



**ERRATA SHEET**

**TO:** HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL  
**FROM:** Sandra Kandell, City Clerk  
**MEETING DATE:** March 6, 2019  
**SUBJECT:** City Council Meeting Agenda- Errata Sheet

**Attached is additional information for your consideration at the March 6, 2019 City Council Meeting:**

Agenda Item	Information Provided/Corrected
5A	Revise 11A action to include following added language: “ <b><u>and consider amendment of water wait list for subdivisions.</u></b> ” (See revised minutes page attached.)
11A	Modifications to the Ordinance. (See updated ordinance attached.)
12A	Modifications to draft tactics – numbers versus bullets. (See updated document attached.)

RESPECTFULLY SUBMITTED:

\_\_\_\_\_  
Sandra Kandell, City Clerk

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Mayor Peake closed the hearing.

Council dialogue began.

Action: Upon motion by Councilmember Mayor Peake and seconded by Councilmember McAdams, the Council voted 5-1-1, Councilmember Amelio dissenting and Councilmember Smith abstaining, to take no action, causing the Zoning Administrator's Decision to stand without change, and directed staff to place a future Agenda item before the City Council to discuss and act on potential legislative remedies, likely by City Ordinance, to modify existing Municipal Code provisions that regulate subdivisions, or such other legislative action as may be deemed appropriate, [and consider amendment of water wait list for subdivisions](#).  
***CEQA: Appeal of an administrative act does not constitute a "Project" under CEQA pursuant to Section 15378(b)(5) of the CEQA Guidelines***

## 12. UNFINISHED AND ONGOING BUSINESS

- A. Stormwater Low Impact Development Projects **This matter was continued from the February 6, 2019 City Council Regular Meeting**  
Public comment received from Lisa Ciani.

Action: Upon motion by Councilmember Amelio and seconded by Councilmember Smith, the Council voted 7-0 to authorize the City Manager to enter into an agreement with AES Landscaping Inc. for the installation of Stormwater Low Impact Development Projects for a cost not to exceed \$101,739 plus a 10% contingency.

***CEQA: The project is categorically exempt as defined under the California Environmental Quality Act (CEQA) under Class 1, Article 19, Section 15304(b), Minor Alterations to Land***

- B. City Council Goals  
Public comment received from Lisa Ciani, Lynn Mason, Michelle Raine, Deborah Kenwood, and Joy Colangelo.

Action: Upon motion by Councilmember Smith and seconded by Councilmember Huitt, the Council voted 7-0 to ratify the proposed revised list of City Council Goals for 2019-2020, and the Values, Mission and Vision statements.

***CEQA: Does not constitute a "Project" as defined by CEQA Guidelines Section 15378***

## 13. NEW BUSINESS

- A. Proposed Special Events Calendar for the Fiscal Year 2019 – 20  
Public comment received from Lisa Ciani and Joy Colangelo.

Action: Upon motion by Councilmember Amelio and seconded by Councilmember McAdams, the Council voted 7-0 to approve recommended events

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**ORDINANCE NO. 19 –**

**AN ORDINANCE OF THE CITY OF PACIFIC GROVE AMENDING  
PACIFIC GROVE MUNICIPAL CODE CHAPTER 23 - ZONING,  
INCLUDING CHAPTERS 23.16.070, 23.20.080 AND REPEALING  
CHAPTER 23.64.190(a) – “OFF-STREET PARKING, STORAGE“**

**FINDINGS**

1. The City has regulated off-street parking in single family residential districts for over twenty years, having amended parking standards in 2000 and 2002.
2. The City understands providing off-street parking reduces the number of vehicles parked on public streets.
3. The Planning Commission formed a subcommittee that met several times to find an equitable modification to the parking requirements.
4. The Planning Commission considered modification of parking regulations at three separate meetings.
5. Current off-street parking regulations create a situation where off-street vehicular parking space area directly competes with habitable space that a residence can provide.
6. Current off-street regulations unduly penalize lots in the 2,700 to 4,000 square foot range by requiring covered parking space in lieu of more habitable space.
7. This ordinance reflects the need to provide more livable housing space within the City, and promotes the value of habitable space over the provision of “housing” for cars.
8. This Ordinance is Categorically Exempt pursuant to California Environmental Quality Act (CEQA) Guidelines Sec. 15305 (Class 5-Minor Alterations in Land Use Limitations);

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY  
OF PACIFIC GROVE:**

SECTION 1. The foregoing Facts are adopted as findings of the City Council as though set forth as an integral part of this Ordinance.

