



CITY OF PACIFIC GROVE
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NOTICE OF REGULAR MEETING

ADMINISTRATIVE ENFORCEMENT HEARING OFFICER PANEL

Wednesday February 27, 2019 10:00 A.M.

City Managers Conference Room – City Hall – 300 Forest Avenue, Pacific Grove, CA

AGENDA

Call to Order

1. Introduction of Hearing Officers, Staff & Counsel

Appointed members, Staff, and Counsel will introduce themselves.

2. Oral Communications

Comments from the Audience will be limited to three minutes, and must concern topics within the jurisdiction of the Hearing Panel.

3. Election of Chair

Review responsibilities of the Chair. Nominate and select Chair for the panel.

4. Hearing Rules and Procedures

Review and discuss Hearing Rules and Procedures.

5. Facilitate discussion of Panel Members regarding the following:

Panel Members, Staff and Counsel will report on issues that might stimulate public discussion but do not require action.

A. Hearing Officer Authority Under Municipal Code Chapter 1.18 & 1.19

B. Role of City Attorney

C. Guidelines for Conducting a Hearing

D. Decisions and Appeals

E. Items for discussion proposed by members

6. Hearing Schedule

The Hearing Panel shall review the type and frequency of matters, discuss possible pending matters, and determine best dates for hearings and meetings. The Chair shall select in a random order, a list of members for ongoing case review and hearings.

Adjournment

This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities.