TO: Honorable Mayor and Members of City Council
FROM: Rory Lakind, Commander
MEETING DATE: February 7, 2018
SUBJECT: Resolution Amending the FY2017/18 Master Fee Schedule
CEQA: Category 1 Exemption under the California Environmental Quality Act (CEQA) §15301.

RECOMMENDATION
Hold a public hearing and approve a resolution amending the FY2017/18 Master Fee Schedule to include fees for daily and annual aircraft permits and fines for the violation of 11.72.010.

BACKGROUND
On April 19, 2017 City Council adopted the FY2017/18 Master Fee Schedule to include daily and annual aircraft permit fees and fines.

On December 20, 2017, City Council amended an ordinance related to launching and landing of aircraft in the city of Pacific Grove.

DISCUSSION
PGMC Chapter 6.02 authorizes establishment of fees to recover costs reasonably borne by the City to provide regulation, products, or services. Staff recommends adding two fees to implement the permitting of aircraft in the city.

The first fee is for a daily permit to operate an aircraft in the city. The second fee is for an annual permit to operate an aircraft in the city. Both permits require the review and approval of the applicant.

Therefore, it is recommended to add the following aircraft fees to the FY2017/18 Fee Schedule.

<table>
<thead>
<tr>
<th>Account #</th>
<th>Municipal Code</th>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-4201</td>
<td>11.72.010</td>
<td>Daily Fee</td>
<td>$20</td>
</tr>
<tr>
<td>01-4201</td>
<td>11.72.010</td>
<td>Annual Fee</td>
<td>$80</td>
</tr>
</tbody>
</table>
It is also recommended to add the following aircraft violation fine for 11.72.010 for fiscal year 2017/18.

<table>
<thead>
<tr>
<th>Account #</th>
<th>Municipal Code</th>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-4205</td>
<td>11.72.010</td>
<td>Violation</td>
<td>$50</td>
</tr>
</tbody>
</table>

The Finance Department has reviewed and concurs with this item.

**OPTIONS**
1. Provide alternative direction.
2. Do nothing.

**FISCAL IMPACT**
If approved, there will be a positive fiscal impact to revenue for fiscal year 2017/18.

**GOAL ALIGNMENT**
This recommendation aligns with Goal 1: Financial Sustainability: Master Fee Schedule

**ATTACHMENTS**
1. Exhibit A – Resolution

RESPECTFULLY SUBMITTED: REVIEWED BY:

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Rory Lakind

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Ben Harvey

Rory Lakind
Commander

Ben Harvey
City Manager
RESOLUTION NO. 18-____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE AMENDING THE PACIFIC GROVE MUNICIPAL MASTER FEE SCHEDULE TO SET FEES FOR DAILY AND ANNUAL LAUNCHING AND LANDING AIRCRAFT PERMITS AND A FINE FOR VIOLATION OF 11.72.010

FINDINGS

1. Pacific Grove Municipal Code Chapter 6.02 provides for fees to be set to recover costs reasonably borne by the City to provide any regulation, product, or service.

2. Pacific Grove Municipal Code Chapter 11.72.010 Prohibiting Launching or Landing Aircraft with a permit issued by the City Manager, or their designee.

3. There is no current set bail for a permit for launching and landing aircraft or bail violation of 11.72.010.

4. The proposed amendment is consistent with other fees and violations in the city of Pacific Grove.

5. Public Notice of the proposed fee was published in the Cedar Street Times on January 26, 2018.

6. The City Council conducted a public hearing regarding the proposed bail on February 7, 2018.

7. The resolution does not constitute a “Project” as defined by the California Environmental Quality Act (CEQA).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE:

1. The foregoing Findings set forth above, and by this reference incorporates each as an integral part of this Resolution.

2. The City of Pacific Grove FY2017/18 Master Fee Schedule shall be amended to set fees for launching and landing aircraft permits and bail, as follows:

<table>
<thead>
<tr>
<th>Account #</th>
<th>Municipal Code</th>
<th>Description</th>
<th>Fee (Bail)</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-4201</td>
<td>11.72.010</td>
<td>Daily Aircraft Permit</td>
<td>$20</td>
</tr>
<tr>
<td>01-4201</td>
<td>11.72.010</td>
<td>Annual Aircraft Permit</td>
<td>$80</td>
</tr>
<tr>
<td>01-4502</td>
<td>11.72.010</td>
<td>Violation Launching and Landing Aircraft</td>
<td>$50</td>
</tr>
</tbody>
</table>

3. This Resolution shall become effective immediately following passage and adoption thereof.
PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE this 7th, day of February, 2018, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

BILL KAMPE, Mayor

ATTEST:

SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

DAVID C. LAREDO, City Attorney