



PACIFIC GROVE WEEKLY SUMMARY

April 29, 2016

COMMUNITY DEVELOPMENT

Hero Program. The City of Pacific Grove is proudly a HERO Jurisdiction! For more information go to www.heroprogram.com or call 855-HERO-411 ([855-457-6411](tel:855-457-6411)). HERO: YOUR ENERGY EFFICIENT FUTURE, TODAY.

Brown Bag Training Series for Historic Buildings. Please join Planning staff in the Council Chambers on the following dates from 12-1:30PM for the following California Preservation Foundation (CPF) Webinars:

May 4, 2016: [Energy Efficiency and the Restoration of Historic Light Fixtures](#)

May 12, 2016: [Making it Pay: Incentives for Local Governments](#)

June 1, 2016: [Redeveloping the Historic Hotel: Challenges and Opportunities](#)

July 21, 2016: [Where Credit is Due: Preparing a Successful Tax Credit Application](#)

The webinars may qualify for Continuing Education credits for AICP, AIA-HSW and ASLA. Please check individual trainings for credit information. Please call Anastazia Aziz, AICP, Senior Planner at 831-648-3183, or email her at aaziz@cityofpacificgrove.org for more information.

FIRE DEPARTMENT

Fire Truck Training. From April 18 through today, Monterey Fire Department personnel conducted in-house tiller truck training in order to ensure that personnel maintain the highest possible standards.

Firefighters were presented with a variety of training, some of which included the following: aerial ladder truck familiarity; obstacle course driving from both the front and back driver cabs; jack-knife awareness; auto extrication involving cutting a vehicle apart; correct spotting or positioning of the truck utilizing the ladder to reach the desired location; and proper ventilation of buildings to allow release of heat and toxic gases during a fire. The instruction took place at various locations around the peninsula to allow for the most realistic training.

The variety of apparatus utilized by the department requires that personnel be familiar with each vehicle including operation and equipment. Additionally, the technology of firefighting is frequently changing and requires fire personnel to maintain levels of competency established within the department as well as State and Federal agency standards. Firefighters continually train to remain current with various medical standards, fire suppression tactics, vehicle training, equipment familiarity, technical rescue training and hazardous materials training to name a few. Firefighters are prepared to deal not only with medical emergencies but with home and commercial fires, natural gas leaks, car accidents, water rescues, building collapses, natural disasters and much more. The Department is proud to provide exceptional service to our local communities.



HUMAN RESOURCES

New Hire. Human Resources would like to welcome new hire Jessica Natale. Jessica joins the recreation team as a part-time staff member. Jessica successfully completed the On-boarding process earlier this week.

More new hires are expected as we interview for several part-time library clerk vacancies. Interviews were held last week with another round of interviews anticipated in the following week. Pre-School Manager oral examination interviews kicked off this Thursday. Final interviews will be scheduled for next week.

Summer Recreation Assistant Positions Are Available. We are looking to fill positions for Day Camp and Lifeguard/Swim Instructors. The summer recruitments are continuous, meaning there is no closing date set; however, a priority application screening date is scheduled for May 5th. The application deadline for Recreation Coordinator (Pool and Day Camp) has been extended to May 2nd. Interested and qualified applicants may apply by completing an online application through CalOPPS, (<http://www.cityofpacificgrove.org/about-city/jobs>).

LAW/POLICE DEPARTMENT

Weekly Highlights. Attached you will find Interim Chief Belcher's Weekly Police Report for the week of April 22, 2016 to April 28, 2016, with the Year-to-Date Monthly Highlights.

Remove Valuables & Lock Doors. Earlier this week, officers arrested an 18 year old male suspect for thefts from vehicles after receiving a call for suspicious activity. He also had a felony no bail warrant for his arrest. Officers transported him to the Monterey County jail. PGPD would like to remind citizens to please remove all valuables from vehicles before locking all doors and compartments. The best crime prevention is not to be victim.

