

City of Pacific Grove



ADOPTED MASTER FEE SCHEDULE FISCAL YEAR 2015-16

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GENERAL ADMINISTRATION

Acct. #	GENERAL ADMINISTRATION	FEE
	The City may bill for special services, such as support for special events, cleanup of hazardous materials spills, protection of public property and public safety due to unusual events. Billings may be waived or reduced by action of the City Manager.	Based on total actual direct and indirect costs
	Under certain circumstances, the City must collect fees as prescribed by other governing bodies, such as the Fair Political Practices Commission (FPPC). The City has no control over these fees	
OVERHEAD	When billing for services not specifically set forth in this fee schedule (e.g., a hazardous material cleanup) combined overhead of 10% should be added (based on calculation of indirect cost rate)	10%
01-4405	Maps and Specialized Printed Material (including municipal code and Updates)	Cost
01-4406	Document Photocopy and Report Fees (per page)	\$0.10
01-4406	Flash drives for PRA information requests and presentations at meetings by the public (City will not allow the use of flash drives provided by the public for reasons of virus protection)	Actual Cost
01-4406	Notary fees (per signature) * Unless otherwise specified in Government Code § 8211	*\$10
	Reproduction of digital information (CD/DVD) – actual cost if produced by a third party	\$15.00 each or actual cost
01-4513	Appeal Fee (Beautification, Traffic Commission, all others not listed elsewhere)	\$34
01-4513	Annual Subscription Service: Agenda and Minutes	\$23
	Agenda only	No charge
01-4513	Returned check processing (per item)	\$21
	Credit Card Transaction Processing Fee	\$2
01-4406	Copy of Annual Budget or Annual Financial Report	\$0.10 per page + \$2.00
01-4513	Certification of Pacific Grove Residency, per person	\$10
01-4121	Business license Administration Fee, per License	
	If paid by June 1 (early payment incentive)	\$14
	If paid by August 1 (on time payment/standard)	\$20
	If paid after August 1 (late payment)	\$40
	Transient Use License - Annual	\$200
	Transient Use License – Change or Reprint Fee	\$5
	Research and reproduction of documents and payment history for Transient Occupancy Tax (TOT), Business License Tax and other payments/reports.	Actual Cost
01-4674	City Hall Facility Rental Fees:	
	Security Deposit (SECURITY)	\$53
	Clean-up Fee	\$54
	Special Audio Visual Equipment Use Deposit	\$219
	Council Chambers – first four hours of use	\$110
	per hour after four hours	\$29
	Forest Avenue Conference Room – first four hours	\$30
	per hour after four hours	\$10
	City Manager Conference Room – first four hours	\$75
	per hour after four hours	\$20
01-4516	Fuel sales to outside agencies	Cost + 10%
	The City Manager may decrease fees set forth in this schedule if s/he determines that the cost of providing a particular service will be substantially less than the normal cost of such service or if programs or services are reduced.	
	The City may, at its discretion, choose to apply a late payment fee to outstanding amounts due to the City that remain unpaid thirty days after the due date. The penalty will be set at 10% of the amount owed, but no less than \$25.	Min. \$25

EL CARMELO CEMETERY

ACCT. #	EL CARMELO CEMETERY	RESIDENT FEE	NON- RESIDENT FEE
75-4481	CEMETERY SITE SALES		
	Single Burial Site, Adult	\$3,450	\$3,850
	Single Burial Site, Child	\$1,725	\$1,925
	Double Garden Crypt-In Ground	\$6,000	\$6,675
	Urn Garden, Double-In Ground	\$2,580	\$2,875
	Urn Garden, Single-In Ground	\$1,625	\$1,800
	Urn Sites, Other than Urn Garden (per Urn)	\$1,755	\$1,950
	Urn Sites–Double (Other than Urn Garden)	\$2,875	\$3,200
	Columbarium Niche (1-4 urns)	\$5,775	\$6,400
	Unit 1 – Mausoleum Single Niche	\$2,300	\$2,550
	Unit 1 – Mausoleum Double Niche	\$4,500	\$5,000
	Unit 1 – Mausoleum Single Crypt	\$10,950	\$12,050
	Unit 2 – Mausoleum Double Niche	\$4,500	\$5,000
	Unit 2 – Mausoleum Single Crypt	\$10,950	\$12,050
	Unit 2- Mausoleum Double Crypt	\$20,100	\$22,100
	Unit 2- Mausoleum Memorial Garden – per urn	\$230	\$260
	New Columbaria – Triple Niche	\$5,000	\$5,600
	Memorial Wall Plaque Site - Large	\$105	\$115
	Memorial Wall Plaque Site - Small	\$50	\$55
86-4480	ENDOWMENT CARE		
	Burial Site, Adult	\$1,850	\$1,850
	Burial Site, Child	\$925	\$925
	Double Garden Crypt	\$1,850	\$1,850
	Urn Garden, Double	\$1,850	\$1,850
	Urn Garden, Single	\$1,025	\$1,025
	Urn Sites, Other than Urn Garden (In Ground, per Urn)	\$1,025	\$1,025
	Columbarium Niche (1-4 urns)	\$1,550	\$1,550
	Unit 1 – Mausoleum Single Niche	\$1,030	\$1,030
	Unit 1 – Mausoleum Double Niche	\$1,550	\$1,550
	Unit 1 – Mausoleum Crypt	\$1,550	\$1,550
	Unit 2 – Mausoleum Double Niche	\$1,550	\$1,550
	Unit 2 – Mausoleum Single Crypt	\$1,550	\$1,550
	Unit 2- Mausoleum Double Crypt	\$1,550	\$1,550
	Unit 2- Mausoleum Memorial Garden	\$100	\$100
	New Columbaria	\$1,550	\$1,550
75-4481	LABOR CHARGES		
	Open/Close Burial Site, Adult	\$1,045	\$1,045
	Open/Close Burial Site, Child	\$385	\$385
	Open/Close Double Garden Crypt (1 st opening)	\$1,300	\$1,300
	Open/Close Double Garden Crypt (subsequent opening)	\$1,045	\$1,045
	Open Mausoleum Niche Unit 1 for inurnment/urn removal	\$605	\$605
	Open Mausoleum Niche Unit 2 for inurnment/urn removal	\$526	\$526
	Place/Remove plaque or vase on Unit 1 Mausoleum Niche at inurnment	\$290	\$290
	Place/Remove plaque or vase on Unit 2 Mausoleum Niche at inurnment	\$220	\$220
	Place/Remove plaque or vase on Unit 1 Mausoleum Niche after inurnment	\$750	\$750

ACCT. #	EL CARMELO CEMETERY	RESIDENT FEE	NON- RESIDENT FEE
	Place/Remove plaque or vase on Unit 2 Mausoleum Niche after inurnment	\$690	\$690
	Replace Vase Holder – vase holder cost plus one hour labor	Current Cost + 1 hour	Current Cost + 1 hour
	Open Mausoleum Crypt for inurnment/removal	\$550	\$550
	Open Mausoleum Crypt for burial	\$960	\$960
	Place Plaque or Vase on Mausoleum Unit 1 Crypt at Burial	\$290	\$290
	Place Plaque or Vase on Mausoleum Unit 2 Crypt at Burial	\$220	\$220
	Place Plaque or Vase on Mausoleum Unit 1 Crypt other than at Burial	\$730	\$730
	Place Plaque or Vase on Mausoleum Unit 2 Crypt other than at Burial	\$690	\$690
	Open Underground Unit 1 Mausoleum Crypt for Burial	\$1,045	\$1,045

