



CORRECTED ERRATA SHEET

TO: HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
FROM: Sandra Kandell, City Clerk
MEETING DATE: June 20, 2018
SUBJECT: City Council Meeting Agenda- **Corrected** Errata Sheet

Attached is additional information for your consideration at the June 20, 2018 City Council Meeting:

Agenda Item	Information Provided/Corrected
5A	Corrected Minutes of the June 6, 2018 Meeting. (See attached corrected pages.)
11B	Amended AR to provide clarification in regards to considerations for a TOT tax increase. Schedule updates discrepancies within the Draft Master Fee Schedule for CEDD and Police. (See attached pages.)

RESPECTFULLY SUBMITTED:

Sandra Kandell, City Clerk



DRAFT MEETING MINUTES

CITY OF PACIFIC GROVE
CITY COUNCIL
REGULAR MEETING

Wednesday, June 6, 2018, 6:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

CALL TO ORDER

Mayor Kampe called the meeting to order at 6:04 p.m. Present: Mayor Kampe, Mayor Pro Tem Huitt, Councilmembers Cuneo, Fischer, Garfield, and Peake. Absent: Councilmember Smith.

PLEDGE OF ALLEGIANCE

Councilmember Fischer led the pledge of allegiance.

1. APPROVAL OF AGENDA

City Manager Ben Harvey suggested Council pull Consent Agenda Item 9C for consideration under the Regular Agenda as Item 13B. Upon motion by Councilmember Cuneo and seconded by Councilmember Fischer, the City Council voted 6-0-1, Councilmember Smith absent, to approve the agenda as amended.

2. PRESENTATIONS

A. Service Award: Kerry Lindstrom

3. COUNCIL AND STAFF ANNOUNCEMENTS (City-Related Items Only)

A. City Attorney Dave Laredo reported Council met with respect to Government Code Section 54957.6, Labor Negotiations with city representatives regarding Police Department Unrepresented Employees, and with respect to Government Code Section 54957, Public Employment City Manager Performance Evaluation. General direction was given but no specific reportable action was taken as to both items.

City Manager Ben Harvey reported Council met with respect to Government Code Section 54957, City Attorney Performance Evaluation. Council was provided the investigation outcome of a complaint received from a resident and recommended no further action be taken. City Manager will follow-up with correspondence to the resident.

B. City Clerk Sandra Kandell announced openings on the following boards, commissions and committees: Administrative Hearing Panel, Library Board, and Traffic Safety Commission.

C. Mayor Pro Tem Huitt and Councilmember Peake requested a call up for review of the Hotel Durell project approved by the Planning Commission. City Attorney Dave Laredo provided code requirements. Mayor Kampe and Councilmember-s

~~Cuneo, Fischer, Garfield, and Peake~~ concurred. ~~Councilmember Fischer did not concur.~~ The matter was set for the June 20, 2018 Council Meeting, but announced it would be continued due to the unavailability of and request from the applicant. Council and staff made general announcements.

4. GENERAL PUBLIC COMMENT

Public comment was received from Peter Mounteer, Jane Haines, Lisa Ciani, Cathy Wooten, Patrick Flanagan, Jeff Becom, Vicki Pearse, Zhu Tem Sterling, Lila Sandau, and Kim Akeman.

CONSENT AGENDA

Action: Consent Agenda Item No. 7A was pulled and considered as Regular Agenda Item 11A; Consent Agenda Item No. 9C was pulled during the Approval of the Agenda and considered as Regular Agenda Item 13B.

Action: Upon motion of Councilmember Cuneo and seconded by Councilmember Fischer, the Council voted 6-0-1, Councilmember Smith absent, to approve the remainder of the Consent Agenda.

5. APPROVAL OF CITY COUNCIL MEETING MINUTES

A. Minutes of the May 16, 2018 City Council Special and Regular Meetings

Action: Approved minutes via Errata recommendation.

CEQA: Does not constitute a "Project" under California Environmental Quality Act (CEQA) Guidelines Section 15378

6. RESOLUTIONS

A. Resolution Setting the Appropriations Limit for FY 2018-19

Action: Held a public hearing and approved Resolution No. 18-017 setting the Appropriations Limit for Fiscal Year 2018-19.

CEQA: Does not constitute a "Project" under California Environmental Quality Act (CEQA) Guidelines Section 15378

7. ORDINANCES

A. Second Reading of an Ordinance to Approve Fiscal Year 18-19 Operating and Capital Improvement Budget; and Amend the Fiscal Year 17-18 Budget **This matter was pulled and considered as Regular Agenda Item 11A.**

Reference: Tori Hannah, Administrative Services Director

Recommended Action: Hold second reading and adopt an ordinance approving the Fiscal Year (FY) 2018-19 Operating and Capital Improvement Budget; and amend the Fiscal Year 17-18 Budget.

CEQA: Does not constitute a "Project" under California Environmental Quality Act (CEQA) Guidelines

B. Second Reading of an Ordinance to Amend the City Salary Classification Schedule for Administrative Services Manager

Recommended Action: Held second reading and adopted Ordinance 18-009 to amend the salary classification schedule to (1) establish a salary range for a new



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Tori Hannah, Administrative Services Director

MEETING DATE: June 20, 2018

SUBJECT: Receive Report Regarding the Projected Fiscal Impact to the “Initiative to Preserve and Protect Pacific Grove’s Residential Character”

CEQA: Does not constitute a “Project” under California Environmental Quality Act (CEQA) Guidelines Section 15378.

RECOMMENDATION

Receive the report.

DISCUSSION

On June 1, 2018, the proponents of the “Initiative to Preserve and Protect Pacific Grove’s Residential Character” were issued a Certificate of Sufficiency of Initiative Petition from the City Clerk’s Office. This proposed initiative would prohibit short-term rentals in the City’s residential districts, outside of the Coastal Zone. In accordance with Elections Code 9114, the City Clerk presented the results of the examination of the petition to the City Council on June 6, 2018. At that time, staff also recommended that Council adopt a resolution accepting the City Clerk’s Certificate of Sufficiency, while also recommending that the City Council either:

- a. Adopt the ordinance, without alteration; or
- b. Place on the general election; or
- c. Order a report pursuant to California Elections Code 9212. This code would require the report to be prepared and presented no later than 30 days from June 6, 2018.

The City Council directed staff to prepare a report to determine the initiative’s fiscal impact to the City. The Matrix Group was retained to perform this study; however they indicated that the report would be limited to a high-level of analysis due to a condensed time frame. A copy of the report is included in Attachment 1. This report provides an overview of the fiscal impact that could result from the potential loss of transient occupancy tax, license fees, and application fees associated with short-term rentals outside of the commercial and coastal zones. Scenarios included reductions due to density adjustments or the lottery; loss of non-coastal zone short term rentals, and the potential net impact associated with either a 2% [increase in](#) transient occupancy tax for commercial and short-term rentals; or a 2% [increase in](#) transient occupancy tax for commercial properties and a 5% [increase in](#) TOT tax for short-term rentals. The overall analysis

ACCT. #	DEPARTMENT	17-18 Fees	Study Fees	18-19-Proposed Fees
COMMUNITY DEVELOPMENT				
	Architectural Permit – Multi-Family four units or less	\$3,500	\$3,573	\$3,573 3602
	Type A License Annual	\$1,035	\$599 559	\$599 559
	Progress Inspection/Payment Authorization (Actual Cost)	\$316	\$121	\$121 325
POLICE				
	Abstract Issuance from DMV, ETEC	\$12	N/A	\$12 N/A
	Clearance Letter – Record on File	\$35	\$42 32	\$36 32