Special Olympics. Pacific Grove Police Department officers joined with local law enforcement officers at the Special Olympics at MPC on April 29. Officers pictured below include: Corporal Charles Renfro, Officer Eva Rasul, School Resource Officer Yma Garcia, Officer Justin Hankes, and Commander Rory Lakind





LIBRARY

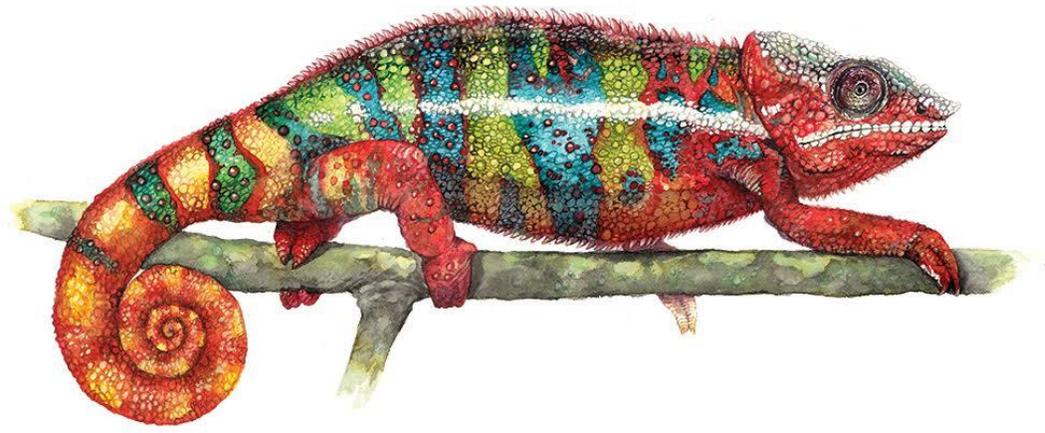
Shelf to Shore. If a family qualifies for Free School Lunch, WIC, Medi-Cal or similar services that support low-income families, than the Shelf to Shore program is intended for them. A Shelf to Shore pass can be obtained from the library, and will admit up to 6 family members for free. There is one pass available per adult library card holder per year. Eligibility is self-determined. Shelf to Shore passes are available now until May 27, and will be available again after Labor Day for use during the non-peak season. For more information:

<http://www.pacificgrovelibrary.org/community/shelf-shore>

MUSEUM

Identification Day. Bring your shells, rocks, insects, feathers, bones, and plants to Identification Day! Make a field guide, identify bird calls, and learn from the experts of the BLM during this day all about identifying objects in our natural world. Admission to the Museum is free to everyone during Science Saturday. <http://www.pgmuseum.org/museum-events/2016/4/30/science-saturday-identification-day>

Illustrating Nature. Join us on Friday, May 6th, at 5 p.m. for a free public reception for Illustrating Nature. Each year, the Museum partners with the prestigious Science Illustration Program at CSUMB Extended Education to present art in the service of science. View artwork by the program's graduating students, who are sought after by scientific institutions and publications around the world. This six-week exhibition begins Saturday, May 7th, and runs through Sunday, June 12th. <http://www.pgmuseum.org/museum-events/2016/5/6/illustrating-nature-opening-reception>





PACIFIC GROVE POLICE DEPARTMENT

580 Pine Avenue, Pacific Grove, CA 93950

(831) 648-3143 – Fax (831) 648-3163

"Our community, your police"

Weekly Highlights

April 22, 2016 to April 28, 2016

Traffic Accidents	3
Arrests	2
Written Reports	47
Citations Issued	33
Parking Citations	82
Field Interviews	22

2016 Monthly Highlights

Activity	Jan	Feb	Mar	Apr*	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	2016 YTD	2015 YTD	2015 Total
Traffic Accidents	14	17	10	13									54	62	179
Arrests	10	11	11	10									42	44	136
Written Reports	226	214	222	207									869	912	2,820
Citations Issued	120	111	103	103									437	385	978
Parking Citations	143	125	119	211									598	1,498	3,736
Field Interviews	128	86	90	110									414	103	322

2016 Crime Comparison

Crime Type	Jan	Feb	Mar	Apr*	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	2016 YTD	2015 YTD	2015 Total
Homicide	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rape	1	-	-	-	-	-	-	-	-	-	-	-	1	1	1
Robbery	-	-	-	-	-	-	-	-	-	-	-	-	-	2	4
Assault - Aggravated	-	-	-	2	-	-	-	-	-	-	-	-	2	5	7
Assault - Simple	3	6	6	8	-	-	-	-	-	-	-	-	23	13	58
Burglary	1	-	3	2	-	-	-	-	-	-	-	-	6	14	52
Larceny	15	13	22	24	-	-	-	-	-	-	-	-	74	91	230
Auto Theft	3	2	2	1	-	-	-	-	-	-	-	-	8	2	18
Domestic Violence	2	4	1	7	-	-	-	-	-	-	-	-	14	14	46
Arson	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Please Note: Monthly Highlights & Crime Comparison Tables are Updated Upon Submission of Monthly Uniform Crime Reporting (UCR) to the Department of Justice (DOJ) and Written Reports include Traffic Accidents.

