

# City of Pacific Grove



## MASTER FEE SCHEDULE

Fiscal Year 19/20

Effective July 1, 2019

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ACCT #	GENERAL ADMINISTRATION	FY 19-20 Fees
	The City may bill for special services, such as support for special events, cleanup of hazardous material spills, protection of public property and public safety due to unusual events. Billings may be waived or reduced by the action of the City Manager.	Based on total actual direct and indirect costs
01-4406	Document Photocopy and Report Fees (Soft or Hard) (per page)	\$0.25
01-4406	Digital Production - CD, DVD, Flash drives for PRA information requests and presentations at meetings by the public (City will not allow the use of flash drives provided by the public for reasons of virus protection)	Actual Cost
01-4406	Notary fees (per signature) * Unless otherwise specified in Government Code § 8211	\$15.00 per signature
01-4513	Returned check processing (per item)	\$25
01-4534	Credit Card Payment Processing Fee	
	\$1.00 - \$50.00	\$2
	\$51.00 - \$100.00	\$3
	\$101.00 - \$200.00	\$5
	\$201.00 - and up @ 4% of charged amount	4% of charged amount
	Transient Occupancy Taxes may not be charged on a credit card	
01-4406	Copy of Annual Budget or Annual Financial Report	Actual Costs
01-4121	Business License Administration Fee, per License	
	If paid by August 1 (on time payment/standard)	\$21
	If paid after August 1 - late payment (Adjusted for \$25.00 late fee)	\$46
01-4674	City Hall Facility Rental Fees:	
	Security Deposit (SECURITY)	\$62
	Clean-up Fee	Actual Costs
	Special Audio Visual Equipment Use Deposit	\$245
	Council Chambers – first four hours of use	\$129
	per hour after four hours	\$32
	Forest Avenue Conference Room – first four hours	\$51
	per hour after four hours	\$13
	City Manager Conference Room – first four hours	\$103
	per hour after four hours	\$26
01-4516	Fuel sales to outside agencies	Cost + 10%
	Water entitlement rights - Per Acre Foot Per Year	\$250,000 AFY
	Water entitlement rights - Per one tenth (.10) Acre Foot Per Year	\$25,000 per .10 AFY
	Water entitlement rights - Per one hundredth (.01) Acre Foot Per Year	\$2,500 per 0.01 AFY
	Water entitlement rights application processing fee. Any related escrow, deed or external processing, will be charged at cost	\$423

ACCT #	GENERAL ADMINISTRATION	FY 19-20 Fees
	FILMING FEES	
	Use of Public Areas for Motion Picture and Still Photography Productions (PGMC	
	<b>Minor Film Permit</b> This is a permit that would primarily apply to still photography and really minor filming applications, with little or no crew. This type of permit typically would only require review from Police staff with little to minimal involvement from other departments	\$142
	<b>Mid-Level Film Permit</b> This is a permit that would primarily apply to a major photoshoot or minor commercial filming application. It would require coordination between Police Personnel; and Parks and Recreation or other departmental staff for use of City property.	\$481
	<b>Major Film Permit</b> This is a permit that would primarily apply to major commercial filming – Movies or television shows. It could be productions that would require building stages, street closures, sites with unique environmental or location conditions; or crews with crews of 30 or more personnel. This type of application review would require significant review and input from a variety of City staff, including Police, Fire, Parks and Recreation, and/or Public Works.	\$783
	Land Lease for Filming (Fee subject to negotiation; fee study and recommended baseline amounts are provided for reference, parking lots may be charged by space)	.15 / square foot per hour
	The City Manager may decrease fees set forth in this schedule if s/he determines that the cost of providing a particular service will be substantially less than the normal cost of such service or if programs or services are reduced.	
	The City may, at its discretion, choose to apply a late payment fee to outstanding amounts due to the City that remain unpaid thirty days after the due date. The penalty will be set at 10% of the amount owed, but not less than \$25.	Min. \$25

ACCT #	CITY CLERK	FY 19-20 Fees
01-4406	CLERK CERTIFICATION	
	Certification of Pacific Grove Residency and or Proof of Life, per person	\$10 per signature
	Certification of Documents (Per document.)	\$10
01-4406	PUBLIC RECORDS	
	Copies standard 8.5" x 11", black and white (ordinances, resolutions, campaign finance and economic statements)	0.10 per page
01-4513	ELECTIONS	
	Under certain circumstances, the City must collect fees as prescribed by other governing bodies, such as the Fair Political Practices Commission (FPPC). The City has no control over these fees.	
	Nomination Papers Filing Fee (EC Section 10228)	\$25
	Candidates Statement Filing	Set by County
	Intent to File Initiative (EC Section 9202(b))	\$200
	Late filing fee per late day (As set forth by State)	\$10
01-4513	MISCELLANOUS	
	Administrative Records (Compilation/Creation)	Actual Costs
	Appeal Fee (Beautification, Traffic Commission, all others not listed elsewhere)	\$41
	Annual Subscription Service: Agenda and Minutes	\$27
	Agenda only	-

ACCT. #	EL CARMELO CEMETERY	FY 19-20 Fees
75-4481	CEMETERY SITE SALES	
	Single Burial Site, Adult	\$4,425
	Single Burial Site, Child	\$2,215
	Double Garden Crypt-In Ground	\$7,667
	Urn Garden, Double-In Ground	\$3,307
	Urn Garden, Single-In Ground	\$2,070
	Urn Sites, Other than Urn Garden	\$2,242
	Urn Sites–Double Other than Urn Garden	\$3,677
	Urn Sites - Triple	\$3,952
	Columbarium Niche (1-4 urns)	\$7,350
75-4482	Unit 1 – Mausoleum Single Niche	\$2,930
	Unit 1 – Mausoleum Double Niche	\$5,742
	Unit 1 – Mausoleum Single Crypt	\$13,839
	Unit 2 – Mausoleum Double Niche	\$5,742
	Unit 2 – Mausoleum Single Crypt	\$13,838
	Unit 2- Mausoleum Double Crypt	\$25,388
	Unit 2- Mausoleum Memorial Garden – per urn	\$302
75-4481	New Columbarium (1 - 4 urns)	\$7,350
75-4481	Memorial Wall Plaque Site	\$65
86-4480	ENDOWMENT CARE	
	Burial Site, Adult	\$1,048
	Burial Site, Child	\$538
	Double Garden Crypt	\$1,048
	Urn Garden, Double	\$645
	Urn Garden, Single	\$576
	Urn Sites, Other than Urn Garden (In Ground, per Urn)	\$576
	Urn Sites, Double - Other Than Urn Garden	\$645
	Urn Sites - Triple	\$1,048
	Columbarium Niche	\$704
	Mausoleum Single Niche	\$645
	Double Niche	\$704
	Unit 2- Mausoleum Memorial Garden	\$118
	Mausoleum Crypt	\$704

ACCT. #	EL CARMELO CEMETERY	FY 19-20 Fees
75-4484	LABOR CHARGES	
	Grounds Maintenance - One Time Fee Excluding Memorial Garden Sites and Child Sites	\$1,075
	Grounds Maintenance - One Time Fee for Memorial Garden Sites	\$269
	Grounds Maintenance - One Time Fee for Child Sites	\$538
	Open/Close Burial Site, Adult	\$1,836
	Open/Close Burial Site, Child	\$913
	Open/Close Double Garden Crypt (1st opening)	\$1,708
	Open/Close Double Garden Crypt (subsequent opening)	\$1,580
	Set In-Ground Marker	\$516
	Set In-Ground Marker with Border	\$772
	Set In-Ground Urn and Marker	\$786
	Set In-Ground Urn and Marker with Border	\$977
	Set or Remove In-Ground Vase	\$156
	Set In-Ground Vase with Border	\$347
	Add border to marker after original placement	\$507
	Add border to vase after original placement	\$379
	Remove In-Ground Marker or In-Ground Marker with Border	\$311
	Remove In-Ground Urn & Marker or In-Ground Urn & marker with Border	\$252
	Open Mausoleum Niche Unit 1 for inurnment	\$913
	Place plaque or vase on Unit 1 Mausoleum Niche at inurnment	\$191
	Place/Remove plaque or vase on Unit 1 Mausoleum Niche after inurnment	\$507
	Replace Vase Holder (Unit 1 Niche & Columbarium) - vase holder cost plus one & one-half hour labor	\$219 + Vase Pkg
	Remove Urn - Unit 1 Niche	\$252
	Open Mausoleum Niche Unit 2 for inurnment	\$722
	Place plaque or vase on Unit 2 Mausoleum Niche at inurnment	\$224
	Place/Remove plaque or vase on Unit 2 Mausoleum Niche after inurnment	\$411
	Replace Vase Holder (Unit 2 Niche, New Columbarium) – vase holder cost plus one hour labor	\$156 + Vase Pkg
	Remove Urn - Unit 2 Niche	\$283

ACCT. #	EL CARMELO CEMETERY	FY 19-20 Fees
	Open Columbarium Niche to Place Urn	\$1,042
	Place/Remove Plaque or Vase on Columbarium niche at Inurnment	\$127
	Place Plaque or Vase on Columbarium niche after Inurnment	\$571
	Remove Urn - Columbarium Niche	\$252
	Open New Columbarium Niche to Place Urn	\$595
	Place Plaque or Vase on New Columbarium niche	\$156
	Remove plaque or urn from New Columbarium niche	\$156
	Open Mausoleum Crypt for inurnment	\$850
	Open Mausoleum Crypt for burial	\$1,361
75-4484	LABOR CHARGES	
	Open Underground Unit 2 Mausoleum Crypt for Burial	\$1,617
	Place Plaque or Vase on Mausoleum Unit 1 Crypt at Burial	\$191
	Place Plaque or Vase on Mausoleum Unit 1 Crypt other than at Burial	\$411
	Place plaque or vase on Mausoleum Unit 2 Crypt at Burial	\$127
	Place Plaque or Vase on Mausoleum Unit 2 Crypt after Burial	\$553
	Open Memorial Garden Site (place urn)	\$452
	Place Plaque on Memorial Garden Site/Memorial Wall	\$156
	Remove Urn from Memorial Garden Site	\$347
	Remove Plaque from Memorial Garden Site/Memorial Wall	\$411
	Remove Niche/Crypt Slug	\$283
	Replace Cracked Mausoleum Granite Plate (Unit 1)	\$156 + Plate Cost
	Place Cameos	\$156 Per Hour
	Marker Rubbing	\$111 Per Hour
	Disinter Casket, Double Garden Crypt (lower level)	\$1,233
	Disinter Casket, Double Garden Crypt (upper level)	\$1,233
	Disinter In-Ground Casket, Child	\$850
	Disinter In-Ground Casket, Adult	\$1,233
	Pallbearers – weekdays only	\$270
	Saturday Service (4-hour minimum at overtime rate)	\$539
	Hourly Rate (2-hour minimum)	\$82 Per hour, per staff person - Minimum 2 staff for 2 hours (\$328)

ACCT. #	EL CARMELO CEMETERY	FY 19-20 Fees
	Overtime Hourly Rate (2-hour minimum)	\$90 Per hour per staff person - Minimum 2 staff for 2 hours (\$360)
75-4481	DEED PROCESSING	
	Deed Fee	\$223
	Replacement Deed Fee	\$33
	Deed Transfers, Document Processing Fee	\$223
	CA Disposition of Human Remain permit fee	\$13
	Endowment transfer fee: Upon transfer, the party transferring deed shall pay the difference between the endowment care rate paid with initial deed and the current endowment care rate.	
	Grounds Maintenance One-Time Fee. Upon transfer, the new site owner shall pay the one-time Grounds Maintenance Fee based on the type of burial site	
75-4481	PRODUCTS	
	Adult Liner, Single	At Cost
	Liner, Double Garden Crypt (taxable portion) (Pre-set – charge sales tax only)	At Cost
	Child Liner, Single	At Cost
	Vase Package – in-ground	At Cost
	Vase Package – Columbarium	At Cost
	Vase Package – Mausoleum Unit 1	At Cost
	Vase Package B58– Mausoleum Unit 2 crypts	At Cost
	Vase Package – Mausoleum Unit 2 niches	At Cost
	Vase Package – New Columbarium	At Cost
	Vase Holder - In-Ground	At Cost
	Vase Insert - In Ground	At Cost

(1) The City Manager has the ability to approve a 10% resident discount on Cemetery Site sales only for a specified period of time during the year. This discount would be included in an advertisement and designed to assist with advance planning.

ACCT. #	COMMUNITY DEVELOPMENT	FY 19-20 Fees
01-4413	GENERAL PLAN AND ZONING AMENDMENTS	
	General Plan Amendment (Actual Cost – Minimum fee plus hourly fee)	\$5,070
	General Plan Update	5% of permit fee
	Zoning Ordinance Amendment (Actual Cost – Minimum fee plus hourly fee)	\$2,532
01-4401	SUBDIVISIONS	
	Tentative Tract Map - Base	\$2,294
	Tentative Tract Map - Per Lot	\$278
	Final Tract Map - Base + Recording Fee	\$2,294
	Final Tract Map - Per Lot	\$355
	Lot Line Adjustment	\$1,892
	Final Parcel Map (plus recording fees)	\$2,005
	Tentative Parcel Map - Base	\$2,005
	Lot Mergers	\$1,906
	Certificate of Compliance (Min. fee plus hourly fee if more than 12 hours required plus applicable attorney fees)	\$1,861
01-4407	ENVIRONMENTAL REVIEW	
	Environmental Impact Report (EIR) - This represents a deposit for staffing time for a full EIR. All staff time will be charged at the fully-burdened rate against the deposit, along with all publishing and noticing costs	\$10,000
	Exemption	\$278
	Initial Studies/Mitigated Negative Declaration	\$6,161
	Mitigation Monitoring	\$4,542
	Negative Declaration Addendum	\$4,542
	* Filing fees by external agencies not included	
01-4607	Environmental Enhancement Fund (Fund 5)	\$2/sq. ft.
01-4401	USE PERMITS	
	Use Permit and Amendments – Single Family	\$1,832
	Use Permit and Amendments – Multi-Family, Commercial, Institutional, all other uses (Actual cost – Minimum fee plus hourly fee)	\$2,987
	Interpretations of Permitted Uses Lists	\$1,230
	Major administrative use permits	\$1,184
	Minor administrative use permits	\$1,199
	Administrative Home Sharing use permit	\$321
01-4401	ARCHITECTURAL REVIEW	
	Architectural Permit – Single Family	\$3,052
	Architectural Permit – Multi-Family four units or less	\$3,734
	Architectural Permit - Multi-Family five units or more	\$4,212

ACCT. #	COMMUNITY DEVELOPMENT	FY 19-20 Fees
	Architectural Permit - Multi-Family units, each additional unit above the initial five units	\$1,624
	Architectural Permit - Commercial, Industrial, Institutional, all others. 10,000 sq. ft. or less	\$3,156
	Architectural Permit - Commercial, Industrial, Institutional, all others. 10,001-50,000 sq. ft.	\$4,684
	Architectural Permit - Commercial, Industrial, Institutional, all others. 50,001-100,000 sq. ft.	\$9,460
	Architectural Permit - Commercial, Industrial, Institutional, all others. Over 100,000 sq. ft.	\$12,044
	Administrative Architectural Permit	\$1,469
	Administrative Design Change	\$1,469
01-4402	COUNTER REVIEW PERMITS	
	Counter Review & Determination - no new square footage (Plus hourly fee if more than ½ hour required)	\$212
	Counter Review & Determination - new square footage (Plus hourly fee if more than 3 hours required)	\$856
	Zoning Confirmation for Business License Permit	\$148
	Massage Permit Application	\$148
01-4403	SIGN PERMITS	\$0
	Downtown Sign Permit	\$1,094
	Sign Permit	\$2,241
	Administrative Sign Permit	\$1,241
01-4754	HISTORIC REVIEW	
	Historic Demolition Permit	\$4,800
	Off-site relocation permit	\$4,800
	Historic Resources Inventory Determinations (Additions/Deletions)	\$1,835
	On-site relocation permit	\$2,400
	Historic Preservation Permit	\$1,735
	Initial Historic Screening	\$452
	* Historic Determination are not eligible for multiple permit discounts.	
01-4401	VARIANCES	
	Variances and Amendments	\$2,548
	Administrative Variances and Amendments	\$1,425
01-4401	STORMWATER	
	Tier 3 and 4 – 15,000 square feet of impervious surface or greater (incl. 2 reviews)	\$1,613
	Tier 2 – 5,000-15,000 square feet impervious surface (incl. 2 reviews)	\$1,075
	Tier 1 – 2,500-5,000 square feet impervious surface	\$675
	Each subsequent Tier 2 review	\$473
	Inspection Fee	\$125

