



PACIFIC GROVE WEEKLY SUMMARY

May 6, 2016

CITY COUNCIL

Council Meeting. Major actions taken by the Council at its regular meeting on May 4, 2016 include:

- ❖ Proclaimed the month of May, 2016 as Building Safety Month.
- ❖ Convened a Public Hearing and Held a first reading of an Ordinance to enact a Safe Sleeping Program.
- ❖ Denied an appeal of a Planning Commission decision to deny undocumented unit permit no. 15-671 for a property located at 210 17 Mile Drive.
- ❖ Received a status update regarding use permit appeal 16-093 for golf course netting at 77 Asilomar, and continued the matter until the May 18, 2016 regular City Council meeting
- ❖ Discussed potential revenue opportunities, and directed staff to bring back analysis, options and considerations regarding proposals for an admissions tax and an increased business license tax.
- ❖ Authorized the City Manager to enter in to an agreement with Fall Creek Engineering, Inc. for the development of the Stormwater Low Impact Development Infrastructure Plan and completion of the Urban Greening Plan.

The agenda reports and supporting documents for all of these actions are on the City's website, at <http://www.cityofpacificgrove.org>. Details of the actions taken will also be available, upon completion and adoption of the meeting minutes, which will also be posted on the website.

CITY MANAGER

2/3 vs. majority vote for placing tax measures on the ballot - charter cities. The City Manager provided an inaccurate statement to *The Monterey Herald* during an interview about the Council's discussion on Wednesday night regarding potential revenue opportunities, and the next steps based upon Council's direction. A link to the article is provided below:

<http://www.montereyherald.com/20160505/pacific-grove-looks-at-raising-business-tax>

In the article, the City Manager erroneously stated a need for the City Council to act with a 2/3 vote to place a tax on the ballot for voter consideration. This statement is inaccurate as it relates to charter cities, such as the City of Pacific Grove. The imposition of general taxes is subject to the provisions of Proposition 62 ([Govt C §§53720-53730](#)) and Proposition 218 that require, among other things, a two-thirds vote of the legislative body (except as to Charter Cities; see Note below), a majority vote of the voters voting in an election on the tax, and the consolidation of such an election with a regularly scheduled general election for members of the City Council (unless the City Council unanimously declares emergency justifying placing the tax before the voters at a special election). [Govt C §53724](#); Cal Const art XIII C, §2(b). See §§[5.107-5.123](#). See also §§[5.11](#), [5.74](#) on Proposition 26.

NOTE: The requirement of a two-thirds vote by the legislative body for general taxes under [Govt C §53724](#) does not apply to charter cities if their charter or municipal code provides a lesser requirement. [Traders Sports, Inc. v City of San Leandro \(2001\) 93 CA4th 37.](#)

The *Traders* case and the City of San Leandro's Charter provision 330 is almost identical to Pacific Grove's Charter Article 15, which simply requires a majority vote for Council action. There was no special provision pertaining to ballot measures. Therefore, under the court's reasoning, a majority vote of the City Council, and not a 2/3 vote, is required for the City of Pacific Grove to place a tax measure on a general election ballot for voter consideration.

INFORMATION SERVICES

Emailing .pdf files to the City Council and Planning Commission. A few weeks ago, forms were added to the City website at www.cityofpacificgrove.org to make it easy for residents to communicate with members of City Boards and Commissions. In response to user and member requests, the forms were recently updated to make them more flexible and usable. You can now attach a PDF or Word document to your form submission and preview your message before submitting it. You will also receive a copy of the message sent to the Board or Commission members at the email address you enter on the form. When the Board or Commission members receive your message, your name will display in their inboxes, and they will be able to reply with a single click as if the message came directly from you.

To find one of the forms, look on the page for the Board or Commission you wish to contact under About the City > Boards & Commissions (<http://www.cityofpacificgrove.org/about-city/boards-commissions>).

The screenshot shows a web browser window with the URL www.cityofpacificgrove.org/webform/contact-planning-commission. The page header includes the City of Pacific Grove logo and navigation links: ABOUT THE CITY, VISITING, LIVING, DOING BUSINESS, PUBLIC SAFETY, and CALENDAR. The main heading is "Contact the Planning Commission". Below the heading is a progress bar with three stages: "Start", "Preview", and "Complete". The form contains the following fields and elements:

- Your Name ***: A text input field.
- Your Email Address ***: A text input field.
- Message ***: A large text area for the message content.
- Attach a File**: A section with a "Choose File" button (showing "No file chosen"), an "Upload" button, and a note: "Click Upload after selecting the file. Files must be less than 5 MB. Allowed file types: pdf, doc, docx."
- A "Preview" button at the bottom left.
- A footer note: "Your message will be sent to the members of the Planning Commission and the City Council and staff liaisons. Thank you."

FINANCE DEPARTMENT

Business License Renewals. The City of Pacific Grove has always valued its relationship with the business community and we are pleased to announce some changes to our business licensing that are designed to streamline the process for businesses operating from or within the City.

The City has contracted with the HdL Companies to provide assistance to the business community for all of their business licensing needs. The HdL Business Support Center will provide the business community with support for all aspects of licensing including application, payment, certificate issuance, and general support for your business needs.

The City and HdL are working closely to ensure a seamless transition with little to no impact on our business community. During the upcoming renewal period, the Business Support Center will also offer a variety of online support options allowing for filing and paying a business license online as well as obtaining copies of forms and other relevant information.

The Business Support Center offers extended telephone support hours (Monday through Friday – 8am to 5pm) via their toll free telephone number at [\(888\) 602-0239](tel:(888)602-0239) or via email at Support@HdL.gov. To file, renew, or pay for a license balance on-line please visit <https://PacificGrove.HdLGov.com/>.

We are excited about these new options underscoring our commitment to providing excellent customer service to constituents and the business community.

CITY CLERK

Get Ready to Vote. Early voting begins May 9, 2016. Early voting may take place in person for the June 7th Election at the Elections Office. Please see the attached elections notice announcing early voting.

COMMUNITY DEVELOPMENT

National Building Safety Month Week One May 2–8, 2016. Data from the United States Census Bureau show that there are 76.4 million baby boomers. These 76.4 million baby boomers represent close to one-quarter of the estimated U.S. population of 320 million.

Many baby boomers are nearing or entering their retirement years and making decisions about where they will live when they retire. According to a survey conducted by AARP, 89 percent of the 50-and-older population like their current homes and intend to remain in them for as long as possible. But aging in place is not just about the home.

The aging of the population will affect every interior environment—private, commercial and public. For example,

Hospitality – restaurants, hotels and motels will need to be accessible

Workplace – offices, retail stores and other work spaces will need to provide adequate lighting, seating, technology, task areas and quiet places for older workers

Healthcare – increased need for outpatient and in-home care, accommodation for caretakers and caregivers

Retail – stores will need to be accessible and accommodate individuals using assistive devices

Multi-housing/multi-use – growing demand for livable communities and urban complexes with easy access to health care, entertainment, shopping, etc.

Webpage. Members of the public can easily find property information related to the following by clicking on the interactive pgparcel.net link:

- Coastal zone
- Historic resources inventory
- Area of special and biological significance watershed
- Butterfly Habitat
- Environmentally sensitive habitat area
- Runoff retention

Pgparcel.net may also be accessed through the main [Community and Economic Development](#) webpage. Please contact Anastazia Aziz, ACIP, Senior Planner for further information or to make suggested improvements aaziz@cityofpacificgrove.org

Brown Bag Training Series for Historic Buildings. Please join Planning staff in the Council Chambers on the following dates from 12-1:30PM for the following California Preservation Foundation (CPF) Webinars:

May 12, 2016: [Making it Pay: Incentives for Local Governments](#)

June 1, 2016: [Redeveloping the Historic Hotel: Challenges and Opportunities](#)

July 21, 2016: [Where Credit is Due: Preparing a Successful Tax Credit Application](#)

The webinars may qualify for Continuing Education credits for AICP, AIA-HSW and ASLA. Please check individual trainings for credit information. Please contact Anastazia Aziz, AICP, Senior Planner at aaziz@cityofpacificgrove.org or 831-648-3183 for more information.