	Open Columbarium Niche to Place or Remove Urn	\$470	\$740
	Place Plaque or Vase on Columbarium Niche at inurnment	\$170	\$170
	Place/Remove Plaque or Vase on Columbarium Niche after inurnment	\$625	\$625
	Add border to Vase after original placement	\$325	\$325
	Open New Columbarium Niche to place or remove urn	\$365	\$365
	Place Plaque or Vase in New Columbarium Niche at inurnment	\$175	\$175
	Place Plaque or Vase in New Columbarium Niche after inurnment	\$245	\$245
	Add Border to Vase after original placement	\$325	\$325
	Set or Remove In-Ground Marker	\$365	\$365
	Set or Remove In-Ground Marker with Border	\$550	\$550
	Set or Remove In-Ground Urn and Marker	\$550	\$550
	Set or Remove In-Ground Urn and Marker with Border	\$615	\$615
	Set or Remove In-Ground Vase	\$70	\$70
	Set or Remove In-Ground Vase with Border	\$165	\$165
	Add Border to Marker after original placement	\$520	\$520
	Open Memorial Garden Site (place urn)	\$145	\$145
	Remove Urn from Memorial Garden Site	\$190	\$190
	Place Plaque on Memorial Garden Site	\$70	\$70
	Remove Plaque from Memorial Garden Site	\$145	\$145
	Disinter Casket, Double Garden Crypt (lower level)	\$5,365	\$5,365
	Disinter Casket, Double Garden Crypt (upper level)	\$2,685	\$2,685
	Disinter In-Ground Casket, Child	\$1,340	\$1,340
	Disinter In-Ground Casket, Adult	\$2,685	\$2,685
	Pallbearers – weekdays only	\$225	\$225
	Saturday or Sunday Service (4-hour minimum plus \$135 per hour after first 4 hours)	\$640	\$640

	Hourly Rate (2-hour minimum)	\$55/hr	\$55/hr
	Overtime Hourly Rate (2-hour minimum)	\$80/hr	\$80/hr
	DEED PROCESSING		
	Deed Fee	\$165	\$165
	Replacement Deed Fee	\$60	\$60
	Deed Transfers, Document Processing	\$165	\$165
	Endowment transfer fee: Upon transfer, the party transferring deed shall pay the difference between the endowment care rate paid with initial deed and the current endowment care rate.		
75-4481	PRODUCTS		
	Adult Liner, Single	Current cost	Current Cost
	Liner, Double Garden Crypt (taxable portion) (Pre-set – charge sales tax only)	\$397.22 + Sales Tax	#397.22 + Sales Tax
	Child Liner, Single	Current cost	Current Cost
	Vase Package – in-ground	Current Cost	Current Cost
	Vase Package – Columbarium	Current Cost	Current Cost
	Vase Package – Mausoleum Unit 1	Current Cost	Current Cost
	Vase Package – Mausoleum Unit 2 crypts	Current Cost	Current Cost
	Vase Package – Mausoleum Unit 2 niches	Current Cost	Current Cost
	Vase Package – New Columbaria	Current Cost	Current Cost
	Vase Holder – In Ground	Current Cost	Current Cost
	Vase Insert – In Ground	Current Cost	Current Cost

COMMUNITY DEVELOPMENT

ACCT. #	COMMUNITY DEVELOPMENT	FEE
01-4401	GENERAL PLAN AND ZONING AMENDMENTS	
	General Plan Amendment (Actual Cost – Minimum fee plus hourly fee)	Min. \$4,552
	General Plan Update	5% of Permit Fee
	Zoning Ordinance Amendment (Actual Cost – Minimum fee plus hourly fee)	Min. \$2,276
01-4401	SUBDIVISIONS	
	Tentative Tract Map (plus \$110.00 per lot)	Min \$5,740
	Final Tract Map (plus recording fees and \$60.00 per lot)	Min \$5,740
	Lot Line Adjustment	\$1,881
	Final Parcel Map (plus recording fees)	Min. \$1,881
	Tentative Parcel Map (plus \$110.00 per lot)	Min. \$1,881
	Lot Mergers	\$1,242
	Certificate of Compliance (Min. fee plus hourly fee if more than 12 hours required plus applicable attorney fees)	Min. \$1,242 + applicable attorney fees
01-4407	ENVIRONMENTAL REVIEW	
	Environmental Impact Report (EIR)	\$3,780 (45 hrs) Additional time at hourly rate, plus all publishing and noticing costs
	Exemption	\$43
	Initial Studies/Mitigated Negative Declaration	\$3,947
	Mitigation Monitoring	\$1,186
	Filing fees by external agencies not included	
01-4401	USE PERMITS	
	Use Permit and Amendments – Single Family	\$3,167
	Use Permit and Amendments – Multi-Family, Commercial, Institutional, all other uses (Actual cost – Minimum fee plus hourly fee)	Min \$3,167
	Interpretations of Permitted Uses Lists	\$1,795
	Major administrative use permits	\$1,242
	Minor administrative use permits	\$1,017
01-4402	ARCHITECTURAL REVIEW (CDD-ARB)	
	Architectural Permit – Single Family	\$2,917
	Architectural Permit – Multi-Family, Commercial, Institutional, all other uses (Actual Cost – Minimum fee plus hourly fee)	Min. \$2,855
	Sign Permit	\$915
	Administrative Architectural Permit	\$767
	Administrative Design Change	\$767
	Administrative Sign Permit	\$322
	Counter Review & Determination – no new square footage. (Plus hourly fee if more than ½ hour required)	Min. \$54
	Counter Review & Determination – new square footage. (Plus hourly fee if more than 3 hours required)	Min \$322

ACCT. #	COMMUNITY DEVELOPMENT	FEE
	Downtown Sign Permit	\$54
01-4402	HISTORIC REVIEW	
	Historic Demolition Permit	\$3,758
	Off-site relocation permit	\$3,758
	Historic Resources Inventory Additions/Deletions	\$1,542
	On-site relocation permit	\$1,542
	Historic Preservation Permit	\$1,186
	Initial Historic Screening	\$395
	* Historic Determination is not eligible for multiple permit discounts.	
01-4401	VARIANCES	
	Variations and Amendments	\$3,167
	Administrative Variations and Amendments	\$1,242
	STORMWATER	
	Tier 3 and 4 – 15,000 square feet of impervious surface or greater (incl. 2 reviews)	\$820 + additional costs
	Tier 2 – 5,000-15,000 square feet impervious surface (incl. 2 reviews)	\$820
	Tier 1 – 2,500-5,000 square feet impervious surface	\$274
	Each subsequent Tier 2 review	\$410
	Inspection Fee	\$193
	Annual Inspection and re-inspection	\$193
	Each subsequent Tier 1 review	\$137
01-4402	APPEALS	
	Appeals of enforcement and zoning ordinance interpretations	\$1,186
	Appeals of discretionary permits - 25% of base fee plus cost of mailing and legal notices	25% of Base Fee + Costs
	OVERLAY FEES	
	Area of Special and Biological Significance	5% of Permit Fee
	Butterfly Buffer	5% of Permit Fee
	Coastal Zone	5% of Permit Fee
	Environmentally Significant Habitat Area	5% of Permit Fee
	NOTICING	
	Mailing	Actual Costs
	Publishing	\$300
	Re-Noticing of Planning Commission or Zoning Administrator Public Hearings	\$340
	Re-Noticing of ARB or Zoning Administrator Hearing	\$85
	Re-Noticing of ARB or Zoning Administrator Public Hearings on Historic Permits	\$340
	TRANSIENT USE LICENSES	
	Application Review	\$155
	Inspection	\$155
	VACANT PROPERTIES	

