

CITY OF PACIFIC GROVE
RESIDENTIAL ZONING RECORDS REPORT (RZRR) APPLICATION
PGMC 23.78 – Sale of Residential Buildings
RZRR fee: \$175.00

Please complete this form and submit to the Pacific Grove or Monterey Building Department counter. The report will be available (all required reports and information supplied) within ten (10) working days of a complete application. The inspection is an “exterior” inspection; no one is required to be in attendance. Please have gates unlocked and no dogs in the yard. We do not call in advance to schedule the inspection.

Prior to our completing the report the following information must be provided:

Has the lateral been replaced within the last ten years?

- If yes, please provide documentation to the Building Department.
- If no, please provide the Building Department with a completed City approved Sewer Lateral Report Form. No other forms will be accepted.
- If the sewer needs to be replaced:
 - Permits are required and shall be obtained from the Building Department; and
 - The lateral must be replaced prior to the close of escrow. (PGMC 9.20.30)

Upon receipt of the above-referenced information the RZRR will be completed and forwarded pursuant to the delivery instructions.

Address of property: _____ Assessor's parcel: _____

Applicant's name, address and phone number

_____	_____	_____
Applicant signature	Date	Phone number

Delivery method: mail, pickup, fax or email: _____

Card type: _____ **Expiration date:** _____ **Zip code for acct holder:** _____

Credit card #: _____ - _____ - _____ - _____ **(VISA/MC ONLY)**

Cardholder's signature: _____

FAX (831) 646.5643; or mail to: Permit & Inspection Services, 580 Pacific St, Rm. 4, Monterey, CA. 93940



An introduction to the new

City of Pacific Grove

Sanitary Sewer Lateral Inspection Form

As of January 1, 2019, the City of Pacific Grove will begin using the new “Sanitary Sewer Lateral Inspection Form.” This form will replace the previously accepted “Plumber’s report” regarding the condition of the sewer lateral, backwater valve and sewer relief vent.

This is the only form that the City of Pacific Grove will accept when determining the condition of the sanitary sewer lateral systems. We will no longer accept invoices, or lateral reports typed up on company letterheads.

Over the last few years, the City has rehabbed many of its sewer mains. The City will provide direction regarding the appropriate kind of connection to be made, and that connection will need to be inspected before the job can be backfilled.



City of Pacific Grove Sanitary Sewer Lateral Inspection Form

Date of inspection: _____

Property address: _____

Property owner: _____

Contractor: _____

Contractor license number: _____

Contractor contact number: _____

Required cleanout/sewer relief vent installed? yes _____ no _____

Sewer backwater valve needed? yes _____ no _____

Sewer backwater valve installed? yes _____ no _____

Is the connection to the sewer main serviceable
and in working condition? yes _____ no _____

Is the sewer lateral free from roots, grease deposits and other solids that may impede or
obstruct the transmission of flow of waste water? yes _____ no _____

Are all joints water tight, sound and free from structural defects, cracks, breaks, openings, sags
or missing portions to prevent exfiltration by waste or infiltration by ground or storm water?
yes _____ no _____

Based on the information provided, a Notice to Repair may be issued within thirty (30) business days after receipt of this form. The Notice to Repair shall specifically identify the deficiencies to be corrected and shall establish a deadline of 30 days within which the property owner shall complete the required corrective actions. The corrective action may include a requirement that the lateral be replaced altogether and also may include the installation of cleanouts and backwater valves if those devices are otherwise required by the City or the current and adopted version of the California Plumbing Code.

The property owner shall maintain the sanitary sewer lateral which includes the connection to the City main sewer line and perform any repair or replacements necessary to meet these standards and requirements.

This form must be completed and signed by a licensed plumbing contractor

Signature

Print Name

Date