



CITY OF PACIFIC GROVE
300 FOREST AVENUE
PACIFIC GROVE, CALIFORNIA 93950
TELEPHONE (831) 648-3100 • FAX (831) 375-9863

NOTICE OF REGULAR MEETING

TRAFFIC SAFETY COMMISSION

DATE & TIME: February 9, 2016: 4:00 p.m.

LOCATION: PACIFIC GROVE POLICE CONFERENCE ROOM - 580 PINE AVENUE

MEETING AGENDA

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

3. PUBLIC COMMENT

A. Written Communications.

B. Oral Communications (*Comments from the audience will not receive Traffic Safety Commission action at this meeting. Comments must deal with matters subject to the jurisdiction of the Traffic Commission and will be limited to three minutes. Whenever possible, letters should be submitted to the Commission in advance of the meeting.*)

4. COMMISSIONER AND STAFF ANNOUNCEMENTS

A. Announcements

1. Minutes for this meeting are scheduled to be prepared by Commissioner Tope, with Commissioner Petersen as backup.

2. Dan Gho, Public Works Director, has used the city coastal trail plan to support a grant request. As a result, the City very recently received \$250,000 to construct a trail at Rocky Shores (where the iceplant was removed a year ago) and to design the remainder of the trail around Point Pinos to Esplanade.

B. Staff and Commissioner's meeting attendance of interest to this Commission

1. Reports from any relevant meetings that occurred between January 12, 2016 and February 9, 2016.

C. Ex-Parte Meetings and Communications

1. Meetings attended during this timeframe, if applicable.

5. **APPROVAL OF MINUTES**

A. Approval of Minutes of Prior Meetings

Minutes of the Traffic Safety Commission Meeting of January 12, 2016.

Minutes were prepared by: Commissioner Terry

Recommended Action: Approve Minutes

B. Approval of Minutes of Other Meetings, etc.

1. None.

6. **REGULAR AGENDA:**

A. PUBLIC HEARINGS:

1. None.

B. UNFINISHED BUSINESS:

1. None.

C. NEW BUSINESS:

1. Nominate and select Traffic Safety Commission Chairman and Vice-Chairman for 2016 (February 2016 – January 2017). Nominate and select Secretary for 2016, or continue the monthly Commissioner rotation for minutes preparation.

Reference: City Clerk Recommended Action: Discuss and Take Appropriate Action as Necessary

2. Mr. Fred Hardee would like to discuss traffic safety concerns on Pine Avenue, including the intersection with Congress Avenue (his office is at that intersection). **Reference: Commander Lakind. Recommended Action: Discuss and take appropriate action as necessary.**

3. Mr. John Costandi of 231 Park Street has requested a handicapped parking space at that location. He was present at the January meeting and initiated the request during public comments. The January agenda was modified to add this request as item 6.C.2. A staff report has been prepared which will be provided separately due to its size. **Reference: Traffic Engineer Silva. Recommended Action: Discuss and take appropriate action as necessary.**

4. Ms. Caron Pearce is requesting a blinking yellow light, additional lighting and/or in-ground crosswalk lighting crossing David Avenue at the Savemart location. This particular location is a mid-block crosswalk, with no nearby stop signs in either direction. The area is also dimly lit at night. **Reference: Traffic Engineer Silva. Recommended Action: Discuss and take appropriate action as necessary.**

5. The staff report which discusses the truck routes within the city will be presented. The signs which define these truck routes have several gaps as defined in the Municipal Code. Due to the size of this document, it will be provided separately. **Reference: Traffic Engineer Silva. Recommended Action: Discuss and take appropriate action as necessary.**

6. The table of high accident street intersections for the last five years will be presented. **Reference: Traffic Engineer Silva. Recommended Action: Discuss and take appropriate action as necessary.**

D. REPORTS FROM SUB-COMMITTEES:

1. Monthly status reports (as available)
 - a. Traffic Safety Commission 2016 Work Plan and Priority List. A recent copy of the 2016 Work Plan and Priority List is attached as a reference.

7. ADJOURNMENT

This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities.

ITEM 5.A



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Meeting Minutes of the January 12, 2016 Regular Meeting

TRAFFIC SAFETY COMMISSION

DATE & TIME: January 12, 2016: 4:00 p.m.

LOCATION: PACIFIC GROVE POLICE CONFERENCE ROOM - 580 PINE AVENUE

MEETING AGENDA

- 1. CALL TO ORDER:** The meeting was called to order at 4:00pm.
Commissioners Present: Shayne, Petersen, Prock, Terry
Commissioners Absent: Tope

Others Present: Traffic Engineer Bill Silva, Public Works Director Daniel Gho,
Commander Lakind.
- 2. APPROVAL OF THE AGENDA:** Agenda was modified at request of Commander Lakind to add Item 6.C.2, Request for Handicap Curb at 231 Park Street. A Motion to approve as modified by Commissioner Prock, seconded by Commissioner Petersen. Vote to modify the agenda was unanimous.
- 3. PUBLIC COMMENT**
 - A. Written Communications.**
Commander Lakind received a request from John Costandi for a blue handicap space at 231 Park St.
 - B. Oral Communications:**
None.

