



**CITY OF PACIFIC GROVE
RECREATION BOARD MEETING AGENDA**

March 8, 2016 – 5:30 pm
Youth Center, (up-stairs Study Room)
302 – 16th St., Pacific Grove

1. **Call to Order**
2. **Roll Call - Amelio, Balog, Birch, Marshall and Tom**
3. **A. Election of Board Officers**
B. Approval and Acceptance of Special Meeting Minutes from January 19, 2016
C. Approval of Agenda
C. Council Liaison Announcements
E. Board Member Announcements
4. **Oral Communications and Written Correspondence - Comments from the audience will not receive commission action. Comments may concern matters not on the agenda, but must deal with matter subject to the jurisdiction of the Recreation Board. Comments are limited to three minutes unless Board decides otherwise.**
5. **Department Reports**
A. Financial Report
B. Updates - (Programs, Events)
6. **Old Business**
A. Web Services (registration/rosters/tracking) – update
B. Program Review – report from Council review on March 2
C. Washington Park playground equipment replacement – update & proposal
7. **New Business –**
A. Recreation Board Goals for 2015
B. Summer programs and marketing
C. Adventures by the Sea – request for Lovers Point Volleyball program (contract)
8. **Closing comments and adjournment**

NOTE: Next meeting is tentatively scheduled for May 10, 2016. (NOTE: The Mayor's Volunteer Appreciation Dinner for all Board Members, Commissioners and spouses will be held on Tuesday, April 12 at Chautauqua Hall.) Copies of the Agenda and minutes of previous meetings are available for public review by contacting the Senior Recreation Coordinator, Donald Mothershead at (831) 648-5722 (ext. 202) or dmothershead@cityofpacificgrove.org The City of Pacific Grove does not discriminate against individuals with disabilities, and meetings are held in accessible facilities.



CITY OF PACIFIC GROVE
RECREATION BOARD SPECIAL MEETING DRAFT MINUTES
Tuesday January 19, 2016 – 5:30 pm
Youth Center (Upstairs Study Room)
302 16th Street, Pacific Grove, CA

1. **Call to Order** - The meeting was called to order at 5:35pm.
2. **Roll Call** – Amelio, Balog, Birch, and Tom present. Staff Mothershead and Amburgey present. Marshall excused absence.
3. **A. Approval and Acceptance of Agenda and Meeting Minutes of December 8, 2015** - approved
B. Approval of Agenda - approved
C. Council Liaison Announcements – Board requests some communication on Council activity be provided.
D. Board Member Announcements – Ethics Training is being scheduled through the City Clerk’s office.
4. **Oral Communications and Written Correspondence** – Councilmember Peake sent correspondence to the Recreation Board, thanking them for their involvement with the Coastal Trail plan. This plan helped the City obtain a grant for \$250,000 towards the Rocky Shores walking path project.
5. **Department Reports** – Don Mothershead reported
A. Financial Report for November – The Department budget report for fiscal year was presented. Revenue: \$18,577 brings total to \$107,757 which is 46.7% of projection. Expenditures: \$38,287 for the month, bringing a total of \$225,879 (46%) spent. Through November; Income is up \$20,200 and has increased by \$63,680.
B. Updates (Programs) – Preschool is at capacity with 27 children enrolled. We will have one opening in February, due to a family leaving the area.
Youth Center December total attendance was 223 over 14 days and grossed \$414.
Winter Adventure Day Camp successful with \$2,400 received from 30 campers during the school break. The department is taking registrations for the February Adventure Camp.
The department has opened a job recruitment for new part-time entry workers to assist in the Youth Center operation.
C. SPECIAL EVENTS: The Arthritis Foundation’s Jingle Bell, 5K, on Dec. 12 was successful.
Next event: The Rape Crisis Center’s Together for Love, Feb. 14 at Lovers Point
City Council will review special event list for next Fiscal year on Jan. 20th.

City Staff will meet on January 21 with reps from: the Rape Crisis Center, the Big Sur Marathon, the Military Appreciation Run and the Double Race Foundation.
6. **Old Business**
A. Web Services (registration, rosters, tracking) . Staff is meeting with the Tech committee. They are now able to edit and update the Websites. The Recreation Board webpage has been updated. The department will be receiving two credit card machine (Youth Center and Public Works) from the finance department. This is to provide an additional option for payment and registrations. The Board requested staff to report back with comments from Finance and I.T. about the progress of On-line Registrations.
B. Program Review – Staff has taken the Board’s input and will be presenting its report on the Recreation Review at next month’s City Council meeting.
7. **New Business**
A. Washington Park Play Structure and proposal handed out. Don mentioned Miracle Play Systems have a great reputation. A partial grant has been provided to pay for it. See the report. Bathrooms at Washington Park have been updated. Several questions asked about items such as age limit on drawings (2-5) and colors. Don will provide more details next meeting.
8. **Closing comments and adjournment** – meeting was adjourned at 6:44 pm.
Next Board Meeting will be determined, as there are some scheduling conflicts with members. **T.B.A.**

Respectfully submitted,

Joe Amelio, Recreation Acting Secretary

THE PACIFIC GROVE RECREATION DEPARTMENT PRESENTS THE:

2016 Spring Adventure Camp! March 28 -April 1

Ages:

Boys & Girls, Ages 6-12

When:

Monday – Friday
March 28-April 1
8:00am – 5:30 pm

Location:

Pacific Grove
Youth Center
302 - 16th Street

Resident:

\$150

Non-Resident:

\$ 170

Register:

at the Youth Center
or
at City Hall
300 Forest Avenue

Our spring program is here, full of fun activities and daytime staff supervision for your children ages 6-12, during the five days of Spring Break.

Different activities are scheduled for each day of the week during the break.

Activities will include games, sports, arts & crafts, and movies. We will also have local excursions to parks, beaches, and more!

Walking trips to local parks are planned, weather permitting.

Limited travel in City Vehicles are possible.

Participants must bring lunch and snacks each day, unless otherwise noted.

Pacific Grove Recreation Dept.

Registration: at the Youth Center (302 – 16th St.)
(831) 648-3134

or

at City Hall (300 Forest Avenue)
(831) 648-3100

Please Contact **Monica Amburgey** at (831) 648-3134
For More Specific Information!





**City of Pacific Grove
OFFICE OF RECREATION
300 Forest Ave., Pacific Grove, CA 93950**

Web Site: www.cityofpacificgrove.org

E-Mail: Dmothershead@cityofpacificgrove.org

Phone (831) 648 – 5722 (ext. 202) Fax (831) 375 – 0627

AGENDA REPORT

TO: Recreation Board
FROM: Donald Mothershead, Senior Recreation Coordinator
DATE: March 8, 2016
SUBJECT: Recreation Board Report – Item #'s 5-(A – C)

Agenda Items

5-A. Financial Report for December and January –

The Department budget report for December and January is attached. December revenue is reported to be \$15,258, while expenditures were \$30,170. January revenue was reported as \$22,335, with expenditures at \$25,915. Totals for the fiscal year (through January – 58% of year) in revenue are \$145,349, with expenditures at \$271,823. This translates that projected yearly revenue is at 62.9% and the department's expenditures are at 55.7% of budget.

5-B. Programs –

Preschool is at 100% of capacity, with 27 children enrolled. (March calendars are included.)

The Youth Center January attendance for the Afterschool Drop-in program totaled 359 students over 18 days (20/day) and a grossed \$390.50 (concession gross \$205.50 and entry fees \$185) for the month. The Youth Center February attendance for the Afterschool Drop-in program totaled 334 students over 16 days (21/day) and a grossed \$306.75 (concession gross \$161.75 and entry fees \$145) for the month. February also included a successful Valentine's Dance.

The February Adventure Day Camp was successful with over 25 campers and \$3,300 in revenue. The program ran for five days during the school district's Presidents' Break. We are now accepting registrations for the Spring Adventure Day Camp in March.

5-C. Special Events –

The 31st annual Together with LOVE 10K Run was held on Sunday, February 14th. Some logistic issues were overcome when many of the planned volunteers did not show to support the street closure. Staff is now evaluation our use of volunteers.

Our next two Special Events will be the Good Old Days celebration on April 9 & 10 and the Big Sur International By The Bay 3K Run on Saturday, April 23.

