



PACIFIC GROVE WEEKLY SUMMARY

January 8, 2016

CITY COUNCIL

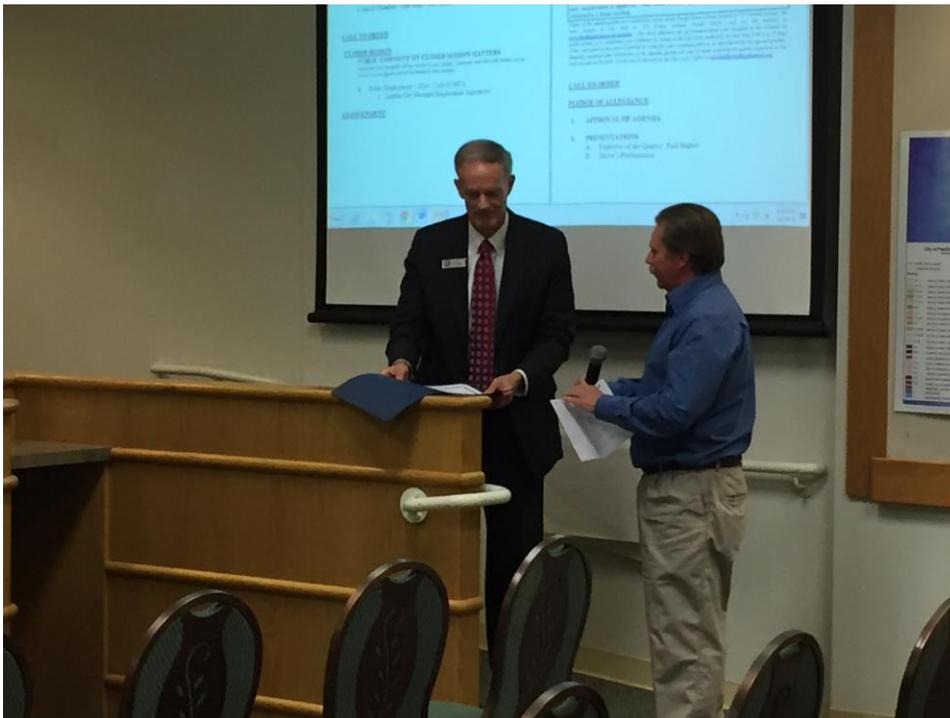
Major actions taken by the Council at its regular meeting on January 6, 2016 include:

- ❖ Presented City Manager Thomas Frutchey with a Proclamation for his years of service to the City of Pacific Grove.
- ❖ Presented Public Works employee Paul Hughes with the award for Employee of the Quarter.
- ❖ Approved a resolution to amend the classification schedule to reflect state minimum wage requirements.
- ❖ Approved a resolution to adopt a revised job description for the Library Technician classification.
- ❖ Adopted Council Policy 000-23, establishing a policy for Environmentally Preferable Purchasing.
- ❖ Introduced and held first reading of an amendment to the City's ordinance banning marijuana dispensaries and cultivation within the City, Chapter 11.100 of the Pacific Grove Municipal Code with second reading to be held January 20, 2015.
- ❖ Received a presentation on the draft Housing Element Update for the 2015-2023 planning period as required by state law and provided staff with comments and feedback to be incorporated into its final submittal.
- ❖ Directed the Interim City Manager and Fire Chief to initiate discussions amongst the peninsula city managers and mayors on a comprehensive and collaborative approach to rethinking and upgrading fire protection programs on the peninsula.
- ❖ Provided feedback and direction on the draft brochure for the recruitment of the City's next City Manager.
- ❖ Approved a resolution authorizing the City Manager to amend the agreement with Albert Weisfuss for Professional Arborist Services for the City of Pacific Grove.
- ❖ Provided staff with comments and feedback to the Landscape Ordinance and Artificial Turf Ordinance and Landscape Guidelines.
- ❖ Acknowledged the sudden passing Holly Ann Summers and adjourned the meeting in honor of Ms. Summers.

The agenda reports and supporting documents for all of these actions are on the City's website, at <http://www.cityofpacificgrove.org>. Details of the actions taken will also be available, upon completion and adoption of the meeting minutes, which will also be posted on the website.



City Manager Tom Frutchey



Employee of the Quarter Paul Hughes

COMMUNITY DEVELOPMENT

New City Hall Art Installation. Please join Mayor Kampe and City staff to launch the new artwork display at City Hall on *Wednesday, January 20 at 4:15pm* in the lower hall of City Hall. The exhibit features artwork from the Pacific Grove Museum of Natural History, including artists such as Albert deRome and Sarah Parke. Additionally, art pieces by Pacific Grove High School will be featured and Mr. Matt Kelly, Art Teacher, describes the lessons behind the pieces below:

Art 1, students first studied lessons about using values (shades of gray), identifying the shapes of shadows and measuring with a grid to place features accurately. Their summative project was to realistically draw from a photograph of their choice and these finished drawings illustrate their personal interest and keen observation skills necessary to complete drawings with such detailed accuracy.