Local Coastal Program Update. For those that are interested, the Coastal Commission will report out on recent workshops concerning the Local Coastal Program Planning process and Sea Level Rise Planning at their [May 2016](#) meeting.

Pacific Grove staff is in the final stages of addressing public and Coastal Commission comments on the City's Local Coastal Program Land Use Plan and will update the Implementation Plan accordingly. Policy issues that are under discussion with Coastal Commission staff include:

- sea level rise and associated hazard policies concerning erosion and flooding;
- the definition of existing development;
- stormwater runoff and water quality;
- fencing and subdivision in the Asilomar Dunes neighborhood;
- ability to implement a parking program in appropriate areas to fund coastal access and coastal restoration projects.

Staff plans to provide an informational report regarding these issues to Council on May 18 and will bring forward the issues to Planning Commission on May 19, 2016 for discussion and direction. Staff anticipates the revised Land Use Plan and Implementation Plan will be posted on the City's [Local Coastal Program](#) website shortly. The documents will be brought forward in June to Planning Commission for recommendation, followed by a Council hearing(s) for adoption and ultimately submitted to the Coastal Commission for certification. The City's goal

remains to submit a Local Coastal Program that reflects the needs of the community within the context of the Coastal Act.

Please contact Anastazia Aziz, AICP, Senior Planner at aaziz@cityofpacificgrove.org or 831-648-3183 for more information.

FIRE DEPARTMENT

Wildfire Awareness Week. After a destructive fire season in 2015, conditions in California are already drying out. *Wildfire Awareness Week* in California is May 1 – 7, 2016.

Although we received a decent amount of rain this winter and spring, there are still over 29 million dead trees due to the drought and bark beetle, causing our fire conditions to remain elevated. This week is an important reminder that all Californians must do their part to play a critical role in preparing for fire season.

Being ready for a wildfire starts by maintaining 100 feet of defensible space and hardening homes with fire resistant building materials. It is highly recommended that residents landscape their yards with drought tolerant and fire resistant plants.

Citizens should also have an evacuation plan, an emergency supply kit, and be ready to evacuate early in the case of any wildfire. Many of you may have seen the current news regarding the massive wildfire near Fort McMurray in Alberta, Canada. It began as a small brush fire outside city limits and has grown into a raging inferno. The wildfire is continuing to spread forcing more evacuations. Nearly 88,000 people have already fled the city, some by emergency airlift. It can happen anywhere and it can happen fast, so please be prepared.

Over 90% of the wildfires in California are sparked by the activity of people, which means that almost all wildfires are preventable. One of the leading causes of wildfires is outdoor power equipment. Use power equipment before 10 AM and never on hot and windy days. When clearing dead or dying grass, don't use a lawn mower or weed trimmer with a metal blade. Make sure your vehicle is properly maintained with nothing dragging on the ground like trailer chains.

All residents and vacationers need to be extra cautious outdoors because one less spark means one less wildfire. Learn more ways to prepare for wildfire by visiting www.ReadyForWildfire.org and reviewing the attached flyer.



HUMAN RESOURCES

New Pre-School Manager. Human Resources is pleased to announce the appointment of the City's new Pre-School Manager, Erin Greer. Erin holds a degree in Biology from the University of Colorado and a Master's degree in Education from the University of Washington as well as has a teaching credential for the State of Washington. Most recently, Erin has been volunteering for the City's pre-school program and prior to moving to Pacific Grove, Erin was a long term substitute teacher for the University Place School District in Washington, where she taught first grade students. In addition to her volunteer service with the City of Pacific Grove, Erin also served as President of the Pre-School Board for Kailua Baptist Pre-School, is a parent volunteer at Robert Downs Elementary School, and a soccer coach. Erin's positive attitude and play-based teaching style will support the continuity of the current pre-school curriculum. Please help us to welcome Erin!

Employment opportunities. Summer recruitment is in full-swing, and the first round of application screening and interviews is tentatively scheduled for next week. We are looking to fill positions for Day Camp and Lifeguard/Swim Instructors. The summer recruitments are continuous until all summer vacancies are filled. Interested and qualified applicants may apply by completing an online application through CalOPPS, (<http://www.cityofpacificgrove.org/about-city/jobs>).