CITY OF PACIFIC GROVE
Recreation Department

ITEM # 5 - A.-1

2015-16

Revenue

as of 3/3/16

Revenue Report

#4464

Day Camp

#4462

Programs

code	Revenue										Total		Total % Collected
	#4463	#4464	#4466	#4467	#4468	#4670	unaudited	unaudited	unaudited	unaudited	unaudited	unaudited	
	Day Camp	Tennis	Youth Center	Preschool	Pool	Rent	2015-16	2014-15	2015-16	2014-15	2015-16	2014-15	2015-16
	\$	\$	\$	\$	\$	\$	Totals	Totals	Totals	Totals	Totals	Totals	Totals
July	\$ 5,478	\$ 375	\$ -	\$ 150	\$ 6,938	\$ 10,182	\$ 23,393	\$ 20,828	\$ 23,393	\$ 20,828	\$ 23,393	\$ 20,828	\$ 23,393
August		\$ 375	\$ 4,107	\$ 4,562	\$ 4,109	\$ 12,002	\$ 25,139	\$ 18,849	\$ 25,139	\$ 18,849	\$ 25,139	\$ 18,849	\$ 25,139
September	\$ 2,082	\$ 375	\$ 3,133	\$ 5,299	\$ 662	\$ 13,400	\$ 24,951	\$ 20,096	\$ 24,951	\$ 20,096	\$ 24,951	\$ 20,096	\$ 24,951
October	\$ 1,470	\$ 375	\$ 685	\$ 6,013		\$ 6,716	\$ 16,114	\$ 11,600	\$ 16,114	\$ 11,600	\$ 16,114	\$ 11,600	\$ 16,114
November	\$ 90	\$ 150	\$ 1,982	\$ 4,186		\$ 12,169	\$ 18,577	\$ 16,587	\$ 18,577	\$ 16,587	\$ 18,577	\$ 16,587	\$ 18,577
December	\$ 1,740	\$ 150	\$ 471	\$ 5,742		\$ 7,155	\$ 15,258	\$ 15,228	\$ 15,258	\$ 15,228	\$ 15,258	\$ 15,228	\$ 15,258
January	\$ 1,244	\$ 150	\$ 1,264	\$ 4,858		\$ 14,820	\$ 22,335	\$ 22,452	\$ 22,335	\$ 22,452	\$ 22,335	\$ 22,452	\$ 22,335
February							\$ -	\$ 15,355	\$ -	\$ 15,355	\$ -	\$ 15,355	\$ -
March							\$ -	\$ 22,374	\$ -	\$ 22,374	\$ -	\$ 22,374	\$ -
April							\$ -	\$ 29,123	\$ -	\$ 29,123	\$ -	\$ 29,123	\$ -
May							\$ -	\$ 33,048	\$ -	\$ 33,048	\$ -	\$ 33,048	\$ -
June							\$ -	\$ 7,734	\$ -	\$ 7,734	\$ -	\$ 7,734	\$ -
13 16							\$ -	\$ 4,057	\$ -	\$ 4,057	\$ -	\$ 4,057	\$ -
Totals	\$ 12,104	\$ 1,950	\$ 11,223.36	\$ 30,810	\$ 11,710	\$ 76,442.10	\$ 145,349.37	\$ 237,331	\$ 145,349.37	\$ 237,331	\$ 145,349.37	\$ 237,331	\$ 145,349.37
Total last Yr.		\$ 3,600	\$ -				\$ 237,330	last Yr.					
	Total Due	Total Due	Total Due	Total Due	Total Due	Total Due	Total Due	Total Due	Total Due	Total Due	Total Due	Total Due	Total Due
	\$ 35,300	\$ 3,600	\$ 20,000	\$ 45,000	\$ 22,000	\$ 75,000	\$ 230,900	\$ 230,900	\$ 230,900	\$ 230,900	\$ 230,900	\$ 230,900	\$ 230,900
148.9 K I	\$ 65,000.00	\$ 3,600.00				\$ 80,000							
% Collected	40.3%	54.2%	56.1%	68.5%	53.2%	101.9%	62.9%						

More than Last Yr.
\$ 20,126.62
(-) +
change
2,565
6,290
4,855
4,514
1,990
30
\$ (117)
\$ (15,355)
\$ (22,374)
\$ (29,123)
\$ (33,048)
\$ (7,734)
\$ (4,057)
(-) +
change

% of
the Year
58%

Budget 2015-2016 / Reports (Revenue-Expenditures)

#4462

#4464

#4670

Providers	Day Camps	Tennis	Youth Center	Preschool	Pool	Rent
C.C. Music	Adventure		After School		Church	C.C.
C.H. Jazzercise			Dances / Events		Mty Pen. Quilters	C.C.
C.H. Yoga					Lovers Point Park	Weddings
C.H. Drumming					Berwick Park	Weddings
C.H. Dance Jam					Little House 5 - NAA/AA	Meetings / wk
C.H. C.H. Dance Club					Community Ctr	Meetings / Parties
PGUSD Track Club (Spring)					Sally Judd Griffin Ctr.	Meetings / Parties
					Chautauqua Hall	Weddings
					Caledonia / GWP	Gatherings

CITY OF PACIFIC GROVE
EXPENDITURE STATUS REPORT

SPI
DATE: 03/03/2016
TIME: 12:31:51

SELECTION CRITERIA: exploedgr.key_orgn='421'
ACCOUNTING PERIOD: 7/16

SORTED BY: FUND,TOTAL DIVISION,ACCOUNT
TOTALLED ON: TOTAL DIVISION
PAGE BREAKS ON:

FUND-01 GENERAL FUND
TOTAL DIVISION-421 RECREATION OPERATIONS

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
5101	BASE SALARY	155,158.00	11,210.03	.00	83,383.83	71,774.17	53.74
5105	PART-TIME SALARIES	106,000.00	4,317.40	.00	56,961.61	49,038.39	53.74
5109	OFF SALARY ADJUSTMENT	8,782.00	926.86	.00	5,657.22	3,124.78	64.42
5110	EQUITY ADJUSTMENT	.00	37.76	.00	351.55	-351.55	.00
5121	FICA-MEDICARE BENEFITS	2,986.00	219.43	.00	2,065.10	920.90	69.16
5122	RETIREMENT (PERS)	48,311.60	969.18	.00	7,321.57	40,990.03	15.15
5123	HEALTH INSURANCE COST	2,345.00	162.08	.00	1,178.36	1,166.64	50.25
5124	UNEMPLOYMENT COST	75.00	6.22	.00	55.68	19.32	74.24
5126	WORKERS' COMPENSATION	2,100.00	212.13	.00	1,527.76	572.24	72.75
5128	OTHER EMPLOYEE BENEFITS	10,140.00	889.83	.00	6,225.92	3,914.08	61.40
5129	FLEXIBLE HEALTH BENEFIT	3,870.00	198.46	.00	1,280.51	2,589.49	33.09
5132	PERS P.O.B. PAYMENT	16,500.00	.00	.00	16,524.12	-24.12	100.15
5143	LEAVE PAYOUT	.00	.00	.00	3,518.57	-3,518.57	.00
5145	UNFUNDED PENSION LIABILI	33,126.40	2,070.40	.00	14,492.80	18,633.60	43.75
5201	CONTRACT SERVICES	.00	.00	.00	1,121.75	-1,121.75	.00
5208	CONTRACT PERSONNEL	5,500.00	.00	.00	7.77	492.23	1.55
5211	POSTAGE	500.00	7.28	.00	1,076.29	2,923.71	26.91
5212	TELEPHONE	4,000.00	54.10	.00	181.42	-181.42	.00
5213	BANK FEES	.00	181.42	.00	.00	500.00	.00
5217	TRAVEL, MEAL COSTS	500.00	.00	.00	.00	500.00	.00
5221	ADVERTISING	1,500.00	.00	.00	297.50	1,202.50	19.83
5222	UTILITIES	55,000.00	915.73	.00	43,298.20	11,701.80	78.72
5223	BLDG REPAIR, MAINT	4,000.00	1,178.34	.00	3,392.69	607.31	84.82
5224	EQUIP REPAIR, MAINT	1,000.00	.00	.00	.00	1,000.00	.00
5225	OPERATING LEASES/EQUIPMN	.00	.00	.00	36.10	-36.10	.00
5226	EQUIPMENT REPAIR	1,000.00	.00	.00	.00	1,000.00	.00
5227	VEHICLE REPAIR	500.00	142.77	.00	1,338.02	-838.02	267.60
5230	INTERNAL SERVICE CHARGES	8,346.00	.00	.00	3,243.00	5,103.00	38.86
5231	INSURANCE	5,000.00	1,266.36	.00	1,788.36	3,211.64	35.77
5261	SUBSCRIPTIONS, MEMB	500.00	.00	.00	.00	500.00	.00
5291	MISC. DEPT EXPENSE	3,500.00	.00	.00	2,052.40	1,447.60	58.64
5301	OFFICE SUPPLIES	500.00	66.98	.00	538.47	-38.47	107.69
5305	JANITORIAL SUPPLIES	1,000.00	.00	.00	411.74	588.26	41.17
5309	OTHER SUPPLIES	.00	50.48	.00	3,117.37	-3,117.37	.00
5311	VEHICLE FUEL	500.00	.00	.00	492.94	7.06	98.59
5352	CHEMICAL SUPPLIES	1,600.00	.00	.00	841.83	758.17	52.61
5361	RECREATION SUPPLIES	4,000.00	831.32	.00	3,722.78	277.22	93.07
5401	FUND TRANSFERS	.00	.00	.00	4,320.00	-4,320.00	.00
5401	TOTAL RECREATION OPERATIONS	487,840.00	25,914.56	.00	271,823.23	216,016.77	55.72
	TOTAL REPORT	487,840.00	25,914.56	.00	271,823.23	216,016.77	55.72