ACCT. #	COMMUNITY DEVELOPMENT	FEE
	Inspection per property	\$155
	Registration per property	\$119
01-4402	MISCELLANEOUS	
	Abandonment or purchase of City property (§ 23.64.300, PGMC)	\$2,870
	Abandoned Property Registration Fee	\$149
	Animal Keeping Permit	\$172
	Certificate of use and occupancy	\$614
	Copies, hard and soft (scanned)	\$0.25 per page
	County Filing Fees	As Determined By County
	Density bonus	\$1,881
	Environmental Enhancement Fund (Fund 05)	\$1.50/sq. ft.
	General File Research	Min. \$49
	Hourly Fee	\$86
	Inquiry Fee	\$141
01-4403	Investigation fees, Code violations (Actual Cost)	Min \$197
	Miscellaneous Project Review/Document Preparation	Min. \$197
	Multiple Permits for Single Family residential applications only. Highest fee no discount; all lower fees discounted 50%	VARIABLE
	Outdoor Dining Permit	\$2/sq. ft.
	Permitting of Undocumented Secondary Dwelling Units	\$767
	Permit Extension (Permit base fee)	50% of permit base fee
	Pre-Application Meeting	Min. \$197
	Preliminary Project Review	Min. \$197
	Revocable License for Encroachments (plus hourly fee after 2 hours)	\$694
	Statement of Compliance (hourly fee if more than 4 hours required)	Min. \$395
	Second Unit Permit application	\$1,156
	Tree Permit with Development	\$258
	Tree Permit with Development Violation	Min \$200 or cost of replacement tree
	Zoning Confirmation for Business License Permit	\$54

ACCT. #	PLAN CHECK	FEE
01-4203	Electrical Permit (not requiring plan check)	\$114
	Plumbing Permit (not requiring plan check)	\$114
	Mechanical Permit (not requiring plan check)	\$114
	Solar voltaic system	\$250
01-4404	Plan Checking — A combination permit fee shall be payable in cases of new construction in lieu of the separate fees prescribed in the Uniform Building/Mechanical/Electrical Codes. A plan review fee equal to 75 percent of the fee for single-family residential projects and 90 percent of the permit fee for all other projects shall be paid at the time of submitting plans and specifications for review. Permit fees shall be based on the value of improvements as follows:	
	Plan Review Extension	\$590 per 90 days after the first 180 days no cost extension

01-4203	CONSTRUCTION INSPECTION	
	Combination Permit:	
	Value up to \$500.00	\$108
	Value of \$501.00 to \$2,000.00(first \$500.00)	\$108
	Value of \$501.00 to \$2,000.00 (each additional \$100.00 or fraction thereof)	\$8
	Value of \$2,001.00 to \$25,000.00 (first \$2,000.00)	\$230
	Value of \$2,001.00 to \$25,000.00 (each additional \$1,000.00 or fraction thereof)	\$36
	Value of \$25,001.00 to \$50,000.00 (first \$25,000.00)	\$1,039
	Value of \$25,001.00 to \$50,000.00 (each additional \$1,000.00 or fraction thereof)	\$26
	Value of \$50,001.00 to \$100,000.00 (first \$50,000.00)	\$1,669
	Value of \$50,001.00 to \$100,000.00 (each additional \$1,000.00 or fraction thereof)	\$16
	Value of \$100,001.00 to \$500,000.00 (first \$100,000.00)	\$2,550
	Value of \$100,001.00 to \$500,000.00 (each additional \$1,000.00 or fraction thereof)	\$13
	Value of \$500,001.00 to \$1,000,000.00 (first \$500,000.00)	\$8,262
	Value of \$500,001.00 to \$1,000,000.00 (each additional \$1,000.00 or fraction thereof)	\$12
	Value of \$1,000,001.00 and up (first \$1,000,000.00)	\$14,699
	Value of \$1,000,001.00 and up (each additional \$1,000.00 or fraction thereof)	\$7
	Single Permit:	
	Value up to \$500.00	\$94
	Value of \$501.00 to \$2,000.00(first \$500.00)	\$94
	Value of \$501.00 to \$2,000.00 (each additional \$100.00 or fraction thereof)	\$5
	Value of \$2,001.00 to \$25,000.00 (first \$2,000.00)	\$177
	Value of \$2,001.00 to \$25,000.00 (each additional \$1,000.00 or fraction thereof)	\$26
	Value of \$25,001.00 to \$50,000.00 (first \$25,000.00)	\$753
	Value of \$25,001.00 to \$50,000.00 (each additional \$1,000.00 or fraction thereof)	\$17
	Value of \$50,001.00 to \$100,000.00 (first \$50,000.00)	\$1,206
	Value of \$50,001.00 to \$100,000.00 (each additional \$1,000.00 or fraction thereof)	\$12
	Value of \$100,001.00 to \$500,000.00 (first \$100,000.00)	\$1,828
	Value of \$100,001.00 to \$500,000.00 (each additional \$1,000.00 or fraction thereof)	\$9
	Value of \$500,001.00 to \$1,000,000.00 (first \$500,000.00)	\$5,852
	Value of \$500,001.00 to \$1,000,000.00 (each additional \$1,000.00 or fraction thereof)	\$8
	Value of \$1,000,001.00 and up (first \$1,000,000.00)	\$10,104
	Value of \$1,000,001.00 and up (each additional \$1,000.00 or fraction thereof)	\$5
	The Valuation for new construction shall be the full cost (labor and materials) of the construction or a minimum of \$125 per square foot (for a combination permit including plumbing, mechanical, electrical and building).	
	On-site storm water management plan review and inspection (assumes non-Low Impact Development; includes plan review of 1-hour and the required field inspections.)	\$313
	Additional fee if LID requirements or additional time required, per hour	\$105
	Building Permit Extension	\$1,000 per 90 days after the first 180 days no cost extension
01-4203	OTHER INSPECTIONS AND REVIEWS	
	The following are minimum hourly fees. If the total cost to the City is greater than	

	the fees shown below, the actual cost shall be recovered. This cost shall include supervision, overhead, equipment, and the hourly wages and benefits of the employees involved.	
	Inspections outside of normal business hours (2-hour minimum)	\$268
	Re-inspection fees assessed under provisions of CBC § 108.8	\$181
	Inspections for which no fee is specifically indicated	\$92
01-4404	Additional plan review due to changes/additions/revisions to approved plans per hour (1/2 hour min.)	\$90
01-4203	Grading Inspection (hourly fee, 1-hour minimum)	\$90
01-4204	Grading Plan Checking (hourly fee, ½-hour minimum)	\$90
01-4203	Excavation Review/Inspection (except utility companies)	\$219
01-4401	Residential Zoning Records Report	\$159
	Investigative fee for work without proper City permits	Cost equal to the permit cost plus staff time to investigate
01-4401	Excavation and Inspection Services	
	Inspections for which no fee is specifically indicated (per hour with a ½-hour minimum)	\$105
	Grading Plan Review — Per Tables 70A and 70B, Uniform Building Code, 1985 Edition	Variable
	Encroachment permit: street opening/excavation	\$208
	Encroachment permit: driveway	\$208
	Encroachment permit: sidewalk	\$137
	Encroachment: temporary (e.g., building construction requiring scaffolding in Right-of-Way	\$208
	Encroachment permit: permanent underground (e.g. utility line)	\$208
	Encroachment permit: permanent above ground (e.g. retaining wall, fence, etc.)	\$208
	Encroachment permit, annual charge for permanent above-ground encroachment (e.g. retaining wall, fence, etc.)	\$3 per square foot
	Encroachment permit hourly processing fee, if more than 2 hours review or inspection required.	\$105
	Encroachment Permit: annual street opening permit for utilities	Actual cost
	Miscellaneous Services	
01-4201	Tree Permit - Single Tree Removal or Single Tree Trimming	\$87
	Tree Permit – For each additional tree removal and/or trimming	\$73.50
	Tree replant in-lieu fee	\$687
	Tree Permit Application Fee	\$25
	HOUSING	
	Rehabilitation & Sewer Loan Payoff Demand - Per Statement	\$68
	Reconveyance Fee	\$68
	County Recording Fee (billed by Monterey County Recorder)	Actual Cost
15-4411	HOUSING REHAB LOAN FEES (CalHOME Loan Funded Projects)	
	Loan Processing	\$447
	Underwriting	\$341
	Property Tax Verification	\$55
	Loan Document Preparation – SFD	\$215
	Loan Document Preparation – Manufactured Housing	\$270
	Inspection To Determine Scope of Work (Actual Cost)	Min. \$172

