



NOTICE OF MEETING
CITY OF PACIFIC GROVE
CITY COUNCIL
REGULAR MEETING AGENDA

Wednesday, May 1, 2019, 6:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

The Council will not begin consideration of any item on this agenda later than 10:00 p.m. unless such consideration is approved. Any items on this agenda not considered this evening will be continued to a future meeting.

Copies of the agenda packet are available for review at the Pacific Grove Library located at 550 Central Avenue; the main counter in City Hall at 300 Forest Avenue, Pacific Grove; and on the internet at www.cityofpacificgrove.org/agendas. The most effective method of communication with the City Council is by sending an email to citycouncil@cityofpacificgrove.org. In order to allow the City Council adequate time to review communication related to an agenda item, and in order to allow for the communication to be photocopied and placed within the Reading File, it is recommended that the communication be sent no later than 9:00 AM on the day prior to the City Council meeting.

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE: Councilmember McAdams

1. **APPROVAL OF AGENDA**
2. **PRESENTATIONS**
 - A. Mayor's Proclamation: Building Safety Month **PG 7**
Reference: Bill Peake, Mayor
Recommended Action: Receive presentation
CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378
 - B. Mayor's Proclamation: City Clerk's Week, May 5 - 11, 2019 **PG 9**
Reference: Bill Peake, Mayor
Recommended Action: Receive presentation
CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378
 - C. Mayor's Proclamation: Walk of Remembrance-Chinese Fishing Village **PG 11**
Reference: Bill Peake, Mayor

Recommended Action: Receive presentation

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

- D. Pacific Grove Public Service Certificates: Officers Max Murray, Justin Ono, and Saul Rodriguez **PG 13**

Reference: Jackie Gomez-Whiteley, Interim Chief of Police

Recommended Action: Receive presentation

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

3. **COUNCIL AND STAFF ANNOUNCEMENTS (City-Related Items Only)**

- A. Other

4. **GENERAL PUBLIC COMMENT**

General Public Comment must deal with matters subject to the jurisdiction of the City and the Council that are not on the Regular Agenda. This is the appropriate place to comment as to items on the Consent Agenda, only if you do not wish to have the item pulled for individual consideration by the Council. Comments from the public will be limited to three minutes and will not receive Council action. Comments regarding items on the Regular Agenda shall be heard prior to Council’s consideration of such items at the time such items are called. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.

CONSENT AGENDA

The Consent Agenda deals with routine and non-controversial matters, and may include action on resolutions, ordinances, or other public hearings for which testimony is not anticipated. The vote on the Consent Agenda shall apply to each item that has not been removed. Any member of Council, staff, or the public may remove an item from the Consent Agenda for individual consideration. When items are pulled for discussion, they will be automatically placed at the end of their respective section within the Regular Agenda. One motion shall be made to adopt all non-removed items on the Consent Agenda.

5. **APPROVAL OF CITY COUNCIL MEETING MINUTES**

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business

- A. Minutes of the April 17, 2019 City Council Regular Meeting. **PG 15**

Reference: Sandra Kandell, City Clerk

Recommended Action: Approve Minutes.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

6. **RESOLUTIONS**

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business

- A. Architectural Permit AP 19-0020 Findings, Conditions and Use of Class 1 CEQA Exemption

Reference: Anastazia Aziz, Community Development Director **PG 21**

Recommended Action: Approve the Architectural Permit AP 19-0020 Findings, Conditions and use of a Class 1 and Class 31 CEQA Exemption.

CEQA: Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

7. **ORDINANCES**

Items pulled from this section will be placed under 11. Public Hearings

- A. Second Reading of an Ordinance Amending Pacific Grove Municipal Code Section 3.40 Economic Development Commission **PG 25**
Reference: Robert Huitt, Mayor Pro Tem
Recommended Action: Hold second reading and adopt an ordinance to amend Pacific Grove Municipal Code Section 3.40 to modify the size, composition, and membership qualifications of the Economic Development Commission.
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

8. **REPORTS – INFORMATION ONLY**

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business

- A. Transfer of Point Pinos Lighthouse Gift Shop operations from the Pacific Grove Heritage Society to the City of Pacific Grove **PG 31**
Reference: Daniel Gho, Public Works Director
Recommended Action: Receive report.
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378
- B. Workers Compensation Report - Third Quarter Fiscal Year 2018-19 **PG 47**
Reference: Stephen Green, Administrative Services Manager
Recommended Action: Receive report.
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378
- C. Treasurer’s Quarterly Report – Third Quarter Fiscal Year 2018-19 **PG 51**
Reference: Stephen Green, Administrative Services Manager
Recommended Action: Receive Report.
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378
- D. Quarterly Budget Report - Third Quarter, Fiscal Year 2018-19 **PG 55**
Reference: Tori Hannah, Administrative Services Director
Recommended Action: Receive the Report.
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378
- E. TAMC Board Highlights: March 27, 2019 **PG 61**
Reference: Robert Huitt, Mayor Pro Tem
Recommended Action: Receive Report

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

9. **REPORTS – REQUIRING ACTION**

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business

10. **MEETING MINUTES OF COMMISSIONS, BOARDS, AND COMMITTEES**

Items pulled from this section will be placed under 13. New Business

- A. Beautification and Natural Resources Commission Meeting Minutes: March 19, 2019.