SELECTION CRITERIA: expLedgr.key_orgn='421'
 ACCOUNTING PERIOD: 6/16

SORTED BY: FUND,TOTAL DIVISION,ACCOUNT
 TOTALED ON: TOTAL DIVISION
 PAGE BREAKS ON:

FUND-01 GENERAL FUND
 TOTAL DIVISION-421 RECREATION OPERATIONS

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
5101	BASE SALARY	155,158.00	11,210.02	.00	72,173.80	82,984.20	46.52
5105	PART-TIME SALARIES	106,000.00	5,528.65	.00	52,644.21	53,355.79	49.66
5109	OFF SALARY ADJUSTMENT	8,782.00	926.86	.00	4,730.36	4,051.64	53.86
5110	EQUITY ADJUSTMENT	.00	37.76	.00	313.79	-313.79	.00
5121	FICA-MEDICARE BENEFITS	2,986.00	239.45	.00	1,845.67	1,140.33	61.81
5122	RETIREMENT (PERS)	48,311.60	1,026.86	.00	6,352.39	41,959.21	13.15
5123	HEALTH INSURANCE COST	2,345.00	172.50	.00	1,016.28	1,328.72	43.34
5124	UNEMPLOYMENT COST	75.00	6.63	.00	49.46	25.54	65.95
5126	WORKERS' COMPENSATION	2,100.00	222.20	.00	1,315.63	784.37	62.65
5128	OTHER EMPLOYEE BENEFITS	10,140.00	890.03	.00	5,336.09	4,803.91	52.62
5129	FLEXIBLE HEALTH BENEFIT	3,870.00	198.46	.00	1,082.05	2,787.95	27.96
5132	PERS P.O.B. PAYMENT	16,500.00	.00	.00	16,524.12	-24.12	100.15
5143	LEAVE PAYOUT	.00	.00	.00	3,518.57	-3,518.57	.00
5145	UNFUNDED PENSION LIABILI	33,126.40	2,070.40	.00	12,422.40	20,704.00	37.50
5201	CONTRACT SERVICES	.00	.00	.00	1,121.75	-1,121.75	.00
5208	CONTRACT PERSONNEL	5,500.00	.00	.00	.00	5,500.00	.00
5211	POSTAGE	500.00	.00	.00	.49	499.51	.10
5212	TELEPHONE	4,000.00	234.03	.00	1,022.19	2,977.81	25.55
5217	TRAVEL, MEAL COSTS	500.00	.00	.00	.00	500.00	.00
5221	ADVERTISING	1,500.00	.00	.00	297.50	1,202.50	19.83
5222	UTILITIES	55,000.00	5,561.38	.00	42,382.47	12,617.53	77.06
5223	BLDG REPAIR, MAINT	4,000.00	356.14	.00	2,214.35	1,785.65	55.36
5224	EQUIP REPAIR, MAINT	1,000.00	.00	.00	.00	1,000.00	.00
5225	OPERATING LEASES/EQUIPMN	.00	5.11	.00	36.10	-36.10	.00
5226	EQUIPMENT REPAIR	1,000.00	.00	.00	.00	1,000.00	.00
5227	VEHICLE REPAIR	500.00	115.93	.00	1,195.25	-695.25	239.05
5230	INTERNAL SERVICE CHARGES	8,346.00	.00	.00	3,243.00	5,103.00	38.86
5231	INSURANCE	5,000.00	-240.00	.00	522.00	4,478.00	10.44
5261	SUBSCRIPTIONS, MEMB	500.00	.00	.00	.00	500.00	.00
5291	MISC. DEPT EXPENSE	3,500.00	1,294.40	.00	2,052.40	1,447.60	58.64
5301	OFFICE SUPPLIES	500.00	29.73	.00	471.49	28.51	94.30
5305	JANITORIAL SUPPLIES	1,000.00	16.28	.00	411.74	588.26	41.17
5309	OTHER SUPPLIES	.00	130.35	.00	3,066.89	-3,066.89	.00
5311	VEHICLE FUEL	500.00	136.53	.00	492.94	7.06	98.59
5352	CHEMICAL SUPPLIES	1,600.00	.00	.00	841.83	758.17	52.61
5361	RECREATION SUPPLIES	4,000.00	.00	.00	2,891.46	1,108.54	72.29
5401	FUND TRANSFERS	.00	.00	.00	4,320.00	-4,320.00	.00
	TOTAL RECREATION OPERATIONS	487,840.00	30,169.70	.00	245,908.67	241,931.33	50.41

TOTAL REPORT 487,840.00 30,169.70 .00 245,908.67 241,931.33 50.41

PACIFIC GROVE COMMUNITY CENTER PRESCHOOL (MON., WED. & FRI.)

PRESCHOOL TEACHERS: MS. STEPHANIE & MS. BROOKE & MS. ALYSSA

PHONE #: (831) 648-5733 EMAIL: PG_PRESCHOOL@ATT.NET

MARCH 2016

THEME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p>LETTERS O AND P</p> 		<p>1</p> <p>*Summer registration starts (currently enrolled families only)</p>	<p>2</p> <p>ART: EASEL PAINTING</p>		<p>4</p> <p>SHOW AND TELL (Items that begin with the letters O or P)</p> <p>the letters O or P)</p>
<p>LETTERS Q AND R</p> 	<p>7</p> <p>MOVEMENT: WALK AND TALK LIKE A ROBOT</p>		<p>9</p> <p>ART: CLASSROOM QUILT</p>		<p>11</p> <p>SHOW AND TELL (Items that begin with the letters Q or R)</p>
<p>LETTERS S AND T</p> 	<p>14</p> <p>ART/SCIENCE: COLORED SAND ART</p>		<p>16</p> <p>PRE-READING: A BOOK ABOUT TRAINS AND TRACKS</p>		<p>18</p> <p>SHOW AND TELL (Items that begin with the letters S or T)</p>
<p>LETTERS U AND V</p> 	<p>21</p> <p>MOVEMENT/MUSIC: COME UNDER MY UMBRELLA</p>		<p>23</p> <p>SCIENCE: VOLCANO SCIENCE</p>		<p>25</p> <p>SHOW AND TELL (Items that begin with the letters U or V)</p> <p>*SNACK SHARE DAY</p>
<p>NO SCHOOL</p> <p>SPRING BREAK</p> 		<p>28</p>	<p>30</p>		

This week: Oh, the many wonders of the ocean. We will get to explore the ocean, sing fun ocean songs and get our paintbrushes painting for letters O and P.

This week: What is a quilt? How do robots walk and talk? We will have fun getting our bodies moving and learning what a quilt is and other fun Q words.

This week: Letters S and T are so much fun! The children will get to learn a little about the solar system and we will build our biggest train track for our classroom trains. Choo Choo!

This week: Before we leave on our spring break, we will get our parachute out and sing an umbrella song. We will also use our playdough to build a fantastic volcano that is sure to be so much fun. Have a safe spring break!

This week: We are off of school this week for our spring break. Have a safe and fun break and we will see you all back here on Monday, April 4.

*Snack Share Day: Please provide a double handful-sized healthy snack to share with the class. Please send your child with their re-useable water bottle as well. Thank you.

PACIFIC GROVE COMMUNITY CENTER PRESCHOOL (TUES. & THURS.)

