



# ALL ABOUT RZRRs

Information Bulletin No. 5

**What does RZRR stand for?** Residential Zoning Records Report; otherwise known as a City Report or Residential Property Inspection.

**What does a RZRR provide?** The report is a disclosure of information, as available, regarding: address and parcel number, zoning and allowed uses, occupancy, previous land use entitlement approvals that may still affect the property, special restrictions, code violation history, and certification that smoke detectors are provided as required, per Municipal Code Section 18.04.065. Inspectors will also conduct an exterior property inspection.

**Why do I need a RZRR?** This report is required pursuant to local laws, think of it as a brief tutorial on the property you are about to purchase. Buying property is a big decision and it is great to have as much information as possible before taking that leap!

**How do I get a RZRR?** The application is available in the Community Development Department (CDD) Office at 300 Forest Avenue on the second floor for pick up, Office hours are 8 a.m. through 12 p.m. Monday-Friday; or you can download a copy online at:

[http://www.ci.pg.ca.us/cdd/Residential\\_Zoning\\_Records\\_Report.pdf](http://www.ci.pg.ca.us/cdd/Residential_Zoning_Records_Report.pdf).

**How long does a RZRR take?** Please allow 10 business days for processing. Staff will call to notify you when it is ready.

**Anything else I should know?** You can access the full Zoning Code Section pertaining to RZRR's on-line at: <http://www.codepublishing.com/CA/pacificgrove/> and see Chapter 23.78: Sale of Residential Buildings.