



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Joyce Halabi, Program Manager
MEETING DATE: May 16, 2018
SUBJECT: Entering into an Agreement with Albert Weisfuss for Professional Arborist Services
CEQA STATUS: Does Not Constitute a “Project” under the California Environmental Quality Act (CEQA) (b)(5) because it is an organizational or administrative activity that will not result indirect or indirect physical changes in the environment,

RECOMMENDATION

Authorize the City Manager to enter into an agreement with Albert Weisfuss for Professional Arborist Services for the City of Pacific Grove in an amount not to exceed \$100,000 per fiscal year with the option to extend for an additional 4 years.

DISCUSSION

The City of Pacific Grove (City) contributes to the welfare and aesthetic qualities of the community through rules and regulations relating to planting, care, maintenance and removal of trees in public and private areas. These regulations are enforced by the City’s Arborist.

The City Arborist’s responsibilities include safeguarding trees from unauthorized trimming or removal, enforcing the tree ordinance, implementing forestry programs, conducting public outreach, reviewing tree applications, coordinating with tree contractors, scheduling City related tree activity and all other activities associated with the City’s urban forest.

On March 7, 2018, the City distributed a Request for Qualifications (RFQ) for professional Arborist Services. The contract Arborist would be expected to:

- Update and enforcing the City’s Tree Ordinance
- Enforce the City’s Hazard Tree Risk Management Policy
- Recommend and assist in the implementation of Forestry Program goals and objectives
- Consult with constituents on tree-related matters
- Conduct public outreach and education programs
- Establish schedules and methods for providing forestry services, identify resource needs, and review needs with appropriate management staff
- Oversee the preparation and application of herbicides, pesticides and fungicides
- Survey tree populations and conduct a variety of environmental impact studies and investigations
- Administer tree permit processes, maintain all related records, and produce reports when requested

- Provide presentations and written reports to the City Manager, Beautification and Natural Resources Commission and City Council
- Respond to tree-related emergencies

The City received one Statement of Qualifications (SOQs).

Name of Firm	Price per Hour
Albert Weisfuss	\$100

Staff is recommending City Council authorize the City Manager to enter into an agreement with Albert Weisfuss for Professional Arborist Services for the City. Mr. Weisfuss is a Certified Arborist with over 35 years of experience in caring for trees, parks and greenbelts across the Monterey Peninsula, including over seven years providing Arborist Services to the City. Additionally, Mr. Weisfuss has a track record of excellent customer service, a demonstrated ability to work collaboratively with residents and City Staff, extensive experience in community outreach programs, updating and maintaining tree inventories, and assisting local municipalities in the development of comprehensive urban forestry programs and policy documents.

OPTIONS

1. Take no action
2. Provide alternative direction

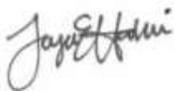
FISCAL IMPACT

\$100,000 will be budgeted in the FY 18/19 Public Works Operating Budget for contract Arborist Services.

GOAL ALIGNMENT

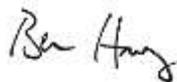
Operational Excellence, Environment

RESPECTFULLY SUBMITTED:



Joyce Halabi
Program Manager

REVIEWED BY:



Ben Harvey
City Manager