Art 2, were challenged to build upon skills developed during their first year of Art and to now draw by observing their surroundings. First they studied how to sight horizontal and vertical lines while drawing the inside of the classroom. Once students illustrated their understanding of these perspective skills, each student selected an architectural feature on the PGH campus. These impressive drawings illustrate their successful observation of the three dimensional buildings and their ability to draw them on a two dimensional surface. Matt Kelly, January 2016.

Please see the attached flyer for details and direct questions to [Anastazia Aziz](#), AICP, Senior Planner.

FIRE DEPARTMENT

Fire Engineer Promotions. Five Monterey Fire personnel will be promoted to Fire Engineer effective January 1, 2016. They passed a standardized driver and pump operator skills testing as well as an interview process. Congratulations to the following new Fire Engineers: Brian Harrington, Matt Harris, Darren Jones, Vince Lombardi and Raul Pantoja.

Storm Preparedness and Sandbags. Monterey Fire Stations have pre-filled sandbags as well as sand and bags available at each location below. They are provided free of charge for those living on the peninsula, if you are in need of sandbags, please feel free to go to the location nearest your home. Pre-filled sandbags are given out by request at each station. The following is a listing of fire station addresses and locations. The photo is Fire Chief Panholzer and Assistant Chief Courtney assisting a citizen in need of sandbags.

- Fire Station One – 600 Pacific Street, Monterey
- Fire Station Two – 582 Hawthorne, Monterey
- Fire Station Three – 401 Dela Vina, Monterey
- Fire Station Four – 600 Pine Avenue, Pacific Grove
- Fire Station Five – Sand and bags are located at the City Corporation Yard at Torres & 4th behind the Youth Center. Individuals fill their own sandbags at this location as they are not pre-filled.



LAW/POLICE DEPARTMENT

Weekly Highlights. Attached you will find Chief Myers' Weekly Police Report for the week of January 1, 2016 to January 7, 2016, with the Year-to-Date Monthly Highlights.

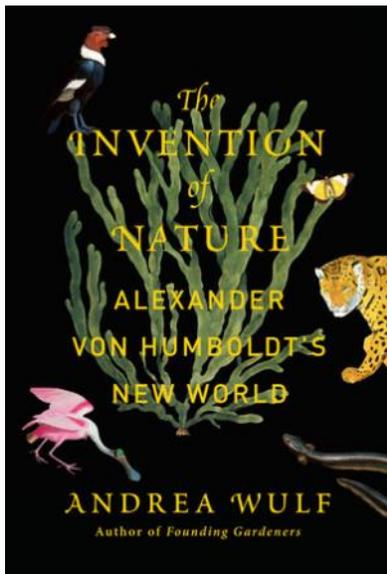
LIBRARY

Northern California Digital Libraries. Android, iPhones, iPads, Chromebook, Kindle, Kobo eReaders, Nooks. Chances are many of these slick devices have made an appearance at your home during the holidays. Continue to be the exceptional host by posting instructions on how to access your wifi (along with password if there is one) and let the reading or listening begin. The Pacific Grove Library is a member of **Northern California Digital Library**, a digital-lending library from OverDrive™. This service allows library card users to borrow (free OverDrive app required) thousands of eBooks and audiobooks. From the homepage, click **EXPLORE** on the menu bar; **click Ebooks & AUDIOBOOKS**; then click **NORTHERN CALIFORNIA DIGITAL LIBRARY**. If you need help, please call or stop by the library and a reference librarian will be happy to assist you with getting the free app and downloading reading and listening materials. We can be reached at 648-5762.

MUSEUM

Student Artists. A reception for Santa Catalina student artists, open to the public, will be held at the Museum on Wednesday, January 20th, from 5:30-7:30 p.m. Art work, created by Santa Catalina School Art 1 students, is currently on display at the Pacific Grove Museum of Natural History through January and features a number of endangered birds.

<http://www.pgmuseum.org/museum-events/2016/1/20/santa-catalina-endangered-birds-art-exhibit-reception>



Natural History Book Club. Open exclusively to Museum members, volunteers and staff, the Natural History Book Club get together in an informal setting every other month at the Museum. We're meeting Thursday, January 21, at 6:30 p.m. to discuss the book, "The Invention of Nature: Alexander von Humboldt's New World," by Andrea Wulf.

<http://www.pgmuseum.org/museum-events/2016/1/21/natural-history-book-club>

PUBLIC WORKS

Storms. This week the Public Works has been busy with a series of storms that come though the Central Coast bringing rain and large swells that had impacted our coast. Over the last week Pacific Grove received over 3" of rain and surf that topped out at

20+ feet. The City was prepared for the storms as crews spent a good portion of last week cleaning storm drains and checking City facilities. Due to the high surf and the rain fall, the turnouts along Oceanview have been closed. Once the turnout dry up crews will smooth them out and open them back up.

Checking the 10 day forecast we may have a slight chance of rain this weekend and the beginning of next week, but take advantage of the break in the weather and check your gutters, surface drains around your property and trees to ensure that there are no broken limbs that may threaten property and that your drains are free of debris.



EVENTS

Grand Opening. Marina Patina located at 520 Lighthouse Avenue will celebrate their official grand opening and ribbon cutting on Thursday, January 28, from 5:00 to 6:30 pm. Join the Pacific Grove Chamber of Commerce in welcoming Kirsten McGrath to downtown Pacific Grove. Marina Patina has a collection of handcrafted gifts from local artists. Re-purposed and re-loved furniture. For more information: [\(831\) 373-3304](tel:8313733304) or www.pacificgrove.org.



PACIFIC GROVE POLICE DEPARTMENT

580 Pine Avenue, Pacific Grove, CA 93950

(831) 648-3143 – Fax (831) 648-3163

"Our community, your police"

Weekly Highlights

January 1, 2016 to January 7, 2016

Traffic Accidents	1
Arrests	2
Written Reports	50
Citations Issued	29
Parking Citations	12
Field Interviews	10

2016 Monthly Highlights

Activity	Jan*	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	2016 YTD	2015 YTD	2015 Total
Traffic Accidents	1												1	4	179
Arrests	2												2	2	136
Written Reports	50												50	65	2,820
Citations Issued	29												29	25	978
Parking Citations	12												12	36	3,736
Field Interviews	10												10	6	322

2016 Crime Comparison

Crime Type	Jan*	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	2016 YTD	2015 YTD	2015 Total
Homicide	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rape	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1
Robbery	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4
Assault - Aggravated	-	-	-	-	-	-	-	-	-	-	-	-	-	1	19
Assault - Simple	-	-	-	-	-	-	-	-	-	-	-	-	-	2	46
Burglary	1	-	-	-	-	-	-	-	-	-	-	-	1	5	52
Larceny	1	-	-	-	-	-	-	-	-	-	-	-	1	21	230
Auto Theft	-	-	-	-	-	-	-	-	-	-	-	-	-	-	18
Domestic Violence	-	-	-	-	-	-	-	-	-	-	-	-	-	3	46
Arson	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Please Note: Monthly Highlights & Crime Comparison Tables are Updated Upon Submission of Monthly Uniform Crime Reporting (UCR) to the Department of Justice (DOJ) and Written Reports include Traffic Accidents.

*Stats through weekly reporting period.