SECTION 2. Pacific Grove Municipal Code Chapters 23.16.070 and 23.20.080 – “Parking Standards and Driveway Length” are repealed and reenacted to read as follows:

**23.16.070 Parking standards and driveway length.**

- a) The number and type of off-street parking shall be as follows:

<u>LOT SIZE</u>	<u>OFF-STREET PARKING REQUIRED</u>
2,700 sq.ft., or less	None
2,701 to 4,000 sq.ft.	One uncovered parking space
4,001 to 6,000 sq.ft.	One covered and one uncovered space
6,001 sq.ft., or more	Two covered spaces

(b) Driveway Space. A driveway at least 20 feet in length may serve as a required uncovered space.

(c) Tandem. Tandem parking is permitted for any driveway or covered parking spaces.

(d) Additional Space. One additional covered parking space, beyond the minimum required, may be allowed on any lot without ~~increasing~~ *requiring a decrease* the allowable gross floor area.

(e) Driveway Length. The distance from a property line to a garage or carport opening facing a street shall be a minimum of 20 feet. The garage or carport setback on any public way which is less than 16 feet in width shall be 10 feet. A shorter driveway may be approved through the use permit process; provided, that any ~~driveway less than 17 feet in length shall be no more than five feet in length.~~ *proposed that it not be permitted to be more*

**23.16.080 Parking standards and driveway length.**

a) The number and sort of off-street parking shall be as follows for single-family dwellings:

<u>LOT SIZE</u>	<u>OFF-STREET PARKING REQUIRED</u>
2,700 sq.ft., or less	None
2,701 to 4,000 sq.ft.	One uncovered parking space
4,001 to 6,000 sq.ft.	One covered and one uncovered space
6,001 sq.ft., or more	Two covered spaces

(b) The number and sort of off-street parking shall be as follows for duplexes.

One and one-half space per unit having less than two bedrooms; two spaces for all other units. One space per unit must be in a garage or carport.

(c) Tandem. Tandem parking is permitted for any driveway or covered parking spaces.

(d) Additional Space. One additional covered parking space, beyond the minimum required, may be allowed on any lot without ~~increasing~~ the allowable gross floor area. *requiring a decrease*

(e) Driveway Length. The distance from a property line to a garage or carport opening facing a street shall be a minimum of 20 feet. The garage or carport setback on any public way which is less than 16 feet in width shall be 10 feet. A shorter driveway may be approved through the use permit process; provided, that any driveway less than 17 feet in length shall be ~~no more than~~ five feet in length. *not be permitted to be more than*

SECTION 3. **Chapter 23.64.190(a)** of the Pacific Grove Municipal Code is hereby repealed and the remainder of the Chapter to be re-lettered accordingly.

SECTION 4. If any provision, section, paragraph, sentence, clause, or phrase of this ordinance, or any part thereof, or the application thereof to any person or circumstance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, or any part thereof, or its application to other persons or circumstances. The City Council hereby declares that it would have passed and adopted each provision, section, paragraph, subparagraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, paragraphs, subparagraphs, sentences, clauses, or phrases, or the application thereof to any person or circumstance, be declared invalid or unconstitutional.

SECTION 5. In accord with Article 15 of the City Charter, this ordinance shall take effect thirty days following adoption.

SECTION 6. Section 2 of this ordinance shall cause republication of Chapter(s) 23.16.070 and 23.20.080 of the Pacific Grove Municipal Code. Chapter 23.64.190(a) shall be deleted, and the remainder of the Chapter shall be ~~-lettered~~. *re*

SECTION 7. The City Manager is directed to execute all documents and to perform all other necessary City acts to implement ~~effect~~ this Ordinance.

**PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE**  
this \_\_\_\_ day of \_\_\_\_\_ 2019, by the following vote:

AYES

NOES:

ABSENT:

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# CITY COUNCIL GOALS DRAFT TACTICS

- **Complete Streets**

*Description: Plan, design and implement streets, sidewalks and transportation networks that better allow access for all types of users.*

1. Continue Sidewalk Development Policy implementation
2. Implement the Pavement Management Program
3. Partner with PGUSD on at least 1 CIP that jointly addresses agency needs related to streets/transportation
4. Advance discussions to review feasibility of potentially acquiring Highway 68 (BP)
5. Charge Traffic & Safety Commission to update focus to include encouraging walking and biking (CG)
6. Revisit regulations, designations and offerings of Recreation Trail such that it is a shared route (CG)

- **Environmental Stewardship:**

*Description: Adopt and develop policies and ordinances that preserve and protect the environment*

1. Update of food ware/to go and single use plastics materials ordinance
2. Continue implementation of the Urban Greening Plan
3. Continue implementation of protection measures to prevent pollutants from entering the ASBS
4. Move to electronic and paperless systems in administrative processes
5. Work with MST to increase bus headway
6. Reduce parking requirements for developments proximate to transit stops
7. Document the amount of solar energy generated Citywide
8. Study feasibility of moving City facilities to 100% renewable energy
9. Obtain coastal wildlife protection ad hoc committee recommendations (BP)
10. Update George Washington Park plan (BP)
11. Reduce or consider eliminating use of pesticides and herbicides on public property (BP)

Parenthesized Items Submitted by:

BP	Mayor Peake
CG	Councilmember Garfield

## CITY COUNCIL GOALS DRAFT TACTICS

12. Consider implementation of California Green Building Standards Code, i.e. CALGreen (BP)
13. Evaluate additional EV infrastructure measures (BP)
14. Promote reduction and recycle of organic waste (BP)
15. Set and following reliable, proven standards (as in Integrated Pest Management Plan) for best practices in maintaining open areas (CG)
16. Target sustainable tourism (CG)

- **City Asset Stewardship**

*Description: Repair, maintain and improve City assets, including streets, sidewalks, sewer systems, buildings, parks and trails to better serve the community, anticipate future needs and prevent further degradation.*

1. Improve database management practices
2. Continued evaluation and implementation of Recreation Assessment Findings
3. Work to implement items identified in the City's Risk Assessment, as it relates to asset improvements
4. Assist in ensuring stewardship of assets by enhancing the City's capital asset policy and conducting a physical inventory of assets
5. Implement Pine Avenue safety improvements (BP)
6. Complete a certified Local Coastal Program (BP)
7. Complete Shoreline Management Plan (BP)
8. Obtain funding and build Point Pinos Coastal Trail (BP)
9. Extend sidewalks into Del Monte Park residential neighborhood (BP)
10. Complete YY sewer collection system capital projects (BP)
11. Replace at least one broken streetlight per block in Candy Cane, Hillcrest, and Sunset neighborhoods (BP)
12. Perform XX miles of street rehabilitation (BP)
13. Create long-term plan to address road deficits with funds earmarked over time (CG)
14. Schedule sidewalk repairs from established sidewalk inventory (CG)

Parenthesized Items Submitted by:

BP	Mayor Peake
CG	Councilmember Garfield

# CITY COUNCIL GOALS DRAFT TACTICS

15. Schedule a review of street lights and determine PG&E and City repairs or additions to foster a safe, walkable city (CG)
  16. Build a centralized IT network system to provide access to network health and security; and related policies
  17. Consolidate security camera and access control system
  18. Conduct a cyber-security audit to assess the City's exposure to cyber risks
  19. Replace aging phone system, which has some components that are no longer supported, with a system that is compatible across departments
  20. Evaluate centralized data storage systems to serve as the foundation for secure management of city records and potential access.
  21. Conduct playground safety assessment
- **Community Responsiveness**

*Description: Develop and implement systems, interfaces and infrastructure to better communicate with the public.*

    1. Develop public facing work order submission systems
    2. Consider development of a Shoreline app
    3. Public facing Building permit information
    4. Create online planning, building, tree permit, and recreation services applications
    5. Implement agenda management and PRR software for optimum public information
    6. Implement online Geographic Information System (GIS) for property information
    7. Develop and offer 10-week Youth Academy by Summer 2020
    8. Enhance social media strategies and training to increase community engagement
    9. Create a Faith-Based Council to collaborate with community faith leaders on public safety & quality of life issues
    10. Enhance the existing financial transparency website with friendlier user interface
    11. Implement public facing cemetery database to view plot locations and genealogy records, as well as improve internal efficiencies
    12. Deploy community engagement software
    13. Evaluate or refresh the City's website

Parenthesized Items Submitted by:

BP	Mayor Peake
CG	Councilmember Garfield

## CITY COUNCIL GOALS DRAFT TACTICS

14. Receive the GFOA Budget Award to acknowledge that the City's budget is an easy to understand and transparent format
  15. Update the Television Broadcast Room to improve the quality and reliability of broadcasted public meetings
  16. Improve integration of digital offerings with Library's online catalog system
  17. Improve boards, committees and commissions effectiveness through a revised handbook (BP)
  18. Improve policy/regulations regarding use of story poles (BP)
  19. Revise or remove PGMC 23.72.020 which bypasses the Architectural Review Board (BP)
  20. Conduct a forest fire hazard study (BP)
  21. Prepare emergency evacuation plans for forest fire and tsunami (BP)
  22. Conduct community outreach on residential wildlife hazards (BP)
  23. Coordinate GIS activities to provide the public with intuitive, spatial data
  24. Provide improved access to wedding information and promotional material on City wedding locations and reception facilities
  25. Use technology to reach out to already-formed groups on key city issues (CG)
  26. Create a broad approach to providing bite-sized opportunities for input (CG)
- **Financial Stability**

*Description: Develop a strategic plan to better address current and future City expenditure and revenue needs while continuing to provide high quality municipal service.*

    1. Present alternatives and prepare the five-year strategy to assist with fiscal stability (CG)
    2. Assist with the financial analysis associated with the sale of water entitlements and use of the proceeds
    3. Maintain fee levels at cost recovery
    4. In partnership with the California Coastal Commission, explore viability of paid parking at Lover's Point

Parenthesized Items Submitted by:

BP	Mayor Peake
CG	Councilmember Garfield

## **CITY COUNCIL GOALS DRAFT TACTICS**

5. Research vehicle lease vs. purchase of specialized unmarked police vehicles for cost savings
6. Explore financing options for replacement of fire engine
7. Review building permit fee structure to possibly incorporate Fire Prevention plan review fee
8. Evaluate and update reserve levels for other funds (General Fund recently updated)
9. Update the travel, purchasing, and credit card policies to establish stronger internal controls and assist with ensuring the best value for the City
10. Assist the Financial Sustainability Subcommittee and City Council in evaluating any alternate revenue strategies
11. Evaluate and centralize contracts that support multiple departments to assist in achieving the best value for the City
12. Develop a 5-year strategic plan (BP, CG)
13. Replace antiquated financial software that may no longer be supported with a more modern, efficient software. This can be used to support strategy development
14. Review and update budget amendment policy to facilitate stronger budgetary control of capital projects
15. Establish standard contract for entities using the corporation yard to assist with financial risk management
16. Continue to conduct safety training, implementation of an incentive program, and safety meetings to develop a culture of safety and reduce workers compensation claims
17. Prepare and implement an asbestos and lead management plan to assist with risk management (not sure if applicable, could reduce potential claims)
18. Adjust the revenue chart of accounts to better track fee-based functions and identify cost recovery opportunities
19. Enforce and verify sources of revenue such as business licenses, TOT (CG)

Parenthesized Items Submitted by:

BP	Mayor Peake
CG	Councilmember Garfield

## CITY COUNCIL GOALS DRAFT TACTICS

20. Benchmark the City's investment portfolio to demonstrate prudent, yet effective investment returns

21. Freeze number of full-time positions, with criteria developed for exceptions (CG)

- **Increase Affordable Housing**

*Description: Determine policies, projects and programs that will advance the effort to create new affordable housing in the City*

