CITY OF PACIFIC GROVE

300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO:	Honorable Mayor And Members Of City Council
FROM:	Ben Harvey, City Manager
MEETING DATE:	September 19, 2018
SUBJECT:	Recommendation from City Council Fire Services Subcommittee
CEQA STATUS:	Does Not Constitute a "Project" per California Environmental Quality Act (CEQA) Guidelines

RECOMMENDATION

Direct the City Council Fire Services Subcommittee to:

(1) Meet with the City Manager to develop negotiating points and strategy;
(2) Direct the City Manager to initiate negotiations with Monterey Fire Department; and
(3) Direct the City Council Fire Services Subcommittee to return to the City Council with a recommendation for the award based on the results of negotiations.

DISCUSSION

In July of this year, the City Council Fire Services Subcommittee (Subcommittee) received responses to the City's Request for Proposal (RFP) for fire services from Cal Fire and Monterey Fire Department. Both responses were reviewed, discussed and scored by the Subcommittee. The Subcommittee found that both proposers met the expectations of the RFP, and would be capable of providing excellent service to the City. Please review the attached evaluation criteria for scoring details.

The Subcommittee found the clearest difference between the two proposals to lie within the efficient transition of services category. SB 239 requires Local Agency Formation Commission (LAFCO) approval in order to transition fire services, with some limited exceptions. The LAFCO application must contain an independent comprehensive fiscal analysis, prepared by a third party. Because hiring Monterey would not be a shift in service, there would be no added procedures if the City selects Monterey. On the other hand, switching to Cal Fire would require LAFCO approval, which adds time and uncertainty to the process. To its credit, Cal Fire acknowledges the SB 239 issue, and it appears that Cal Fire would take the lead in obtaining LAFCO approval.

Because price and terms have yet to be finalized, and the City may still negotiate with both parties, the submitted proposals from Monterey Fire Department and Cal Fire will remain confidential outside of the Subcommittee during the procurement process. The proposals will be released at the successful conclusion of the negotiating process.

OPTIONS

1. Take no action.
2. Provide alternate direction.

FISCAL IMPACT
There is no fiscal impact in directing the City Manager to commence contract negotiations.

GOAL ALIGNMENT
Operational Excellence

ATTACHMENT
1. Fire RFP Response Evaluation Criteria

RESPECTFULLY SUBMITTED:

Ben Harvey
City Manager

EVALUATION SHEET

1 = Below Expectations 3 = Meets Expectations 5 = Exceeds Expectations

EVALUATION FACTORS	MONTEREY			CAL FIRE			NOTES/ADJUSTMENTS
	1	**3**	**5**	**1**	**3**	**5**	
1. Ability to provide all services		**x**			**x**		
2. Cost of providing services			x		x		
3. Cost containment measures		x			x		
4. Method of providing services, including efficiency measures		x			x		
5. Innovative/creative means to improve services or reduce costs		x			x		
6. Contract service philosophy		x				x	
7. Consultation/involvement of City of Pacific Grove in all key/significant management, personnel and labor proposals/decisions impacting contract fire service delivery, costs, etc.		x			x		
8. Community participation and benefits		x			x		
9. Efficient transition of services (if appropriate)			x		x		
10. Regional participation and mutual aid		x			x		
TOTAL POINTS:	34			32			