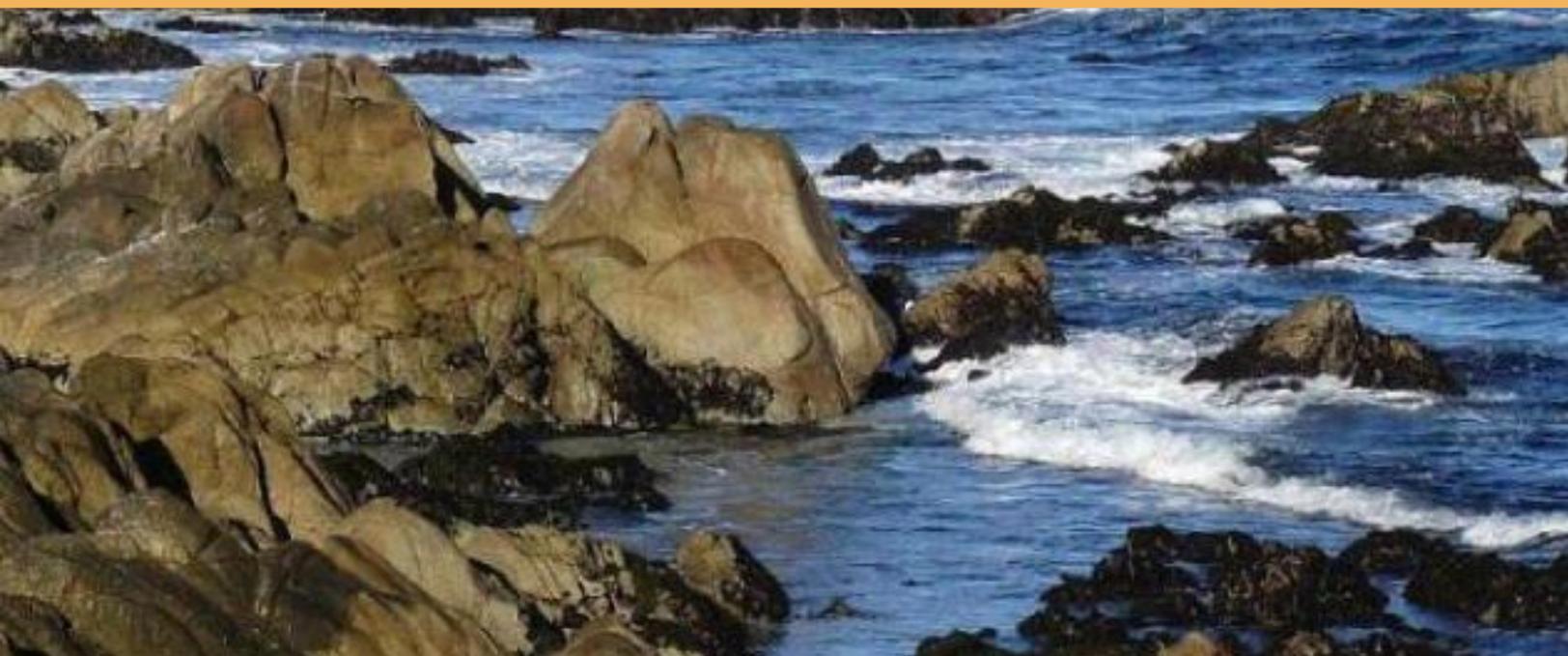
CITY OF PACIFIC GROVE
CALIFORNIA

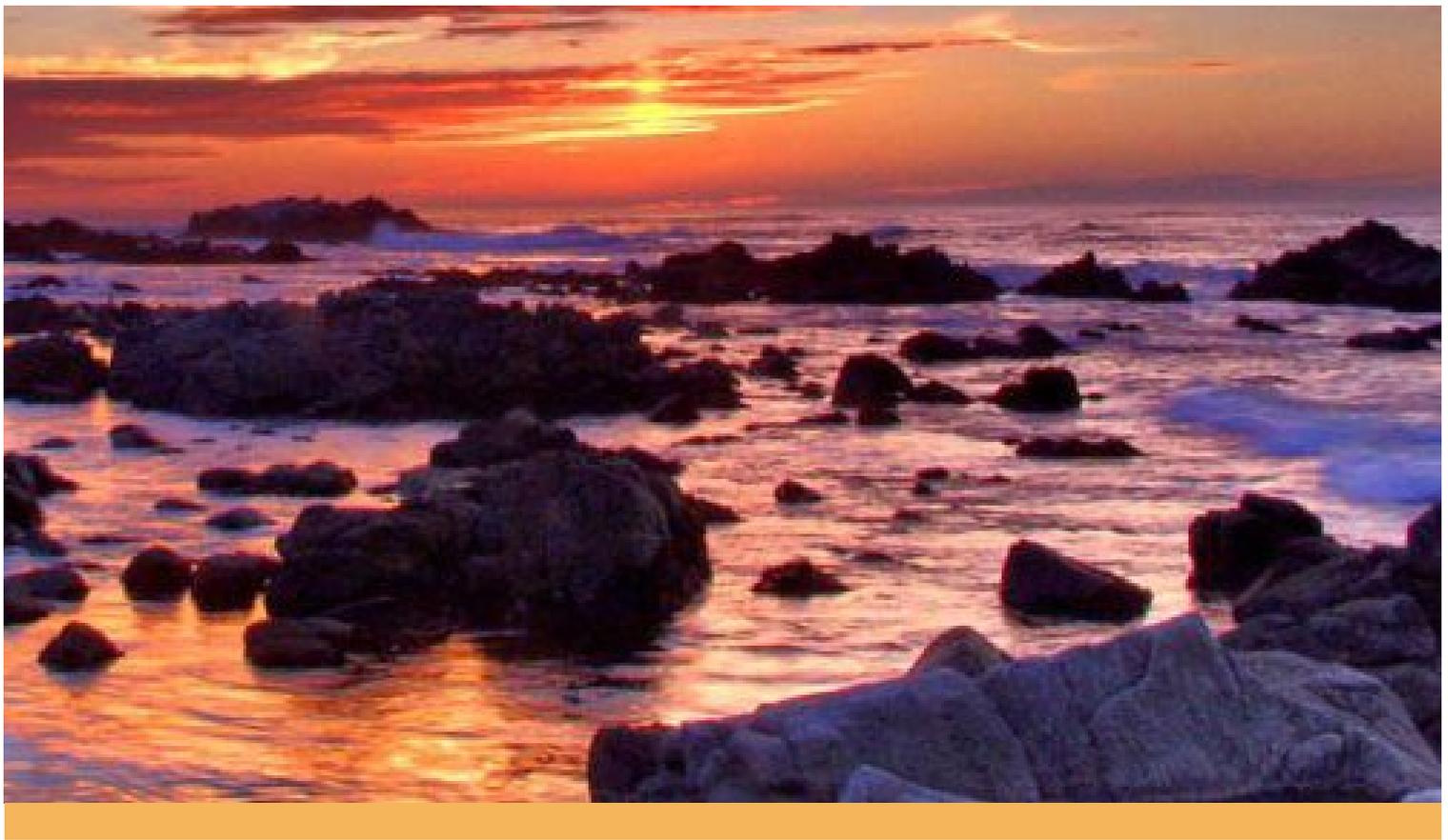
AN EXCITING OPPORTUNITY TO APPLY FOR THE POSITION OF

