



CITY OF PACIFIC GROVE
300 FOREST AVENUE
PACIFIC GROVE, CALIFORNIA 93950
TELEPHONE (831) 648-3100 • FAX (831) 375-9863

NOTICE OF REGULAR MEETING

TRAFFIC SAFETY COMMISSION

DATE & TIME: January 12, 2016: 4:00 p.m.

LOCATION: PACIFIC GROVE POLICE CONFERENCE ROOM - 580 PINE AVENUE

MEETING AGENDA

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

3. PUBLIC COMMENT

A. Written Communications.

B. Oral Communications (*Comments from the audience will not receive Traffic Safety Commission action at this meeting. Comments must deal with matters subject to the jurisdiction of the Traffic Commission and will be limited to three minutes. Whenever possible, letters should be submitted to the Commission in advance of the meeting.*)

4. COMMISSIONER AND STAFF ANNOUNCEMENTS

A. Announcements

1. Minutes for this meeting are scheduled to be prepared by Commissioner Terry.

B. Staff and Commissioner's attendance at meetings of interest to this Commission

1. Reports from any relevant meetings that occurred between December 9, 2015 and January 12, 2016.

C. Ex-Parte Meetings and Communications

1. Meetings attended during this timeframe if applicable.

5. APPROVAL OF MINUTES

A. Approval of Minutes of Prior Meetings

Minutes of the Traffic Safety Commission Meeting of December 9, 2015.

Minutes were prepared by: Commissioner Prock

Recommended Action: Approve Minutes

B. Approval of Minutes of Other Meetings, etc.

1. None.

6. REGULAR AGENDA:

A. PUBLIC HEARINGS:

1. None.

B. UNFINISHED BUSINESS:

1. None.

C. NEW BUSINESS:

1. A review of the recent speed survey conducted will be presented by Traffic Engineer Silva. This is necessary in order to utilize radar for speed limit violation citations issued by the Police Department. The current speed survey data ordinance expires on April 19th. Without this ordinance update, radar-based citations cannot be accepted by the Traffic Court judges. A copy of the Staff Report is attached. **Reference: Traffic Engineer Silva. Recommended Action: Discuss and take appropriate action as necessary.**

D. REPORTS FROM SUB-COMMITTEES:

1. Monthly status reports (as available)
 - a. Traffic Safety Commission 2016 Work Plan and Priority List. A recent copy of the 2016 Work Plan and Priority List is attached as a reference.

7. ADJOURNMENT

This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities.

ITEM 5.A



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Meeting Minutes of the December 8, 2015 Regular Meeting

TRAFFIC SAFETY COMMISSION

DATE & TIME: December 8, 2015: 4:00 p.m.

LOCATION: PACIFIC GROVE POLICE CONFERENCE ROOM - 580 PINE AVENUE

MEETING AGENDA

- 1. CALL TO ORDER:** The meeting was called to order at 4:00pm.
Commissioners Present: Shayne, Prock, Terry, Petersen
Commissioners Absent: Tope, Newman, Lake. Commissioner Newman will not be returning due to a job conflict. Commissioner Lake has moved out of the city, effective 1 December.

Others Present: Traffic Engineer Bill Silva, Public Works Director Daniel Gho, Commander Lakind.
- 2. APPROVAL OF THE AGENDA:** Agenda approval moved by Commissioner Petersen, seconded by Commissioner Terry.
- 3. PUBLIC COMMENT**
 - A. Written Communications.**
Commander Lakind received a request for a 4-way stop sign at Pine and Congress.
 - B. Oral Communications:**
None.

4. COMMISSIONER AND STAFF ANNOUNCEMENTS

A. Announcements

1. Minutes for this meeting were prepared by Commissioner Prock.

B. Staff and Commissioner's attendance at meetings of interest to this Commission

1. Public Works Director Gho advised that the Central Avenue project for traffic calming and landscaping has been approved by the Council and the contract is out for signatures.

C. Ex-Parte Meetings and Communications

1. None.

5. APPROVAL OF MINUTES

A. Approval of Minutes of Prior Meetings

1. Minutes of the Traffic Safety Commission Meeting of October 13, 2015 were moved for approval by Commissioner Terry and seconded by Commissioner Prock. Motion carried unanimously.

B. Approval of Minutes of Other Meetings, etc.

1. None.

6. REGULAR AGENDA:

A. PUBLIC HEARINGS:

1. None.

B. UNFINISHED BUSINESS:

1. In regards to parking in the 400 and 500 block of Hillcrest, **Commissioner Petersen made the motion to limit weekday day-time parking to three hours from Carmel Avenue to Fountain Avenue, on the North side only. Commissioner Terry seconded the motion and it carried unanimously. This would also assist in our officers' abilities to monitor the area for abandoned or suspicious vehicles.**

2. Jesse Febus (present), a resident of Ransford Avenue expressed frustration with speeding drivers on his street, exceeding the 25mph speed limit. Traffic Engineer Silva presented 24- hour speed surveys taken on November fifth and sixth. The survey showed an average speed of 22mph, a normal speed for residential streets. **It was moved by Commissioner Terry to have police conduct enforcement, as available. This was seconded by Commissioner Petersen and approved by all.**

3. Ms. Jane Sullivan, resident of the Forest Lodge Homeowners Association on Forest Lodge Road had submitted a letter to Commander Lakind about fast traffic on this road and thanked the City for painting a double yellow line down the road. Traffic Engineer Silva conducted 24-hour surveys on November 5th and 6th and found the results to be within the 85th percentile requirements. **Motion to**

deny request by Commissioner Terry, seconded by Commissioner Petersen; motion carried.