4. COMMISSIONER AND STAFF ANNOUNCEMENTS

A. Announcements

B. Staff and Commissioner's attendance at meetings of interest to this Commission

1. Commissioner Petersen reported on her attendance at the Bicycle and Pedestrian Facilities Advisory Committee. Bicycle Secure Applications are due. Committee worked on establishing the regional Bicycle and Pedestrian Wayfinding Plan and a County Active Transportation Plan.

C. Ex-Parte Meetings and Communications

1. None.

5. APPROVAL OF MINUTES

A. Approval of Minutes of Prior Meetings

1. Minutes of the Traffic Safety Commission Meeting of December 8, 2015 were moved for approval by Commissioner Terry, seconded by Commissioner Prock. Motion carried unanimously.

B. Approval of Minutes of Other Meetings, etc.

1. None.

6. REGULAR AGENDA:

A. PUBLIC HEARINGS:

1. None.

B. UNFINISHED BUSINESS:

1. None.

C. NEW BUSINESS:

1. A review of the recent speed survey conducted will be presented by Traffic Engineer Silva. This is necessary in order to utilize radar for speed limit violation citations issued by the Police Department. The current speed survey data ordinance expires on April 19, 2016. Without this ordinance update, radar-based citations cannot be accepted by the Traffic Court judges.

A motion to recommend adoption of this survey by Commissioner Terry, second by Commissioner Prock, passed unanimously.

2. Commander Lakind received an email from resident John Costandi requesting a blue handicap space be installed in front of his home at 231 Park St. **A motion to hold this over to the February 9, 2016 meeting to allow Traffic Engineer Silva to review this request was made by Commissioner Prock, seconded by Commissioner Petersen, passed unanimously.**

D. REPORTS FROM SUB-COMMITTEES:

1. Monthly status reports (as available)
Traffic Safety Commission 2016 Work Plan/Priority List.

2. ADJOURNMENT: Meeting adjourned at 4:55pm.

ITEM 6.D.1

Traffic Safety Commission

2016 Work Plan

The following 2016 Work Plan for the Traffic Safety Commission is respectfully submitted (The 2015 Work Plan is used as the start point):

1. Receive and respond to citizen complaints and issues concerning traffic safety.
2. Work toward better communication between the Traffic Safety Commission and other City boards, commissions, and committees working on items of mutual concern (e.g., the Trolley, parking regulations, parking meters).
3. Receive and review current data on vehicle-to-vehicle collisions, bike and pedestrian-to-vehicle collisions, and moving violations at the January and July meetings, and select at least one priority project to work on in the subsequent six month periods.
4. In accordance with Pacific Grove's portion of the 2010 Monterey County Bicycle and Pedestrian Master Plan:
 - (a) Review and update our list of pedestrian safety hotspots developed several years ago and select at least one priority project for completion.
 - (b) Review the use of sharrows ("share the road" pavement markings to inform bicyclists and motorists that they share the road) in Pacific Grove.
 - (c) Recommend that the Class II bike lane on Sunset Drive be regularly maintained to enable use of the full lane.
5. Implement a pedestrian safety education campaign. An example of a free, well-developed campaign is "It's Up to All of Us" from the California Office of Traffic Safety and the Pedestrian Safety Program of the California Department of Public Health (www.cdph.ca.gov/AllofUs).

Rate each project on priority/importance: 1 = top priority for pedestrian safety, 10 = lowest priority for pedestrian s

Traffic Safety Commission Project Priority List

Pine Avenue – green medians, bulbouts
Forest Grove School – Congress Ave Sidewalk
Lighthouse Ave @ Congress Avenue – bulbouts, crosswalk and pavement treatments
Jewell, Pacific & Caledonia – pedestrian crossing across Jewell, stop sign
Fountain Avenue & Central Avenue – intersection changes, perhaps a roundabout
Improve Ocean View Ave Access to Rec Trail – at Fountain, Grand, & Forest
Forest Avenue @ Forest Hill Blvd -- median, flashing crosswalk, other recs
Fountain @ Lighthouse Avenue – bulbouts, crosswalk and pavement treatments
David Avenue – SaveMart driveway westerly to end – Sidewalks
Central Avenue @ Grand Avenue -- bulbouts, other recs
Lighthouse Avenue @ 17th Street – bulbouts, crosswalk and pavement treatments
Lighthouse Avenue @ Grand Avenue – bulbouts, crosswalk and pavement treatments
Recreation Trail – safety improvements
Other intersections with Lighthouse -- bulbouts, crosswalk and pavement treatments
Sidewalk gap construction all over town
Central Avenue @ Eardley Avenue – crosswalk improvements, median
Dewey Avenue @ Central Avenue – crosswalk improvements, median