



## NOTICE OF MEETING

# CITY OF PACIFIC GROVE CITY COUNCIL

## SPECIAL MEETING AGENDA

Wednesday, February 7, 2018, 5:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

## AGENDA

### CALL TO ORDER

### CLOSED SESSION

#### **PUBLIC COMMENT ON CLOSED SESSION MATTERS**

*Comments from the public will not receive Council action. Comments must deal with matters on the Closed Session agenda and will be limited to three minutes.*

- A. Conference with Legal Counsel – Anticipated Litigation (Government Code §54956.9(b))  
Number of Cases: One
- B. Conference with Legal Counsel – Existing Litigation (Government Code § 54956.9)  
*Alberta Rose Josephine Jones v. USAA, et al.*  
U.S. District Court, Western District Oklahoma Case No. Civ 17-1324
- C. Conference with Real Property Negotiators (Government Code § 54956.8)  
Property: 620 Ocean View Boulevard  
City Negotiator: Ben Harvey  
Under negotiation: *Price and terms of payment*
- D. Conference with Real Property Negotiators (Government Code § 54956.8)  
Property: 620 Ocean View Boulevard  
City Negotiator: Ben Harvey  
Under negotiation: *Price and terms of payment*
- E. Conference with Real Property Negotiators (Government Code § 54956.8)  
Property: 77 Asilomar Avenue  
City Negotiator: Ben Harvey  
Under negotiation: *Price and terms of payment*

### ADJOURNMENT



## NOTICE OF MEETING

# CITY OF PACIFIC GROVE CITY COUNCIL

## REGULAR MEETING AGENDA

Wednesday, February 7, 2018, 6:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

The Council will not begin consideration of any item on this agenda later than 10:00 p.m. unless such consideration is approved. Any items on this agenda not considered this evening will be continued to a future meeting.

Copies of the agenda packet are available for review at the Pacific Grove Library located at 550 Central Avenue; the main counter in City Hall at 300 Forest Avenue, Pacific Grove; and on the internet at [www.cityofpacificgrove.org/agendas](http://www.cityofpacificgrove.org/agendas). The most effective method of communication with the City Council is by sending an email to [citycouncil@cityofpacificgrove.org](mailto:citycouncil@cityofpacificgrove.org). In order to allow the City Council adequate time to review communication related to an agenda item, and in order to allow for the communication to be photocopied and placed within the Reading File, it is recommended that the communication be sent no later than 9:00 AM on the day prior to the City Council meeting.

## AGENDA

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE: Councilmember Cuneo

#### 1. APPROVAL OF AGENDA

#### 2. PRESENTATIONS

A. Service Awards: Vince Gentry, Amy Lonsinger, Alison Jackson

#### 3. COUNCIL AND STAFF ANNOUNCEMENTS (City-Related Items Only)

- A. Report on Closed Session by City Attorney
- B. Other

#### 4. GENERAL PUBLIC COMMENT

*General Public Comment must deal with matters subject to the jurisdiction of the City and the Council that are not on the Regular Agenda. This is the appropriate place to comment as to items on the Consent Agenda, only if you do not wish to have the item pulled for individual consideration by the Council. Comments from the public will be limited to three minutes and will not receive Council action. Comments regarding items on the Regular Agenda shall be heard prior to Council's consideration of such items at the time such items are called. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*

### CONSENT AGENDA

*The Consent Agenda deals with routine and non-controversial matters, and may include action on resolutions, ordinances, or other public hearings for which testimony is not anticipated. The vote on the Consent Agenda shall apply to each item that has not been removed. Any member of Council, staff, or the public may remove an item from the Consent Agenda for individual consideration. When items are pulled for discussion, they will be automatically placed at the end of their respective section within the Regular Agenda. One motion shall be made to adopt all non-removed items on the Consent Agenda.*

**5. APPROVAL OF CITY COUNCIL MEETING MINUTES**

*Items pulled from this section will be placed under 12. Unfinished and Ongoing Business*

A. [Minutes of the January 17, 2018 City Council Special and Regular Meetings](#)

Reference: Sandra Kandell, City Clerk

Recommended Action: Approve minutes.

***CEQA: Does not constitute a “Project” as defined by CEQA Guidelines Section 15378.***

**6. RESOLUTIONS**

*Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business*

A. [Resolution of the City Council of the City of Pacific Grove Regarding the National Revenue-Neutral Carbon Fee and Dividend Program](#)

Reference: Ben Harvey, City Manager

Recommended Action: Adopt a Resolution of the City Council of the City of Pacific Grove Regarding the National Revenue-Neutral Carbon Fee and Dividend Program.