PRESCHOOL TEACHERS: MS. STEPHANIE & MS. BROOKE & MS. ALYSSA

PHONE #: (831) 648-5733 EMAIL: PG_PRESCHOOL@ATT.NET

MARCH 2016

THEME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
LETTERS O AND P 		SCIENCE/ART: 1 OCEAN SCENE *Summer/fall registration starts (currently enrolled families only)		SHOW AND TELL (Items that begin with the letters O or P)	
LETTERS Q AND R 		8 MUSIC/MOVEMENT: RED, RED, RED WHO IS WEARING RED?		10 SHOW AND TELL (Items that begin with the letters Q or R)	
LETTERS S AND T 		15 PRE-READING: TRAIN BOOK		17 SHOW AND TELL (Items that begin with the letters S or T) Will the Leprechaun visit?	
LETTERS U AND V 		22 SCIENCE: ERUPTING VOLCANO		24 SHOW AND TELL (Items that begin with the letters U or V) *Snack Share Day	
SPRING BREAK 		29		31	
<p>This week: As we explore the letters O and P, we will discover the many wonders of the ocean and what type of animals call the ocean their home. The children will get their paintbrushes moving with some fun painting for letter P!</p> <p>This week: Quilt, quail, quick. These are just a few of the words the children will learn to help reinforce the letter Q. The children will go on a color hunt for the color red and we will get our bodies moving like a silly robot. Oh, what fun!</p> <p>This week: How many planets are in our solar system? Which is bigger, the earth or the sun? How do we get to the moon? We will explore these questions while learning about the letter S. The children will have fun pretending to be train conductors... ALL ABOARD!</p> <p>This week: Come under my umbrella, it's starting to rain! The children will get moving with a fun parachute song and we will learn about over and under and up and down. During our week, we will enjoy the always fun, erupting volcano and snack share day! Yay!</p> <p>Our first week of April is our Spring Break. We hope you have a fun and safe time off and we will see you back at school on Tuesday, April 5!</p>					

*Snack Share Day: Please provide a double handful-sized healthy snack to share, as well as your child's reusable water bottle.

Pacific Grove Youth Center

302 16th Street, Pacific Grove CA 93950
831.648.3134

March 2016

Open to PGMS & PGHS Students
As well as PG residents Grades 6-12
Open M-F after school till 5:30pm

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	1	2	3	4	5	
MUSIC MONDAY	PING PONG TOURNAMENT		FREE PIZZA	TGIF	CLOSED	
7	8	9	10	11	12	
MUSIC MONDAY	AIR-HOCKEY TOURNAMENT		FREE PIZZA	TGIF	CLOSED	
13	14	15	16	17	18	19
NO SCHOOL! YOUTH CENTER CLOSED!	FOOSEBALL TOURNAMENT		FREE PIZZA		ST. PATRICK'S DAY DANCE 7-9 PM \$10 at the Door	CLOSED
20	21	22	23	24	25	26
		POOL TOURNAMENT		Minimum Day Youth Center Open at 12:00pm	SPRING BREAK! YOUTH CENTER CLOSED!	CLOSED
27						

Adventure Camp



**City of Pacific Grove
OFFICE OF RECREATION**

300 Forest Ave., Pacific Grove, CA 93950

Web Site: www.cityofpacificgrove.org

E-Mail: Dmothershead@cityofpacificgrove.org

Phone (831) 648 – 5722 (ext. 202) Fax (831) 375 – 0627

AGENDA REPORT

TO: Recreation Board
FROM: Donald Mothershead, Senior Recreation Coordinator
DATE: March 8, 2016
SUBJECT: Recreation Board Report – Old Business Item #'s 6-(A – C)

6-A. Web Services (Registrations/Rosters/Tracking) – update

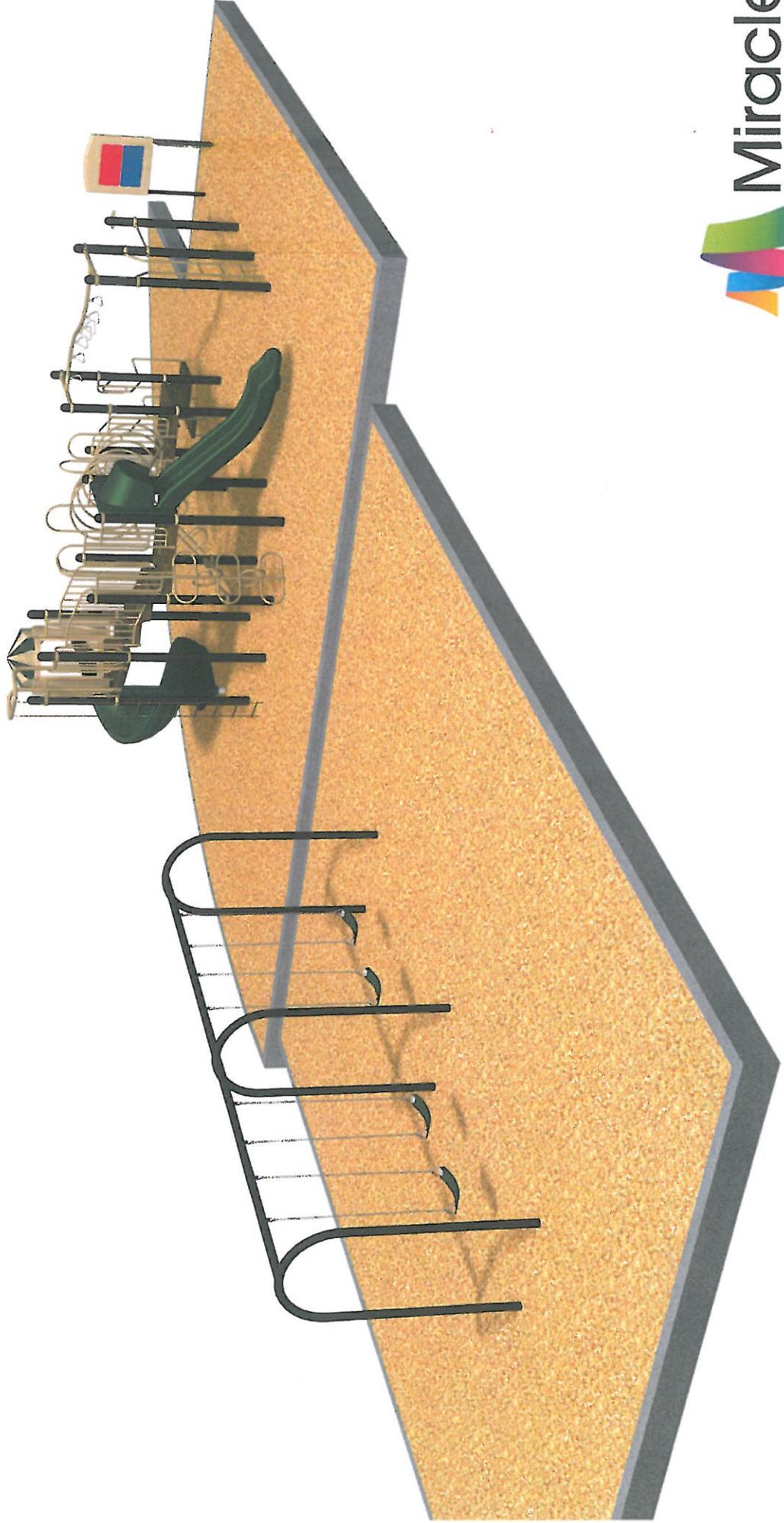
Two years ago, the Recreation Board set a goal to utilize the city's website for convenience to the citizens for program registrations. Since that time, staff and the Board have held discussions about possibilities and options with outside vendors. Issues and conflicts arise with Security and Compatibility with our systems. Presently, staff is working on creating an On-line Registration program that will allow for the application to be filed, with payment over the phone, counter of mail. The I.T. department did developed a program for our March 28 Day Camp to launch as a test. Unfortunately, we experienced major setback with technical difficulties over the weekend of February 27th. We now are hopeful for its implementation for our Summer programs.

6-B. Council Recreation Review – The City Council received a staff report of the Recreation Department's offering on Wednesday, March 2nd. Many positive comments were received about our programs. Council discussions about program fee increases for the next fiscal year were mixed. Council will review staffs suggested fee schedule through the budget process by the end of May.