Contractor Selection (Actual Cost)	Min. \$110
Development of Work Write-up & Specifications (Actual Cost)	Min. \$274
Project Bidding (Actual Cost)	Min. \$240
Progress Inspection/Payment Authorization (Actual Cost)	Min. \$296
HOUSING MONITORING FEES – Annual Fees	
2 nd Unit Monitoring (approved 8/5/92 – 6/30/03)	\$57
2 nd Unit Monitoring (approved 7/1/03 – present)	\$92
Affordable Housing Monitoring - Annual Fee per Household	
148 – 150 Lighthouse Avenue	\$67
1141 Lighthouse Avenue	\$137
541 Pine Avenue	\$137
Registered Units	\$137

FIRE DEPARTMENT

ACCT. #	FIRE	FEE
	FIRE PREVENTION	
01-4436	Fire Inspection/Permit Required Due to Materials, Processes, or Occupancies	\$0 for initial and 1 st re-inspection: \$100 for 2 nd re-inspection, \$200 for 3 rd , \$300 for 4 th and subsequent re-inspections
	Annual Day Care Inspection (Six or more children)	\$29
	Community Care Facility Inspections	
	Pre-Inspection Fee => 25 Occupants	\$126
	>25 Occupants	\$148
	Fire Clearance Fee 7 – 50 Occupants	\$85
	>50 Occupants	\$168
	Annual Inspection Fee 7 – 50 Occupants	\$85
	>50 Occupants	\$168
	High Rise Inspection	\$254
	Fire hydrant flow test (per hydrant)	\$83
	Fireworks permit	\$164
	Special Event Tent/Canopy permit (during regular business hours; after hours inspection fees vary based on overtime rates)	\$83
	200 – 1,000 square feet	\$86
	1000 – 2,000 square feet	\$128
	>2,000 square feet	\$172
	Fire Service Underground systems: Plan Check/Inspection/Flush (includes 1 st inspection +\$100 per re-inspection)	\$300
	Fire Sprinkler System Plan Review Fee – INTERNAL (includes 1 st inspection + \$100 re-inspection)	
	Plan Review & Inspection (1 – 5 heads)	\$100
	Plan Review & Inspection (6 – 180 heads)	\$400
	Plan Review & Inspection (>180 heads)	\$400 + \$1.50 per head >180 heads
	Fire Sprinkler System Plan Review Fee – EXTERNAL (Actual cost of contractor + 22% administrative overhead + \$100 per inspection)	Variable
01-4436	Fixed Fire Extinguishing Systems (Hood & Duct) — New System	\$400
01-4436	Fixed Fire Extinguishing Systems (Hood & Duct) — Alterations, relocation, or addition	\$200
	Fire Alarm System Review – Actual cost of Consultant + 22% Administrative Overhead + \$100/inspection + \$2 per detection device	Variable
	Liquid Petroleum Gas (LPG) Installation, Review & Inspection	\$158
	Spray Booth Review & Inspection	\$158
	Medical Gas Review & Inspection	\$158
	Change of Ownership or Use Inspection	\$158
	Re-inspection Fee	\$0 for 1 st inspection; \$100 for 2 nd , \$200 for 3 rd ,

ACCT. #	FIRE	FEE
		\$300 for 4 th and all subsequent re-inspections
01-4502	Penalty if appointment is made for a system test or inspection and contractor/developer (or their representative) is not ready and did not call to cancel/reschedule:	
	Fire Alarm or Fire Sprinkler inspection (commercial or residential)	Actual Cost
	DUI Response	Actual Cost
	ADMINISTRATIVE ACCOUNTS	
01-4439	Fire Alarm System False Alarm Response	
	First call in a 12-month period = No charge	\$0
	Second call in a 12 month period	\$20
	Third call in a 12 month period	\$30
	Fourth call in a 12 month period	\$60
	Fifth call in a 12 month period	\$100
	Sixth and all subsequent calls	\$500
12-4526	Safety Trailer Use Fee – one-time fee	\$74
	Safety Trailer Use Fee – 12-Month Fee	\$106
01-4439	Vehicle Rates - Based on CA Office of Emergency Services (OES) Rates (updated by the OES annually) – Charged per incident	
	Sedan	\$47
	Pickup/Utility	\$86
	SUV	\$96
	Van	\$109
	Other-Rescue) – ¾ ton and above	\$96
	POV (Privately Owned Vehicle) Rate per mile	\$0.5750
	Apparatus GPM Hourly Rates:	
	1 – 1,000 (E6433)	\$70
	1,001 – 1,250 (OES 327)	\$80
	1,251 – 1,500 (E 6412-6416, T 6471)	\$85
	1,501 – 2,000 (T 6474)	\$90
	HYPERBARIC CHAMBER	
04-4609	Carbon Monoxide Treatment	\$720
	Standard Hyperbaric Treatment for Decompression Illness (first 5 hours)	\$1,800
	Standard Hyperbaric Treatment Extensions (per each 75 minutes of extended treatment)	\$360
	Fees not paid within a reasonable period of time will be subject to the City's late payment fee.	

LIBRARY

ACCT. #	LIBRARY	FEE/FINE
01-4455	OVERDUE FINES AND OTHER PENALTIES	
	Children's items (per day with a \$5.00 maximum)	\$0.25
	All other items (per day with a \$10.00 maximum)	\$0.50
01-4455	OTHER FEES AND RENTALS	
	Photocopies (per black & white copy)	\$0.15
	Photocopies (per color copy)	\$0.25
	Microform reader/printer (per copy)	\$0.15
	Computer printout (per page)	\$0.15
01-4455	CARD REPLACEMENT/TEMPORARY CARD	
	Replace borrower's card	\$2.50
	Temporary resident borrower's card, valid for one month or less (card retained at Library)	\$5.00
01-4455	LOST /DAMAGED MATERIAL REPLACEMENT/REPAIR	
	Re-cataloging charge for lost book or recording	\$10.00
	Charges for lost or damaged material will be made at current cost of repair or replacement plus a re-cataloging charge (if applicable) or a 13% administrative surcharge. If material is no longer available, the charge will be based on appraised value or original purchase price, plus a 13% administrative surcharge.	Variable

POINT PINOS LIGHTHOUSE

ACCT #	POINT PINOS LIGHTHOUSE	ADULT	CHILD
01-4451	Pt. Pinos Lighthouse Entrance Fee (Suggested Donation)	\$4	\$2

POLICE

ACCT. #	POLICE	FEE (BAIL)
01-4426	PARKING ENFORCEMENT, MUNICIPAL CODE VIOLATIONS	
	14.08.010 Parking on ice plant	\$48
	14.12.010 Parking on golf course	\$268
	14.12.020 Violation to turf – Golf Course/Park	\$64
	16.12.055 Tamper with chalk marks	\$107
	16.32.130 Parking on park grounds	\$48
	16.40.030 Storing vehicle on street	\$48
	16.40.040 Storing vehicle on street – Removal by Police	\$107
	16.40.045 48-hour parking	\$48
	16.40.050 Parking for repair	\$48
	16.40.060 Parallel parking	\$48
	16.40.070 Parallel parking, one-way street	\$48
	16.40.080 Parallel parking, one-way roadway	\$48
	16.40.110 Angle Parking	\$48
	16.40.130 Angle Parking/12” from barrier	\$48
	16.40.160 Parking Adjacent to Schools – Sign Compliance	\$38
	16.40.170 Parking On Narrow Streets	\$48
	16.40.185 Parking on North Side of Mermaid	\$38
	16.40.190 Failure to Set Parking Brake	\$91
	16.40.200(b) Parking Within 20’ of Intersection	\$48
	16.40.260 Temporary No Parking	\$48
	16.40.210 Peddlers, vendors – Unlawful Parking	\$38
	16.40.280 City Lots, Angle Parking	\$48
	16.40.290 City Lot, Use of Single Space Only	\$48
	16.40.300 City Lots, Reserved Spaces	\$48
	16.40.360(a) No Parking – Red Zone	\$48
	16.40.360(b-d) Curb markings – yellow/white/green	\$38
	16.40.360(f)-Handicapped Zone	\$321
	16.40.430 Blocking Alley	\$48
	16.40.500 Bus Zone	\$48
	16.40.510-535 Overtime Parking or Evasion of Parking Restrictions	\$38
	16.40.540 Parking in Business District	\$48
	16.40.550 No Parking Anytime	\$48
	16.40.555 No Parking Certain Hours	\$48
	16.40.575 Commercial Vehicle in Residential 2:00 AM to 4:00AM	\$48
	16.40.560 No Parking 4 am-6 am	\$48
	16.40.580 Parking, Over Marked Space	\$48
	16.40.585 Parking in Privately Owned Lots	\$48
	16.40.610 Displaying Vehicle for Sale	\$48
	16.41.040 Resident Parking	\$48
	16.42.100(a) Meter Violation – expired	\$38
	16.68.020 No tour bus parking	\$268
	16.68.030 Parked bus with engine running	\$268
	18.36.030 House Cars on Private Property	\$48
	18.36.040 House Cars on Streets /Public Property	\$48
	5200(a) No Front Plates	\$48
	5204(a) No Current Tab Displayed	\$48
	4000(a) Expired Registration	\$48
	21211 (b) Parking in bicycle path	\$48

