



**CITY OF PACIFIC GROVE**  
**300 FOREST AVENUE**  
**PACIFIC GROVE, CALIFORNIA 93950**  
**TELEPHONE (831) 648-3100 • FAX (831) 375-9863**

**NOTICE OF REGULAR MEETING**

***TRAFFIC SAFETY COMMISSION***

DATE & TIME: September 13, 2016: 4:00 p.m.

LOCATION: PACIFIC GROVE POLICE CONFERENCE ROOM - 580 PINE AVENUE

**MEETING AGENDA**

**1. CALL TO ORDER**

**2. APPROVAL OF THE AGENDA**

**3. PUBLIC COMMENT**

**A. Written Communications.**

**B. Oral Communications** (*Comments from the audience will not receive Traffic Safety Commission action at this meeting. Comments must deal with matters subject to the jurisdiction of the Traffic Commission and will be limited to three minutes. Whenever possible, letters should be submitted to the Commission in advance of the meeting.*)

**4. COMMISSIONER AND STAFF ANNOUNCEMENTS**

**A. Announcements**

1. Minutes for this meeting are scheduled to be prepared by Commissioner Petersen, the Commission Secretary.

**B. Staff and Commissioner's meeting attendance of interest to this Commission**

1. Reports from any relevant meetings that occurred between July 12, 2016 and September 13, 2016.

**C. Ex-Parte Meetings and Communications**

1. Meetings attended during this timeframe, if applicable.

**5. APPROVAL OF MINUTES**

**A. Approval of Minutes of Prior Meetings**

Minutes of the Traffic Safety Commission Meeting of July 12, 2016.

**Minutes were prepared by: Commissioner Petersen**

**Recommended Action: Approve Minutes**

**B. Approval of Minutes of Other Meetings, etc.**

1. None.

**6. REGULAR AGENDA:**

**A. PUBLIC HEARINGS:**

1. None.

**B. UNFINISHED BUSINESS:**

1. None.

**C. NEW BUSINESS:**

1. Julia Winslow of 585 Ocean View Boulevard asked that we review the entrances and exits to the Recreation Trail. She has seen a couple of vehicles recently enter the Recreation Trail accidentally. She believes they are entering near the Grill at Lovers Point. **Reference: Commander Lakind**

**Recommended Action: Discuss and Take Appropriate Action as Necessary**

2. A request from the School Resource Officer was received to look at the signage and overall safety around each of the schools. The following is a list of requests for each school and location.

Forest Grove Elementary:

- Flashing 25MPH signs in each direction on Congress directly in front of the school
- 'Slow: School Zone' in each direction

Robert Down School:

- Flashing 25MPH signs in each direction on Pine Ave in front of school.
- Extend loading zone painted curbs in front of school.
- 'No U-Turn' in both directions on Pine Avenue.

PG Middle School:

- 'Slow: School Zone', posted at Hillcrest and Fountain and again on Sinex and Fountain.
- 2-hour parking signs posted on Hillcrest directly in front of the bus loading zone.

PG High:

- Repair Flashing crosswalk at Sunset and 19<sup>th</sup> following repaving.
- 'No U-Turn' posted in both directions on Sunset (big problem).
- Extend the Loading zone painted curb in front of the high School.

PG Adult School:

- 2-hour parking signs in front of school on Lighthouse just west of the parking lot.
- No parking signs on Ridge Road. Cars are slowing traffic due to small dirt shoulder.

**Reference: Commander Lakind. Recommended Action: Discuss and take appropriate action as necessary.**

3. An email was received from Sylvia Gil and her neighbor Barbara Jordan regarding speeding on Eardley Avenue (between Spruce and Junipero), which resulted in a collision with a parked vehicle at 630 Eardley Avenue on February 2, 2016. Photos of the damaged vehicles can be found at this link: <https://vault.myvzw.com/webcs/app/share/invite/Y4lv4F4cNX> . This request is for stop signs and/or speed bumps to be installed on Eardley Avenue. **Reference: Commander Lakind. Recommended Action: Discuss and take appropriate action as necessary.**

4. Public Works Director Gho will be presenting the Lovers Point Coastal Access Ramp Project, and also the Highway 68 Corridor Study Draft report, which will be presented by Niko Letunic. This is will be presented in order to receive additional direction, and for the Commission to approve the project. The permit plans will be made available at the meeting. **Reference: Public Works Director Gho. Recommended Action: Discuss and take appropriate action as necessary.**

5. Continue discussion on Pine Avenue safety improvements, which were initiated at the July meeting, regarding initial funding in the 2016-2017 Capital Improvement Program. **Reference: Traffic Engineer Silva. Recommended Action: Discuss and take appropriate action as necessary.**

6. Traffic Engineer Silva will provide a staff report that will recommend removal of 20-minute parking signs on the east side of Congress Avenue, south of the new Bus Stop installed for the school district busses. One of the signs was removed by the school district contractor during the construction project, and he will recommend that the remaining sign be removed as well. Vehicles are parking in this area for the duration of the school sessions. This recent project provides adequate short-term parking on the school site, and there appears to be no reason to continue the short-term parking on Congress Avenue. **Reference: Traffic Engineer Silva. Recommended Action: Discuss and take appropriate action as necessary.**

**D. REPORTS FROM SUB-COMMITTEES:**

- 1.** Monthly status reports (as available)
  - a. Traffic Safety Commission 2016 Work Plan and Priority List. A recent copy of the 2016 Work Plan and Priority List is attached as a reference.