4. Parking on Short Street between Lobos Avenue and Cypress Avenue: Mr. Silva mentioned it is not practical to alternate no parking from side to side and provided a memo from a traffic engineering study. **No Action Taken.**

C. NEW BUSINESS:

1. A request was received from Tobin Peregrina (present) of 147 Evans Avenue regarding parking on Evans between 1st Street and Eardley Avenue. He requested to add Evans Street to the resident-only parking area that is currently in effect on Eardley Avenue, Ocean View Boulevard and surrounding streets. **A motion was made by Commissioner Terry for Mr. Peregrina to initiate the process to make Evans Avenue a residential parking permit street. Motion seconded by Commissioner Petersen, motion carried.**

2. Mr. Joe Houston of 51 17 Mile Drive made a request for no parking throughout Spray and Quarterdeck Street areas due to the narrowness of these streets. City Municipal Code Sections 16.40.170 Parking on narrow streets – Prohibited, and 16.40.180 Parking on narrow streets – Compliance, apply to this situation as a guideline. **It was moved by Commissioner Petersen to deny this request, was seconded by Commissioner Terry, and approved by all.**

3. Request for a loading zone at 620 Lighthouse Avenue (at the corner of 17th Street) from Sherry Litchfield of Blessings Boutique. There currently exists a loading zone on 17th street, just south of Lighthouse Avenue. **It was recommended that Commander Lakind send a letter to Ms. Lichtfield explaining why no loading zones on Lighthouse Avenue. Commissioner Terry moved to deny this request, seconded by Commissioner Prock, and approved by all commissioners.**

4. At the TAMC Bicycle and Pedestrian Committee meeting held in October, and attended by Commissioner Petersen, Kevin Cole from the Pebble Beach Company asked if 'charros' (not churros) could be placed on Ocean View Boulevard past Lovers Point where the 52 parking places are (on both sides of the street) to make car drivers aware that there are bicyclists there (or signage of some sort). Also, where the parking places end on Ocean View, put up 'No Parking' signs, as there are places already there to pull in and park, along with continuing the 'charros' on the pavement. **This may be a capital project. Commissioner Terry made the motion to add this item to the Work Plan to add appropriate markings from 17 Mile Drive to the city limits. Commissioner Prock seconded and the motion carried.**

D. REPORTS FROM SUB-COMMITTEES:

1. Monthly status reports (as available)
 - a. Traffic Safety Commission 2016 Work Plan/Priority List.

7. **ADJOURNMENT: Meeting adjourned at 5:50pm.**

ITEM 6.D.1

Traffic Safety Commission

2016 Work Plan

The following 2016 Work Plan for the Traffic Safety Commission is respectfully submitted (The 2015 Work Plan is used as the start point):

1. Receive and respond to citizen complaints and issues concerning traffic safety.
2. Work toward better communication between the Traffic Safety Commission and other City boards, commissions, and committees working on items of mutual concern (e.g., the Trolley, parking regulations, parking meters).
3. Receive and review current data on vehicle-to-vehicle collisions, bike and pedestrian-to-vehicle collisions, and moving violations at the January and July meetings, and select at least one priority project to work on in the subsequent six month periods.
4. In accordance with Pacific Grove's portion of the 2010 Monterey County Bicycle and Pedestrian Master Plan:
 - (a) Review and update our list of pedestrian safety hotspots developed several years ago and select at least one priority project for completion.
 - (b) Review the use of sharrows ("share the road" pavement markings to inform bicyclists and motorists that they share the road) in Pacific Grove.
 - (c) Recommend that the Class II bike lane on Sunset Drive be regularly maintained to enable use of the full lane.
5. Implement a pedestrian safety education campaign. An example of a free, well-developed campaign is "It's Up to All of Us" from the California Office of Traffic Safety and the Pedestrian Safety Program of the California Department of Public Health (www.cdph.ca.gov/AllofUs).

Rate each project on priority/importance: 1 = top priority for pedestrian safety, 10 = lowest priority for pedestrian safety

Traffic Safety Commission Project Priority List

Pine Avenue – green medians, bulbouts
Forest Grove School – Congress Ave Sidewalk
Lighthouse Ave @ Congress Avenue – bulbouts, crosswalk and pavement treatments
Jewell, Pacific & Caledonia – pedestrian crossing across Jewell, stop sign
Fountain Avenue & Central Avenue – intersection changes, perhaps a roundabout
Improve Ocean View Ave Access to Rec Trail – at Fountain, Grand, & Forest
Forest Avenue @ Forest Hill Blvd -- median, flashing crosswalk, other recs
Fountain @ Lighthouse Avenue – bulbouts, crosswalk and pavement treatments
David Avenue – SaveMart driveway westerly to end – Sidewalks
Central Avenue @ Grand Avenue -- bulbouts, other recs
Lighthouse Avenue @ 17th Street – bulbouts, crosswalk and pavement treatments
Lighthouse Avenue @ Grand Avenue – bulbouts, crosswalk and pavement treatments
Recreation Trail – safety improvements
Other intersections with Lighthouse -- bulbouts, crosswalk and pavement treatments
Sidewalk gap construction all over town
Central Avenue @ Eardley Avenue – crosswalk improvements, median
Dewey Avenue @ Central Avenue – crosswalk improvements, median