LAW/POLICE DEPARTMENT

Weekly Highlights. Attached you will find Interim Chief Belcher's Weekly Police Report for the week of April, 2016 to May 5, 2016, with the Year-to-Date Monthly Highlights.

LIBRARY

Teen Tech Thursday. In 2014-2015 we had PGHS students offering tech help on the last Thursday of each month. In 2015-2016, we expanded our hours to nearly every Thursday for appointments, and Tuesdays for drop-in.

Our volunteers; especially Cole Paris, Emmanuel Saunders, and Anthony DiPretoro, have made a huge contribution to the community and were able to help our patrons unravel the mysteries of iPhones, laptops and e-readers.

In addition, Cole Paris assisted in starting Tech programs at Forest Hill Manor and Canterbury Woods. We introduced seniors to iPads and helped them understand the technology that their children and grandchildren had given them for Christmas! Cole dedicated 4 to 5 hours a week on this library program, and for that, we are most grateful.



Photo: Lynn Yaghoubian being helped by Cole Paris and Emmanuel Saunders at Teen Tech Thursday.

Homework Helper. This one's for those parents of fourth graders: Is your child's California Missions report due—like now? Need some help? Go to the homepage of the **Pacific Grove Public Library**; click on the **KIDS** tab; then look for the **Homework Help Recommended Websites**. See the link for California? Here's your gold mine! Not only are there links to information rich web pages, there's also a very cool California Missions virtual tour. Have fun on the tours, but don't forget to finish the report that's due! If you need help, please call 648.5762, or stop by the library and a reference librarian will be happy to assist you.

MUSEUM

Illustrating Nature. Join us on Friday, May 6th, at 5 p.m. for a free public reception for Illustrating Nature. Each year, the Museum partners with the prestigious Science Illustration Program at CSUMB Extended Education to present art in the service of science. View artwork by the program's graduating students, who are sought after by scientific institutions and publications around the world. This six-week exhibition begins Saturday, May 7th, and runs through Sunday, June 12th. <http://www.pgmuseum.org/museum-events/2016/5/6/illustrating-nature-opening-reception>

Walk of Remembrance. The 2016 Walk of Remembrance will begin with introductions at the Pacific Grove Museum of Natural History and include light refreshments. The Monterey Bay Lion Dance Team will lead the walk to Lover's Point, then along the bike trail, to the site where the village once stood. Comfortable walking shoes are recommended for the half-mile trek. For more information, please access the following link: <http://www.pgmuseum.org/museum-events/2016/5/14/walk-of-remembrance-celebrating-pacific-groves-chinese-village-and-pioneering-fishing-community>





PACIFIC GROVE POLICE DEPARTMENT
 580 Pine Avenue, Pacific Grove, CA 93950
 (831) 648-3143 – Fax (831) 648-3163

"Our community, your police"

Weekly Highlights

April 29, 2016 to May 5, 2016

Traffic Accidents	2
Arrests	5
Written Reports	66
Citations Issued	28
Parking Citations	40
Field Interviews	31

2016 Monthly Highlights

Activity	Jan	Feb	Mar	Apr	May*	Jun	Jul	Aug	Sept	Oct	Nov	Dec	2016 YTD	2015 YTD	2015 Total
Traffic Accidents	14	17	10	13	2								56	62	179
Arrests	10	11	11	11	4								47	45	136
Written Reports	226	214	222	216	37								915	965	2,820
Citations Issued	120	111	103	107	25								466	398	978
Parking Citations	143	125	119	244	27								658	1,602	3,736
Field Interviews	128	86	90	129	12								445	106	322