ACCT. #	POLICE	FEE (BAIL)
	2500.1 Parking in Fire Lane	\$107
	22500(a) Parking in intersection	\$48
	22500(b) Parking in crosswalk	\$48
	22500(e) Parking driveway	\$48
	22500(f) Parking on sidewalk	\$48
	22500(g) Obstructing Traffic	\$48
01-4426	22500(h) Double parking	\$48
	22500(i) Blocking Wheelchair Access	\$321
	22502(a) Parking more than 18" from curb or on wrong side of roadway	\$48
	22505(e)(1) Parked Wrong Way on One Way Street	\$48
	22507.8(a) Unauthorized parking in Handicapped zone	\$321
	22507.8 (c) Parked in Crosshatched Portion of Disabled Space	\$321
	22514 Park, stop or leave vehicle within 15 feet of Fire hydrant	\$48
	22515 Unattended Vehicle with Engine On	\$48
01-4502	Parking Citation Late Fee (if not paid or contested within 21 days)	\$25
01-4502	Correctable Vehicle Code Violation – Admin Fee	\$10
01-4204	ANIMAL REGULATION — MUNICIPAL CODE VIOLATIONS	
	10.04.020 Running At Large	\$75
	10.04.140 Dog Excrement	\$50
	1.04.150 Dog Barking and Noise	\$75
	14.08.030 Dogs Prohibited in Public Parks	\$50
	10.08.030 Animal Permit Required	\$75
	10.10.010 Feeding Animal Prohibited	\$50
	14.04.020 Taking of Marine Life Specimens	\$100
	14.04.080 Unlawful Acts During Harbor Seal Pupping Season	\$100
	Municipal Code Violation Late Fee (If not paid or contested within 30 days)	\$25
01-4502	OTHER ADMINISTRATIVE REGULATION – MUNICIPAL CODE VIOLATIONS	
	11.04.020 Drinking in Public	\$75
	11.08.010 Juvenile Curfew Regulations	\$50
	11.09.040 Loitering	\$50
	11.24.050 Smoking Prohibited in Public Areas	\$25
	11.36.010 Damaging Public Buildings	\$100
	11.84.010 Fireworks Prohibited	\$100
	11.88.010 Public Urination/Defecation	\$100
	11.94.010 Unpermitted Sound Amplification	\$75
	11.96.020 Leaf Blowers – Restricted Use	\$50
	14.08.010 Unlawful Acts within Limits of Parks, Golf Course, Or Beach	\$50
	14.08.025 Use of Motorized Scooters on Recreation Trail and Public Parks	\$75
	Municipal Code Violation Late Fee (If not paid or contested within 30 days)	\$25
01-4204	ANIMAL REGULATION — DOG LICENSES PGMC § 10.04.010	
	Dog License Fee, unaltered dog, 1 through 12 months	\$40
	Dog License Fee, unaltered dog, each additional month	\$3.50
	Dog License Fee, spayed or neutered dog, 1 through 12 months	\$12
	Dog License Fee, spayed or neutered dog, each additional month	\$1
	Dog License Fee, unaltered dog where altering contraindicated, 1 through 12 months	\$34
	Dog License Fee, unaltered dog where altering contraindicated, each additional month	\$3

ACCT. #	POLICE	FEE (BAIL)
01-4502	Dog License, Delinquent Penalty (after 30 days)	\$10
01-4204	Dog License, Replacement Tag	\$5
01-4502	ANIMAL REGULATION — IMPOUND FEES PGMC § 10.04.100	
	Impound Fee (Initial Impound) Licensed and Altered	No Fee
	Impound Fee (2 nd and subsequent Impound) Licensed and Altered	\$55
	Impound Fee (Initial Impound) Unlicensed and Unaltered	\$165
	Impound Fee (2 nd and subsequent Impound) Unlicensed and Unaltered	\$220
	Impound Fee (Initial Impound) Licensed and Unaltered	\$55
	Impound Fee (2 nd and subsequent Impound) Licensed and Unaltered	\$75
01-4425	Boarding Fee, per day	\$25
01-4425	ANIMAL REGULATION — BREEDING PERMITS PGMC §10.16.040	
	Commercial Breeding Permit, Cats	\$440
	Commercial Breeding Permit, Dogs	\$550
	Incidental Breeding Permit, Cats (per litter)	\$219
	Incidental Breeding Permit, Dogs (per litter)	\$330
	ALARM REGISTRATION AND RESPONSE	
01-4429	Alarm Registration fee	\$53
	Alarm Renewal (within 30 days of Alarm Permit Expiration)	No Fee
	Late registration penalty (In addition to Alarm Registration Fee)	\$53
	First Response - Unpermitted alarm	\$107
	First Response - Permitted alarm	No Fee
	Second Response - Permitted alarm	\$53
	Third Response - Permitted alarm	\$107
	Fourth Response - Permitted alarm	\$213
	Fifth and all subsequent response - Permitted alarm	\$321
01-4502	ADMINISTRATIVE AND MISCELLANEOUS	
	Abandoned Vehicle Removal	\$110
	Abstract Issuance from DMV, ETEC	\$10
	Accident Report, Compilation and Copying (per report)	\$10
	Clearance Letter – No Record on File	\$22
	Clearance Letter – Record on File	\$34
	Concealed Weapon Permit – Annual Renewal	\$22
	Concealed Weapon Permit – Processing and Testing (Issuance)	\$110
	Crime Report, Compilation (per report)	\$10
	Fingerprint Processing (Live Scan administration)	\$22
	Removal of Traffic Boot	\$110
	Sign-off of tickets by other agencies (OJ = Tickets given outside of jurisdiction)	\$10
	Stored Vehicle Fee	\$110
01-4201	PARKING PERMITS & FEES	
	Contractor's Parking Permit, Annual	\$275
	Contractor's Parking Permit, Daily	\$25
	Contractor's Parking Permit, Monthly	\$110
	Parking Meter Rate per hour	\$1.50
	Public Parking Lot Permit Processing, Delinquency Penalty	\$10
	Public Parking Lot Permit, 12-Month	\$265
	Public Parking Lot Permit, 12-month, TRANSFERABLE	\$330