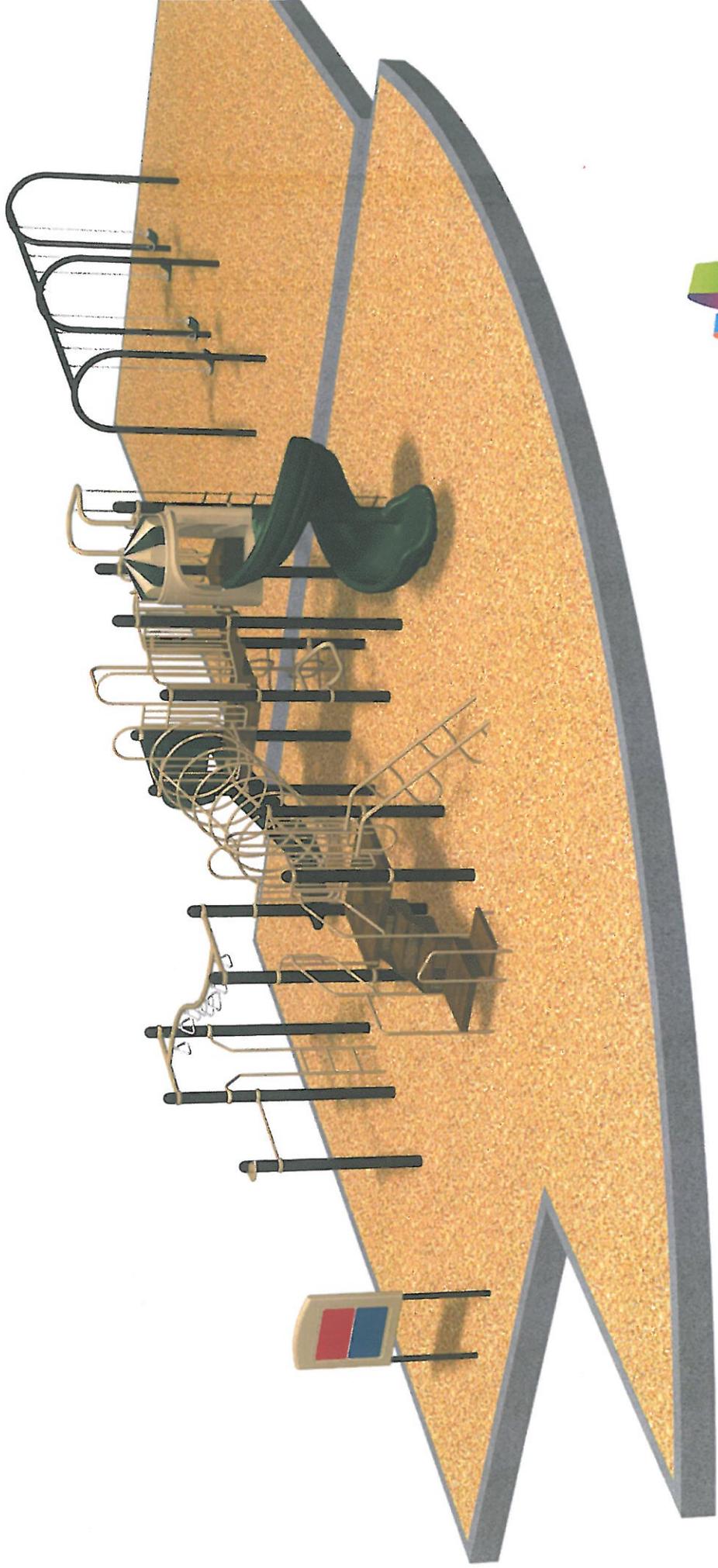
6-C. Washington Park Playground Structure replacement –

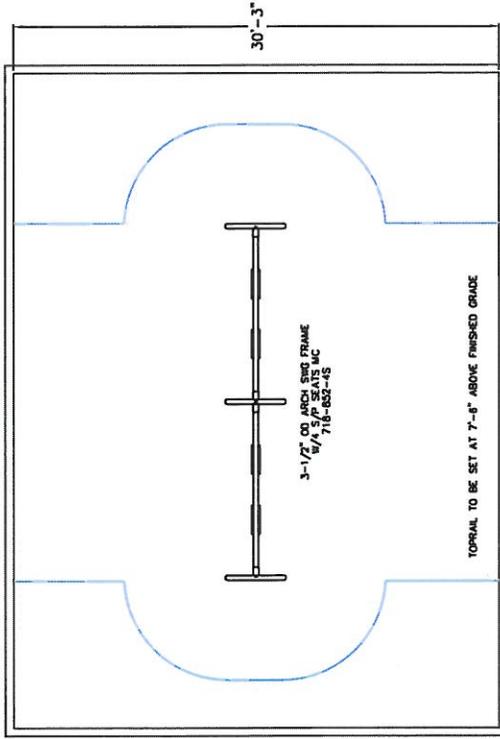
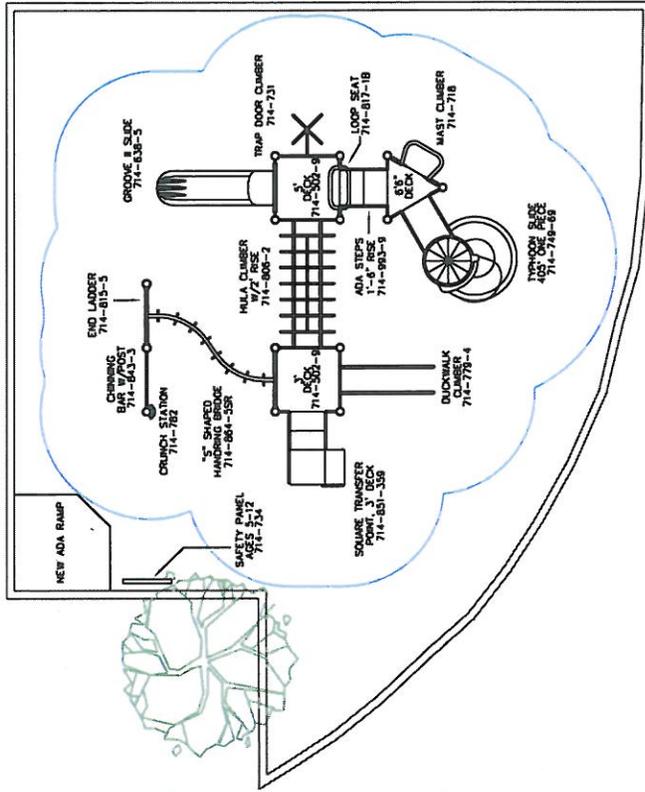
The city of Pacific Grove has been awarded a grant of \$20,000 from the Monterey Reginal Park District for the purchase and installation of new play equipment at our George Washington Park. The present equipment is out dated, being over twenty years old. Public Works brought a plan forward to the Recreation Board in January for your review. Staff shared your concerns of the design target ages of 2-5 with our Director and the staff in the Buildings and Grounds Division. The Director agrees and staff now has for your review, a proposal for swings and equipment for children ages 5-12. This proposal from Miracle PlaySystems is for \$31,880.75. Staff will be requesting the additional fund for this project be included in the City's Capital Improvement Fund for FY 2016-17. This would allow the project to be completed by the end of summer, as the grant funding expires in December 2016. (proposal included)

Washington Park



Washington Park





NOTES:



ALL DRAWINGS ARE SUBJECT TO CHANGE AND SHOULD BE REVIEWED BEFORE FINAL SALE. ALL SITE DIMENSIONS WILL NEED TO BE VERIFIED PRIOR TO SALE AND INSTALLATION.

LINEAR FEET: N/A

SITE AREA: N/A

CRITICAL FALL HEIGHT: N/A

SCALE: 3/32" = 1'-0"

Washington Park

16_0039_001

DRAWN BY: Leslie

DATE: February 1, 2016

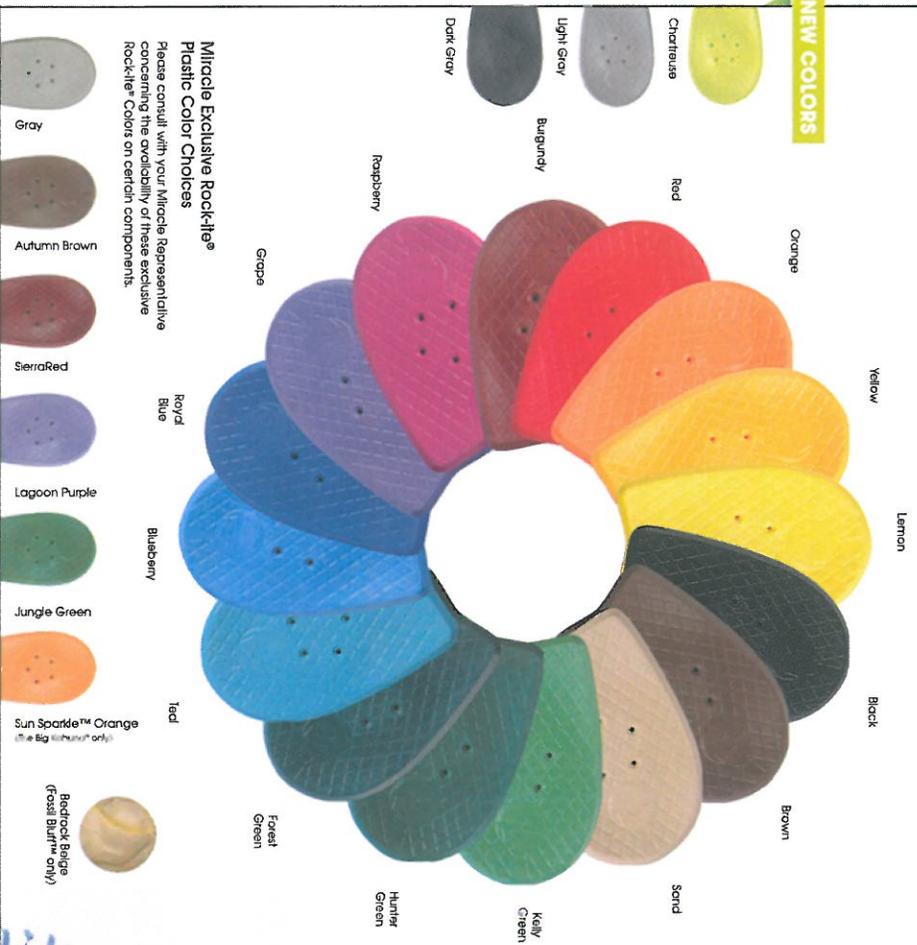
TOPRAL TO BE SET AT 7'-8" ABOVE FINISHED GRADE