CITY MANAGER

APPLY BY FEBRUARY 19, 2016

RECRUITMENT SERVICES PROVIDED BY RALPH ANDERSEN & ASSOCIATES





AN EXCEPTIONAL CAREER OPPORTUNITY!

The City of Pacific Grove is seeking qualified applicants to serve as City Manager of this beautiful and historic beachside community in Monterey County.

THE COMMUNITY OF PACIFIC GROVE

Sharing borders with the Pacific Ocean, Monterey Bay, Pebble Beach, and the City of Monterey, Pacific Grove combines an unparalleled quality of life with an ambience of charm, grace, and beauty. Located on the very tip of the scenic, tree-shrouded Monterey Peninsula, Pacific Grove boasts a beautiful, fully accessible coastline. The community encompasses a total of less than three square miles, with more than 3.5 miles of beaches, rocky outcroppings, and shoreline parks. Primarily a residential community, Pacific Grove has a population of 15,522 and over 1,300 registered historic homes and other structures.

Founded in the 1870s as a Methodist summer retreat, Pacific Grove continues to bear the look and feel of yesteryear. The original retreat area remains with homes dating back to the late 1800s and early 1900s. Many of Pacific Grove's homes reflect a vintage style, diverse architecture, and individuality. Among the historic buildings in Pacific Grove are stately Victorian mansions, many of which have been converted into bed and breakfast inns. Annual special events showcase Pacific Grove's historic homes and inns, including the Victorian Home Tour and Christmas at the Inns. In addition, a variety of annual festivities – such as the Good Old Days and the Butterfly Parade – celebrate the community's history.

Besides its scenic beauty and idyllic neighborhoods, Pacific Grove has five shopping districts including an eclectic downtown experience with small boutiques, gift shops, art galleries, antique stores, and restaurants. Other vibrant shopping areas are located throughout the community, including a Certified Farmer's Market offering local fare.

Often known as "Butterfly Town, USA," Pacific Grove is famous for sheltering over-wintering Monarch butterflies after traveling up to 2,000 miles from the north. Every October, thousands of brightly colored Monarchs arrive and are protected in a special microclimate of eucalyptus trees and Monterey pines until their eventual departure in March.

Point Pinos is the oldest continuously operating lighthouse on the west coast as its beacon has flashed nightly since 1855 as a guide and warning to ships off the rocky California coast. The Hopkins Marine Station was founded in 1892 as the first marine laboratory on the west coast of North America, and faculty offer undergraduate and graduate courses in a variety of oceanic and marine sciences.

Lovers Point Park and beach, home of the annual Feast of Lanterns pageant and fireworks celebration, is a 4.4-acre landscaped community park used for picnicking, fishing, swimming, water sports, and surfing. Asilomar State Beach offers beach and coast trail walks past the Marine Reserve, a short boardwalk loop through the Natural Dune Preserve, and overnight room lodging and conference facilities.

Golfers have a unique opportunity to play a scenic 18-hole course at the oceanfront Pacific Grove Municipal Golf Links. Others may explore the City's award-winning Natural History Museum. Not only does Pacific Grove offer breathtaking views combined with a variety of recreational and cultural activities, but the City provides excellent public safety services; the lowest crime rate of any city in Monterey County; and a small-town hospitality and friendliness in a place that locals call simply "P.G."

THE CITY ORGANIZATION

Incorporated in 1889, Pacific Grove is a charter city and operates under the Council-Manager form of government. The seven-member City Council appoints a City Manager, City Attorney, and members of the City's boards and commissions.