ACCT. #	POLICE	FEE (BAIL)
	Public Parking Lot Permit, 6-Month	\$145
	Residential Parking Permit Processing, per permit, Annual	\$10
01-4421	POLICE RESPONSE – DUI, PEACE DISTURBANCE, SOCIAL HOSTING & SPECIAL EVENTS	
	Police Sergeant Hourly Rate	\$82
	Police Officer Hourly Rate	\$68
	Animal Control Officer Hourly Rate	\$49
	Parking Enforcement Hourly Rate	\$46
	Police Services Hourly Rate	\$40
01-4201	MISCELLANEOUS PERMITS AND DEPOSITS	
	Amplified sound permit	\$30
	Firearms storage: Administrative release fee.	\$40
	Garage Sale Permit Processing	\$5
	Massage <i>CAMTC</i> Permit Verification	\$55
	Refuse Container or Storage Container Permit	\$34
	Refuse Container or Storage Container Permit Renewal/Extension	\$34
	Solicitor/Peddler License Application	\$220
	Transportation of Large Structure deposit – variable fee based on size/type of structure - unused portion to be reimbursed	Variable per structure
01-4201	Transportation of Large Structure permit – per structure	\$505
	Use of Public Areas for Motion Picture Productions (P.G.M.C. §16.64.030), Daily Fee Range (minimum may be reduced not more than 50% with City Manager approval)	\$2,199 to \$10,995
	Use of Public Areas for Still Photograph Productions (16.64.030, PGMC), Daily Fee Range (Minimum may be reduced not more than 50% with City Manager approval)	\$550 to \$1,099

PUBLIC WORKS

ACCT. #	PUBLIC WORKS FEES	FEE
01-4445	Miscellaneous Services	
	Annual Solid Waste Exemption Application	\$86
	Arborist report - City/Public Properties Only	\$219
	Banner Installation and Removal (Downtown Street Lights) per pole	\$15
	Memorial Bench (Construction and installation included.)	\$822
	Memorial Bench maintenance (5 years)	\$257
	Memorial tree	\$550
	Requested Special Traffic Marking Review (per hour with a 1-hour minimum)	\$144
	Trash Receptacle left on sidewalk/street Violation PGMC 09.16.030	\$75
	Tree Permit Violation (minimum \$200, or cost of tree replacement, or \$1000)	Min \$200
01-4445	Equipment Use Charges (when responding to emergencies on private property)	
	One-ton dump truck per hour	\$83
	Backhoe per hour	\$105
	Half-ton truck per hour	\$54
	Trailer, 4 ft. x 8 ft. - per day	\$22
	Compressor per hour	\$49
	One-ton truck per hour	\$60
	Grader per hour	\$138
	Loader per hour	\$138
	Five-ton truck per hour	\$71
	Hydro Cleaner per hour	\$88
	Hydro Vac Cleaner per hour	\$120
	Standard size barricade, each per day (\$100 deposit required.)	\$3
01-4445	Four-foot delineator, each per day (\$100 deposit required.)	\$4
	Eight-foot barricade, each per day (\$100 deposit required.)	\$10
	18-inch traffic cone, each per day (\$100 deposit required.)	\$2
	24-inch traffic cone, each per day (\$100 deposit required.)	\$3
	Temporary Directional Signage Per Day	\$2
	Temporary Parking Signage Per Day	\$1

RECREATION

ACCT. #	RECREATION	RESIDENT FEE	NON- RESIDENT FEE
01-4462	PRE-SCHOOL (MONTHLY FEES)		
	2 Days Per Week	\$150	\$170
	3 Days Per Week	\$236	\$256
	5 Days Per Week	\$386	\$426
01-4462	TENNIS (fees set by contract with tennis professional)		
01-4462	ADULT SPORTS LEAGUES, ENTRY FEES PER TEAM		
	Basketball	\$565	\$615
	Socko	\$460	\$510
	Slowpitch Softball Tournament	\$230	\$256
01-4462	YOUTH TRACK CLUB	\$80	\$90
01-4462	SUMMER PROGRAMS		
	Caledonia Park Playground: (Summer) 8 weeks	\$157	\$177
	Caledonia Park Playground: (Summer) Per week	\$27	\$32
	Adventure Day Camp (5 day week)	\$150	\$170
	Adventure Day Camp (4 day week)	\$120	\$136
	Adventure Day Camp (3 day week)	\$90	\$102
01-4462	SWIMMING		
	Group Swim Lessons, 8 class sessions, per child	\$60	\$70
	Private Swim Lessons, per class, per child per ½ hour lesson	\$30	\$33
	Semi-private Swim Lessons, per class, per child (2 students required)per ½ hour lesson	\$17	\$20
	Recreational Swimming: Lovers Point, Weekdays	\$2	\$2
	Recreational Swimming: Lovers Point, Weekends	\$4	\$4
	Family Card (50 Lovers Point Swims on weekdays, or 25 Lovers Point Swims on weekends & Holidays)	\$65	\$75
	Private use of swimming pool (rental fee per hour) Subject to Rental Policies	\$100 per hour	\$150 per hour
	Parents/Tot Quiet Water on Saturdays - 2 Adults & 1 Child 5-Week Sessions – price per session	\$40	\$50
01-4462	OTHER PROGRAMS, CONTRACTUAL AGREEMENTS		
	Contractual Agreements	Contract	Contract
	Adult Contract Recreation Programs	Contract	Contract
	Youth Special Trips/Excursions (85% of cost)	Variable	Variable
	The City Manager or his designee may reduce Recreation fees based on unanticipated reductions in activity days/hours.		

01-4670	FACILITY RENTAL	RENTAL FEES
CLASS I	Pacific Grove Recreation Department programs and activities or events that are co-sponsored by the Recreation Department and a non-profit recreation organization. Official City of Pacific Grove activities and those of any other public agency that has a reciprocal use arrangement with the City.	
	Hourly Rental Charges — Weekdays from 8:00 a.m. to 5:00 p.m.	
	All facilities EXCEPT Meals On Wheels	No Charge
	Meals On Wheels	Not Available
	Hourly Rental Charges — Weekday Evenings from 5:00 p.m. to 9:30 p.m. and Weekends and Holidays from 8:00 a.m. to 11:00 p.m.	
	All facilities EXCEPT Meals On Wheels	No Charge
	Meals On Wheels, Main Room (Minimum of 4 hours)	\$50
	Meals On Wheels, Jewell/Health & Fitness Rooms (Minimum of 2 hours)	\$50
	Meals On Wheels, View Room (Minimum of 2 hours)	\$50

CLASS IA	Organizations that have received City authorization to use facilities at a reduced fee. Such organizations must meet the following requirements: 1) Must have a tax exempt status granted by the IRS and donations or gifts to the organization must be exempt from state and federal income taxes. 2) Must provide a recreation or social service program to a major segment of the community, and a majority of those served must be Pacific Grove residents. 3) Must establish, to the satisfaction of City, that it would not be practical to charge a fee for the program sufficient to cover reasonable operating costs. 4) Must establish, to the satisfaction of City, that it does not have resources sufficient to pay standard City rental rates. Furthermore, the organization must certify that no funds raised from within Monterey County are sent outside the County (other than reasonable dues to a parent organization).	
	Hourly Rental Charges — Weekdays from 8:00 a.m. to 5:00 p.m.	
	Community Center, Lebeck Room	\$15
	Community Center, Kuwatani/Scout Room	\$15
	Chautauqua Hall Facility	Not Available
	Youth Center	Not Available
	Little House at Jewell Park (parties per hour; support group - per use)	\$15
	Meals On Wheels Facility	Not Available
	Hourly Rental Charges — Weekday Evenings from 5:00 p.m. to 9:30 p.m. and Weekends and Holidays from 9:00 a.m. to 11:00 p.m.	
	Community Center, Lebeck Room	\$33
	Community Center, Kuwatani/Scout Room	\$25
	Chautauqua Hall Facility	Not Available
	Youth Center	\$33
	Little House at Jewell Park (parties-per hour; support group - per use)	\$15
	Meals On Wheels, Main Room (Minimum of 4 hours)	\$45
	Meals On Wheels, Jewell/Health & Fitness Rooms (Minimum of 2 hours)	\$45
	Meals On Wheels, View Room (Minimum of 2 hours)	\$45
CLASS II	Meetings or activities on a recurring schedule with a minimum of 40 meetings per year and all scheduling done in advance.	
	Hourly Rental Charges — Weekdays from 8:00 a.m. to 5:00 p.m.	