Color Choices

CONTACT YOUR LOCAL REPRESENTATIVE LISTED ON PG. 102 888-469-2792 USA 888-519-0249 CANADA +1-417-239-8917 INTERNATIONAL

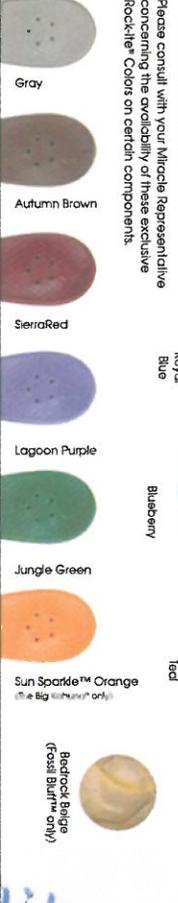
Rocklie® Plastic Color Choices

Pods, Sides, Big Timber® Components, Crawl Tubes, Bongos™, Bumpers and Panels.

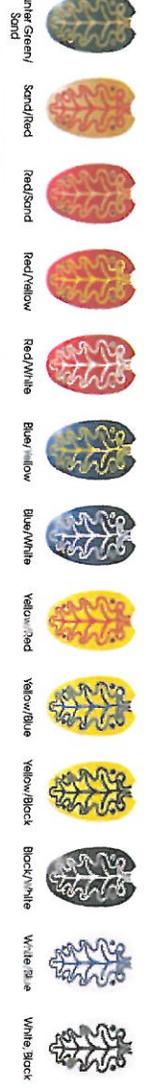


Miracle Exclusive Rocklie® Plastic Color Choices

Please consult with your Miracle Representative concerning the availability of these exclusive Rocklie® Colors on certain components.



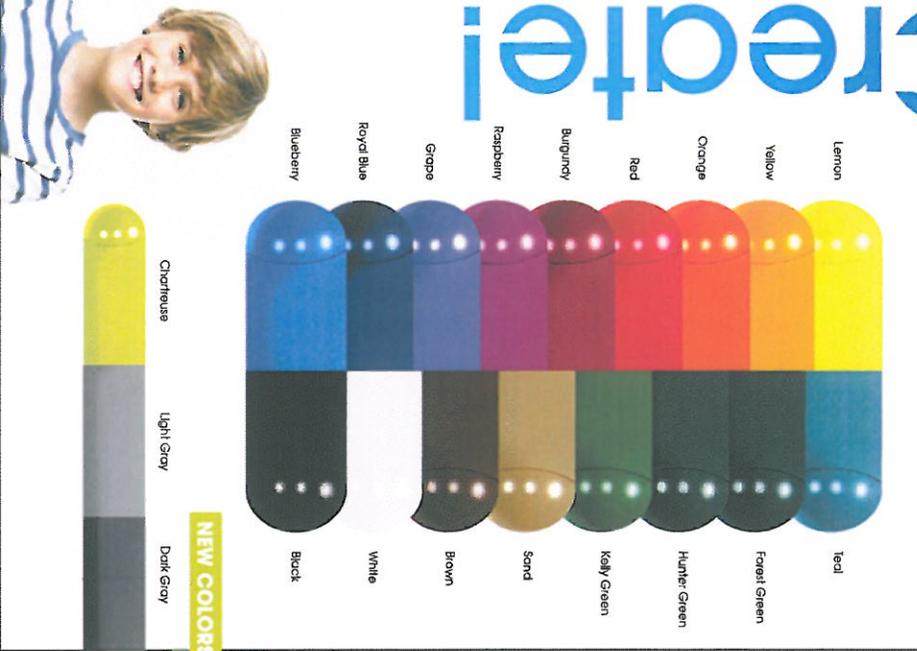
Mirac-Lene™ Panel Color Choices



Create!

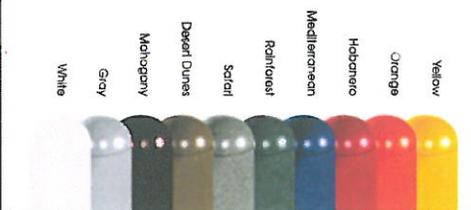
Mirac-Cote® Powder-Coated Painted Metal Color Choices

Pods, Arches, Swings and Accents (Railings & Climbers).

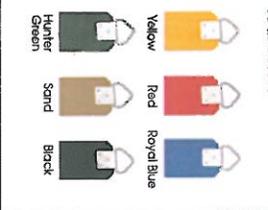


Miracle Anti-Microbial Color Choices

Fight the spread of germs with Miracle's exclusive anti-microbial treatment - now in all Miracole Series paints. This proprietary treatment helps to protect equipment from bacteria, mold, algae growth, and stains.

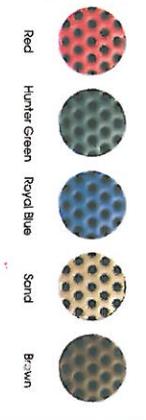


Miracle swing seat colors



Textured Mirac-Therm™ Color Choices

Mirac-Therm™ coatings for Decks, Steps, Ramps, Bridges & Cargo Climbers are available in either orthophthalate-free Mirac-Therm™ 2 (Viny) or Mirac-Therm™ PE (polyethylene) - based coatings with anti-microbial enhancements.



Actual colors of products may vary slightly from those shown.





Post Office Box 263
 Alamo, CA 94507
 T: 800-879-7730
 Fax: 510-893-2163
 DIR: 1000015853
 CA Lic: 981433

February 1, 2016

QUOTATION

TO: City of Pacific Grove
 300 Forest Avenue
 Pacific Grove, CA 93950

RE: 5-12 Play Structure
 Washington Park

<u>ITEM #</u>	<u>DESCRIPTION:</u>	<u>PRICING</u>
1.	Provide Miracle Play Equipment (per 64162047)	\$24,672.00
2.	Equipment Discount	\$ 4,930.00 -
3.	Freight	\$ 2,936.00
4.	Tax on Equipment (8.625%)	\$ 1,702.75
5.	Installation of Play Equipment	<u>\$ 7,500.00</u>
TOTAL OF QUOTE		\$31,880.75

NOTE: Site to be fully prepared by others
 and playground box ready to receive equipment prior to installation.
 Concrete ramp to be constructed by others;
 Engineered wood fiber to be provided and installed by others.
 Please call with any questions.
 Thank you for the opportunity to provide this quotation.

I hereby agree with the terms of the above quotation and attached
 STANDARD TERMS AND CONDITIONS.
 I agree to pay the total amount specified according to the noted terms.

 Authorized Signature – Printed Name & Title

 Date



Post Office Box 263
Alamo, CA 94507
T: 800-879-7730
Fax: 510-893-2163
DIR: 1000015853
CA Lic: 981433

STANDARD TERMS AND CONDITIONS

INDEMNITY:

Client/Owner shall defend, indemnify and hold harmless Miracle Playsystems, Inc., its officers, directors, board of trustees, agents, or employees and each of them, from any and all claims, demands, causes of action in law or in equity, damages, penalties, costs, expenses, reasonable attorneys' fees, reasonable experts' fees, reasonable consultants' fees, judgments, losses or liabilities, of every kind and nature whatsoever arising out of or in any way connected with or incidental to, the performance of the services under this Agreement or any of the obligations contained in this Agreement ("Claims"). Without limitation, "damages" include personal injury, including, but not limited to bodily injury, emotional injury, sickness or disease, or death to persons, including, but not limited to, any employees or agents of Miracle Playsystems, Inc., or any other supplier/contractor/consultant or any person; or other damages of any kind to anyone including, without limitation, economic loss, property damage and loss of use thereof. It is expressly acknowledged and agreed that each of the foregoing indemnities is independent, that each shall be given effect, and that each shall apply despite any acts or omissions, misconduct or negligent conduct, whether active or passive, on the part of, or other contractor(s); provided, however, Miracle Playsystems, Inc. duty to indemnify shall be limited to the percentage or the degree Miracle Playsystems, Inc. comparative negligence caused any damages.