ACCT. #	COMMUNITY DEVELOPMENT	FY 19-20 Fees
	Annual Inspection and re-inspection	\$189
	Each subsequent Tier 1 review	\$298
01-4401	APPEALS	
	Appeals of enforcement and zoning ordinance interpretations	\$2,439
	Appeals/hearings of planning permits	25% of base permit fee or \$1,045 whichever is greater + noticing costs
	Request for Zoning Administrative Hearing or Decision	10% of base permit or \$500.00, whichever is greater + noticing costs
01-4401	OVERLAY FEES	
	Area of Special and Biological Significance	5% of permit fees
	Butterfly Buffer	5% of permit fees
	Coastal Zone	25% of permit fees
	Environmentally Sensitive Habitat Area	15% of permit fees
01-4401	NOTICING	
	Mailing	Actual Cost
	Publishing	\$349
	Re-Noticing of Planning Commission or Zoning Administrator Public Hearings	\$392
	Re-Noticing of ARB or Zoning Administrator Hearing	\$91
	Re-Noticing of ARB or Zoning Administrator Public Hearings on Historic Permits	\$392
01-4401	COASTAL DEVELOPMENT PERMITS	
	Administrative Permit	\$2,151
	Single Family Residence up to 1,500 square feet	\$2,151
	Single Family Residence over 1,500 square feet	\$3,764
	Multi-family Residential	\$2,612 plus \$888 per unit
	Commercial or Industrial up to 10,000 sq. ft.	\$5,377
	Commercial or Industrial 10,001- 50,000 sq. ft.	\$10,753
	Commercial or Industrial 50,001- 100,000 sq. ft.	\$53,765
	Commercial or Industrial over 100,000 sq. ft.	\$107,531
	Grading less than 100 cubic yards	\$538

ACCT. #	COMMUNITY DEVELOPMENT	FY 19-20 Fees
	Grading 101- 10,000 cubic yards	\$2,151
	Grading 10,001- 100,000 cubic yards	\$4,301
	Grading greater than 100,000 cubic yards	\$8,602
	Lot Line Adjustment	\$2,151
	Subdivision	\$2,151 per lot
	Emergency Permit	\$1,613
	Amendment	50% of base permit fee
	Temporary Event	\$2,688
	Extension - Fee may be waived, if permit is subject to Water Waiting List	25% of base permit fee
01-4123	TRANSIENT USE LICENSES	
	Initial STR Application Review	\$379
	Application Renewal	\$233
	Annual License	\$626
	Home Sharing License Annual	\$175
	Transient License Change or Reprint Fee	\$29
01-4503	CODE ENFORCEMENT	
	Abandonment or purchase of City property (§ 23.64.300, PGMC)	\$3,296
	Abandoned Property Registration Fee	\$205
	Investigation fees, Code violations (Actual Cost)	Actual Cost
01-4503	VACANT PROPERTIES	
	Inspection per property (min. or actual cost)	\$154
	Registration per property	\$154
01-4406	COPIES	
	Copies, hard and soft (scanned)	0.25 per page
01-4401	MISCELLANEOUS	
	Certificate of Use and Occupancy	\$704
	County Filing Fees	As determined by County
	Density bonus	\$2,083
	General File Research	\$59
	Hourly Fee	\$120
	Inquiry Fee	\$334
	Miscellaneous Project Review/Document Preparation	\$213
	Multiple Permits for Single Family residential applications only. Highest fee no discount; all lower fees discounted 25%	For single family applications only
	Outdoor Sidewalk Dining Permit	\$403
	Sidewalk Vendor Permit	\$45
	Permit Extension (Fee may be waived if permit is subject to Water Waiting List)	25% of permit base fee

ACCT. #	COMMUNITY DEVELOPMENT	FY 19-20 Fees
	Pre-Application Meeting / Preliminary Project Review	\$239
	Records Management and Retention (per file)	\$54
	Rental Property Registration	\$219
	Revocable License for Encroachments (plus hourly fee after 2 hours)	\$801
	Statement of Compliance (hourly fee if more than 4 hours required)	\$452
	Accessory Dwelling Unit	\$1,783
	Tree Permit with Development	\$272
	Tree Permit with Development Violation	\$231
	Water Wait List	\$229
	ABC License Review Fee	\$169
01-4425	ANIMAL REGULATION - KEEPING AND BREEDING PERMITS - §10	
	Animal Keeping Permit	\$656
	Commercial Breeding Permit, Cats	\$143
	Commercial Breeding Permit, Dogs	\$143
	Incidental Breeding Permit, Cats (per litter)	\$71
	Incidental Breeding Permit, Dogs (per litter)	\$71
	MISCELLANEOUS SERVICES	
01-4521	Tree Permit - Single Tree Removal or Single Tree Trimming	\$63
	Tree Permit – For each additional tree removal and/or trimming	\$28
	Tree Permit Application Fee	\$29
01-4207	Tree replant in-lieu fee	\$790
15-4701	HOUSING FEES	
	Rehabilitation & Sewer Loan Payoff Demand - Per Statement	\$117
	Reconveyance Fee	\$177
	County Recording Fee (billed by Monterey County Recorder)	Actual Cost
15-4701	HOUSING REHAB LOAN FEES (CalHOME Loan Funded Projects)	
	Loan Processing	\$1,911
	Underwriting	\$587
	Property Tax Verification	\$59
	Loan Document Preparation – SFD	\$352
	Loan Document Preparation – Manufactured Housing	\$411
	Inspection To Determine Scope of Work (Actual Cost)	\$254
	Contractor Selection (Actual Cost)	\$254
	Development of Work Write-up & Specifications (Actual Cost)	\$2,426
	Project Bidding (Actual Cost)	\$1,213
	Progress Inspection/Payment Authorization (Actual Cost)	\$126
15-4701	AFFORDABLE HOUSING MONITORING - ANNUAL FEE PER HOUSEHOLD	
	Affordable Units (New description to include all property addresses listed above)	\$117
	Registered Units	\$117

ACCT. #	COMMUNITY DEVELOPMENT	FY 19-20 Fees
	<b>BUILDING AND PERMITTING FEES</b>	
ACCT. #	PLAN CHECK	
01-4203	Electrical Permit (not requiring plan check)	\$134
	Plumbing Permit (not requiring plan check)	\$134
	Mechanical Permit (not requiring plan check)	\$134
	Solar voltaic system	\$290
01-4404	Plan Checking — A combination permit fee shall be payable in cases of new construction in lieu of the separate fees prescribed in the Uniform Building/Mechanical/Electrical Codes. A plan review fee equal to 75 percent of the fee for single-family residential projects and 90 percent of the permit fee for all other projects shall be paid at the time of submitting plans and specifications for review. Permit fees shall be based on the value of improvements as follows:	
	Plan review extension	\$658 per 90 days after the first 180 days
01-4203	CONSTRUCTION INSPECTION	
	Combination Permit:	
	Value up to \$500.00	\$124
	Value of \$501.00 to \$2,000.00(first \$500.00)	\$124
	Value of \$501.00 to \$2,000.00 (each additional \$100.00 or fraction thereof)	\$11
	Value of \$2,001.00 to \$25,000.00 (first \$2,000.00)	\$263
	Value of \$2,001.00 to \$25,000.00 (each additional \$1,000.00 or fraction thereof)	\$43
	Value of \$25,001.00 to \$50,000.00 (first \$25,000.00)	\$1,194
	Value of \$25,001.00 to \$50,000.00 (each additional \$1,000.00 or fraction thereof)	\$30
	Value of \$50,001.00 to \$100,000.00 (first \$50,000.00)	\$1,919
	Value of \$50,001.00 to \$100,000.00 (each additional \$1,000.00 or fraction thereof)	\$19
	Value of \$100,001.00 to \$500,000.00 (first \$100,000.00)	\$2,941
	Value of \$100,001.00 to \$500,000.00 (each additional \$1,000.00 or fraction thereof)	\$15
	Value of \$500,001.00 to \$1,000,000.00 (first \$500,000.00)	\$9,490
	Value of \$500,001.00 to \$1,000,000.00 (each additional \$1,000.00 or fraction thereof)	\$14
	Value of \$1,000,001.00 and up (first \$1,000,000.00)	\$16,882
	Value of \$1,000,001.00 and up (each additional \$1,000.00 or fraction thereof)	\$9
	Single Permit:	\$0
	Value up to \$500.00	\$108
	Value of \$501.00 to \$2,000.00(first \$500.00)	\$108
	Value of \$501.00 to \$2,000.00 (each additional \$100.00 or fraction thereof)	\$6