2016 Crime Comparison

Crime Type	Jan	Feb	Mar	Apr	May*	Jun	Jul	Aug	Sept	Oct	Nov	Dec	2016 YTD	2015 YTD	2015 Total
Homicide	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rape	1	-	-	-	-	-	-	-	-	-	-	-	1	1	1
Robbery	-	-	-	-	-	-	-	-	-	-	-	-	-	2	4
Assault - Aggravated	-	-	-	2	-	-	-	-	-	-	-	-	2	5	7
Assault - Simple	3	6	6	8	-	-	-	-	-	-	-	-	23	13	58
Burglary	1	-	3	2	-	-	-	-	-	-	-	-	6	17	52
Larceny	15	13	22	26	1	-	-	-	-	-	-	-	77	104	230
Auto Theft	3	2	2	1	-	-	-	-	-	-	-	-	8	3	18
Domestic Violence	2	4	1	7	-	-	-	-	-	-	-	-	14	14	46
Arson	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Please Note: Monthly Highlights & Crime Comparison Tables are Updated Upon Submission of Monthly Uniform Crime Reporting (UCR) to the Department of Justice (DOJ) and Written Reports include Traffic Accidents.

*Stats through weekly reporting period.

Early Voting Begins May 9th

Get ready to vote! Beginning Monday, May 9th, you can vote early, in person, for the June 7th Election at the Elections Office, 1370-B S. Main St. in Salinas during regular business hours Monday through Friday 8:00 am to 5:00 pm.

To request a vote by mail ballot call (831) 796-1499. Applications to vote by mail are available in your local voter guide or online at www.MontereyCountyElections.us. The last day to request a vote by mail ballot is May 31st.

For more information call (831) 796-1499.

Votación temprana inicia el 9 de mayo

¡Prepárese para votar! Empezando el lunes 9 de mayo usted podrá votar anticipadamente en persona para la elección del 7 de junio. La votación temprana está disponible en la oficina de Elecciones en 1370-B S. Main St. Salinas, durante el horario regular, lunes a viernes de 8 am a 5 pm.

Para solicitar una boleta por correo llame al (831) 796-1499. La solicitud para votar por correo está disponible en su guía local de votante o en línea en www.MontereyCountyElections.us. La última fecha para solicitar una boleta por correo es el 31 de mayo.

Para mayor información llame (831) 796-1499.

*From the Office of the Mayor
City of Pacific Grove*



Proclamation

Building Safety Month — May, 2016

Whereas, our City's continuing efforts to address the critical issues of safety, energy efficiency, water conservation, and resilience in the built environment that affect our citizens, both in everyday life and in times of natural disaster, give us confidence that our structures are safe and sound, and;

Whereas, our confidence is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, laborers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

Whereas, these guardians—dedicated members of the International Code Council—use a governmental consensus process that brings together local, state and federal officials with expertise in the built environment to create and implement the highest-quality codes to protect Americans in the buildings where we live, learn, work, worship, play, and;

Whereas, Building Safety Month is sponsored by the International Code Council, to remind the public about the critical role of our communities' largely unknown guardians of public safety—our local code officials—who assure us of safe, efficient and livable buildings, and;

Whereas, "Building Codes: Driving Growth through Innovation, Resilience and Safety" the theme for Building Safety Month 2016, encourages all Americans to raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, water safety and conservation; energy efficiency and new technologies in the construction industry. Building Safety Month 2016 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe and sustainable, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies, and,

NOW, THEREFORE, I, Bill Kampe, Mayor, of the City of Pacific Grove, do hereby proclaim the month of May 2016 as Building Safety Month. Accordingly, in observance of Building Safety Month, citizens are encouraged to consider projects to improve building safety and sustainability at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

Bill Kampe

Bill Kampe, Mayor of the City of Pacific Grove, California

**BUILDING
SAFETY
MONTH** 
MAY
INTERNATIONAL CODE COUNCIL



CALIFORNIA PRESERVATION FOUNDATION



Historic Buildings Brown Bag Webinar Trainings

Hosted by the City of Pacific Grove



When	What	Where
May 04, 2016 12 - 1:30 pm	Energy Efficiency and the Restoration of Historic Light Fixtures	City Council Chambers
May 12, 2016 12 - 1:30 pm	Making it Pay: Incentives for Local Governments	City Council Chambers
June 1, 2016 12 - 1:30 pm	Redeveloping the Historic Hotel: Challenges and Opportunities	City Council Chambers
July 21, 2016 12 - 1:30 pm	Where Credit is Due: Preparing a Successful Tax Credit Application	City Council Chambers

WILDFIRE IS COMING. ARE YOU READY?



