



## NOTICE OF MEETING

# CITY OF PACIFIC GROVE CITY COUNCIL

## REGULAR MEETING AGENDA

Wednesday, September 19, 2018, 6:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

The Council will not begin consideration of any item on this agenda later than 10:00 p.m. unless such consideration is approved. Any items on this agenda not considered this evening will be continued to a future meeting.

*Copies of the agenda packet are available for review at the Pacific Grove Library located at 550 Central Avenue; the main counter in City Hall at 300 Forest Avenue, Pacific Grove; and on the internet at [www.cityofpacificgrove.org/agendas](http://www.cityofpacificgrove.org/agendas). The most effective method of communication with the City Council is by sending an email to [citycouncil@cityofpacificgrove.org](mailto:citycouncil@cityofpacificgrove.org). In order to allow the City Council adequate time to review communication related to an agenda item, and in order to allow for the communication to be photocopied and placed within the Reading File, it is recommended that the communication be sent no later than 9:00 AM on the day prior to the City Council meeting.*

## AGENDA

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE: Councilmember Fischer

#### 1. APPROVAL OF AGENDA

#### 2. PRESENTATIONS

- A. Monterey Peninsula Water Management District Measure J Presentation  
Reference: David Stoldt, General Manager
- B. Service Awards: Daniel Gho  
Reference: Ben Harvey, City Manager

#### 3. COUNCIL AND STAFF ANNOUNCEMENTS (City-Related Items Only)

- A. Other

#### 4. GENERAL PUBLIC COMMENT

*General Public Comment must deal with matters subject to the jurisdiction of the City and the Council that are not on the Regular Agenda. This is the appropriate place to comment as to items on the Consent Agenda, only if you do not wish to have the item pulled for individual consideration by the Council. Comments from the public will be limited to three minutes and will not receive Council action. Comments regarding items on the Regular Agenda shall be heard prior to Council's consideration of such items at the time such items are called. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*

### CONSENT AGENDA

*The Consent Agenda deals with routine and non-controversial matters, and may include action on resolutions, ordinances, or other public hearings for which testimony is not anticipated. The vote on the Consent Agenda shall apply to each item that has not been removed. Any member of Council, staff, or the public may remove an item from the Consent Agenda for individual consideration. When items are pulled for discussion, they will be automatically*

*placed at the end of their respective section within the Regular Agenda. One motion shall be made to adopt all non-removed items on the Consent Agenda.*

**5. APPROVAL OF CITY COUNCIL MEETING MINUTES**

*Items pulled from this section will be placed under 12. Unfinished and Ongoing Business*

A. [Minutes of the September 5, 2018 City Council Regular Meeting](#)

Reference: Sandra Kandell, City Clerk

Recommended Action: Approve minutes.

***CEQA: Does not constitute a “Project” as defined by CEQA Guidelines Section 15378.***

**6. RESOLUTIONS**

*Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business*

A. [Resolution to Authorize Recordation of a Special Assessment at 390 Melrose Avenue](#)

Reference: Terri C. Schaeffer, Program Manager

Recommended Action: Approve a resolution allowing the City Manager to record a Special Assessment at 390 Melrose Avenue.

***CEQA: Does not constitute a “Project” under California Environmental Quality Act (CEQA) Guidelines Section 15378.***

**7. ORDINANCES**

*Items pulled from this section will be placed under 11. Public Hearings*

None.

**8. REPORTS – INFORMATION ONLY**

*Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business*

A. [Status of the City’s MPWMD Water Allocation and City’s Water Wait List](#)

Reference: Anastazia Aziz, AICP, Principal Planner, Community and Economic Development Director

Recommended Action: Receive a report on the status of the City’s water reserves per the July 2018 Monterey Peninsula Water Management District (MPWMD) monthly allocation report.

***CEQA: Does not constitute a “Project” under California Environmental Quality Act (CEQA) Guidelines.***

**9. REPORTS – REQUIRING ACTION**

*Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business*

A. [Authorize the Purchase of a Prefabricated Restroom for the Monarch Grove Sanctuary](#)

Reference: Daniel Gho, Public Works Director

Recommended Action: Authorize the City Manager to enter into an agreement with Green Flush Technologies for the purchase of a prefabricated restroom for the Monarch Grove Sanctuary for a cost not to exceed \$62,161 plus a 10% contingency.

***CEQA: Initial Study / Mitigated Negative Declaration Prepared.***

B. [Agreement with Municipal Maintenance Equipment for the purchase of a Vac-Con Combination Jet/Vacuum Sewer Cleaner](#)

Reference: Caleb Schneider, Public Works Management Analyst  
Recommended Action: Authorize the City Manager to enter into an Agreement with Municipal Maintenance Equipment for the purchase of a Vac-Con Combination Jet/Vacuum Sewer Cleaner in an amount not to exceed \$395,822.81 plus a 10% contingency.

