radio and/or cellular phone
- B. Request for a technician or E.O.D.
- C. Isolation of the device and the area
- D. Evacuation of civilian personnel
- E. Possibility that more than one explosive device exists.

Reference: Policy Manual Sec. 416 – Response to Bomb Calls, POST Learning Domain 26 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
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11.6.3 Given a simulated or actual disaster, potential disaster, chemical spill, or bomb scene, the trainee shall assess and perform all necessary responsibilities and actions in a safe and effective manner.

Reference: Policy Manual Sec. 416 – Response to Bomb Calls, POST Learning Domains 26, 41 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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AIRCRAFT CRASHES

11.7.1 The trainee shall review and explain the agency’s policy on aircraft crashes.

Reference: Policy Manual Sec. 434 – Aircraft Accidents, POST Learning Domain 26 & FTP Resource/FTO Instruction

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Trainee								
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11.7.2 The trainee shall discuss factors associated with the handling of an aircraft crash, including:

- A. Civilian Aircraft:
 - 1. Federal Aviation Agency (FAA) and/or National Transportation Safety Board (NTSB) will investigate.
- B. Military Aircraft:

1. Military authorities are in charge
2. There may be dangerous weapons issues
3. There may be classified materials present
4. Police cannot authorize news media to enter.

Reference: Policy Manual Sec. 434 – Aircraft Accidents, POST Learning Domain 26 & FTP Resource/FTO Instruction

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Trainee								
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FIRES

11.8.1 The trainee shall explain PGPD policy of extending full police services to assist Fire Department personnel at fire scene, and that primary police responsibility of traffic and crowd control will be violated only to assist in rescue operations where life and limb are in jeopardy.

Reference: POST Learning Domains 24, 28 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
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11.8.2 The trainee shall identify the following types of fires and the best methods to deal with each:

- A. Dry combustibles
- B. Flammable liquids
- C. Electrical
- D. Combustible metals.

Reference: POST Learning Domain 26 & FTP Resource/FTO Instruction

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11.8.3 The trainee shall identify and discuss the initial steps to be taken when confronted with a fire in a building. These steps shall minimally include:

- A. Request for fire department
- B. Request for further law enforcement assistance, if necessary
- C. Immediate evacuation of any occupants
- D. Isolation of the immediate area
- E. Establishment of a perimeter for crowd control

Reference: POST Learning Domain 26 & FTP Resource/FTO Instruction

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11.8.4 The trainee shall identify and discuss the best methods of conducting a safe and effective search for victims in a burning building.

Reference: POST Learning Domain 26 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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11.8.5 The trainee shall recognize signs that indicate a burning building is unsafe to enter.

Reference: POST Learning Domain 26 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Comments:								Case/Report No.:

11.8.6 Given a scenario or an actual incident involving fire, the trainee shall perform all the necessary steps to safely and effectively manage the situation.

Reference: POST Learning Domains 24, 26, 28 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Comments:								Case/Report No.:

NEWS MEDIA RELATIONS

11.9.1 The trainee shall discuss the most common law enforcement practices as to who may release information to the news media and the notification procedures utilized.

Reference: Policy Manual Sec. 346 – News Media Relations, POST Learning Domain 3 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

11.9.2 The trainee shall recognize press credentials most commonly honored by law enforcement agencies.

Reference: Policy Manual Sec. 346 – News Media Relations, POST Learning Domain 3 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
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11.9.3 The trainee shall identify the provisions of California law pertaining to the authorization of news media representatives to enter areas otherwise closed to the public.

Reference: California Penal Code (409.5[d] P.C.), Policy Manual Sec. 346 – News Media Relations, POST Learning Domain 3 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

11.9.4 The trainee shall discuss types of information that could prejudice the rights of an individual if furnished to the news media, including:

- A. Statements as to the character or reputation of an accused person or prospective witness
- B. Admissions, confessions, or alibis attributed to an accused person
- C. Results, performance, or refusal of a suspect or witness to take any test(s)
- D. The believed credibility of an accused person or witness
- E. The probability of an accused person entering a guilty plea
- F. The opinioned value of evidence against an accused person
- G. Information prohibited by agency policy
- H. Information that would be detrimental to the investigation of the case
- I. Information that may jeopardize the rights of the individual.

Reference: Policy Manual Sec. 346 – New Media Relations, POST Learning Domain 3 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

HOSTAGE/BARRICADED SUSPECT

11.10.1 The trainee shall explain and/or demonstrate tactical considerations in dealing with hostage/barricaded suspect situations, including:

- A. Safe approach
- B. Containment of the scene
- C. Requesting the appropriate assistance (i.e., hostage negotiator, specialized unit(s), etc.)
- D. Evacuation
- E. Communication/negotiation with the suspect.

Reference: Policy Manual 414 – Hostages & Barricaded Suspects, POST Learning Domains 23 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

END OF WEEK ELEVEN

WEEK TWELVE

LEADERSHIP

12.1.1 The trainee shall identify and develop effective leadership strategies that provide purpose, direction, and motivation to co-workers and community members.

Reference: POST Learning Domain 1 & FTP Resource/FTO Instruction

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Trainee								
Comments:								Case/Report No.:

12.1.2 The trainee shall illustrate through explanation or example how each of the following leadership competencies can affect his/her skills and abilities as an officer:

- Integrity
- Credibility
- Trust
- Discretion
- Duty
- Loyalty
- Honesty.

Reference: POST Learning Domain 1 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

12.1.3 The trainee shall assess and explain his/her leadership role within the department with clear consideration of the organization’s vision, mission, and values statement.

Reference: POST Learning Domain 1 & FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

CALIFORNIA CODES AND LAWS

12.2.1 The trainee shall review, explain, and/or give examples of any new/revised state legislative mandates.

Reference: FTP Resource/FTO Instruction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

END OF WEEK TWELVE