*Stats through weekly reporting period.



CITY OF PACIFIC GROVE
invites applications for the position of:
SUMMER Part-Time Position
Recreation Coordinator – Day Camp Coordinator

An Equal Opportunity Employer

SALARY: \$12.17 - \$14.79 Hourly / PT

OPENING DATE: Thursday, March 31, 2016

CLOSING DATE: Monday, May 2, 2016

DESCRIPTION: Under supervision, manages and coordinates the functions and staff of assigned recreation programs. Monitors programs and verifies safe and appropriate activities are provided. Provides customer service at centers, monitoring participants, and supervise part-time staff members.

EXAMPLES OF DUTIES

- Manages and coordinates assigned recreation programs.
- Supervises and trains staff; prepares work schedules, assigns tasks, monitors work, and meets regularly with team members to discuss and resolve workload and training issues.
- Maintains discipline at indoor and outdoor recreation facilities.
- Maintains attendance and participant records; registers citizens for classes and special events.

MINIMUM QUALIFICATIONS:

Education, Training and Experience Guidelines:

High school diploma or equivalent and one year experience in a recreation program required OR an equivalent combination of education, training, and experience. Six (6) or more units in Early Childhood Education and recreation program supervision desirable.

LICENSE AND CERTIFICATION REQUIREMENTS:

American Red Cross Standard First Aid Certificate or equivalent may be required.

APPLICATION and SELECTION PROCESS:

Applications are accepted electronically only through CalOPPS. Please visit CalOPPS at www.calopps.org/profile_agency.cfm?id=174 to apply for this position. The CalOPPS link is also on the Human Resources page of the City of Pacific Grove website at www.cityofpacificgrove.org

All applicants will be notified via CalOPPS email upon the recruitment closing as to the status of their application.

Dated: March 30, 2016



CITY OF PACIFIC GROVE
invites applications for the position of:
SUMMER Part-Time Position
Recreation Coordinator – Lovers Point Pool Coordinator

An Equal Opportunity Employer

SALARY: \$12.17 - \$14.79 Hourly / PT

OPENING DATE: Thursday, March 31, 2016

CLOSING DATE: Monday, May 2, 2016

DESCRIPTION: Under supervision, manages and coordinates the functions and staff of assigned recreation programs. Monitors programs and verifies safe and appropriate activities are provided. Provides customer service at centers, monitoring participants, and supervise part-time staff members.

EXAMPLES OF DUTIES

- Will instruct aquatic lessons for Parent/Tot and children under the age of 10.
- Maintains attendance and participant records; plans and manages resource allocations; collects and reports operational and financial data.
- Provides information, instructions, and assistance to the public; assists customers with requests, program participation.
- Supervises and trains staff; prepares work schedules, assigns tasks, monitors work, and meets regularly with team members to discuss and resolve workload and training issues.

LICENSE AND CERTIFICATION REQUIREMENTS:

A valid California State Driver's License is required.

American Red Cross Standard First Aid Certificate or equivalent may be required.

Current Lifeguard Certificate, W.S.I. and current CPR for Professional Certificates may be required.

Skill in:

- Evaluating program results and participation measures.
- Monitoring operations and assuring recreation programs are operating properly and safely.
- Supervising staff, and delegating tasks and authority.
- Promoting and enforcing safe work practices.
- Communicating effectively verbally and in writing.