***CEQA: Does Not Constitute a “Project” under the California Environmental Quality Act (CEQA) Section 15378.***

C. [Recommendation from City Council Fire Services Subcommittee](#)

Reference: Ben Harvey, City Manager  
Recommended Action: Direct the City Council Fire Services Subcommittee to:  
(1) Meet with the City Manager to develop negotiating points and strategy; (2) Direct the City Manager to initiate negotiations with Monterey Fire Department; and (3) Direct the City Council Fire Services Subcommittee to return to the City Council with a recommendation for the award based on the results of negotiations.

***CEQA: Does Not Constitute a “Project” under the California Environmental Quality Act (CEQA) Section 15378.***

**10. MEETING MINUTES OF COMMISSIONS, BOARDS, AND COMMITTEES**

*Items pulled from this section will be placed under 13. New Business*

A. [Beautification and Natural Resources Commission Meeting Minutes: April 17, 2018, May 15, 2018, June 19, 2018, and July 17, 2018](#)

***CEQA: Does not constitute a “Project” as defined by CEQA Guidelines Section 15378.***

**REGULAR AGENDA**

**11. PUBLIC HEARINGS**

*For public hearings involving a quasi-judicial determination by the Council, the proponent of an item may be given 10 minutes to speak and others in support of the proponent’s position may be given three minutes each. A designated spokesperson for opposition to the item may be given 10 minutes to speak and all others in opposition may be given three minutes each. Very brief rebuttal and surrebuttal may be allowed in the sole discretion of the Council. In public hearings not involving a quasi-judicial determination by the Council, all persons may be given three minutes to speak on the matter. Public hearings on non-controversial matters or for which testimony is not anticipated may be placed on the Consent Agenda, but shall be removed if any person requests a staff presentation or wishes to be heard on the matter.*

A. [An ordinance to amend the City of Pacific Grove’s Conflict of Interest Code](#)

Reference: Sandra Kandell, City Clerk  
Recommended Action: Introduce and hold first reading of an ordinance to amend Pacific Grove Municipal Code Chapter 2.40, Conflict of Interest, to account for the addition, deletion, and modification of positions listed as “designated employees; determine that, for the purposes of the City’s Conflict Code, the City is the “agency;” approve the updated Conflict Code; and direct that a summary of a proposed ordinance be published as approved by the City Attorney.

***CEQA: Does not constitute a “Project” as defined by California Environmental Quality Act (CEQA).***

B. [An ordinance to amend the City Salary Classification Schedule for Extra Help Retired Annuitant](#)

Reference: Leticia Livian, Human Resources Manager

Recommended Action: Introduce and hold first reading of an ordinance to amend the salary classification schedule to (1) establish a salary range for Extra-Help Retired Annuitant; (2) approve the amendment; and (3) direct that a summary of a proposed ordinance be published as approved by the City Attorney.

*CEQA: Does not constitute a "Project" under California Environmental Quality Act (CEQA) Guidelines Section 15378 (b).*

C. Resolution Amending the FY 2018-19 Master Fee Schedule **This matter was noticed but will be continued to the City Council's October 3, 2018 Regular Meeting.**

Reference: Tori Hannah, Administrative Services Director

Recommended Action: Consider and approve a resolution amending the FY 2018-19 Master Fee Schedule

*CEQA: Does not constitute a "Project" as defined by California Environmental Quality Act (CEQA).*

12. UNFINISHED AND ONGOING BUSINESS

A. [Fiscal Year 2017-18 Capital Improvement Plan Recap](#)

Reference: Daniel Gho, Public Works Director and Joyce Halabi, Program Manager

Recommended Action: Receive report on the Fiscal Year 2017/18 Capital Improvement Plan.

*CEQA: Does Not Constitute a "Project" under the California Environmental Quality Act (CEQA).*

B. [Resolution Amending City Council Policy 400-4 Regarding Fees, Charges, and Cost Recovery; and Recommendations Regarding Public Works, Community and Economic Development, Police and Library Departments' Fee Schedules](#) **This matter was continued from the City Council September 5, 2018 Regular Meeting.**

Reference: Tori Hannah, Administrative Services Director

Recommended Action: Approve a resolution amending City Council Policy 400-4 Regarding Fees, Charges, and Cost Recovery; and receive updated recommendations regarding the Public Works, Community and Economic Development Department, Police and the Library Departments' Fee Schedules.

*CEQA:*

13. NEW BUSINESS

None.

14. FULL PRESENTATIONS

A. [Update on Code Enforcement Efforts](#) **This matter was continued from the City Council September 5, 2018 Regular Meeting.**

Reference: Terri C. Schaeffer, Program Manager

Recommended Action: Receive an update report regarding the enforcement of Pacific Grove Municipal Code.

***CEQA: Does not constitute a "Project" as defined by CEQA Guidelines Section 15378.***

## **ADJOURNMENT**

NOTICE OF ADA COMPLIANCE: Pursuant to Title II of the Americans with Disabilities Act (Codified At 42 United States Code Section 12101 and 28 Code of Federal Regulations Part 35), and Section 504 of the Rehabilitation Act of 1973, the City of Pacific Grove does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs, or activities. The City of Pacific Grove does not discriminate against persons with disabilities. City Hall is an accessible facility. A limited number of assisted listening devices will be available at this meeting. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format.