City amenities include a historic Carnegie public library, natural history museum, community center, youth center, senior center, an 18-hole golf course, cemetery, butterfly habitat preserve, shoreline recreation trails, and numerous parks. Departments within the city organization include the City Manager's Office (including the City Clerk and Human Resources), Finance, Library & Information Services, Community & Economic Development, Public Works, and Police. City Attorney services and Fire services are provided on contract, and golf course operations have recently been contracted.

The City of Pacific Grove made a commitment several years ago to restore the City to fiscal health, including rebuilding reserves. As of June 2013, reserves totaled approximately \$4.5 million, up from only \$800,000 five years earlier. Nearly two-thirds of general fund revenues (61%) come from three sources: property taxes, transient occupancy tax, and sales taxes. The City has an adopted 2015/16 general fund budget of \$18.7 million and an overall budget of \$36.3 million. The City has approximately 80 employees.

The City Council has adopted the following strategic goals:

- Achieve significant and sustained economic development that achieves the appropriate community-friendly and tourist-friendly balance;
- Achieve long-term financial stability; increase revenue; adopt balanced budgets that include adequate reserves, as well as asset maintenance and replacement; resolve all CalPERS issues;
- Protect and enhance the City's natural/physical environment and coastline, housing stock, and infrastructure;
- Develop a sustainable non-potable water delivery system and continue involvement on regional alternative water supply solutions;
- Protect and enhance public health and safety; and
- Enhance the City's governance and the public trust in city government by: making sound and consistent decisions; providing high quality services consistent with our financial resources; maintaining effective two-way communication with our citizens; and operating in an open and ethical manner.

The organization focuses on operating in a cost-effective manner, yet retaining core values. To this end, the City is a leader in sharing services with other jurisdictions, public-private partnerships, outsourcing, and other innovations.

The City Council is highly educated and sophisticated and have a strong respect for the Council-Manager form of local government. The City Council works hand-in-hand with the City Manager to build and develop a team culture of collaboration in order to provide the community with the best in quality services. The current City Manager is departing after a successful tenure of over six years for another excellent opportunity in Paso Robles, California.

OPPORTUNITIES AND CHALLENGES

The next City Manager will be presented with a number of known challenges and opportunities in which to excel including:

Community Character – Maintain the historic small town coastal community charm that respects the City's beachside setting with consideration of scenic views and appropriately scaled development. Promote a community that fosters neighborhood friendly ambience and encourages the prosperity of local businesses and appropriate visitor services.

Infrastructure for the Future – This topic includes the Local Water Project plus street, sidewalk, and sewer maintenance. In addition, dealing with environmental challenges of storm water runoff management and the protection of the coastline will be important. Working at a regional level to achieve long-term water supply is another critical issue.

Financial Sustainability – Six years of cost reduction measures and new service delivery options have helped the City build reserves but further efforts will continue to be a priority into the future. CalPERS is currently a major expense and large costs for storm water management are also projected. The City is also considering revenue measures to help meet its financial needs in the future.

Development Options – A number of significant economic development options are currently being evaluated. These include possible hotel development and the residential reuse of current underperforming properties. Great care must be given to ensure quality outcomes.

MANAGEMENT STYLE AND PERSONALITY TRAITS

The City of Pacific Grove is a complex organization with a highly engaged community that has achieved notable results over the past several years due to a committed and involved City Council and a professional and competent City staff. The City of Pacific Grove is looking for a City Manager that will thrive in this environment and provide effective leadership to the organization.

The next City Manager must be experienced and well qualified and also possess certain traits that will be essential to success:

- The new City Manager should have high ethical standards and integrity, and serve as a role model for the rest of the City organization.
- The successful candidate will be a proven leader with a passion for public service and an ability to work with the City Council to help achieve the goals of the community.



- The new City Manager will need to be a hands-on leader, who engages directly to solve some of the challenges the community faces. This person should have strong communication, organizational and time management skills, and be able to manage multiple projects and priorities.
- The successful candidate will have strong budget and financial management skills in order to maintain and improve upon the City's financial condition.
- The selected candidate should have the ability to work closely with other governmental agencies and regulatory bodies such as the California Coastal Commission, regional planning agencies, and water bodies to resolve complex problems.
- The successful candidate will have the ability to work with a variety of neighborhood and business interests in order to address community issues.
- The new City Manager must thrive in a community where actively involved interests regularly challenge the policies and decisions made by City officials.
- The individual must be someone who can establish trust quickly with diverse people and groups.
- The new City Manager will be an individual with a proven track record of achievement including developing creative solutions to problems.
- The successful candidate must be willing to get out into the community to listen and create good will, but doesn't usurp or compete with the Council's stature and role.

In addition, top candidates will:

- Have a record of strong commitment to customer service.
- Be someone who is willing to mentor and develop staff; someone who is hands on but doesn't micromanage; and someone who believes every function is as important as every other.