ACCT. #	COMMUNITY DEVELOPMENT	FY 19-20 Fees
	Value of \$2,001.00 to \$25,000.00 (first \$2,000.00)	\$204
	Value of \$2,001.00 to \$25,000.00 (each additional \$1,000.00 or fraction thereof)	\$30
	Value of \$25,001.00 to \$50,000.00 (first \$25,000.00)	\$866
	Value of \$25,001.00 to \$50,000.00 (each additional \$1,000.00 or fraction thereof)	\$20
	Value of \$50,001.00 to \$100,000.00 (first \$50,000.00)	\$1,387
	Value of \$50,001.00 to \$100,000.00 (each additional \$1,000.00 or fraction thereof)	\$14
	Value of \$100,001.00 to \$500,000.00 (first \$100,000.00)	\$2,102
	Value of \$100,001.00 to \$500,000.00 (each additional \$1,000.00 or fraction thereof)	\$11
	Value of \$500,001.00 to \$1,000,000.00 (first \$500,000.00)	\$6,721
	Value of \$500,001.00 to \$1,000,000.00 (each additional \$1,000.00 or fraction thereof)	\$10
	Value of \$1,000,001.00 and up (first \$1,000,000.00)	\$11,608
	Value of \$1,000,001.00 and up (each additional \$1,000.00 or fraction thereof)	\$6
	The Valuation for new construction shall be the full cost (labor and materials) of the construction or a minimum of \$125 per square foot (for a combination permit including plumbing, mechanical, electrical and building).	\$0
	On-site storm water management plan review and inspection (assumes non-Low Impact Development; includes plan review of 1-hour and the required field inspections.)	\$360
	Additional fee if LID requirements or additional time required, per hour	\$120
	Building Permit Extension	\$1,101 per 90 days after first 180 days
01-4203	<b>OTHER INSPECTIONS AND REVIEWS</b>	
	The following are minimum hourly fees. If the total cost to the City is greater than the fees shown below, the actual cost shall be recovered. This cost shall include supervision, overhead, equipment, the hourly wages and benefits of the employees involved: and reimbursement for any professional services that are directly related to the inspection or review	
	Inspections outside of normal business hours (2-hour minimum)	\$312
	Re-inspection fees assessed under provisions of CBC § 108.8	\$210
	Inspections for which no fee is specifically indicated	\$106
01-4404	Additional plan review due to changes/additions/revisions to approved plans per hour (1/2 hour min.)	\$102
	Wireless Encroachment / Public Right of Way Permit. All costs based on hourly rate charged with a 1/2 hour min.	\$102

ACCT. #	COMMUNITY DEVELOPMENT	FY 19-20 Fees
01-4203	Grading Inspection (hourly fee, 1-hour minimum)	\$102
	Grading Plan Checking (hourly fee, ½-hour minimum)	\$102
01-4203	Excavation Review/Inspection (except utility companies)	\$253
01-4401	Residential Zoning Records Report	\$183
	Investigative fee for work without proper City permits	Cost equal to the permit cost plus staff time to investigate
01-4203	Excavation and Inspection Services	
	Inspections for which no fee is specifically indicated (per hour with a ½-hour minimum)	\$120
	Encroachment permit: street opening/excavation	\$237
	Encroachment permit: driveway	\$237
	Encroachment permit: sidewalk	\$156
	Encroachment: temporary (e.g., building construction requiring scaffolding in Right-of-Way	\$237
	Encroachment permit: permanent underground (e.g. utility line)	\$237
	Encroachment permit: permanent above ground (e.g. retaining wall, fence, etc.)	\$237
	Encroachment permit, annual charge for permanent above-ground encroachment (e.g. retaining wall, fence, etc.)	\$3.34/ sq. ft.
	Encroachment permit hourly processing fee, if more than 2 hours review or inspection required.	\$120
	Encroachment permit: annual street opening permit for utilities	\$0

ACCT. #	FIRE	FY 19-20 Fees
	FIRE PREVENTION	
01-4436	Fire Inspection/Permit Required Due to Materials, Processes, or Occupancies	
	Annual Day Care Inspection (Six or more children)	\$66
	Community Care Facility Inspections	
	Pre-Inspection Fee < 25 Occupants	\$143
	>25 Occupants	\$244
	Fire Clearance Fee 7 – 50 Occupants	\$143
	>50 Occupants	\$244
	Annual Inspection Fee 7 – 50 Occupants	\$143
	>50 Occupants	\$244
	High Rise Inspection	\$1,010
	Fire hydrant flow test (per hydrant)	\$75
	Fireworks permit	\$188
	Special Event Tent/Canopy permit < 200 square feet (during regular business hours; after hours inspection fees vary based on overtime rates)	\$96
	200 – 1,000 square feet	\$143
	1000 – 2,000 square feet	\$194
	>2,000 square feet	\$244
	Fire Service Underground systems: Plan Check/Inspection/Flush (includes 1st inspection +\$100 per re-inspection)	\$334
	Fire Sprinkler System Plan Review Fee - Internal (includes 1st inspection + \$100 re-inspection)	\$0
	Plan Review & Inspection (1-5 heads) in-house review	\$112
	Plan Review & Inspection (6-180 heads), in-house review	\$445
	Plan Review & Inspection (>180 heads), in-house review	\$4.00 + \$1.50 per head > 180 heads
	Fire Sprinkler System Plan Review Fee (External) - actual cost of contractor + 22% administrative overhead + \$100 per inspection	Variable
01-4436	Fixed Fire Extinguishing Systems (Hood & Duct) — New System	\$459
01-4436	Fixed Fire Extinguishing Systems (Hood & Duct) — Alterations, relocation, or addition	\$229
	Fire Alarm System Review - \$300 + \$2 per detection/pull station (internal review)	Variable
	Fire Alarm System Review – Actual cost of Internal Staff or Consultant + 22% Administrative Overhead + \$100/inspection + \$2 per detection device (external review)	Variable
	Liquid Petroleum Gas (LPG) Installation, Review & Inspection	\$182
	Spray Booth Review & Inspection	\$182
	Medical Gas Review & Inspection	\$182
	Change of Ownership or Use Inspection	\$182

ACCT. #	FIRE	FY 19-20 Fees
	Re-inspection Fee	\$0 for 1st reinspection; \$100 for 2nd, \$200 for 3rd, \$300 for 4th & all subsequent re-inspections
	Special Events Stand-By (Fire)	Actual Cost
	Hazardous Materials Response	Actual Cost
01-4502	Penalty if appointment is made for a system test or inspection and contractor/developer (or their representative) is not ready and did not call to cancel/reschedule.	Actual Cost
	DUI Response	Actual Cost
	ADMINISTRATIVE ACCOUNTS	\$0
	Fire Alarm System False Alarm Response	\$0
01-4439	First call in 12-month period = No charge	\$0
	Second call in 12-month period	\$24
	Third call in 12-month period	\$34
	Fourth call in 12-month period	\$69
	Fifth call in 12-month period	\$115
	6th and all subsequent calls	\$574
01-4526	Safety Trailer Use Fee – one-time fee	\$85
	Safety Trailer Use Fee – 12-Month Fee	\$121
01-4439	Vehicle Rates - Based on CA Office of Emergency Services (OES) Rates (updated by the OES annually) – Charged per incident ( <i>Rates updated to reflect OES rates</i> )	
	Sedan	\$47
	Pickup/Utility	\$86
	SUV	\$96
	Van	\$114
	Other-Rescue) – ¾ ton and above	\$96
	POV (Privately Owned Vehicle) Rate per mile	\$1
	Apparatus GPM Hourly Rates:	
	1 – 1,000 (E6433)	\$68
	1,001 – 1,250 (OES 327)	\$72
	1,251 – 1,500 (E 6412-6416, T 6471)	\$79
	1,501 – 2,000 (T 6474)	\$81
	HYPERBARIC CHAMBER	
04-4609	Carbon Monoxide Treatment	\$1,040
	Standard Hyperbaric Treatment for Decompression Illness (first 5 hours)	\$5,832
	Standard Hyperbaric Treatment Extensions (per each 75 minutes of extended treatment)	\$552
	Facility Use Fee - Per Hour - In lieu of Treatment Fees (First hour)	\$1,167