Reference: Milas Smith, Program Manager **PG 65**

Recommended Action: Receive minutes.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

REGULAR AGENDA

11. **PUBLIC HEARINGS**

For public hearings involving a quasi-judicial determination by the Council, the proponent of an item may be given 10 minutes to speak and others in support of the proponent’s position may be given three minutes each. A designated spokesperson for opposition to the item may be given 10 minutes to speak and all others in opposition may be given three minutes each. Very brief rebuttal and surrebuttal may be allowed in the sole discretion of the Council. In public hearings not involving a quasi-judicial determination by the Council, all persons may be given three minutes to speak on the matter. Public hearings on non-controversial matters or for which testimony is not anticipated may be placed on the Consent Agenda, but shall be removed if any person requests a staff presentation or wishes to be heard on the matter.

- A. Hospitality Improvement District (HID) program for Fiscal Year 2019-20 **PG 67**

Reference: Lori Frati, Management Analyst

Recommended Action:

1. Hold a public hearing to determine whether written protests to levying the proposed annual district assessment are received from the owners of businesses in the district that would be required to pay 50 percent or more of the assessments proposed to be levied or, if a majority protest is received, whether sufficient protests are withdrawn, so as to reduce the protests to less than 50 percent.
2. If no majority protest is determined, adopt a resolution that
 - a. Approves the annual report;
 - b. Levies the annual assessment for the district;
 - c. Approves the recommended program for Fiscal Year 2019-20;
 - d. Appoints the HID Advisory Board for Fiscal Year 2019-20;
 - e. Authorizes the City Manager to execute an agreement with the Pacific Grove Chamber of Commerce to administer the approved HID budget.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

- B. Levy Annual Assessment and Approve Downtown Business Improvement District (BID) program for Fiscal Year 2019-20 **PG 97**

Reference: Lori Frati, Management Analyst

Recommended Action:

1. Hold a public hearing and determine protests to the proposed annual assessment were not received from either (1) businesses required to pay 50 percent or more of the assessment, or (2) more than 50 percent of all businesses.
2. Adopt resolution to:
 - a. Approve the annual report;
 - b. Levy the annual assessment;
 - c. Approve the recommended Fiscal Year 2019-20 program;
 - d. Appoint the BID Advisory Board for Fiscal Year 2019-20; and
 - e. Authorize the City Manager to execute an agreement allowing the Pacific Grove Chamber of Commerce to administer the approved BID budget

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

- C. Resolution adopting the Master Fee Schedule for Fiscal Year 2019-20

Reference: Master Fee Schedule for FY 2019-20 **PG121**

Recommended Action: Approve resolution adopting the master fee schedule for Fiscal Year 2019-20, including the annual Consumer Price Index (CPI) adjustment, and other changes as directed by Council.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

12. **UNFINISHED AND ONGOING BUSINESS**

- A. Fiscal Year 2019/20 Capital Improvement Plan & SB1 Project List **PG 165**

Reference: Joyce Halabi, Program Manager

Recommended Action:

1. Receive and approve the FY 2019/20 Capital Improvement Plan
2. Approve a Resolution adopting the FY 2019/20 Senate Bill 1 Project List
3. Provide any desired direction or request additional information

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

13. **NEW BUSINESS**

- A. George Washington Park BNRC Subcommittee Report **PG 223**

Reference: Milas Smith Environmental Programs Manager

Recommended Action: Receive the February 19, 2019, Draft George Washington Park Report of the George Washington Park Subcommittee of the Beautification and Natural Resources Commission, authorize staff to proceed with recommended maintenance activities.

CEQA: Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

14. **FULL PRESENTATIONS**

- A. Monterey Peninsula Water Management District Presentation **PG 237**

Reference: Dave Stoldt, General Manager MPWMD

Recommended Action: Receive Monterey Peninsula Water Management District Presentation

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

ADJOURNMENT

NOTICE OF ADA COMPLIANCE: Pursuant to Title II of the Americans with Disabilities Act (Codified At 42 United States Code Section 12101 and 28 Code of Federal Regulations Part 35), and Section 504 of the Rehabilitation Act of 1973, the City of Pacific Grove does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs, or activities. The City of Pacific Grove does not discriminate against persons with disabilities. City Hall is an accessible facility. A limited number of assisted listening devices will be available at this meeting. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format.