EDUCATION AND EXPERIENCE

Candidates should have a Bachelor's degree from an accredited college or university. A Master's degree in public or business administration is desirable.

Hands-on experience as a city manager, assistant city manager, or department head in a community of similar size and complexity to Pacific Grove is highly desirable. Private sector experience and knowledge of planning and community development is a plus.

Critical skills and experience include a strong budget and finance background, experience working in a California coastal community, and the ability to communicate clearly and concisely both orally and in written form.

The City Council is seeking a candidate who is willing to make a long-term commitment to the community for a period of at least five years.

COMPENSATION

The salary for this position will be competitive; the salary will be established by the City Council and be dependent upon the qualifications and experience of the selected candidate. The current annual salary is \$178,500. In addition, the City provides excellent benefits including automobile allowance, vacation, and sick leave as well as health, dental, and life insurance. There is also consideration for business expenses including professional development. Benefits include CalPERS retirement ("Classic" CalPERS members receive the 2% at age 55 retirement formula, based on highest year, with 8.43% CalPERS contribution paid by employee. "New" CalPERS members receive 2% at 62 retirement formula, based on final three years, with 50% of normal cost paid by employee). Non-standard benefits include a stunning view of Monterey Bay outside your office window, the ability to walk to work, and the many other joys of being an important part of a small community that is a desired place to live.

HOW TO APPLY

This recruitment will be handled with strict confidentiality. References will not be contacted until mutual interest has been established.

Interested candidates should apply by **February 19, 2016**. Electronic submittals are strongly preferred to Ralph Andersen & Associates at apply@ralphandersen.com and should include the following:

- Compelling cover letter;
- Comprehensive resume;
- Salary history; and
- Five professional references.

Review and evaluation of candidates will be done upon receipt of completed materials.

Top candidates may be asked to complete a supplemental questionnaire to elaborate on areas of expertise and demonstrate their ability to communicate effectively.

Confidential inquiries are welcomed to Dave Morgan at (916) 630-4900.

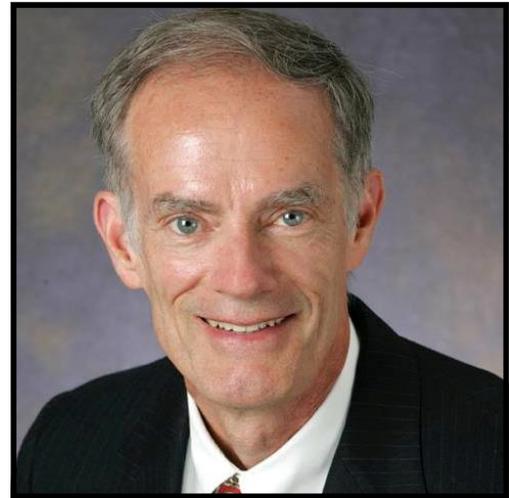




Pacific Grove Management Employee Association & Pacific Grove Police Officers Association

Cordially invite you to a
Farewell Reception Honoring

City Manager
Tom Frutchey
October 2009 - January 2016



on
Tuesday, January 12, 2016 from 5:00 to 6:30 pm
at Chautauqua Hall
Corner of Central Ave. and 16th St.

Complimentary hors d'oeuvres and admission
For more information, contact Don Mothershead at
648-5722 x202 or dmothershead@cityofpacificgrove.org

Sponsored by



EMC PLANNING GROUP INC.
A LAND USE PLANNING & DESIGN FIRM

City Hall

Art Exhibit

Please join Mayor Kampe and City staff to launch the new artwork recently installed at City Hall. The exhibit features artwork from Pacific Grove High students and the Pacific Grove Museum of Natural History.