**7. ADJOURNMENT**

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*This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities.*

# ITEM 5.A



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TELEPHONE (831) 648-3100 • FAX (831) 375-9863

## Meeting Minutes of the July 12, 2016 Regular Meeting

### *TRAFFIC SAFETY COMMISSION*

DATE & TIME: July 12, 2016: 4:00 p.m.

LOCATION: PACIFIC GROVE POLICE CONFERENCE ROOM - 580 PINE AVENUE

#### **MEETING AGENDA**

- 1. CALL TO ORDER:** The meeting was called to order at 4:00.  
Commissioners present: Terry, Shayne, Prock, Kubica, Petersen  
Not present: Tope  
Others present: Traffic Engineer Bill Silva, Councilman Bill Peake, Commander Lakind, Mr. John Moore
- 2. APPROVAL OF THE AGENDA:** Commissioner Petersen moved to approve, Commissioner Prock seconded – passed by unanimous approval.
- 3. PUBLIC COMMENT**
  - A. Written Communications: None.
  - B. Oral Communications: None.
- 4. COMMISSIONER AND STAFF ANNOUNCEMENTS**
  - A. Announcements
    1. Mr. Silva advised that there is a project going on at the elementary school on Congress to create a bus-loading area and additional parking.
    2. Mr. Silva advised that CALTRANS is doing resurfacing work on Sunset down to Asilomar Boulevard (end of route 68).

B. Staff and Commissioner's meeting attendance of interest to this Commission

1. Reports from any relevant meetings that occurred between May 10, 2016 and July 12, 2016: None

C. Ex-Parte Meetings and Communications

1. Meetings attended during the above time-frame, if applicable:  
None.

**5. APPROVAL OF MINUTES**

A. Approval of Minutes of Prior Meetings

Minutes of the Traffic Safety Commission Meeting of May 10, 2016.

**Meeting minutes moved for approval by Commissioner Prock and seconded by Commissioner Terry. Passed unanimously.**

B. Approval of Minutes of Other Meetings, etc.

1. None.

**6. REGULAR AGENDA:**

A. PUBLIC HEARINGS:

1. None.

B. UNFINISHED BUSINESS:

1. Commander Lakind met with Forest Grove Principal Buck Roggeman in regards to overnight parking around the schools. This was discussed previously in April. A map of the streets he is asking for this restriction will be provided.

**Reference: Commander Lakind. Recommendation to move this item forward to the next meeting.**

2. Three staff reports regarding previous agenda action items will be presented:

a. Report requested at the May meeting regarding implementation of the red curb painting on Acacia Avenue at Eardley Avenue. **Traffic Engineer Silva advised this will be completed before the next meeting.**

b. Pine Avenue at Congress Avenue, preliminary report and follow up of Commission discussion at the February 2016 meeting regarding an All-Way Stop. Due to their size, copies of these reports are forwarded separately. **Traffic Engineer Silva compiled a summary of minutes, traffic data, and diagrams of Pine Ave for review. He advised that a four-way stop is not warranted here. Commissioner Terry moved that the commission accept TE Silva's report, the motion was seconded by Commissioner Prock and passed unanimously.**

c. Pine Avenue, Eardley Avenue to Alder Street- Proposed Capital Improvement Program Budget and summary of Commission discussions 2013, 2014, 2015, and 2016. **Reference: Traffic Engineer Silva. In the 2016-2017**

**budget, \$80,000 has been allocated to put together a plan/study based on what's been discussed in the past. The speed surveys are up-to-date. Will also review 2-3 years of accident reports- might need to bring in a consultant to do outside study. He will keep commission apprised of this progress.**

**C. NEW BUSINESS:**

**1.** A request to reset the parking limit on Laurel Avenue between Grand and Forest Avenue from 3 hours back to 2 hours was received from the Chamber of Commerce. This follows the recent changes on Lighthouse from 3 hours to 2 hours. A copy of this request is attached. A previous request in April was for unrestricted parking on Laurel due to the addition of 8 apartments at 302 Fountain Avenue in the near future. **Reference: Public Works Director Gho. After discussion, Commissioner Petersen made a motion to send this to staff to review 3 hour parking time limit on Laurel from 16<sup>th</sup> to Fountain and advise. This was seconded by Commissioner Prock and passed unanimously.**

