

ORDINANCE NO. 18-009

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE AMENDING THE CLASSIFICATION SCHEDULE FOR ADMINISTRATIVE SERVICES MANAGER

Findings

1. Amendment to the City classification plan must be adopted by the City Council pursuant to Charter Article 25 and Pacific Grove Municipal Code (PGMC) Section 4.20.280; and
2. The Administrative Services Manager position within the City is vacant and a recruitment to fill the position is necessary; and
3. The field of finance and administrative services is highly complex; and
4. In order for the City be competitive and recruit the most qualified candidates, an amendment to the salary schedule is recommended; and
5. The salary schedule set for the Administrative Service Manager should be equal to the salary schedule adopted for the Police Administrative Services Manager; and
6. The salary schedule for the identified position is amended accordingly; and
7. All other salaries the in classification schedule will remain unchanged; and
8. Any amendment to the classification plan must be adopted by the City Council pursuant to Pacific Grove Municipal Code (PGMC) Section 4.20.280; and
9. In the enactment of this ordinance, the City followed the guidelines adopted by the State of California and published in the California Code of Regulations, Title 14, Section 15000, et seq. Enactment of this ordinance action does not constitute a "project" as defined by California Environmental Quality Act (CEQA) because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment pursuant Section 15378.

Ordinance

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE:

SECTION 1. The foregoing findings of the City Council are incorporated into this Ordinance as if set forth in full.

SECTION 2. The position classification plan approved and adopted by the City Council pursuant to Charter Article 15 and PGMC § 4.20.280 is established for the Administrative Services Manager classification, with the following salary schedule:

Classification	Step						
	1A	2B	3C	4D	5E	6F	7G
Administrative Services Manager	49.06	51.51	54.09	56.79	59.63	62.61	65.75

SECTION 3. The City Manager is directed to execute all documents and to perform all other necessary City acts to implement this Ordinance.

SECTION 4. In accord with Article 15 of the City Charter, this ordinance shall become effective on the thirtieth (30th) day following passage and adoption hereof.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE this 6th day of June, 2018, by the following vote:

AYES: Mayor Kampe, Councilmembers Cuneo, Fischer, Garfield, Huitt, and Peake.

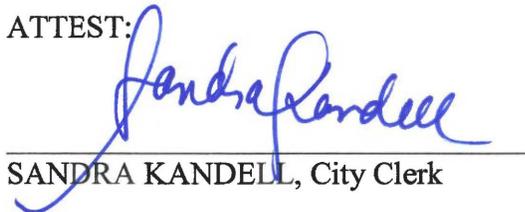
NOES: None.

ABSENT: Councilmember Smith.

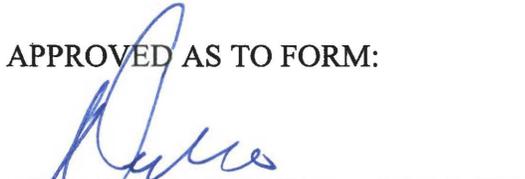
APPROVED:


 BILL. KAMPE, Mayor

ATTEST:


 SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:


 DAVID C. LAREDO, City Attorney