



CITY OF PACIFIC GROVE

300 Forest Avenue, Pacific Grove, CA 93950

Tel: 831.648.3190 Fax: 831.648.3184

www.cityofpacificgrove.org

Art Acceptance Form

HISTORY OF THE PIECE PROPOSED FOR DONATION

| Donor | |
|-----------------|-------|
| Name | _____ |
| Phone | _____ |
| Fax | _____ |
| Email | _____ |
| Mailing Address | _____ |

| Legal Owner | |
|-----------------|-------|
| Name | _____ |
| Phone | _____ |
| Fax | _____ |
| Email | _____ |
| Mailing Address | _____ |

| Applicant | |
|-----------------|-------|
| Name | _____ |
| Phone | _____ |
| Fax | _____ |
| Email | _____ |
| Mailing Address | _____ |

| Previous Owner(s)/History of Ownership | |
|--|--|
| | |
| | |
| | |
| | |
| | |
| | |

(Attach additional pages if necessary for any section)

Date of Application to Donate _____

Signature of Applicant _____

DESCRIPTION OF WORK (PHOTO MUST BE ATTACHED)

| | |
|---|--|
| Name of Work | |
| Artist | |
| Medium | |
| Date of Work | |
| Dimensions of Work | |
| Appraised Value | |
| Content/Description | |
| | |
| | |
| | |
| Condition | |
| | |
| | |
| | |
| Artist Biography (Summary) | |
| | |
| | |
| | |
| Special Requirements / Conservation Measures | |
| | |
| | |
| | |
| | |
| Maintenance (materials, cost, etc) | |
| | |
| | |

INTENDED USE

| | |
|---------------------------|-------|
| Selective Display/Exhibit | _____ |
| Research | _____ |
| Circulation/Loan | _____ |
| Sale | _____ |

REASONS FOR ACCEPTANCE

| | |
|-------------------------|-------|
| Artistic Merit | _____ |
| Historical Significance | _____ |
| Local Interest | _____ |
| Commercial Value | _____ |

CONDITIONS OF ACCEPTANCE

| | |
|--|-------|
| Specified Recipient | _____ |
| Storage Requirements | _____ |
| Proposed Location | _____ |
| Special Requirements / Conservation | _____ |

(Attach additional pages if necessary for any section)

(Leave blank; this page is for City use only)

INTENDED USE

| | |
|---------------------------|-------|
| Selective Display/Exhibit | _____ |
| Research | _____ |
| Circulation/Loan | _____ |
| Sale | _____ |

REASONS FOR ACCEPTANCE

| | |
|-------------------------|-------|
| Artistic Merit | _____ |
| Historical Significance | _____ |
| Local Interest | _____ |
| Commercial Value | _____ |

CONDITIONS OF ACCEPTANCE

| | |
|-------------------------------------|-------|
| Storage Requirements | _____ |
| Cost Impact and Maintenance | _____ |
| Proposed Location | _____ |
| Proposed Department Responsibility | _____ |
| Special Requirements / Conservation | _____ |

RECOMMENDATIONS FOR ACCEPTANCE (ACCEPT / DECLINE, SIGNATURE, DATE)

| | |
|--|-------|
| Beautification Commission | _____ |
| Museum of Natural History | _____ |
| Public Library | _____ |
| Other Recipient Department (if Applicable) | _____ |

Approved by City Council Date _____

Mayor's Signature _____ Date _____