***CEQA: This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.***

**7. ORDINANCES**

*Items pulled from this section will be placed under 11. Public Hearings*

A. [Second Reading of an Ordinance to Amend PGMC Chapter 11.64 Regarding Newsracks](#)

Reference: Milas Smith, Environmental Programs Manager and Terri C. Schaeffer, Code Compliance Program Manager

Recommended Action: Introduce and hold the second reading of an Ordinance to amend Pacific Grove Municipal Code Chapter 11.64 regarding Newsracks.

***CEQA: Does not constitute a “Project” under California Environmental Quality Act (CEQA) Guidelines Section 15378.***

B. [Second Reading of an Ordinance to Amend the City Salary Classification Schedule for Senior Librarian](#)

Reference: Scott Bauer, Library Director and Leticia Livian, Human Resources Manager

Recommended Action: Hold second reading and adopt an ordinance to amend the salary classification schedule to (1) establish a salary range for a new classification, Senior Librarian; and (2) approve the amendment.

***CEQA: Does not constitute a “Project” under California Environmental Quality Act (CEQA) Guidelines Section 15378.***

C. [Second reading of an Ordinance to amend the City’s CalPERS Contract](#)

Reference: Leticia Livian, Human Resources Manager

Recommended Action: Hold second reading and adopt an ordinance to amend the CalPERS contract.

***CEQA: Does Not Constitute a “Project” per California Environmental Quality Act (CEQA) Guidelines.***

**8. REPORTS – INFORMATION ONLY**

*Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business*

- A. [Treasurer’s Quarterly Report – Second Quarter FY 2017-18](#)  
Reference: Tori Hannah, Administrative Services Director  
Recommended Action: Receive the report.  
**CEQA: Does not constitute a “Project” under California Environmental Quality Act (CEQA) Guidelines.**
- B. [Quarterly Budget Report – Second Quarter Fiscal Year 2017-18](#)  
Reference: Tori Hannah, Administrative Services Director  
Recommended Action: Receive the report.  
**CEQA: Does not constitute a “Project” under California Environmental Quality Act (CEQA) Guidelines.**
- C. [Workers’ Compensation Report – Second Quarter FY 2017-18](#)  
Reference: Tori Hannah, Administrative Services Director  
Recommended Action: Receive the report.  
**CEQA: Does not constitute a “Project” under California Environmental Quality Act (CEQA) Guidelines.**
- D. [Meeting Report: League of California Cities](#)  
Reference: Bill Kampe, Mayor  
Recommended Action: Receive the report.  
**CEQA: CEQA: Does not constitute a “Project” as defined by CEQA Guidelines Section 15378.**
- E. [Monterey Regional Waste Management District Highlights](#)  
Reference: Gary Bales  
Recommended Action: Receive the report.  
**CEQA: CEQA: Does not constitute a “Project” as defined by CEQA Guidelines Section 15378.**
- F. [Regional Meeting Participation Report](#)  
Reference: Bill Kampe, Mayor  
Recommended Action: Receive the report.  
**CEQA: CEQA: Does not constitute a “Project” as defined by CEQA Guidelines Section 15378.**

**9. REPORTS – REQUIRING ACTION**

*Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business*

- A. [Consider a Contract with ClientFirst Technology Consulting Group for Various Information Technology Projects and Receive Update on Prior Expenditures for ClientFirst Services](#)  
Reference: Tori Hannah, Administrative Services Director  
Recommended Action: Approve a contract amendment with ClientFirst Technology Consulting Group  
**CEQA: Does not constitute a “Project” under California Environmental Quality**

*Act (CEQA) Guidelines.*

- B. [Amend the Peninsula Regional Violence and Narcotics Team \(PRVNT\) Memorandum of Understanding to Add the City of Del Rey Oaks as a Participating Agency](#)

Reference: Amy Christey, Chief of Police

Recommended Action: Approve a resolution authorizing the City Manager to execute Amendment 1 to the Peninsula Regional Violence and Narcotics Team (PRVNT) Inter-Agency Memorandum of Understanding (MOU) to add the City of Del Rey Oaks as a participating agency.

***CEQA: Does Not Constitute a “Project” under the California Environmental Quality Act (CEQA).***

- C. [Workplace Safety](#)

Reference: Ben Harvey, City Manager, Tori Hannah, Administrative Services Director, Nick Smith and Bill Peake, Council Members

Recommended Action:

1. Adopt City Council Policy 300-8 ‘Workplace Safety’;
2. Receive workplace safety status report;
3. Designate a City Council Member to replace Council Member Peake on the Workplace Safety Subcommittee; and
4. Approve continuation of Workplace Safety Subcommittee to Dec. 31, 2019.