**2.** An email request was received describing the failure of residents and visitors alike to drive in the correct direction on the one-way section of Alder Street between Short Street and Lighthouse Avenue. A copy of the request is attached. **Reference: Commander Lakind. Commissioner Prock recommended and moved 1.) to have staff review all signage on Alder between Short and Lighthouse, and 2.) to have staff refresh the pavement signing, upgrade signs, and trim trees, as needed. Commissioner Kubica seconded, passed unanimously.**

**3.** A request from Councilman Peake, from public comment received from 124 Central Avenue, DiMaggio's Cleaners, Steve and Sue ([dennybaek@yahoo.com](mailto:dennybaek@yahoo.com)). They are concerned about vehicles parked on Central Avenue adjacent to their driveway. They state that parked vehicles obstruct the view of drivers exiting their lot onto Central Avenue, which causes an unsafe condition. **Reference: Commander Lakind. After discussion, Commissioner Prock moved to deny this request, with Commissioner Terry seconding. Commissioners Petersen, Shayne, Prock, and Terry approved denial of this request, with Commissioner Kubica opposed.**

**4.** A request from Jacob Munoz, the current supervisor at the Pacific Grove Post office, for a 4-way stop sign at the intersection of Congress and Lighthouse Avenue. The letter carriers use this intersection every day and he feels that it is not 100% safe for them and the pedestrians that use this intersection. **Reference: Commander Lakind. Recommended Action: After discussion, Commissioner Terry moved to deny this request, with Commissioner Prock seconding. Passed unanimously.**

**5.** Commander Lakind was contacted by one of the officers who investigated an injury accident on Short Street at Alder. He is asking for a review of that intersection as well as the other intersections up to Cypress for stop signs on Short Street to improve safety. **Reference: Commander Lakind. Recommended**

**Action: The commissioners will refer this to Item 6.2.c for action by staff and Traffic Engineer Silva.**

**D. REPORTS FROM SUB-COMMITTEES:**

1. Monthly status reports (as available)
  - b. Traffic Safety Commission 2016 Work Plan and Priority List. A recent copy of the 2016 Work Plan and Priority List is attached as a reference.

**7. ADJOURNMENT: 5:55pm**

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# ITEM 6.D.1

## Traffic Safety Commission

### 2016 Work Plan

The following 2016 Work Plan for the Traffic Safety Commission is respectfully submitted (The 2015 Work Plan is used as the start point):

1. Receive and respond to citizen complaints and issues concerning traffic safety.
2. Work toward better communication between the Traffic Safety Commission and other City boards, commissions, and committees working on items of mutual concern (e.g., the Trolley, parking regulations, parking meters).
3. Receive and review current data on vehicle-to-vehicle collisions, bike and pedestrian-to-vehicle collisions, and moving violations at the January and July meetings, and select at least one priority project to work on in the subsequent six month periods.
4. In accordance with Pacific Grove's portion of the 2010 Monterey County Bicycle and Pedestrian Master Plan:
  - (a) Review and update our list of pedestrian safety hotspots developed several years ago and select at least one priority project for completion.
  - (b) Review the use of sharrows ("share the road" pavement markings to inform bicyclists and motorists that they share the road) in Pacific Grove.
  - (c) Recommend that the Class II bike lane on Sunset Drive be regularly maintained to enable use of the full lane.
5. Implement a pedestrian safety education campaign. An example of a free, well-developed campaign is "It's Up to All of Us" from the California Office of Traffic Safety and the Pedestrian Safety Program of the California Department of Public Health ([www.cdph.ca.gov/AllofUs](http://www.cdph.ca.gov/AllofUs)).

**Rate each project on priority/importance: 1 = top priority for pedestrian safety, 10 = lowest priority for pedestrian safety**

### **Traffic Safety Commission Project Priority List**

Pine Avenue – green medians, bulbouts  
Forest Grove School – Congress Ave Sidewalk  
Lighthouse Ave @ Congress Avenue – bulbouts, crosswalk and pavement treatments  
Jewell, Pacific & Caledonia – pedestrian crossing across Jewell, stop sign  
Fountain Avenue & Central Avenue – intersection changes, perhaps a roundabout  
Improve Ocean View Ave Access to Rec Trail – at Fountain, Grand, & Forest  
Forest Avenue @ Forest Hill Blvd -- median, flashing crosswalk, other recs  
Fountain @ Lighthouse Avenue – bulbouts, crosswalk and pavement treatments  
David Avenue – SaveMart driveway westerly to end – Sidewalks  
Central Avenue @ Grand Avenue -- bulbouts, other recs  
Lighthouse Avenue @ 17th Street – bulbouts, crosswalk and pavement treatments  
Lighthouse Avenue @ Grand Avenue – bulbouts, crosswalk and pavement treatments  
Recreation Trail – safety improvements  
Other intersections with Lighthouse -- bulbouts, crosswalk and pavement treatments  
Sidewalk gap construction all over town  
Central Avenue @ Eardley Avenue – crosswalk improvements, median  
Dewey Avenue @ Central Avenue – crosswalk improvements, median