Defensible Space is your property's front line defense against wildfire. Creating and maintaining defensible space around your home can dramatically increase your home's chance of surviving a wildfire and improves the safety of firefighters defending your property. 100 feet of defensible space is required by law.*



Prior to trimming trees contact the City of Monterey Urban Forester (831) 646-3860

For more information contact the Fire Prevention Office (831) 646-3908

TWO ZONES MAKE UP THE REQUIRED 100 FEET OF DEFENSIBLE SPACE:

ZONE 1: 30 feet of Lean, Clean & Green

- 1 Remove all dead plants, grass and weeds.
- 2 Remove dead or dry leaves and pine needles from your yard, roof and rain gutters.
- 3 Keep tree branches 10 feet away from your chimney and other trees.

ZONE 2: 30-100 feet of Reduced Fuel

- 4 Cut or mow annual grass down to a maximum height of 4 inches.
- 5 Create horizontal spacing between shrubs and trees.
- 6 Create vertical spacing between grass, shrubs and trees.

Use Equipment Properly to Keep from Sparking a Wildfire

- 7 Mow before 10 a.m., and never on a hot or windy day. String trimmers are a safer option (vs. lawnmowers) for clearing vegetation.



VERTICAL SPACING

Large trees do not have to be cut and removed as long as all of the plants beneath them are removed. This eliminates a vertical "fire ladder."



HORIZONTAL SPACING

Create horizontal and vertical spacing between plants, the amount of spacing will depend on how steep the slope is and the size of the plants.



CITY OF PACIFIC GROVE
invites applications for a Seasonal-SUMMER Part-Time position:
Recreation Assistant I – Recreation Leader

An Equal Opportunity Employer

SALARY: \$10.00 - \$12.51 Hourly / PT

OPENING DATE: Wednesday, April 27, 2016

CLOSING DATE: Continuous with priority application screening May 5, 2016

DESCRIPTION: Under supervision, assists with a variety of recreation program activities, including customer service at centers, monitoring participants, and assisting with the supervision of individual and group programs and activities.

EXAMPLES OF DUTIES

- Assists with organizing activities, and learns to maintain discipline at recreation facilities.
- Learns to instruct various arts, crafts, games, and sports, and learns the techniques and rules.
- Assists in the enforcement of rules, regulations, and safety precautions for assigned program & facilities.
- Recognizes, avoids, and reports unsafe acts, conditions, accidents and injuries.
- Maintains recreation facilities and equipment in clean and safe condition, and in compliance with City policies, procedures, and regulations.
- Maintains group control with appropriate behavior management skills of elementary aged children.

MINIMUM QUALIFICATIONS:

Education, Training and Experience Guidelines:

Two years of High School or equivalent and one year of experience in a recreation program preferred, or an equivalent combination of education, training, and experience.

LICENSE AND CERTIFICATION REQUIREMENTS:

American Red Cross Standard First Aid Certificate or equivalent may be required.
A valid California State Driver's License may be required.

APPLICATION and SELECTION PROCESS:

Applications are accepted electronically only through CalOPPS. Please visit CalOPPS at https://www.calopps.org/profile_agency.cfm?id=174 to apply for this position.

The CalOPPS link is also on the Human Resources page of the City of Pacific Grove website at <http://www.cityofpacificgrove.org/about-city/jobs>

All applicants will be notified via CalOPPS email up to two weeks after recruitment closing as to the status of their application.

Condition of Employment:

Candidates must successfully pass a pre-employment drug screen and background check which includes fingerprinting.

Dated: April 26, 2016



CITY OF PACIFIC GROVE
Invites applications for a Seasonal / Part-time position of:

Lifeguard / Swim Instructor Recreation Assistant II

An Equal Opportunity Employer

SALARY: \$10.80 - \$13.14 Hourly / PT

OPENING DATE: Wednesday, April 27, 2016

CLOSING DATE: Continuous, with priority application screening 5/5/16

DESCRIPTION: Under supervision, performs a variety of activities in support of the summer aquatic program operation. Primary function is to serve as lifeguard and swim instructor for the Stillwell Children's Pool at Lovers Point summer aquatic program. The summer aquatic program runs mid-May through Labor Day. This is a part-time position.