STANDARD NOTES:

- * Price quotation is good for 90 days. Accurate color selections must be made in writing prior to equipment going into production. Colors are to be confirmed with your local sales representative.
- * PLEASE MAKE PURCHASE ORDER AND CHECK TO MIRACLE PLAYSYSTEMS, INC at PO Box 263 Alamo, CA 94507
- * Please email/fax quotation with your signature to accept this quote and place order. Fax 510-893-2163 or email Info@MiraclePlayGroup.com
- * Unless otherwise specified, Miracle Playsystems, Inc. DOES NOT include the following in this proposal:
 - * Engineered drawings
 - * Installation of equipment or other site amenities
 - * Specialty trades, equipment, power supply required to install equipment
 - * Any insurance requiring in excess of \$1M/\$2M per occurrence, special insurance coverage or wording, Prevailing/Certified wage rates, local permitting, bid/performance bonds, temp fencing, geo tech surveys, playground safety inspection, equipment offload, and testing services.

TERMS & CONDITIONS:

- * Purchase contract terms & conditions of sale: The client/customer's acceptance and understanding of these terms & conditions and all other supporting documentation provided as part of this package is evidenced by signing of this estimate/quote.
- * Payment terms: Standard terms (on approved credit), unless otherwise noted are 50% with order and balance to ship equipment (no retention). Should any changes be required to the

products after order is placed, modifications or changes will be at client/customers expense. Miracle Playsystems, Inc. maintains a no return policy and asks all clients to determine feature, layout and color selection prior to ordering. Should any order be cancelled after production has started a 30% restocking fee will be charged to client. Credit card processing fees are 5% which will be added to all credit card charges.

* Lead times: Estimated lead times for the time the order is released into production until it is delivered will vary and are as follows:

* 5-6 weeks for standard (non-custom) play features for US based manufacturers;

* 10-12 weeks standard play features (non-custom) from European & Canadian manufacturers. Expedited Air Freight is available for additional cost (calculated on case by case basis).

CONSTRUCTION SERVICES (if applicable):

Unless otherwise noted, we exclude responsibility for material delivery & offloading equipment, removal & disposal of packaging accumulated by equipment packaging, project security, landscape & hardscape repair based on access route to site, delays or returns due to layout conflicts or delay of other trades, removal of spoils from job site, locating underground: utilities, pipes, obstructions in work area, conditions unforeseen and/or not disclosed at time of estimate, permits, engineering, material testing, soil samples, CPSI. Conditions: Grades; stable, compacted & workable with 95% compaction and less than 1% grade, adequate access to site for labor, materials, tools and equipment. Estimate good for 90 days from quote. Terms: Upon completion.

GENERAL TERMS:

* THIS QUOTE IS LIMITED TO AND GOVERNED BY THE TERMS CONTAINED HEREIN: Miracle Playsystems, Inc. objects to any other terms proposed by client, in writing or otherwise, as material alterations, and all such proposed terms shall be void. Client authorizes Miracle Playsystems, Inc. to ship equipment and agrees to pay the total specified. Shipping terms are FOB the place of shipment via common carrier.

* Client and owner/operator agree to indemnify and hold Miracle Playsystems, Inc. harmless from and against all liabilities, losses, penalties, damages and expenses, including costs and attorney fees, resulting from any and all claims, liens, damages, actions, suits, judgments or settlements, injuries arising or alleged to arise out of their failure, or failure of architect, contractors, subcontractors, installers, employees, agents and assigns to assemble, install, inspect and/or maintain the play equipment and impact absorbing surfacing in full compliance with each manufacturers installation instructions and safety requirements and their misuse and/or alteration of the play equipment.

Manufacturer Warranty Information

WARRANTY

Buyer agrees that products sold by
Miracle® Recreation Equipment Company
carry only the following warranty:

1. **LIMITED ONE HUNDRED (100) YEAR WARRANTY** on aluminum deck posts, steel deck posts, the Versalok® fastening system, and associated fastening hardware against structural failure caused by corrosion or deterioration from exposure to weather, or by defective materials or defective workmanship.
2. **LIMITED TWENTY-FIVE (25) YEAR WARRANTY** on the performance of Play Terrain™ Rubber Crumb Safety Surfacing.
3. **LIMITED FIFTEEN (15) YEAR WARRANTY** on steel support legs and Mira-Therm II on KIDS' CHOICE®, CENTER STAGE®, MEGA TOWER™, and TOTS CHOICE® against structural failure caused by corrosion, defective materials, or defective workmanship.
4. **LIMITED FIFTEEN (15) YEAR WARRANTY** on playsystem steel components including railings, rungs, and rigid climbers against structural failure caused by defective materials or defective workmanship.
5. **LIMITED FIFTEEN (15) YEAR WARRANTY** on Rockite® against structural failure caused by defective materials or defective workmanship.
6. **LIMITED TEN (10) YEAR WARRANTY** on all Play Cover™ steel frames against failure due to corrosion, deterioration, or faulty workmanship.
7. **LIMITED EIGHT (8) YEAR WARRANTY** on Play Terrain™ Rubber Crumb color steadfastness.
8. **LIMITED FIVE (5) YEAR WARRANTY** on all Play Cover™ fabric due to rot, UV deterioration (shades of red are limited to 3 years), or defective workmanship.
9. **LIMITED FIVE (5) YEAR WARRANTY** on Kidrov™ Climbing Rocks and RAINBOW BEND™ and enclosed waterslide fiberglass sections against structural failure caused by defective materials or defective workmanship. Limited one (1) year warranty on all waterslide and pool slide support structures, stairways, landings, and railings against structural failure caused by defective materials or defective workmanship.
10. **LIMITED THREE (3) YEAR WARRANTY** on Splashproof Seats and 360° Bucket Tot Seats for Swings against structural failure caused by defective materials or defective workmanship.
11. **LIMITED ONE (1) YEAR WARRANTY** on TODDLERS' CHOICE® main support materials and decks against structural failure caused by defective materials or defective workmanship.
12. **LIMITED ONE (1) YEAR WARRANTY** on bleachers against structural failure caused by defective materials or defective workmanship.
13. **LIMITED ONE (1) YEAR WARRANTY** on all products not listed above including all moving parts and flexible climbers against structural failure caused by defective materials or defective workmanship.
14. **LIMITED SIX (6) MONTH WARRANTY** on sewn fabric components on Early Childhood products.
15. These limited warranties do not include fading of colors (except on Play Cover™ and Play Terrain™ Rubber Crumb), damage due to excessive wear and tear, vandalism, or negligence. These warranties are valid only if products are installed according to manufacturer's installation instructions.
16. All warranties begin on the date of Miracle's invoice. Repaired or replacement part(s) are only warranted for the balance of the original limited warranty.

Manufacturer Warranty Information

WARRANTY

**Buyer agrees that products sold by
Miracle[®] Recreation Equipment Company
only carry the following warranty:**

BUYER'S REMEDY If any of the products prove to be defective or non conforming under normal operations within the above-prescribed warranty periods, Buyer must promptly notify Miracle in writing at P.O. Box 420, Monett, MO 65708 USA. Miracle will within a reasonable time repair or replace such defective or non conforming product by providing free of charge replacement part(s) to the site. Miracle will not be responsible for the cost of labor for the removal of nor the cost of labor for the installation of repaired or replacement part(s).

These limited warranties do not apply to structures not erected in conformity with Miracle's installation instructions, structures not maintained or inspected in conformity with Miracle's instructions, parts that have been modified, altered or misused, parts that have not been used as designed or intended, structures that have had parts added or substituted, damage or reduction in value due to vandalism, abnormal use, or abuse. Buyer, by acceptance and use of this warranty, agrees that it waives any rights it may have to claim or assert that this limited warranty fails of its essential purpose. Buyer agrees venue for any action shall be in Barry or Greene Counties in the State of Missouri.

Except as specifically stated herein, all warranties, express or implied, including but not limited to any implied warranty of MERCHANTABILITY or FITNESS FOR A PARTICULAR PURPOSE are hereby EXCLUDED. This warranty excludes any other liability other than expressly stated, including, without limitation, any incidental or consequential damages.



