



**MINUTES**

**CITY OF PACIFIC GROVE  
ARCHITECTURAL REVIEW BOARD  
REGULAR MEETING**

4:00 p.m., June 14, 2016

Council Chambers – City Hall – 300 Forest Avenue, Pacific Grove, CA

*Copies of the agenda packet, and materials related to an item on the agenda submitted after distribution of the agenda packet, are available for review at the Pacific Grove Library located at 550 Central Avenue and the CEDD counter in City Hall at 300 Forest Avenue, Pacific Grove from 8 a.m. – 12 p.m. and 1 p.m. – 5 p.m., Monday through Thursday; and on the internet at [www.cityofpacificgrove.org/arb](http://www.cityofpacificgrove.org/arb)*

**1. Call to Order – 4pm**

**2. Roll Call**

ARB Members Present: : Sarah Boyle, Larry Doocy, Jeff Edmonds, Michael Gunby, Tom Lane, Rick Steres (Chair), one vacancy.

ARB Members absent: Rick Steres (Chair) and Jeff Edmonds

**3. Approval of Minutes**

a. Approval of May 10, 2016 Minutes

**Recommended Action:** Approve as presented

**On a motion by Member Doocy, seconded by Member Lane, the Board voted 4-0-2 (Chair Steres and Member Edmonds absent) to approve May 10, 2016 ARB Minutes with one correction of Sarah Boyle's arrival time at the meeting. Motion passed.**

**4. Public Comments**

a. Written Communications

None.

b. Oral Communications

None.

**5. Consent Agenda**

a. None

**6. Items Continued or Withdrawn**

a. None

## 7. Regular Agenda

*Members of the public are welcome to offer their comments on any of the following items after being recognized by the Chair. Presentations will be limited to three minutes, or as otherwise established by the Commission Chair. Persons are not required to give their name or address, but it is helpful for speakers to state their name in order that they are identified in the minutes.*

**a. Address:** 346 Pine Avenue

**Permit Application:** Architectural Permit (AP) 16-308

**Description:** To allow the removal of a 2-car carport of 618 square feet to be rebuilt with a 2-car garage of 453 square feet, a third-story balcony of 204 square feet, a change in exterior siding material including stone façade along Pine Avenue, and interior remodel.

**Applicant/Owner:** Kathryn & Kevin Kranen

**Zoning/Land Use:** R-2/High Density 29.0 DU/ac

**CEQA Status:** Categorical Exemption, Section 15301(e)(1), Class 1

**Staff Reference:** Wendy Lao, Assistant Planner

**Recommended Action:** Discuss and take action

Wendy Lao, Assistant Planner, provided a staff report.

The public comment period was opened. Kathryn Kranen, owner, spoke in favor of the project.

The public comment period was closed.

**On a motion by member Doocy, seconded by member Lane, the Board voted 4-0-2 (Chair Steres and member Edmonds absent) to approve Architectural Permit (AP) 16-308 as presented. Motion passed.**

**b. Address:** 1126 Presidio Boulevard

**Permit Application:** Architectural Permit (AP) 16-355

**Description:** To allow a second-story addition of 613 sq. ft., and the removal of a 274 sq. ft. detached garage to be rebuilt with a 292 sq. ft. attached garage, and window changes and interior remodel

**Applicant/Owner:** Joshua and Danielle Jorn

**Zoning/Land Use:** R-1/ Medium Density 17.4 DU/ac

**CEQA Status:** Categorical Exemption, Section 15301(e)(1), Class 1

**Staff Reference:** Wendy Lao, Assistant Planner

**Recommended Action:** Final approval

Wendy Lao, Assistant Planner, provided a staff report.

The public comment period was opened. Joshua, owner, spoke in favor of the project.

The public comment period was closed.

**On a motion by member Doocy, seconded by member Boyle, the Board voted 4-0-2**

(Chair Steres and member Edmonds absent) to approve Architectural Permit (AP) 16-355 with the following condition:

- 1) Addition of overhang all around the new portion above the garage to match existing roofline.

Motion passed.

**8. New Business**

- a. None

**9. Reports of ARB Members**

Member Boyle and member Gunby informed the Board that they will be absent from the next ARB meeting.

**10. Reports of Council Liaison, Rudy Fischer**

None.

**11. Staff Update**

**a. California Preservation Foundation Workshop**

Laurel O'Halloran, Associate Planner, informed the board and members of the public regarding the free Brown Bag seminar on "Where Credit is Due: Preparing a Successful Tax Credit Application". Ms. O'Halloran extended invitation to everyone to attend the webinar on July 21, 2016.

The Board requested Staff to present webinars on Architectural Design. Laurel O'Halloran said she would look into these type of webinars.

**b. Printed Vs. electronic agendas**

Laurel O'Halloran, Associate Planner, asked the Board if they preferred electronic vs. printed agenda packets. The Board decided to discuss this matter at a meeting when all members all present.

**12. Adjourned at 4:20pm.**

- a. Next ARB meeting is scheduled for July 12, 2016.

APPROVED BY ARCHITECTURAL REVIEW BOARD

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Sarah Boyle, Secretary

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Date