<b>ACCT. #</b>	<b>FIRE</b>	<b>FY 19-20 Fees</b>
	Fees not paid within a reasonable period of time will be subject to the City's late payment fee.	Min. \$25

ACCT. #	LIBRARY	FY 19-20 Fees
01-4455	OVERDUE FINES AND OTHER PENALTIES	
	Children's items (per day with a \$5.00 maximum)	\$0.25
	All other items (per day with a \$10.00 maximum)	\$0.50
01-4455	OTHER FEES AND RENTALS	
	Photocopies (per black & white copy)	\$0.15
	Photocopies (per color copy)	\$0.25
	Computer printout (per page)	\$0.15
01-4455	CARD REPLACEMENT	
	Replace borrower's card	\$3
01-4455	LOST /DAMAGED MATERIAL REPLACEMENT/REPAIR	
	Re-cataloging/processing charge for lost book or recording	\$3
	Charges for lost or damaged items will be made at "Cost, replacement price " as listed in the item record of the Koha Library Catalog plus a re-cataloging / processing charge	Actual Cost

ACCT #	POINT PINOS LIGHTHOUSE	FY 19-20 Fees: Adults	FY 19-20 Fees: Children and Teens, Ages 7-17
01-4451	Pt. Pinos Lighthouse Entrance Fee	\$5	\$2

ACCT. #	POLICE	FY 19-20 Fees
01-4426	PARKING ENFORCEMENT, MUNICIPAL CODE VIOLATIONS	
	14.08.010 Parking on ice plant	\$48
	14.12.010 Parking on golf course	\$268
	14.12.020 Violation to turf – Golf Course/Park	\$64
	16.12.055 Tamper with chalk marks	\$107
	16.32.130 Parking on park grounds	\$48
	16.40.030 Storing vehicle on street	\$48
	16.40.040 Storing vehicle on street - Removal by Police	\$107
	16.40.045 Overnight Parking of Oversize Vehicles or Trailers (10pm-5am)	\$48
	16.40.050 Parking for repair	\$48
	16.40.060 Parallel parking	\$48
	16.40.070 Parallel parking, one-way street	\$48
	16.40.080 Parallel parking, one-way roadway	\$48
	16.40.110 Angle Parking	\$48
	16.40.130 Angle Parking/12” from barrier	\$48
	16.40.160 Parking Adjacent to Schools - Sign Compliance	\$38
	16.40.170 Parking On Narrow Streets	\$48
	16.40.185 Parking on North Side of Mermaid Avenue	\$38
	16.40.190 Failure to Set Parking Brake	\$91
	16.40.200(b) Parking Within 20’ of Intersection	\$48
	16.40.260 Temporary No Parking	\$48
	16.40.210 Peddlers, vendors - Unlawful Parking	\$38
	16.40.280 City Lots, Angle Parking	\$48
	16.40.290 City Lot, Use of Single Space Only	\$48
	16.40.300 City Lots, Reserved Spaces	\$48
	16.40.360(a) No Parking – Red Zone	\$48
	16.40.360(b-d) Curb markings – yellow/white/green	\$38
	16.40.360(f) Handicapped Zone	\$321
	16.40.430 Blocking Alley	\$48
	16.40.500 Bus Zone	\$48
	16.40.510-535 Overtime Parking or Evasion of Parking Restrictions	\$38
	16.40.540 Parking in Business District	\$48
	16.40.550 No Parking Anytime	\$48
	16.40.555 No Parking Certain Hours	\$48
	16.40.560 No Parking 4 am-6 am	\$48
	16.40.575 Parking - Commercial Vehicle in Residential 2:00 AM to 4:00 AM	\$48
	16.40.580 Parking, Over Marked Space	\$48
	16.40.585 Parking in Privately Owned Lots	\$48
	16.40.610 Displaying Vehicle for Sale	\$48
	16.41.040 Resident Parking	\$48
	16.42.100(a) Meter Violation – expired	\$38

ACCT. #	POLICE	FY 19-20 Fees
	16.68.020 No tour bus parking	\$268
	16.68.030 Parked bus with engine running	\$268
	18.36.030 House Cars on Private Property	\$48
	18.36.040 House Cars on Streets /Public Property	\$48
01-4501	5200 (a) No Front Plates	\$48
	5204 (a) No Current Tab Displayed	\$48
	4000 (a) Expired Registration	\$48
	21211 (b) Parking in bicycle path	\$48
	2500.1 Parked in Fire Lane	\$107
	22500(a) Parking in intersection	\$48
	22500(b) Parking in crosswalk	\$48
	22500(e) Parking driveway	\$48
	22500(f) Parking on sidewalk	\$48
	22500 (g) Obstructing Traffic	\$48
	22500(h) Double parking	\$48
	22500 (i) Blocking Wheelchair Access	\$321
	22502(a) Parking more than 18" from curb or on wrong side of roadway	\$48
	22505 (e) (1) Parked Wrong Way on One Way	\$48
	22507.8(a) Unauthorized parking in Handicapped zone	\$321
	22507.8 (c) (2) Parked in Crosshatched Portion of Disabled Space	\$321
	22514 Park, stop or leave vehicle within 15 feet of Fire hydrant	\$48
	22515 Unattended Vehicle with Engine On	\$48
01-4502	Parking Citation Late Fee (If Not Paid or Contested within 21 Days)	\$25
01-4502	Correctable Vehicle Code Violation - Admin Fee	\$10
01-4502	ANIMAL REGULATION - MUNICIPAL CODE VIOLATIONS	
	10.04.020 Running at Large	\$75
	10.04.140 Dog Excrement	\$75
	10.04.150 Dog Barking & Noise	\$75
	14.08.030 Dogs Prohibited in Public Parks	\$50
	10.08.030 Animal Permit Required	\$75
	10.10.010 Feeding Animal Prohibited	\$75
	14.04.020 Taking of Marine Life Specimens	\$100
	14.04.080 Unlawful Acts During Harbor Seal Pupping Season	\$100
	Municipal Code Violation Late Fee (If Not Paid or Contested within 30 Days)	\$25
01-4502	OTHER ADMINISTRATIVE REGULATION - MUNICIPAL CODE VIOLATIONS	
	11.04.020 Drinking in Public	\$100
	11.09.040 Loitering	\$50
	11.100.040 Marijuana Sales Prohibited in City Limits	\$100
	11.24.050 Smoking Prohibited in Public Areas	\$75

ACCT. #	POLICE	FY 19-20 Fees
	11.36.010 Damaging Public Buildings	\$100
	11.84.010 Fireworks Prohibited	\$100
	11.88.010 Public Urination/ Defecation	\$100
	11.94.010 Unpermitted Sound Amplification	\$75
	11.96.020 Leaf Blowers - Restricted Use	\$50
	14.08.010 Unlawful Acts within Limits of Parks, Golf Course, or Beach (Camping)	\$75
	14.08.025 Use of Motorized Scooters on Recreation Trail and Public Parks	\$100
	11.72.010 Aircraft/Drone Landing Prohibited	\$50
	Municipal Code Violation Late Fee (If Not Paid or Contested within 30 Days)	\$25
01-4204	ANIMAL REGULATION — DOG LICENSES - PGMC § 10.04.010	
	Annual Dog License Fee, Altered Dog	\$21
	Annual Dog License Fee, Unaltered Dog	\$47
	Dog License, Delinquent Penalty (after 30 days)	\$25
	Dog License, Replacement Tag	\$10
01-4425	ANIMAL REGULATION - IMPOUND FEES - PGMC § 10.04.100	
	Impound Fee (Initial Impound) Licensed & Altered	No Fee
	Impound Fee (2nd & Subsequent) Altered	\$78
	Impound Fee (Initial Impound) Unaltered	\$78
	Impound Fee (2nd & Subsequent) Unaltered	\$157
	Boarding Fee, per day PG Kennels	\$37
	Boarding Fee, transported to SPCA	\$150
	ALARM REGISTRATION & RESPONSE	
01-4429	Alarm Registration	\$33
	Alarm Renewal (within 30 Days of Alarm Permit Expiration Date)	\$5
01-4504	False Alarm - First Response - Unpermitted Alarm	\$131
	False Alarm - First Response	No Fee
	False Alarm - Second Response	\$57
	False Alarm - Third Response	\$157
	False Alarm - Fourth Response	\$261
	False Alarm - Fifth and Subsequent Response	\$366
	Duress/Panic/Robbery Alarm Violation	\$314
	Late Fee (if not paid within 30 days)	\$25
01-4502	ADMINISTRATIVE AND MISCELLANEOUS	
	Accident Report, Compilation and Copying (per report)	\$10
	Booking Fee	\$27
	Clearance Letter – No Record on File	\$32
	Clearance Letter – Record on File	\$42
	Crime Report, Compilation and Copying (per report)	\$11