APPLICATION and SELECTION PROCESS:

Applications are accepted electronically only through CalOPPS. Please visit CalOPPS at www.calopps.org/profile_agency.cfm?id=174 to apply for this position. The CalOPPS link is also on the Human Resources page of the City of Pacific Grove website at www.cityofpacificgrove.org

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Dated: March 30, 2016



CITY OF PACIFIC GROVE
invites applications for a Seasonal-SUMMER Part-Time position:
Recreation Assistant I – Recreation Leader

An Equal Opportunity Employer

SALARY: \$10.00 - \$12.51 Hourly / PT

OPENING DATE: Wednesday, April 27, 2016

CLOSING DATE: Continuous with priority application screening May 5, 2016

DESCRIPTION: Under supervision, assists with a variety of recreation program activities, including customer service at centers, monitoring participants, and assisting with the supervision of individual and group programs and activities.

EXAMPLES OF DUTIES

- Assists with organizing activities, and learns to maintain discipline at recreation facilities.
- Learns to instruct various arts, crafts, games, and sports, and learns the techniques and rules.
- Assists in the enforcement of rules, regulations, and safety precautions for assigned program & facilities.
- Recognizes, avoids, and reports unsafe acts, conditions, accidents and injuries.
- Maintains recreation facilities and equipment in clean and safe condition, and in compliance with City policies, procedures, and regulations.
- Maintains group control with appropriate behavior management skills of elementary aged children.

MINIMUM QUALIFICATIONS:

Education, Training and Experience Guidelines:

Two years of High School or equivalent and one year of experience in a recreation program preferred, or an equivalent combination of education, training, and experience.

LICENSE AND CERTIFICATION REQUIREMENTS:

American Red Cross Standard First Aid Certificate or equivalent may be required.
A valid California State Driver's License may be required.

APPLICATION and SELECTION PROCESS:

Applications are accepted electronically only through CalOPPS. Please visit CalOPPS at https://www.calopps.org/profile_agency.cfm?id=174 to apply for this position.

The CalOPPS link is also on the Human Resources page of the City of Pacific Grove website at <http://www.cityofpacificgrove.org/about-city/jobs>

All applicants will be notified via CalOPPS email up to two weeks after recruitment closing as to the status of their application.

Condition of Employment:

Candidates must successfully pass a pre-employment drug screen and background check which includes fingerprinting.

Dated: April 26, 2016



CITY OF PACIFIC GROVE
Invites applications for a Seasonal / Part-time position of:

Lifeguard / Swim Instructor Recreation Assistant II

An Equal Opportunity Employer

SALARY: \$10.80 - \$13.14 Hourly / PT

OPENING DATE: Wednesday, April 27, 2016

CLOSING DATE: Continuous, with priority application screening 5/5/16

DESCRIPTION: Under supervision, performs a variety of activities in support of the summer aquatic program operation. Primary function is to serve as lifeguard and swim instructor for the Lovers Point Pool summer aquatic program. The summer aquatic program runs mid-May through Labor Day. This is a part-time position.

EXAMPLES OF DUTIES:

- Instructs aquatic swim lessons; explains the rules and techniques; assists participants, and evaluates performance of participants in instructional programs.
- Enforcement of pool Rules and safety regulations for all participants.
- Maintains pool and deck area in a clean and safe condition, in compliance with City policies and Health department regulations. (involve sweeping and custodial duties.)
- Supervises participants during the open swim program as a Lifeguard.
- Verifies equipment and supplies or in order and recommends supply needs to the supervisor.
- Maintains routine records of chemical/pool readings, attendance and cash intake.
- Reports all accidents and injuries on city forms. Recognizes, avoids and reports unsafe conditions.

MINIMUM QUALIFICATIONS

Knowledge of:

- Knowledge of Lifeguarding and Surveillance skills,
- Knowledge of progression of swimming stroke mechanics, and
- The ability to learn Safety rules, operational techniques and equipment use.

LICENSE AND CERTIFICATION REQUIREMENTS:

Current Lifeguard Certificate, CPR for Professionals Certificate and current First Aid Certificate required. Water Safety Instructor Certificate, is a plus. A valid California State Driver's License may be required.

APPLICATION and SELECTION PROCESS:

Applications are accepted electronically only through CalOPPS. Please visit CalOPPS at https://www.calopps.org/profile_agency.cfm?id=174 to apply for this position. The CalOPPS link is also on the Human Resources page of the City of Pacific Grove website at <http://www.cityofpacificgrove.org/about-city/jobs>

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