1. Participate at the regional and county level on boards and working groups on housing and homelessness issues
2. Pursue available funding for planning and Housing Element revisions.
3. Develop Rental Housing Guidelines which recommends rental increases and relocation services; consider rent control guidelines.
4. Consider Inclusionary Housing Ordinance or updates to existing Density Bonus to include policies and guidelines for incentives such as exemptions from development standards for affordable housing development. (relaxed parking, increased height limits, fee waivers)
5. Develop a Housing Production Plan so that once water is available the City can partner with non-profits and/or affordable housing developers to develop under-utilized parcels and City owned properties for development
6. Eliminate Use Permit requirement for development of eight or more affordable units.
7. Launch a ballot measure to obtain voter approval to modify zoning restrictions in O and U districts to allow for affordable housing development;
8. Become a member of Monterey Bay Economic Partnership (BP)
9. Explore potential annexation of the Mission Linen Supply property for proposed residential development (BP)
10. Explore residential development at Lighthouse Cinema parking lot (BP)
11. Create an inclusionary housing ordinance (BP)
12. Revise the subdivision ordinance (BP)
13. Obtain water entitlements for housing (BP)
14. Encourage mixed use development in commercial zones (BP)

Parenthesized Items Submitted by:

BP	Mayor Peake
CG	Councilmember Garfield

## CITY COUNCIL GOALS DRAFT TACTICS

15. Understand and communicate state mandates and pending legislation related to affordable housing (CG)
16. Planning Commission should create a plan for changing/adding/removing zoning and ordinances that hinder the development of a more affordable housing profile: both adding documented “affordable” housing and adding to the housing stock of smaller houses for sale at market rates (smaller lots) (CG)
17. Identify opportunities to provide /encourage improved affordability for Pacific Grove residents, not for the region at large (CG)
18. Understand the implications of available grants and funding sources for the taxpayers of Pacific Grove (CG)

• **Help Local Businesses Thrive**

*Description: Review, and revise existing policies and programs, and develop a strategic plan to better serve existing businesses while attracting new commerce to better stimulate the economy and revitalize commercial corridors, especially the downtown.*

1. Revise PGMC to address Sidewalk vending and food truck regulations.
2. Develop recreation program provider contracts
3. Continued expedition of planning permits
4. Develop process to expedite building permits
5. Remove planning permit requirements for small scale facade changes for non-historic commercial buildings
6. Launch Facade Improvement Program City-wide
7. Liaise with City planning to provide CPTED (Crime Prevention through Environmental Design) input during permitting process
8. Continue to work with businesses on creative ways for them to maintain compliance with Fire Code
9. Increase resources and programs at Library for starting businesses (partner with Chamber, SBA, SCORE, Rotary, etc.)
10. Complete commercial design guidelines (BP)
11. Revise existing policies and programs to better serve existing businesses (BP)
12. Promote downtown evening activities through music and lighting (BP)

Parenthesized Items Submitted by:

BP	Mayor Peake
CG	Councilmember Garfield

## **CITY COUNCIL GOALS DRAFT TACTICS**

13. Obtain water entitlements for businesses (BP)
14. Assess implementation of best LEAP strategies (BP)
15. Make downtown more attractive by adding/replacing trees (BP, CG)
16. Review and reconsider Design Standards for signage, renovation, building (CG)
17. Work with EDC and BID to identify needed changes that are currently hindering current and prospective businesses; set plan to address (CG)
18. Support evening entertainment (noise ordinances, sidewalk uses, support non-profit or business groups that provide citizens and visitors with entertainment that is low-impact, recurring) (CG)
19. Code enforcement to keep older buildings attractive for businesses (CG)
20. Parking signage so visitors can find parking to be a less stressful exercise – so they will come back (CG)
21. Downtown maps with EVERY business on them – city could use BID funds (CG)
22. Consider proposed formation of property based improvement district for the downtown
23. Hire commercial broker to assist with retail placement within the downtown

Parenthesized Items Submitted by:

BP	Mayor Peake
CG	Councilmember Garfield