ACCT. #	POLICE	FY 19-20 Fees
	Information Report, Compilation and Copying (per report)	\$5
	Fingerprint Processing (Live Scan administration)	\$27
	Live Scan - Fingerprint Processing - No Billing Code CCR Code Section 95.600	Actual Costs invoiced by DOJ/FBI
	Removal of Traffic Boot	\$123
	Sign-off of tickets by other agencies	\$16
	Stored Vehicle Fee	\$209
01-4205	PARKING PERMITS & FEES	
	Contractor's Parking Permit, Monthly	\$38
	Parking Meter Rate per Hour	\$1.75
	Parking Meter Rate per Hour - Peak Weekends	\$2.25
	Public Parking Lot Permit Processing, Delinquency Penalty	\$25
	Public Parking Lot Permit, Annual	\$355
	Public Parking Lot Permit, 12-Month, TRANSFERABLE	\$452
	Public Parking Lot Permit, Monthly	\$38
	Residential Parking Permit, Annual fee, includes one permit	\$10
	Temporary Overnight Parking Permit Program - Initial Residential Registration	\$4
	Temporary Overnight Parking - 72 Hour Resident Permit	\$23
	Temporary Overnight Parking Permit - Weekly - Exemption	\$87
	Temporary Overnight Parking Permit - Annual - Exemption	\$366
01-4421	POLICE RESPONSE - DUI, Peace Disturbance, Social Hosting, & Special Events	
	Police Commander Hourly Rate	\$194
	Police Sergeant Hourly Rate	\$185
	Police Officer Hourly Rate	\$163
	Police Services, Animal Control & Parking Enforcement Hourly Rate	\$137
	Patrol Vehicle Hourly Rate	\$57
01-4201	MISCELLANEOUS PERMITS & DEPOSITS	
	Amplified Sound Permit	\$78
	Drone Permit Fee - Daily	\$21
	Drone Permit Fee - Annual	\$76
	Firearms Storage: Administrative Release Fee	\$391
	Garage Sale Permit Processing	\$10
	Massage Permit	\$23
	Refuse Container or Storage Container Permit	\$52
	Refuse Container or Storage Container Permit Renewal/Extension	\$26
	Transportation of Large Structure deposit – variable fee based on size/type of structure - unused portion to be reimbursed	\$196
	Transportation of Large Structure permit – per structure	\$560

ACCT. #	PUBLIC WORKS FEES	FY 19-20 Fees
01-4445	MISCELLANEOUS FEES	
	Requested Special Traffic Marking Review (per hour with a 1-hour minimum)	\$119
	Banner Installation and Removal (Downtown Street Lights) per pole	\$51
	Memorial Bench <sup>(1)</sup> Fee represents labor costs associated with installing the bench. Materials for bench are charged at the additional actual cost.	\$393
	Memorial Bench maintenance (5 years)	\$508
	Memorial tree <sup>(1)</sup> Fee represents labor costs associated with the planting the tree. Tree to be charged at cost. This cost will be in addition to the labor fee.	\$513
	Tree Permit violation (minimum \$200 or cost of tree replacement or \$1,000)	Min. \$200
	Annual Solid Waste Exemption Application	\$84
	Tree Appeal	\$207
	Trash receptacle left on sidewalk/street Violation PGMC 9.16.030	\$80
01-4445	Equipment Use Charges (when responding to emergencies on private property)	
	Current FEMA Schedule of Equipment Rates <a href="https://www.fema.gov/media-library/assets/documents/136901">https://www.fema.gov/media-library/assets/documents/136901</a> (Personnel to be charged based on time and hourly rate)	
	Standard size barricade, each per day (\$100 deposit required)	\$3
	Four-foot delineator, each per day (\$100 deposit required)	\$4
	Eight-foot barricade, each per day (\$100 deposit required)	\$11
	18-inch traffic cone, each per day (\$100 deposit required)	\$3
	24-inch traffic cone, each per day (\$100 deposit required)	\$3
	Temporary Directional Signage Per Day	\$3
	Temporary Parking Signage Per Day	\$2

(1) The Memorial Tree and Memorial Bench are charged at the listed fee, plus the actual cost of the tree or bench.

ACCT. #	RECREATION	FY 19-20 Resident Fees	FY 19-20 Non-Resident Fees
01-4467	PRE-SCHOOL (MONTHLY FEES)		
	2 Days Per Week	\$172	\$191
	3 Days Per Week	\$272	\$302
	5 Days Per Week	\$444	\$493
01-4462	YOUTH SPORTS	\$86	\$95
01-4463	PROGRAMS		
	Full Day Youth Camp (5 day week)	\$172	\$191
	Full Day Youth Camp (4 day week)	\$138	\$153
	Full Day Youth Camp (3 day week)	\$103	\$114
	Daily Drop-In (per Day)	\$39	\$43
01-4462	YOUTH CENTER PROGRAM		
	Membership (per Semester) provides free daily admission & discount at Dances	\$70	\$70
	Membership (for the School Year) provides free daily admission & discount at Dances	\$118	\$118
	Daily Admission	\$2	\$2
	Dance Admission	\$10	\$10
01-4467	SWIMMING (during the Summer Season)		
	Progressive Swim Lessons, 8 class sessions, per child	\$72	\$80
	Private Swim Lessons, per class, per child per 20 minute lesson	\$33	\$37
	Semi-private Swim Lessons, per class, per child (2 students required) per 20 minute lesson Group Swim Lessons	\$19	\$21
	Recreational Swimming: Lovers Point, (After Lessons - 2:30 - 4:30) Monday-Thursday	\$3	\$3
	Recreational Swimming: Lovers Point, (during full-day offering noon - 4:30) mostly Friday, Saturday, Sunday & Holidays	\$5	\$6
	Family Card (50 Lovers Point Swims Monday-Thursday, or 25 Lovers Point Swims on Fri, Sat, Sun & Holidays)	\$78	\$87
	Private use of swimming pool (rental fee per hour) Subject to Rental Policies	\$99	\$166

ACCT. #	RECREATION	FY 19-20 Resident Fees	FY 19-20 Non-Resident Fees
01-4462	OTHER PROGRAMS, CONTRACTUAL AGREEMENTS		
	Contractual Agreements for Recreational Programs in Facilities and Parks	Contract	Contract
	Adult Contract Recreation Programs	Contract	Contract
	Youth Special Trips/Excursions (85% of cost)	Contract	Contract
	The City Manager or his designee may reduce Recreation fees based on unanticipated reductions in activity days/hours.		
01-4670	FACILITY RENTAL		
CLASS I	Pacific Grove Recreation Department programs and activities or events that are co-sponsored by the Recreation Department and a non-profit recreation organization. Official City of Pacific Grove activities and those of any other public agency that has a reciprocal use arrangement with the City. There will be no charges for these facility rentals. The Meals on Wheels facilities are subject to the Class II or Class III rental rates for available times.		
CLASS II	Non-Profits, Support Groups, Military Discount <i>Hourly Rental Charges - All Available Times</i>		
01-4670	Community Center, Lebeck Room	\$39	\$39
	Community Center, Kuwatani/Scout Room	\$28	\$28
	Chautauqua Hall Facility (w/ Contract and Liability Insurance)	\$33	\$33
	Youth Center	\$39	\$39
	Little House at Jewell Park (parties-per hour; support groups - per use)	\$17	\$17
	<i>Hourly Rental Charges — Weekday Evenings from 5:00 p.m. to 9:30 p.m. and Weekends and Holidays from 9:00 a.m. to 11:00 p.m.</i>		
	Meals On Wheels, Main Room	\$55	\$55
	Meals On Wheels, Jewell/Health & Fitness Rooms	\$55	\$55
	Meals On Wheels, View Room	\$55	\$55