**City of Pacific Grove
OFFICE OF RECREATION
300 Forest Ave., Pacific Grove, CA 93950**

Web Site: www.cityofpacificgrove.org

E-Mail: Dmothershead@cityofpacificgrove.org

Phone (831) 648 – 5722 (ext. 202) Fax (831) 375 – 0627

AGENDA REPORT

TO: Recreation Board
FROM: Donald Mothershead, Senior Recreation Coordinator
DATE: March 8, 2016
SUBJECT: Recreation Board Report – New Business Item #'s 7-(A – C)

7-A. Recreation Board Goals & Objectives

Each year the Board has an opportunity to discuss goals for the coming year. Past goals have been:
2014

- Return of Swim Lessons at the Stillwell Children's Pool during the summer
- Website Registration / Improvement
- Keiko Roo Bequest for funding the Coastal Trail and Community Center improvements
- Survey of residents on Recreational programing

2015

- Department staffing increase
- Youth Sports Programing

7-B. Review of Summer programs and marketing options

The Board is asked to review the DRAFT program flyers for our Summer Preschool, Adventure Day Camp and the Lovers Point Pool schedule. Also staff is requesting discussion on our marketing technic.

7-C. Adventures by the Seas request for Lovers Point Volleyball program (contract)

The department has received a request / proposal to offer a volleyball program for youth, ages 8-10 during six weeks of the summer, in the afternoon on weekday afternoons. The proposed program would utilize the public volleyball court Monday – Friday (2-4pm) June 13 – July 22. This would allow for a youth Volleyball Camp with a core group of Middle School girls to develop their skills prior to the fall athletic season. Attached is the written proposal, offering \$100 per week for the permit. This could/would be set-up as Jazzercise (and other vendors) with a required contract and insurance policy. Staff requests the board's input and discussion for reserving this public court for the proposed camp.



The Pacific Grove Community Preschool
(515 Junipero Ave.)
invites you to register for its
SUMMER program

9 – 12noon Mon/Wed/Fridays

June 20 - July 15 (11 days)

Please Note: - No Class on July 4th!

**Fee is \$236 for residents
& \$256 for non-residents**

**Register at City Hall, (300 Forest
Ave.) by phone or in person!**

Call 648 – 3100 for more information

(REGISTRATION FORM ON OTHER SIDE)
for Summer Preschool

(Registration on backside)

Pacific Grove Recreation Department

Summer Adventure Day Camp

Eight weekly sessions (June 6 – July 29)

Ages:

Boys & Girls, Ages 6-12

When:

Eight one week Sessions:

- 1) June 6
- 2) June 13
- 3) June 20
- 4) June 27
- 5) July 5* (July 4th holiday)
- 6) July 11
- 7) July 18
- 8) July 25



Day/Time:

Monday – Friday
8:00am – 5:30 pm

Location:

Pacific Grove Youth Center
302 - 16th Street

Resident (& Active Military):

\$150 week

Non-Resident:

\$170 week

* Note: discount on wk# 5

Res - \$120

Non-Res - \$36

Register:

City Hall – Finance Desk
300 Forest Avenue

**REGISTER AT THE
FINANCE DEPT.**

300 Forest Avenue
Pacific Grove, CA 93950

Phone: (831) 648-3100

Fax: (831) 375-9863

**Weekly Adventures will be offered again
through the Pacific Grove Recreation
Department at our Youth Center.**

**Staff is planning fun supervised activities with
children ages 6-12, in eight weekly camps.**

**Weekly outings to local venues are planned.
Activities will also include games, sports, arts &
crafts, singing and movies and walking
excursions to local parks.**

**Participants must bring lunch and snacks each
day, unless otherwise noted.**



Note: The Pacific Grove Unified School District neither endorses nor sponsors the organization or activity represented in this document!

Pacific Grove Recreation Department – City Hall (831) 648-3100
2016 SUMMER Aquatic Program @ the Stillwell Lovers Point Children's Pool
(620 Ocean View Boulevard)



Tot's Swim Lessons at the Stillwell Lovers Point Children's Pool

Parent/Tot Swim Lessons (P/T) 10:15 - 10:45 pm (\$60 / \$70 each session)

This program is designed to acquaint toddlers with the water. Helps children overcome fear of water. A Parent (or responsible adult with the written consent of the parents) must accompany each child in the water. The water temperature of pool is usually 94 degrees every day!

Family Swim Class (Family) form 11:25 - 11:55 am (\$60 / \$70 per child per session)

For families with two children, this program offers an experience in which both children may participate in an instructor-led, parent-participation class that is fun for the entire family. There is no age requirement for first child, second child must be at least 30 months old. (2 ½ years old). Class is also open to families with only one child and is taught similarly to the parent-tot program listed above.

Parents/Tot Quiet Water (Quiet Water) form 12:00 - 12:25 pm (\$2 each day)

For 1 child & up to 2 adults, the Stillwell Pool time especially reserved for parents and toddler...Three for the price of one provides an opportunity for parents and youngsters to enjoy the quiet water together in a **non-instructional setting**.

Lovers Point Progressive Swim Lessons (Progressive)

@ 10:50 am, 11:25 am, 12:30 pm, 1:05 pm & 1:40 pm (\$60 / \$70 each session)

For ages 3 and older at the Stillwell Pool. Your child will gain confidence in our beautiful Stillwell Swimming Pool at Lovers Point. Parents will assist staff by being present at pool side with feet in the water. Able to assist when needed. Children will have the opportunity to become acquainted with the water and learn basic skills. The water temperature of pool is usually 94 degrees every day!

Private Swim Lessons (Private) by Arrangement - T.B.D. (\$30 / \$33 each class)

Your child will gain confidence in our Private lessons. Parent participation may be required for children under 3 years of age. The children will have the opportunity improve individually to basic skills. The water temperature of pool is usually 94 degrees every day!

Note: Please see page two for a schedule of dates & times.

**2016 Summer Tot's Swim Lessons at
the Stillwell Children's Pool at Lovers Point in Pacific Grove**



Sessions: Mondays & Wednesdays (8 classes - P/T., Family Swim & Progressive lessons)
1-M/W) June 6-29
2-M/W) July 6-27 (only 7 classes due to Holiday)
3-M/W) August 3-24
or
Tuesdays & Thursdays (8 classes - P/T., Family Swim & Progressive lessons)
1-T/Th) June 7-30
2-T/Th) July 5-28
3-T/Th) August 2-25

Times: A - 10:15 - 10:45 am **P/T - Parent/Tot** (ages 1-3) Levels 1 & 2
B - 10:50 - 11:20 am **Progressive** (ages 3 & older) Levels 1-4
C - 11:25 - 11:55 am **Family Swim Class** (.....) Levels 1-4
D - 12:00 - 12:25 pm **Quiet Water** No Instructor (\$2 per family)
E - 12:30 - 1:00 pm **Progressive** (ages 3 & older) Levels 1-4
F - 1:05 - 1:35 pm **Progressive** (ages 3 & older) Levels 1-4
G - 1:40 - 2:10 pm **Progressive** (ages 3 & older) Levels 1-4
*H - **Private Lessons** Levels 1-4 (\$30 / \$33 per class) Time T.B.D.
(by arrangement only)

Note: - * Private Lesson Fee: \$30 resident (per class / lesson) \$33 non-resident (per class / lesson)

Fee: \$60 resident; \$70 non-resident for P/T., Family Swim & Progressive
Location: Lovers Point Stillwell Pool
Instructor: Staff
Lifeguards: On duty
Register: City Hall (300 Forest Ave.) in the Finance Dept. 648-3100

Note - a lower fee is listed as the Resident Rate. Residents are defined as living in the 93950 zip code, or employed as an Active member of the United States Armed Services.

Adventures by the Sea
299 Cannery Row
Monterey, California 93940
831-372-1807

March 3, 2016

Pacific Grove Recreation Department
City Hall
Pacific Grove, CA 93950

Dear Mr. Mothershead,

We are writing to see if the Recreation Department would allow us to reserve the Lovers Point volleyball court for two hours a day (2 p.m. – 4 p.m.), Monday through Friday, from June 13- July 22nd. With our granddaughter on a travelling volleyball team, we see the need to keep the girls playing volleyball during the summer and continuing their training so we have joined with other Pacific Grove parents and are planning to have a group of middle school girls (8-10 girls) working on volleyball skills with one of their coaches (that we will hire). We are hoping to not only keep the girls here in their hometown but keep the costs down as the volleyball camps and training programs that are offered are very expensive and often far away.

Adventures by the Sea will officially “run” the program and we are already insured for this type of activity as well as additionally insuring the City of Pacific Grove on our liability insurance (with limits of \$2 million) so that end should be covered.

We know there is a fee for this and would like to propose that we pay \$10/hr (\$20 per day) or \$100 per week.

We appreciate your consideration of this matter and look forward to your response.

Sincerely,



Frank Knight
President