01-4670	Community Center, Lebeck Room	\$35
	Community Center, Kuwatani/Scout Room	\$25
	Chautauqua Hall Facility	Not Available
	Youth Center	\$35
	Little House at Jewell Park (parties-per hour; support groups - per use)	\$15
	Meals On Wheels, Main Room (Minimum of 4 hours)	Not Available
	Meals On Wheels, Senior Citizens Room (Minimum of 2 hours)	Not Available
	Meals On Wheels, Meeting Room (Minimum of 2 hours)	Not Available
	Hourly Rental Charges — Weekday Evenings from 5:00 p.m. to 9:30 p.m. and Weekends and Holidays from 9:00 a.m. to 11:00 p.m.	
	Community Center, Lebeck Room	\$35
	Community Center, Kuwatani/Scout Room	\$25
	Chautauqua Hall Facility	Not Available
	Youth Center	\$35
	Jewell Park (parties-per hour; support groups - per use)	\$15
	Meals On Wheels, Main Room	\$45
	Meals On Wheels, Jewell/Health & Fitness Rooms	\$45
	Meals On Wheels, View Room	\$45
CLASS III	Programs, activities, meetings, parties, or events which do not meet the criteria of Classes I, IA, or II, such as private parties, weddings, receptions, potluck dinners, political, union, or commercial activities.	
	Hourly Rental Charges — Weekdays from 8:00 a.m. to 5:00 p.m.	
	Community Center, Lebeck Room	\$45
	Community Center, Kuwatani/Scout Room	\$33
	Chautauqua Hall Facility	Not available
	Youth Center	\$45
	Little House at Jewell Park (parties-per hour; support groups per use) Resident Fee	\$15
	Little House at Jewell Park (parties-per hour; support groups per use) Non-Resident Fee	\$25
	Lovers Point Park for 1-100 Persons	\$100
	Lovers Point Park Hourly Fee for over 100 Persons	\$200
	Recreation Trail Per Hour Rental Fee for 1 – 100 Persons	\$100
	Recreation Trail Per Hour Rental Fee for over 100 Persons	\$200
	Lovers Point, Berwick Park, Jewell Park, Point Pinos Lighthouse and ElMarie Dyke Gazebo Reservation Fee: 1-100 Persons (100 person maximum, with 2 hour minimum)	\$100 + Deposit
	George Washington Park and Arnett Park Picnic Facilities 1– 50 persons (\$51) 51+ persons (\$103)	\$50 \$100
	Meals On Wheels, Main Room	Not Available
	Meals On Wheels, Senior Citizens Room	Not Available
	Meals On Wheels, Meeting Room	Not

CLASS III	Hourly Rental Charges — Weekday Evenings from 5:00 p.m. to 9:30 p.m. and Weekends and Holidays from 9:00 a.m. to 11:00 p.m.	Available	
		RESIDENT FEE	NON-RESIDENT FEE
	Community Center, Lebeck Room (Minimum of 4 hours)	\$400	\$800
	Community Center, Lebeck Room – Security Deposit	\$500	\$500
	Community Center, Lebeck Room – Per Hour after 4 hours	\$75	\$75
	Community Center, Kuwatani/Scout Room (Minimum of 2 hours)	\$40	\$45
	Chautauqua Hall Facility (First 4 hours)	\$1,500	\$2,500
	Chautauqua Hall Facility – Security Deposit	\$500	\$500
	Chautauqua Hall Facility – Per Hour after 4 Hours	\$150	\$150
	Youth Center	\$400	\$800
	Jewell Park (parties-per hour; support groups-per use)	\$15	\$25
	Meals On Wheels, Main Room (Minimum of 4 hours)	\$500	\$1,000
	Meals On Wheels – Security Deposit	\$500	\$500
	Meals On Wheels – Per Hour after 4 Hours	\$75	\$75
	Meals On Wheels, View Room (Minimum of 2 hours)	\$45	\$45
	Lovers Point Park – Per Hour Fee for 1 – 100 Persons	\$150	\$150
	Lovers Point Park – Per Hour Fee for Over 100 Persons	\$300	\$300
	Lovers Point, Berwick Park, Jewell Park, Point Pinos Lighthouse and Elmarie Dyke Gazebo reservation fee per hour. (2 Hour Min.)	\$150 + Deposit	\$150 + Deposit
	Recreation Trail Rental Fee Per Hour for 1 – 100 Persons	\$150	\$150
	Recreation Trail Rental Fee Per Hour for over 100 Persons	\$300	\$300

HOLIDAYS

Rental facilities will not be available on the following days: New Year’s Eve, New Year’s Day, Martin Luther King Day, President’s Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans’ Day, Thanksgiving Day and the day following, Christmas Eve and Christmas Day.

RESERVATIONS

No verbal reservations will be accepted. Facility is not reserved until all fees have been paid and a contract has been executed. Class III reservations will be made on a first-come, first-served basis at a maximum of six months and a minimum of 10 working days prior to use. Cancellations result in loss of deposit and insurance fees. No refunds if cancelled within 10 business days of event. Park fees allow for a two-hour time block; deposit refund to be made within thirty days following event if City determines no damage resulted from usage.

01-4670	MUNICIPAL SOFTBALL PARK RENTAL POLICY	FEE
CLASS I	<p>A. Recreation programs and activities directly sponsored by the Recreation Department.</p> <p>B. Recognized civic, community, or local organizations whose recreation activities are being presented in conjunction with the Recreation Department.</p> <p>C. Adult or youth activities or programs sponsored by the Pacific Grove Unified School District or activities or programs sponsored by schools within the Pacific Grove Unified School District area and run by the Associated Student Body.</p>	No Charge
CLASS II	<p>A. Community Youth Groups — Any organized youth group that is non-profit, has a majority of members who are Pacific Grove residents age 17 and under, has volunteer adult leaders or chaperones, is recreational in nature, has no membership restrictions other than age and gender, has a defined organizational structure, meets regularly, and is primarily interested in serving school-age youth of the community.</p> <p>B. Community Adult Groups — Any organized group which is non-profit, has a majority of members who are Pacific Grove residents, is recreational in nature, has no membership restrictions other than age and gender, has a defined organizational structure, and meets regularly.</p>	
	Field Use, Per Hour	\$10
	Field Prep.	\$35
	Lights	\$25
	Staff, Per hour	\$15
	Restrooms	\$35
	Deposit	\$150
	Concession	\$75
	Must have insurance satisfactory to City in an amount not less than \$1 million.	
CLASS III	Commercial Use: Groups or organizations that are, by their nature, commercial or profit oriented.	
	Field Use, Per Hour	\$25
	Field Prep.	\$40
	Lights	\$25
	Staff, Per hour	\$20
	Restrooms	\$35
	Deposit	\$150
	Concession	\$150
	Must have insurance satisfactory to City in an amount not less than \$1 million.	
CLASS IV	<p>A. Resident Use, Private — Any resident group or individual not meeting the requirements of another class which wishes to use the facility for private recreational activities.</p> <p>B. Non-resident groups and organizations may be required to meet specific requirements as deemed appropriate by the Recreation Director.</p>	
	Field Use, Per Hour	\$15
	Field Prep.	\$40
	Lights	\$20
	Staff, Per hour	\$20
	Restrooms	\$35
	Deposit	\$150
	Concession	\$150

01-4462	MISCELLANEOUS RECREATION FEES & CHARGES	
	Transfer Fee (transfers between classes and/or sessions)	\$2
	Refund Processing Fee	25% of Event Fee
	Service fee for delivery and/or pickup of loaned furniture	\$50

	SPECIAL EVENTS APPLICATION FEES	
	Application Fee – per Event. Minimal Impact Events	\$75
	Application Fee – Events with 1 – 1,000 participants	\$250 per event per day
	Application Fee – Events with more than 1,000 participants	\$500 per event per day
01-4162	SPECIAL EVENT INSURANCE PREMIUMS (Note: This is a pass through of rates charged to the City by insurance carrier, so fees will change as premium rates change)	
	Wedding Receptions, anniversary parties, and similar events	Cost + 10%
	Private Parties of 50 or less, no sale of alcohol, no admission charge	Cost + 10%
	Private Parties of 51-500, no sale of alcohol, no admission charge	Cost + 10%
	Private Parties of 50 or less, alcohol sold, and/or admission charge	Cost + 10%
	Private parties of 51 to 249, alcohol sold, and/or admission charge	Cost + 10%
	Note: if insurance is provided by the event holder, the City requires \$2,000,000 coverage per event and the City must be named as Additional Insured under the policy.	