ACCT. #	RECREATION	FY 19-20 Resident Fees	FY 19-20 Non-Resident Fees
<b>CLASS III</b>	<b>General Use: Private parties, weddings, receptions, potluck dinners, political, union, or commercial activities.</b>		
	<i>Hourly Rental Charges — Weekdays (non-holidays) from 8:00 a.m. to 5:00 p.m.</i>		
	Community Center, Lebeck Room	\$50	\$56
	Community Center, Kuwatani/Scout Room	\$37	\$41
	Chautauqua Hall Facility		
	Youth Center	\$50	\$56
	Little House at Jewell Park (parties-per hour; support groups per use)	\$17	\$31
	Lovers Point Park for 1-100 Persons	\$112	\$124
	Lovers Point Park Hourly Fee for over 100 Persons	\$223	\$248
	Recreation Trail Per Hour Rental Fee for 1 – 100 Persons	\$112	\$112
	Recreation Trail Per Hour Rental Fee for over 100 Persons	\$223	\$223
	Lovers Point Wedding or Staging Area; Berwick Park, Jewell Park, Point Pinos Lighthouse and ElMarie Dyke Gazebo Reservation Fee per hours:		
	1-100 Persons (100 maximum, with 2 hour minimum)	\$159 per hr. + Deposit	\$281 per hr. + Deposit
	Picnic Facility Reservation Permit: Caledonia, George Washington, Arnett Park, and similar Picnic Facilities		
	1 – 50 persons	\$55	\$61
	51 + persons	\$118	\$131
	Lovers Point Volleyball Court reservable hourly	\$22	\$24
	Parks/Facilities Reservable (under Contract) w/ Liability Insurance	Contract	Contract
<b>Class III</b>	<b>Hourly Rental Charges - Weekday Evenings from 5:00 pm to 9:30 pm and Weekends and Holidays from 9:00 am to 11:00 pm</b>		
	Community Center, Lebeck Room (4 hr. rental)	\$431	\$718
	Community Center, Lebeck Room – Security Deposit	\$538	\$538
	Community Center, Lebeck Room – Per Hour after 4 hours	\$80	\$86
	Community Center, Kuwatani/Scout Room per hr. (Minimum of 2 hours)	\$43	\$50

ACCT. #	RECREATION	FY 19-20 Resident Fees	FY 19-20 Non-Resident Fees
	Chautauqua Hall Facility (4 hr. rental)	\$1,650	\$2,750
	Chautauqua Hall Facility – Security Deposit	\$538	\$538
	Chautauqua Hall Facility – Per Hour after 4 Hours	\$161	\$166
	Youth Center (4 hr. rental)	\$431	\$718
	Jewell Park (parties-per hour; support groups-per use)	\$17	\$28
	Meals On Wheels, Main Room (4 hr. rental)	\$538	\$897
	Meals On Wheels – Security Deposit	\$538	\$597
	Meals On Wheels – Per Hour after 4 Hours	\$80	\$89
	Meals On Wheels, View Room (Minimum of 2 hours)	\$53	\$60
	Lovers Point Park – Per Hour Fee for 1 – 100 Persons	\$161 + Deposit	\$215 + Deposit
	Lovers Point Park – Per Hour Fee for Over 100 Persons	\$334	\$334
	Lovers Point Wedding or Staging Area; Berwick Park, Jewell Park, Pt. Pinos Lighthouse and Elmarie Dyke Gazebo reservation fee per hour. (2 Hour Min.)	\$185 + Deposit	\$307 + Deposit
	Recreation Trail Rental Fee Per Hour for 1 – 100 Persons	\$167	\$167
	Recreation Trail Rental Fee Per Hour for over 100 Persons	\$334	\$334
01-4670	MUNICIPAL SOFTBALL PARK RENTAL POLICY		
CLASS I	A. Recreation programs and activities directly sponsored by the Recreation Department.		
	B. Recognized civic, community, or local organizations whose recreation activities are being presented in conjunction with the Recreation Department.		
	C. Adult or youth activities or programs sponsored by the Pacific Grove Unified School District or activities or programs sponsored by schools within the Pacific Grove Unified School District area and run by the Associated Student Body.		
	Field Use, Per Hour		
	Field Prep. per hr.	\$53	\$53
	Lights per hr.	\$22	\$22
	Staff, Per hour	\$16	\$16
	Restrooms	No Charge	No Charge
	Deposit	No Charge	No Charge
	Concession	No Charge	No Charge

ACCT. #	RECREATION	FY 19-20 Resident Fees	FY 19-20 Non-Resident Fees
CLASS II	<p>A. Community Youth Groups — Any organized youth group that is non-profit, has a majority of members who are Pacific Grove residents age 17 and under, has volunteer adult leaders or chaperones, is recreational in nature, has no membership restrictions other than age and gender, has a defined organizational structure, meets regularly, and is primarily interested in serving school-age youth of the community.</p> <p>B. Community Adult Groups — Any organized group which is non-profit, has a majority of members who are Pacific Grove residents, is recreational in nature, has no membership restrictions other than age and gender, has a defined organizational structure, and meets regularly.</p>		
	Field Use, Per Hour	\$11	\$11
	Field Prep.	\$80	\$80
	Lights	\$28	\$28
	Staff, Per hour	\$17	\$17
	Restrooms	\$39	\$39
	Deposit	\$167	\$167
	Concession	\$83	\$83
	Must have insurance satisfactory to City in an amount not less than \$1 million.		
CLASS III	Commercial Use: Groups or organizations that are, by their nature, commercial or profit oriented.		
	Field Use, Per Hour	\$28	\$28
	Field Prep.	\$80	\$80
	Lights	\$48	\$48
	Staff, Per hour	\$38	\$38
	Restrooms	\$53	\$53
	Deposit	\$167	\$167
	Concession	\$167	\$167
	Must have insurance satisfactory to City in an amount not less than \$1 million.		
CLASS IV	<p>A. Resident Use, Private — Any resident group or individual not meeting the requirements of another class which wishes to use the facility for private recreational activities.</p> <p>B. Non-resident groups and organizations may be required to meet specific requirements as deemed appropriate by the Public Works Director.</p>		
	Field Use, Per Hour	\$22	\$22
	Field Prep.	\$53	\$54
	Lights	\$38	\$38
	Staff, Per hour	\$27	\$27
	Restrooms	\$43	\$43
	Deposit	\$167	\$167
	Concession	\$167	\$167

ACCT. #	RECREATION	FY 19-20 Resident Fees	FY 19-20 Non-Resident Fees
01-4462	MISCELLANEOUS RECREATION FEES & CHARGES		
	Transfer Fee (transfers between classes and/or sessions)	\$5	\$5
	Refund Processing Fee (if within written time frame)	25% of refund	25% of refund
ACCT. #	SPECIAL EVENT FEES		
	Application fee per event – Minimal Impact Events	\$23	\$23
	Application fee – Events with 1 – 999 participants	\$205	\$205
	Application fee – Events with more than 1,000 participants	\$751	\$751
01-4462	SPECIAL EVENT INSURANCE PREMIUMS (Note: This is a pass through of rates charged to the City by insurance carrier, so fees will change as premium rates change)		
	Wedding receptions, anniversary parties, and similar events	Cost + 10%	Cost + 10%
	Private parties of 50 or less, no sale of alcohol, no admission charge	Cost + 10%	Cost + 10%
	Private parties of 51 to 500, no sale of alcohol, no admission charge	Cost + 10%	Cost + 10%
	Private parties of 50 or less, alcohol sold and/or an admission charge	Cost + 10%	Cost + 10%
	Private parties of 51 to 249, alcohol sold and/or an admission charge	Cost + 10%	Cost + 10%
	Note: If insurance is provided by the event holder, the City requires \$2,000,000 coverage per event and the City must be named as Additional Insured under the policy.		

## HOLIDAYS

Rental facilities will not be available on the following days: New Year’s Eve, New Year’s Day, Martin Luther King Day, President’s Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veterans’ Day, Thanksgiving Day and the day following, Christmas Eve and Christmas Day.

