CITY OF PACIFIC GROVE
RESIDENTIAL ZONING RECORDS REPORT (RZRR) APPLICATION
PGMC 23.78 – Sale of Residential Buildings
RZRR fee: $164.00

Please complete this form and submit to the Pacific Grove or Monterey Building Department counter. The report will be available (all required reports and information supplied) within ten (10) working days of a complete application. The inspection is an "exterior" inspection; no one is required to be in attendance. Please have gates unlocked and no dogs in the yard. We do not call in advance to schedule the inspection.

***Prior* to our completing the report the following information must be provided:**

Has the lateral been replaced within the last ten years?

- If yes, please provide documentation to the Building Department.
- If no, please provide the Building Department with written verification by a licensed Plumber of the condition of the lateral, including whether a backwater valve (BWV) and Sewer Relief Vent (SRV) is needed.
- If the sewer needs to be replaced:
  - Permits are required and shall be obtained from the Building Department; and
  - The lateral must be replaced prior to the close of escrow. (PGMC 9.20.30)

Upon receipt of the above-referenced information the RZRR will be completed and forwarded pursuant to the delivery instructions.

Address of property: _____ **Assessor's parcel:** _____

Applicant's name, address and phone number

_____

_____

_____

_____ _____ _____

Applicant signature **Date** **Phone number**

Delivery method: mail, pickup, fax or email:

_____

Card type: _____ **Expiration date:** _____ **Zip code for acct holder:** _____

Credit card #: _____ - _____ - _____ - _____

Cardholder's signature: _____

FAX (831) 646.5643; or mail to: Permit & Inspection Services, 580 Pacific St, Rm. 4, Monterey, CA. 93940