***CEQA: Does not constitute a ‘Project’ under California Environmental Quality Act (CEQA) Guidelines.***

**10. MEETING MINUTES OF COMMISSIONS, BOARDS, AND COMMITTEES**

*Items pulled from this section will be placed under 13. New Business*

None.

**REGULAR AGENDA**

**11. PUBLIC HEARINGS**

*For public hearings involving a quasi-judicial determination by the Council, the proponent of an item may be given 10 minutes to speak and others in support of the proponent’s position may be given three minutes each. A designated spokesperson for opposition to the item may be given 10 minutes to speak and all others in opposition may be given three minutes each. Very brief rebuttal and surrebuttal may be allowed in the sole discretion of the Council. In public hearings not involving a quasi-judicial determination by the Council, all persons may be given three minutes to speak on the matter. Public hearings on non-controversial matters or for which testimony is not anticipated may be placed on the Consent Agenda, but shall be removed if any person requests a staff presentation or wishes to be heard on the matter.*

- A. [Resolution Amending the FY2017/18 Master Fee Schedule](#)

Reference: Rory Lakind, Commander

Recommended Action: Hold a public hearing and approve a resolution amending the FY2017/18 Master Fee Schedule to include fees for daily and annual aircraft permits and fines for the violation of 11.72.010.

***CEQA: Category 1 Exemption under the California Environmental Quality Act (CEQA) §15301.***

B. [An Ordinance to Amend the City Salary Classification Schedule tor Administrative Services Manager](#)

Reference: Tori Hannah, Administrative Services Director and Leticia Livian, Human Resources Manager

Recommended Action: Introduce and hold first reading and adopt an ordinance to amend the salary classification schedule to (1) establish a salary range for a new classification, Administrative Services Manager; and (2) approve the amendment; and (3) direct that a summary of a proposed ordinance be published as approved by the City Attorney.

***CEQA: Does not constitute a "Project" under California Environmental Quality Act (CEQA) Guidelines Section 15378.***

C. [An Ordinance of the City of Pacific Grove Implementing and Amending Pacific Grove Municipal Code Chapter 7.40 Limits on Short-Term Rentals](#)

Reference: Mark Brodeur, Community and Economic Development Director

Recommended Action: Introduce and hold first reading of an Ordinance to amend Pacific Grove Municipal Code Chapter 7.40 on Short-Term Rentals (STR) and direct a summary of the measure be published as approved by the City Attorney.

***CEQA: An Initial Study and an accompanying Negative Declaration has been adopted.***

12. UNFINISHED AND ONGOING BUSINESS

A. [Contract for Public Opinion Polling to Assess Feasibility of a Revenue Measure](#)

Reference: Tori Hannah, Administrative Services Director

Recommended Action: Direct the City Manager to enter into a contract with EMC Research in an amount not to exceed \$36,000 to assess public opinion and feasibility of a potential revenue measure.

***CEQA: Does Not Constitute a "Project" per California Environmental Quality Act (CEQA) Guidelines.***

B. [Preparation of a Shoreline Management Plan](#)

Reference: Joyce Halabi, Program Manager

Recommended Action: Authorize the City Manager to enter into an agreement with Eisen Letunic for the preparation of a Shoreline Management Plan in an amount not to exceed \$274,400 plus a 15% contingency.

***CEQA: Does Not Constitute a "Project" per California Environmental Quality Act (CEQA) Guidelines.***

C. [Fiscal Year 2017-18 Capital Improvement Plan Mid-Year Update](#)

Reference: Daniel Gho, Public Works Director and Joyce Halabi, Program Manager

Recommended Action: Receive report on the progress of the Fiscal Year 2017/18 Capital Improvement Plan (CIP).

***CEQA: Does Not Constitute a "Project" under the California Environmental Quality Act (CEQA).***

**13. NEW BUSINESS**

None.

**14. FULL PRESENTATIONS**

None.

**ADJOURNMENT**

NOTICE OF ADA COMPLIANCE: Pursuant to Title II of the Americans with Disabilities Act (Codified At 42 United States Code Section 12101 and 28 Code of Federal Regulations Part 35), and Section 504 of the Rehabilitation Act of 1973, the City of Pacific Grove does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs, or activities. The City of Pacific Grove does not discriminate against persons with disabilities. City Hall is an accessible facility. A limited number of assisted listening devices will be available at this meeting. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format.