ACCT. #	RECREATION	FY 19-20 Resident Fees	FY 19-20 Non-Resident Fees
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**RESERVATIONS**

No verbal reservations will be accepted. Facility is not reserved until all fees have been paid and a contract has been executed. Class III reservations will be made on a first-come, first-served basis at a maximum of six months and a minimum of 10 working days prior to use. Cancellations result in loss of deposit and insurance fees. No refunds if cancelled within 10 business days of event. Park fees allow for a two-hour time block; deposit refund to be made within thirty days following event if City determines no damage resulted from usage.

**RENTAL POLICIES**

1. The City may require appropriate deposits or extra payments for special charges incurred.
2. All renters of City facilities shall complete a rental application and have it on file with the Recreation Department. City facilities may not be sublet without the express authorization of City.
3. All senior citizen nutrition programs serving Pacific Grove residents are exempt from rental fees and charges.
4. To the fullest extent permitted by law, all renters shall indemnify, defend, and hold harmless the City, its elected officials, officers, agents, and employees, both severally and collectively from and against any and all claims, liabilities, and losses whatsoever (including damages to property and injuries to or death of persons, court costs, and reasonable attorneys' fees), howsoever the same may be caused, except in cases of City's sole negligence, resulting directly or indirectly from or arising out the negligence or willful misconduct of the renter, its employees, agents, subcontractors, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable with respect to the performance of this Agreement and without limiting the generality of the foregoing, the same shall include: (1) bodily injury, (2) death to any person or persons or, (3) injury to or destruction of tangible and/or property including that of the City, whether direct or consequential including the loss of use resulting therefrom. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity, which would otherwise exist as to any party or person described herein. The City, at its sole option, may choose to provide all or a portion of the defense of claims, damages, losses, liability, costs, and expenses as set forth above, and in such event, the renter shall indemnify and hold harmless the City from the costs and expenses, including attorney's fees, of such defense."
5. Official Pacific Grove youth groups, under 18 years of age, will be allowed to use City facilities as Class I (no charge), scheduled at a time when a supervisor is on duty, with the approval of the City Manager, for activities on a space available basis. Examples of qualified users would be the PONY Baseball League, Pop Warner league, Girl Scouts, Boy Scouts, Cub Scouts and Brownies.
6. If the person or organization imposes a cover charge, sells alcoholic beverages, or otherwise comes under the jurisdiction of the State Department of Alcoholic Beverage Control, the City must be provided with evidence of a valid license from the State Department of Alcoholic Beverage Control.

ACCT. #	SEWER SERVICE CHARGES AND CONNECTION FEES	Study Fees	FY 19-20 Fees
76-4471	Sewer Service Charge	10 Year Sewer Rate Chart Attached	10 Year Sewer Rate Chart Attached
76-4470	Sewer Connection Fee	85% of fee charged by Monterey One Water (formerly MRWPCA)	85% of fee charged by Monterey One Water (Formerly MRWPCA)

Sewer Rate Bimonthly City of Pacific Grove Portion ONLY (effective dates)							
Description	Units	7/1/2019	7/1/2020	7/1/2021	7/1/2022	7/1/2023	7/1/2024
Business/Gov't	Location/Each Business	\$47.26	\$48.48	\$49.76	\$51.06	\$52.40	\$53.78
Residential-Vacant	Each Living Unit	\$20.40	\$20.94	\$21.49	\$22.05	\$22.63	\$23.22
Residential	Each Living Unit	\$61.20	\$62.82	\$64.46	\$66.14	\$67.88	\$69.66
Residential/Apartments	Each Living Unit	\$61.20	\$62.82	\$64.46	\$66.14	\$67.88	\$69.66
Residential/Apartments-Vacant	Each Living Unit	\$20.40	\$20.94	\$21.49	\$22.05	\$22.63	\$23.22
Condominium	Each Living Unit	\$61.20	\$62.82	\$64.46	\$66.14	\$67.88	\$69.66
Condo/Retirement	Each Living Unit	\$61.20	\$62.82	\$64.46	\$66.14	\$67.88	\$69.66
Minimum/Vacancy	Location/Each Business	\$20.40	\$20.94	\$21.49	\$22.05	\$22.63	\$23.22
Motel/Hotel	Each Room	\$26.56	\$27.26	\$27.96	\$28.70	\$29.46	\$30.22
Bed & Breakfast Inn	Each Room	\$17.50	\$17.96	\$18.42	\$18.92	\$19.40	\$19.92
Supermarkets	Location	\$258.14	\$264.90	\$271.84	\$278.98	\$286.28	\$293.78
Medical Office	Each Licensed Physician	\$63.16	\$64.82	\$66.52	\$68.26	\$70.06	\$71.88
Dental Office	Each Licensed Dentist	\$87.10	\$89.38	\$91.72	\$94.14	\$96.60	\$99.12
Rest Home/Convalescent	Capacity	\$17.50	\$17.96	\$18.42	\$18.92	\$19.40	\$19.92
General Hospital	Capacity	\$103.64	\$106.34	\$109.14	\$112.00	\$114.92	\$117.94
Animal Hospital	Business	\$115.32	\$118.34	\$121.44	\$124.62	\$127.90	\$131.24
Restaurant 1 meal/day	Each Restaurant Seat	\$2.26	\$2.32	\$2.38	\$2.44	\$2.50	\$2.56
Restaurant 2 meals/day	Each Restaurant Seat	\$3.54	\$3.64	\$3.72	\$3.82	\$3.92	\$4.04
Restaurant 3 meals/day	Each Restaurant Seat	\$6.78	\$6.96	\$7.14	\$7.34	\$7.52	\$7.72
Restaurant with Bar	Each Restaurant Seat	\$6.78	\$6.96	\$7.14	\$7.34	\$7.52	\$7.72
Bar	Location/Each Business	\$102.66	\$105.34	\$108.10	\$110.94	\$113.84	\$116.82
Nightclub	Location/Each Business	\$307.68	\$315.74	\$324.00	\$332.50	\$341.20	\$350.14
Takeout Food - Small	Location/Each Business	\$114.66	\$117.66	\$120.74	\$123.90	\$127.14	\$130.48
Takeout Food - Medium	Location/Each Business	\$282.08	\$289.48	\$297.06	\$304.84	\$312.82	\$321.02
Takeout Food - Large	Location/Each Business	\$514.34	\$527.82	\$541.64	\$555.84	\$570.40	\$585.34
Bakery	Location/Each Business	\$92.98	\$95.42	\$97.92	\$100.48	\$103.12	\$105.82
Theater	Per Screen @ Each Location	\$152.54	\$156.54	\$160.64	\$164.86	\$169.18	\$173.60
Bowling Center	Location/Each Business	\$464.14	\$476.30	\$488.78	\$501.58	\$514.74	\$528.22
Gym	Per 500 members	\$47.26	\$48.48	\$49.76	\$51.06	\$52.40	\$53.78
Mortuary	Location/Each Business	\$125.36	\$128.64	\$132.02	\$135.48	\$139.02	\$142.68
School (Minimum)	Student Population	\$47.26	\$48.48	\$49.76	\$51.06	\$52.40	\$53.78
School (Grades 0-6)	Student Population	\$0.66	\$0.68	\$0.70	\$0.72	\$0.74	\$0.76
School (7-College)	Student Population	\$1.28	\$1.30	\$1.34	\$1.38	\$1.42	\$1.46
Boarding School	Student Population	\$12.96	\$13.30	\$13.66	\$14.02	\$14.38	\$14.76
Instructional Facility	Student Population	\$47.26	\$48.48	\$49.76	\$51.06	\$52.40	\$53.78
Church	Per 100 members	\$47.26	\$48.48	\$49.76	\$51.06	\$52.40	\$53.78
Photo / Laboratory / Printer	Per 10 employees	\$47.26	\$48.48	\$49.76	\$51.06	\$52.40	\$53.78
Service Station/Garage	Location/Each Business	\$45.36	\$46.54	\$47.76	\$49.02	\$50.30	\$51.62
Paint and Body Shops	Per 10 employees	\$47.26	\$48.48	\$49.76	\$51.06	\$52.40	\$53.78
Dry Cleaner	Location/Each Business	\$156.46	\$160.56	\$164.76	\$169.08	\$173.52	\$178.06
Laundromat	Each Washing Machine	\$41.12	\$42.20	\$43.32	\$44.44	\$45.62	\$46.80
Special User [2]	Individual Determination	NA	NA	NA	NA	NA	NA