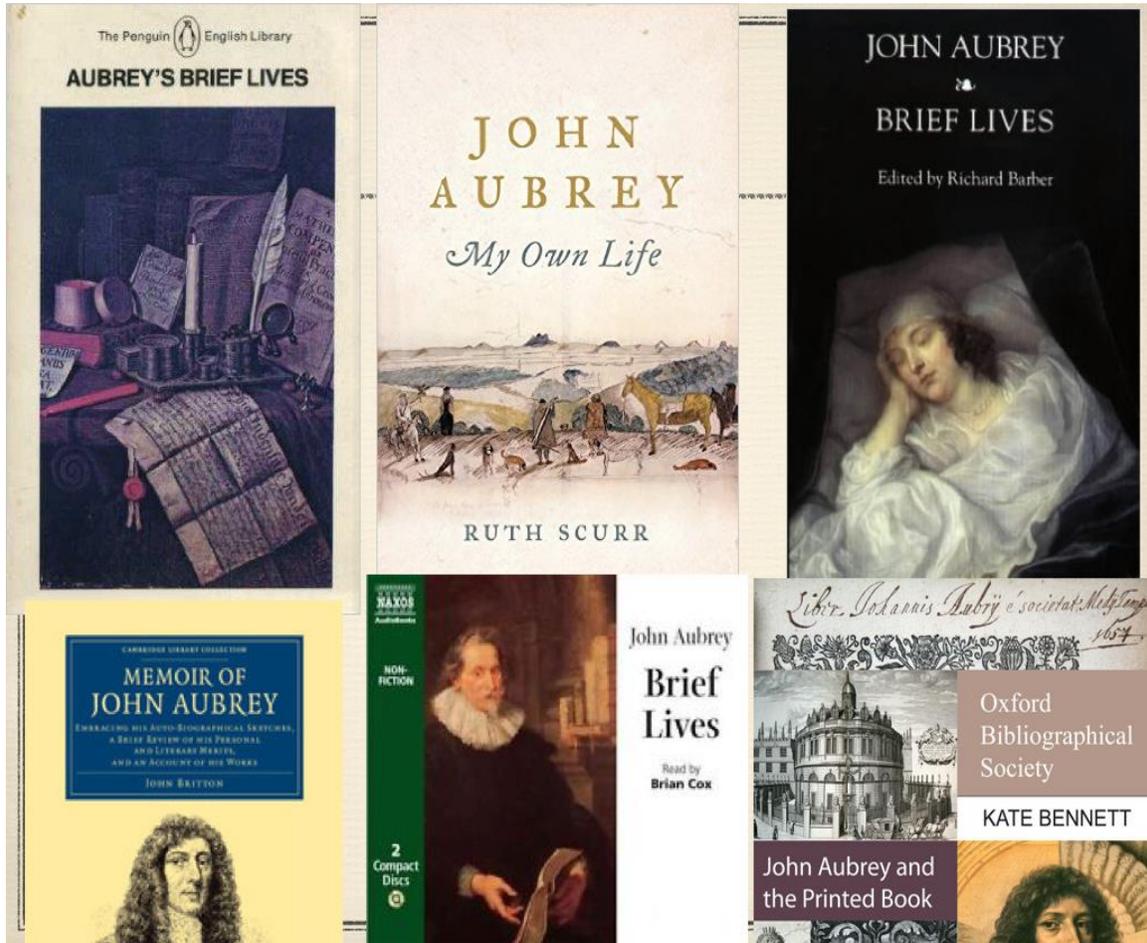


Date: Wednesday, January 20, 2016
Time: 4:15 pm
Location: City Hall, first floor hallway
Questions: Anastazia Aziz, Sr. Planner
(831) 648-3183



AUBREY'S BRIEF LIVES

Howard Burnham characterizes the 17th century 'Virtuoso', Antiquarian and tittle-tattle gossip, John Aubrey, researching his scatological and scandalous *Brief Lives*.



**THE LITTLE HOUSE, Jewel Park
(148 Grand Ave., Pacific Grove)
Saturday, January 9, at 5:30 pm**

\$10 at the door - seating is limited!

(Sponsored by Pacific Grove Recreation Department)



PACIFIC GROVE
CHAMBER OF COMMERCE
& TOURIST CENTERS

Present

**Grand Opening and Official Ribbon Cutting
Fat Willy's Antiques
590 Lighthouse Avenue**

Thursday, January 21, from 5:00 to 7:00 pm

Please join the Pacific Grove Chamber of Commerce in welcoming Bill Gustin to downtown Pacific Grove. Fat Willy's sells antiques from the 18th, 19th and early 20th century and specializes in the usual and one of a kind items - always an adventure.

Complimentary Refreshments

**Grand Opening and Official Ribbon Cutting
Marina Patina
522 Lighthouse Avenue**

Thursday, January 28, from 5:00 to 6:30 pm

Please join the Pacific Grove Chamber of Commerce in welcoming Kirsten McGrath to downtown Pacific Grove. Marina Patina is a collection of handcrafted gifts from local artists; repurposed and reloved furniture.

Complimentary Refreshments

**Good Morning Pacific Grove
Networking Session**

City of Pacific Grove Financial Report and 2016-2017 Forecast

Thursday, February 18, from 8:30 to 9:30 am

Pacific Grove Museum of Natural History
(Corner of Forest and Central)

Featured Speaker: Patricia Maitland - Director of Finance and Budget, City of Pacific Grove

Networking encouraged - 30 second infomercials. Remember to bring 10 business cards. The event is complimentary and open to the public.

SAVE THE DATES

Annual Membership Luncheon

The Inn at Spanish Bay

Friday, March 11, 2016

59th Annual Good Old Days

April 9-10, 2016

www.pacificgrove.org