RENTAL POLICIES

1. The City may require appropriate deposits or extra payments for special charges incurred.
2. The Charge for Class 1A is intended to help cover City costs for building maintenance and utilities related to the activity. All use under Class 1 and 1A shall be scheduled at a time convenient to the City in order to minimize expenses. Any Class 1A group requesting to use the facilities at a time when on-duty staff is not available will be charged a rental fee of \$13.00 per hour to cover staffing and other costs. Groups in Class 1 and 1A are expected to clean facilities after use. A minimum clean-up fee of \$30.00 will be charged if facilities are not cleaned to City's satisfaction.
3. All renters of City facilities shall complete a rental application and have it on file with the Recreation Department. City facilities may not be sublet without the express authorization of City.
4. All senior citizen nutrition programs serving Pacific Grove residents are exempt from rental fees and charges.
5. To the fullest extent permitted by law, all renters shall indemnify, defend, and hold harmless the City, its elected officials, officers, agents, and employees, both severally and collectively from and against any and all claims, liabilities, and losses whatsoever (including damages to property and injuries to or death of persons, court costs, and reasonable attorneys' fees), howsoever the same may be caused, except in cases of City's sole negligence, resulting directly or indirectly from or arising out the negligence or willful misconduct of the renter, its employees, agents, subcontractors, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable with respect to the performance of

this Agreement and without limiting the generality of the foregoing, the same shall include: (1) bodily injury, (2) death to any person or persons or, (3) injury to or destruction of tangible and/or property including that of the City, whether direct or consequential including the loss of use resulting therefrom. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity, which would otherwise exist as to any party or person described herein. The City, at its sole option, may choose to provide all or a portion of the defense of claims, damages, losses, liability, costs, and expenses as set forth above, and in such event, the renter shall indemnify and hold harmless the City from the costs and expenses, including attorney's fees, of such defense.”

6. Official Pacific Grove youth groups, under 18 years of age, will be allowed to use City facilities as Class I (no charge), scheduled at a time when a supervisor is on duty, with the approval of the City Manager, for activities on a space available basis. Examples of qualified users would be the PONY Baseball League, Pop Warner league, Girl Scouts, Boy Scouts, Cub Scouts and Brownies.

7. The City will provide liquor liability insurance to cover events held in City facilities at which alcoholic beverages are consumed. Individuals and organizations responsible for such events shall pay a prorated share of the cost for such insurance, as may be determined from time to time by the City insurance carrier.

8. If the person or organization imposes a cover charge, sells alcoholic beverages, or otherwise comes under the jurisdiction of the State Department of Alcoholic Beverage Control, the City must be provided with evidence of a valid license from the State Department of Alcoholic Beverage Control.

9. Upon presentation of receipts or other proof of having used The Beach House Restaurant or the Point Pinos Grill as part of an event that includes the rental of a City Facility, the group or individual who rented the facility shall be reimbursed twenty percent (20%) of the facility rental fee paid.

SEWER

CATEGORY	SEWER SERVICE CHARGES AND CONNCTION FEES	CITY SEWER SERVICE CHARGE	CITY SEWER CONNECTION FEE
BUSINESS/GOVT	LOCATION/EACH BUSINESS (PER 10 EMPLOYEES)	\$17.37	\$8.84
RESIDENTIAL/VACANT	EACH LIVING UNIT	\$14.78	\$7.52
RESIDENTIAL	EACH LIVING UNIT	\$25.63	\$13.05
RESIDENTIAL/APARTMENTS	EACH LIVING UNIT	\$25.63	\$13.05
RESIDENTIAL/APARTMENTS - VACANT	EACH LIVING UNIT	\$14.78	\$7.52
CONDOMINIUM	EACH LIVING UNIT	\$25.63	\$13.05
CONDO/RETIREMENT	EACH LIVING UNIT	\$25.63	\$13.05
MINIMUM/VACANCY (BUSINESS)	LOCATION/EACH BUSINESS	\$12.78	\$6.50
MOTEL/HOTEL	EACH ROOM	\$10.86	\$5.53
BED & BREAKFAST INN	EACH ROOM	\$7.18	\$3.66
SIPERMARKETS	LOCATION	\$173.68	\$88.40
MEDICAL OFFICE	EACH LICENSED PHYSICIAN	\$22.21	\$11.31
DENTAL OFFICE	EACH LICENSED DENTIST	\$30.39	\$15.47
REST HOME/CONVALESCENT	EACH BED OF LICENSED CAPACITY	\$6.76	\$3.44
GENERAL HOSPITAL	EACH BED OF LICENSED CAPACITY	\$40.00	\$20.36
ANIMAL HOSPITAL	LOCATION/EACH LICENSED BUSINESS	\$46.18	\$23.50
RESTAURANT 1 MEAL/DAY	EACH RESTAURANT SEAT	\$1.67	\$0.85
RESTAURANT 2 MEALS/DAY	EACH RESTAURANT SEAT	\$2.51	\$1.28
RESTAURANT 3 MEALS/DAY	EACH RESTAURANT SEAT	\$4.84	\$2.47
RESTAURANT WITH BAR	EACH RESTAURANT SEAT	\$4.84	\$2.47
BAR	LOCATION/EACH BUSINESS	\$39.83	\$20.27
NIGHTCLUB	LOCATION/EACH BUSINESS	\$118.24	\$60.18
TAKEOUT FOOD - SMALL	LOCATION/EACH BUSINESS	\$57.70	\$29.37
TAKEOUT FOOD - MEDIUM	LOCATION/EACH BUSINESS	\$141.12	\$71.83
TAKEOUT FOOD - LARGE	LOCATION/EACH BUSINESS	\$257.18	\$130.90
BAKERY	LOCATION/EACH BUSINESS	\$66.63	\$33.92
THEATRE	PER SCREEN @ EACH LOCATION	\$54.78	\$27.88
BOWLING CENTER	LOCATION/EACH BUSINESS	\$167.00	\$85.00
GYM (BUSINESS)	PER 500 MEMBERS	\$17.37	\$8.84
MORTUARY	LOCATION/EACH BUSINESS	\$84.59	\$43.05
SCHOOL (MINIMUM)	STUDENT POPULATION	\$17.37	\$8.84
SCHOOL (GRADES 0-6)	STUDENT POPULATION	\$0.22	\$0.11
SCHOOL (7 - COLLEGE)	STUDENT POPULATION	\$0.45	\$0.23
BOARDING SCHOOL	STUDENT POPULATION	\$5.26	\$2.68
INSTRUCTIONAL FACILITY	STUDENT POPULATION	\$17.37	\$8.84
CHURCH	PER 100 MEMBERS	\$17.37	\$8.84
PHOTO/LABORATORY/PRINTER	PER 10 EMPLOYEES	\$17.37	\$8.84
SERVICE STATION/GARAGE	LOCATION/EACH BUSINESS	\$18.12	\$9.22
PAINT AND BODY SHOPS	PER 10 EMPLOYEES	\$17.37	\$8.84
DRY CLEANER	LOCATION/EACH BUSINESS	\$56.70	\$28.86
LAUNDROMAT	EACH WASHING MACHINE	\$14.53	\$7.40
SPECIAL USE	INDIVIDUAL DETERMINATION	TBD	TBD