EXAMPLES OF DUTIES:

- Instructs aquatic swim lessons; explains the rules and techniques; assists participants, and evaluates performance of participants in instructional programs.
- Enforcement of pool Rules and safety regulations for all participants.
- Maintains pool and deck area in a clean and safe condition, in compliance with City policies and Health department regulations. (involve sweeping and custodial duties.)
- Supervises participants during the open swim program as a Lifeguard.
- Verifies equipment and supplies or in order and recommends supply needs to the supervisor.
- Maintains routine records of chemical/pool readings, attendance and cash intake.
- Reports all accidents and injuries on city forms. Recognizes, avoids and reports unsafe conditions.

MINIMUM QUALIFICATIONS

Knowledge of:

- Knowledge of Lifeguarding and Surveillance skills,
- Knowledge of progression of swimming stroke mechanics, and
- The ability to learn Safety rules, operational techniques and equipment use.

LICENSE AND CERTIFICATION REQUIREMENTS:

Current Lifeguard Certificate, CPR for Professionals Certificate and current First Aid Certificate required. Water Safety Instructor Certificate, is a plus. A valid California State Driver's License may be required.

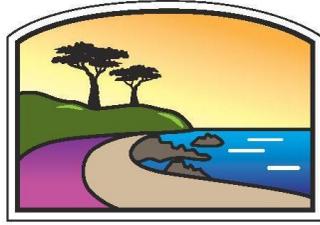
APPLICATION and SELECTION PROCESS:

Applications are accepted electronically only through CalOPPS. Please visit CalOPPS at https://www.calopps.org/profile_agency.cfm?id=174 to apply for this position. The CalOPPS link is also on the Human Resources page of the City of Pacific Grove website at <http://www.cityofpacificgrove.org/about-city/jobs>

All applicants will be notified via CalOPPS email up to two weeks after recruitment closing as to the status of their application.

Condition of Employment:

Candidates must successfully pass a pre-employment drug screen and background check which includes fingerprinting.



PACIFIC GROVE
CHAMBER OF COMMERCE
& TOURIST CENTERS

Present

**Town Hall Meeting on
Proposed Business License Tax Increase**

Tuesday, May 17th 8:30 a.m. to 9:30 a.m. or 6:00 p.m., to 7:00 p.m.
Little House at Jewell Park

Learn more about the City's proposed ballot measure to increase the business license tax that may be put forth on the November 2016 ballot. The item will be on the council agenda on Wednesday, May 18th at 6:00 p.m.

Pacific Grove Antiques Grand Opening/Official Ribbon Cutting

Tuesday, May 17th from 5:00 p.m. to 6:30 p.m.
472 Lighthouse Avenue

Please join the Pacific Grove Chamber of Commerce in welcoming Anna Marie Lopez to downtown Pacific Grove. Pacific Grove Antiques is an emporium of antiques, curiosities, salvaged and re-purposed home and garden decor and furnishings, small and lovely gifts all in one of the most beautiful buildings in town.

**Chamber's James R. Hughes Citizen of the
Year Award Presentation**

Saturday, May 21, from 6:00 p.m. to 8:00 p.m.

Asilomar Conference Grounds, Merrill Hall - 800 Asilomar Boulevard

Citizen of the Year – Marabee Boone

Volunteer of the Year – Larry Esquivel

Commercial Property Owner of the Year – Diane Bruno, Victorian Tower

Business of the Year – Beach House Restaurant, Kevin Phillips

Public Official of the Year – David Stoldt, Monterey Peninsula Water Management District

\$55.00 per person • Menu: Steak or Veggie

RSVP at www.pacificgrove.org/events

Reception to Welcome New City Manager Ben Harvey

May 24th, from 5:00 p.m. to 7:00 p.m.

Point Pinos Grill – Pacific Grove Golf Links, 77 Asilomar Blvd

The Pacific Grove Chamber of Commerce Board of Directors cordially invites you to attend a reception to welcome newly confirmed

City Manager, Ben Harvey, to Pacific Grove.

