

**CITY OF PACIFIC GROVE
PERMIT & INSPECTION SERVICES DIVISION
PLAN REVISION FORM**

PROJECT ADDRESS _____ PERMIT # _____

INSPECTOR _____

Does Revision include any exterior work, new or replacement?

Yes _____ No _____

- ❖ Any changes to the "JOB COPY" set of plans must be approved by the Building Dept.
- ❖ All revisions shall be clearly identified by "clouding".
- ❖ Submit three copies of "to scale" drawings on the same paper size as the originally submitted plans.

**A minimum fee of \$95 is required at time of revision submittal.
Additional charges at \$95/hour may be applied, depending on review time.**

BRIEFLY DESCRIBE THE REVISION:

NAME: _____ DATE: _____

PHONE #: _____

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FOR OFFICE USE ONLY

PLANNING REVIEW REQ'D: YES NO FIRE REVIEW REQ'D: YES NO

SUBMITTAL FEE: \$95 DATE PAID: _____ RECEIPT # _____

APPROVED BY: _____ DATE _____

BALANCE DUE: _____ DATE PAID: _____ RECEIPT # _____

UPDATE JOB DESCRIPTION: YES: _____ NO: _____