



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

ERRATA SHEET

TO: HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
FROM: Sandra Kandell, City Clerk
MEETING DATE: March 21, 2018
SUBJECT: City Council Meeting Agenda- Errata Sheet

Attached is additional information for your consideration at the March 21, 2018 City Council Meeting:

Agenda Item	Information Provided/Corrected
6A	Attachments 1 and 2 inadvertently left out. See Agenda Item 6A with correctly numbered attachments.

RESPECTFULLY SUBMITTED:

Sandra Kandell, City Clerk



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Daniel Gho, Public Works Director and Joyce Halabi, Program Manager
MEETING DATE: March 21, 2018
SUBJECT: Resolution Initiating Relinquishment of a Portion of State Route 68
CEQA STATUS: Does not constitute a “Project” under California Environmental Quality Act (CEQA) Guidelines

RECOMMENDATION

Approve a resolution authorizing the City Manager to initiate non-binding discussions with Caltrans on relinquishment of a portion of State Route 68, from Presidio Boulevard and Patterson Lane to Asilomar Avenue and Sunset Drive, in the City of Pacific Grove.

DISCUSSION

The City of Pacific Grove, in partnership with the Transportation Agency of Monterey County (TAMC) and Caltrans, conducted a study of the State Route 68 Corridor in Pacific Grove. The purpose of the study was to identify ways to create a more “complete” corridor that improves safety and serves the needs of pedestrians, bicyclists, drivers and people of all ages and abilities.

The [Pacific Grove Highway 68 Corridor Study](#) was adopted by City Council and the Transportation Agency Board of Directors on October 5, 2016.

Since adoption, the City has been working with TAMC to implement improvements noted in the plan.

State Route 68 is owned and operated by Caltrans who has oversight of improvements to this portion of roadway. The desired improvements in the Highway 68 Corridor Study include design standards that are not in alignment or consistent with those of Caltrans. The only way to implement the designs without modification is by taking ownership of a portion of State Route 68. The alternative is to proceed with the elements of the project that meet the Caltrans standards.

To fully assess the option of taking ownership of a portion of State Route 68, the City sent a letter to Caltrans on January 11, 2018, initiating the relinquishment discussion and requesting documentation necessary to assess the potential cost and viability of ownership of this major thoroughfare (Attachment 1). The information requested includes: right of way survey, utilities map, franchise agreement information, electrical lighting system survey, drainage systems map, tree survey, and a pavement condition survey.

On February 2, 2018, Caltrans responded to the City’s letter requesting an initial meeting to discuss the process and items requested by the City (Attachment 2).

At a meeting held on February 26, 2018, Caltrans representatives stated their willing to provide information necessary to support the City's decision-making process but would first require a resolution from the City Council, confirming the City's interest in potentially taking back portions of the State Route, to begin negotiations.

Adoption of this resolution is not a binding agreement locking the City into ownership of a portion of State Route 68, but rather serves the purpose of formally notifying Caltrans of the City's willingness to open negotiations and formally kick of the Caltrans data gathering process.

The resolution, if approved, will initiate the Relinquishment Assessment Report (RAR), which will provide the City with some of the documentation requested in the January 11, 2018 letter. Additional documents will be provided to the City as the relinquishment discussion continues. These documents are vital in assessing the viability of ownership of a segment of State Route 68 and the course of action for future improvements to the Highway 68 Corridor.

If approved, Staff will return to Council to discuss options and seek direction at various junctures throughout this process.

OPTIONS

1. Take no action

FISCAL IMPACT

There is no fiscal impact in adopting this resolution.

GOAL ALIGNMENT

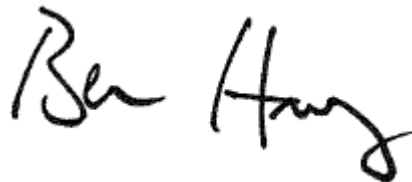
Placemaking, Infrastructure

ATTACHMENTS

1. January 11, 2018 Letter from the City to Caltrans
2. February 2, 2018 Letter from Caltrans to the City
3. Resolution 18-___

RESPECTFULLY SUBMITTED,

REVIEWED BY,



Daniel Ghossein
Public Works Director

Ben Harvey
City Manager



CITY OF PACIFIC GROVE
City Manager's Office
300 Forest Avenue
Pacific Grove, CA 93950
831-648-3174

Tim Gubbins
Caltrans District 5
50 Higuera Street
San Luis Obispo, CA 93401

SUBJECT: City of Pacific Grove Intent to Pursue Relinquishment of a Portion of SR68

Mr. Gubbins,

The City of Pacific Grove is interested in initiating the relinquishment process for a segment of State Route (SR) 68 from Presidio Boulevard and Patterson Lane to Sunset Drive pursuant to the Transportation and Housing Committee Bill SB 788 (attached).

