

## **Library Advisory Board Minutes**

### **Feb. 10, 2015**

1. **Call to Order:** Meeting called to order at 7:04.
2. **Roll Call:** Present: Carol Greenstreet, Golnoush Pak, Stephanie Herrick, Casey Lucius and Steven Silveria. Absent: Kristin Cushman and Karin Locke.
3. **Oral Communications:** None
4. **Board Announcements:** Carol announced a memo from the City Council to the Chairs of City boards, commissions and committees. The memo advised the Chairs that the City has adopted a policy for all boards, commissions and committees to take and approve action minutes. (Please see attachment #1)

#### **5. Reports:**

**A. City Council Liaison, Casey Lucius,** reported that the Pacific Grove Public Library has been nominated to be in a contest for the County's Best Library sponsored by the Monterey County Weekly.

Casey announced that at their January meeting the City Council accepted the Library Advisory Board's 2014 Annual Report and 2015 Work Plan.

Casey reported that the City Council conducted a first reading of an ordinance that speaks to how the boards and commissions vote. If passed, the ordinance will take effect during the March LAB meeting. Further details will be discussed at that time.

**B. Library and Information Services Director, Steven Silveria,** presented statistics showing the library circulation over the past 12 years. In 2014 the PG Library had a circulation of almost 300,000, showing a large increase over the previous year. This amount of circulation represents a great deal of work for a staff of 9.

Steven reported that we are getting closer to having some preliminary plans and cost estimates for the Library Renewal Project.

**C. Chair's Report:** None

#### **6. Unfinished Business:**

**A. Pacific Grove Public Library Strategic Plan: 2015-2017 DRAFT**

The draft of the Strategic Plan was reviewed and discussed. Three areas were identified as needing to be addressed to complete the plan. First, the

Library Survey did not reach teens. Therefore, a teen survey was written and will be given to students at PG High. Second, the need for a section addressing programs at the library was identified. Third, the need to expand the conclusion was recommend.

Following the discussion, Carol made a motion to adopt the Strategic Plan with the condition that we will add a program section, include information from the teen survey and make the conclusion more complete.

Golnoush seconded the motion. The motion was passed with 3 yes and Kristen and Karin absent.

**Meeting adjourned** at 8:15 pm.