For more information please call the chamber at (831) 373-3304

Keller Williams Coastal Estates Grand Opening & Official Ribbon Cutting

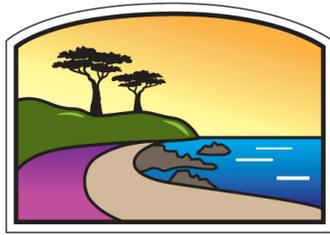
Thursday, June 2nd, from 5:00 p.m. to 7:00 p.m.

501 Lighthouse Avenue

Please join the Pacific Grove Chamber of Commerce in welcoming to Keller Williams Coastal Estates to downtown Pacific Grove. International real estate company representing buyers, sellers and investors; residential and commercial real estate. Global reach and specialized training sets Keller Williams agents apart.

Complimentary and refreshments.

www.pacificgrove.org



PACIFIC GROVE
CHAMBER OF COMMERCE
& TOURIST CENTERS

**THE BOARD OF DIRECTORS OF THE
PACIFIC GROVE CHAMBER OF COMMERCE**

Cordially Invites You to Attend a
Reception to Welcome



**Pacific Grove City Manager
Ben Harvey**

On Tuesday, May 24 from 5:00 to 7:00 pm

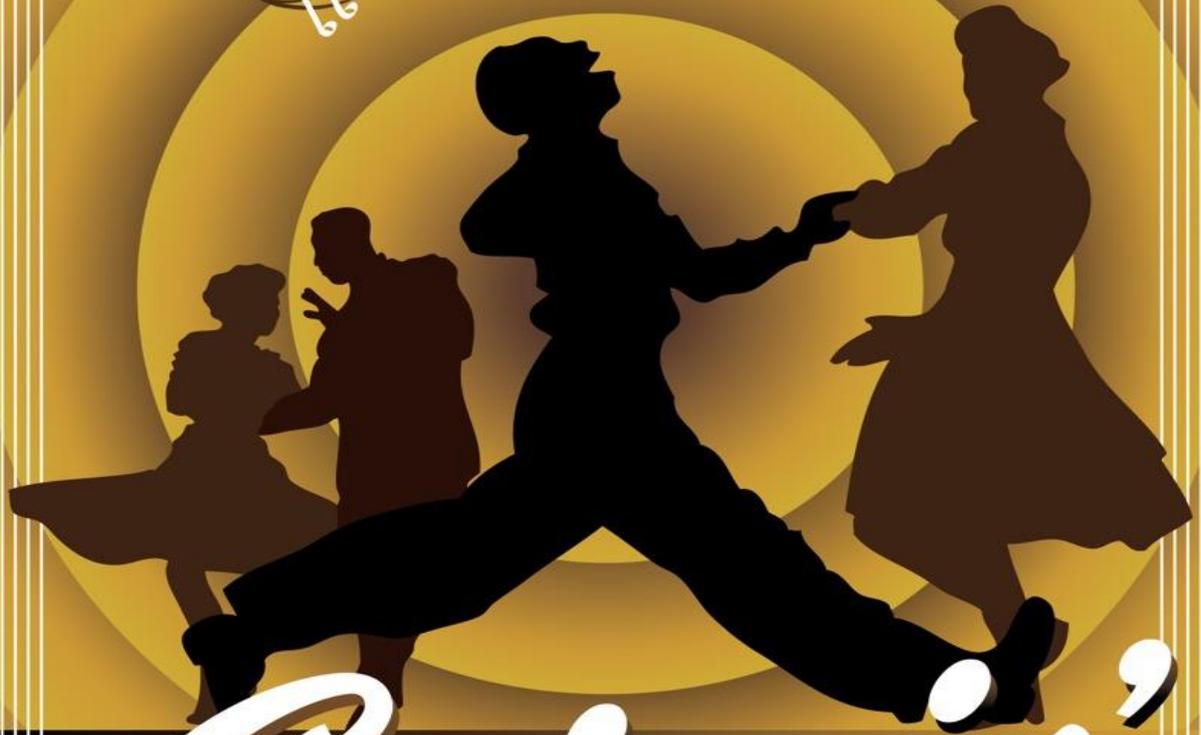
Point Pinos Grill - Pacific Grove Golf Links

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