Prior to formally initiating the relinquishment process, the City Council is requesting the following documentation from Caltrans:

- **Survey of the right of way.** The survey should clearly delineate the right of way.
- **Utilities map.** The map should show existing above and below ground utilities.
- **Franchise agreements.** The materials should include all existing and active franchise agreements relevant to this portion of Caltrans right of way.
- **Electrical lighting systems survey.** The survey should include a list of all lighting systems, including all signal lights, traffic loops, pedestrian crossing signals, and control panels for signal lights. Additionally, the survey should include the quantity and condition of street lights including age and type of light, their control panels and service points, as well as wiring details.
- **Map of drainage systems.** The map of drainage systems should include an inspection report that details existing conditions, flowrate, compliance with water quality requirements, as well as above ground infrastructure.
- **Tree survey.** The survey should include all existing trees, types, age, and condition.
- **Pavement condition survey.** The survey should include a Pavement Condition Index (PCI) rating and description.

- **Sidewalks survey.** The sidewalk survey should include conditions assessment of existing sidewalks and mention of areas where sidewalks are absent.

We look forward to working with Caltrans on this process. Please contact Public Works Director Daniel Gho at (831) 648-5722 x 203 or dgho@cityofpacificgrove.org if you have any questions or need any additional information.

Sincerely,



Ben Harvey
City Manager

Attachments:

1. Transportation and Housing Committee Bill SB 788



*Making Conservation
a California Way of Life.*

DEPARTMENT OF TRANSPORTATION

CALTRANS DISTRICT 5
50 HIGUERA STREET
SAN LUIS OBISPO, CA 93401-5415
PHONE (805) 549-3101
FAX (805) 549-3329
TTY 711
<http://www.dot.ca.gov/dist05/>

February 2, 2018

Mr. Ben Harvey
City Manager
City of Pacific Grove
300 Forest Avenue
Pacific Grove, CA 93950

Dear Mr. Harvey:

This is in response to your letter to District Director Tim Gubbins that we received on January 19, 2018 expressing interest in continuing the discussion of relinquishment of State Route 68 within the city limits of Pacific Grove. We recognize that local control of a main street can help agencies achieve their vision.

We propose an initial meeting to discuss the relinquishment process, provide information on the policies and procedures involved, and create a draft timeline for completion. We believe it is important to include representation from the Transportation Agency for Monterey County (TAMC), as they play an important role in achieving the City's vision.

To set up this initial meeting, please contact Garin Schneider, Caltrans Advance Planning Branch Chief, at 805-549-3640 or at Garin.Schneider@dot.ca.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Aileen K. Loeb".

AILEEN K. LOE
Deputy Director
Planning and Local Assistance

c. TAMC

RESOLUTION NO. 18-xxx

**INTIATING THE RELIQUISHMENT OF PORTIONS OF STATE ROUTE 68 FROM
PATTERSON LANE TO ASILOMAR AVENUE**

FINDINGS

1. The [Pacific Grove Highway 68 Corridor Study](#) was adopted by City Council and the Transportation Agency Board of Directors on October 5, 2016.
2. The City of Pacific Grove has been working with the Transportation Agency of Monterey County to implement improvements noted in the Highway 68 Corridor Study.
3. State Route 68 is operated and maintained by Caltrans who has oversight of improvements to this portion of roadway.
4. The improvements in the Pacific Grove Highway 68 Corridor Study include design standards that are not in alignment or consistent with those of Caltrans and the only way they could be completed, without modification, is by the City taking ownership of State Route 68.
5. Caltrans is willing to provide information that would be necessary to support this decision but requires a resolution from the Council confirming the City's interest in potentially taking back portions of the State Route to begin negotiations.
6. This resolution is not a binding agreement with Caltrans for the right of way but rather, serves the purpose of notifying Caltrans of the City of Pacific Grove's willingness to open negotiations.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF PACIFIC GROVE:**

1. The Council determines that each of the Findings set forth above is true and correct, and by this reference incorporates those Findings as an integral part of this Resolution.
2. The Council authorizes the initiation of a discussion regarding relinquishment of the portion of State Route 68 from Patterson Lane to Asilomar Avenue, in the City of Pacific Grove and requests that Caltrans provide information and negotiate with the City of Pacific Grove regarding the potential relinquishment by Caltrans of this portion of State Route 68.
3. This Resolution shall become effective immediately following passage and adoption thereof.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE
this _____ day of _____, _____, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

BILL KAMPE, Mayor

ATTEST:

SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

DAVID C. LAREDO, City Attorney