

RESOLUTION NO. 15-054

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT #2 WITH ELIZABETH SCHALAU FOR HUMAN RESOURCES SERVICES

FINDINGS

1. Upon the Human Resources Manager position becoming vacant in April 2015, the City initiated a recruitment process with Peckham and McKinney and contracted with Elizabeth Schalau to fill the position on a temporary basis. The interim contract was for the period from April 13, 2015 through July 2, 2015, for a maximum of \$25,422, including reimbursable expenses.
2. As the recruitment was not completed as early as had been anticipated, the contract was then amended to extend the term no later than August 31, 2015, for a total cost not to exceed \$35,000. The contract could have been terminated at any time during the extension period, based on the results of the recruitment or other reasons.
3. The City's recruitment for a Human Resources Manager was not successful. The contractor continued to work for the City, completing all tasks in a professional and workmanlike manner. Due to reimbursements for some needed expenses, such as participation in CALPELRA, total costs for the services provided under the contract up through August 31, exceeded the \$35,000 contract limit.
4. Only \$35,000 has been paid to the contractor. An additional \$3,133 in services was provided and billed, but can be paid only after further amendment to the contract. The contractor's services officially ended on August 31.
5. This action does not constitute a "Project" as that term is defined under the California Environmental Quality Act (CEQA), CEQA Guideline Section 15378, as it is an administrative activity that will not cause a physical change to the environment.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE:

1. The Council determines that each of the Findings set forth above is true and correct, and by this reference incorporates those Findings as an integral part of this Resolution.
2. The Council authorizes the City Manager to execute Amendment No. 2 with Elizabeth Schalau for Human Resources services, for \$3,133, for a total contract amount not to exceed \$38,135.
3. This Resolution shall take effect immediately following passage and adoption thereof.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE
this 21st day of October, 2015, by the following vote:

AYES: Mayor Kampe, Councilmembers Cuneo, Fischer, Huitt, Lucius and Peake.

NOES: Councilmember Miller

ABSENT: None.

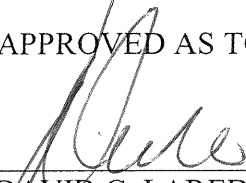
APPROVED:


BILL KAMPE, Mayor

ATTEST:


SANDRA KANDELL, Deputy City Clerk

APPROVED AS TO FORM:


DAVID C. LAREDO, City Attorney