



# CITY OF PACIFIC GROVE

Community & Economic Development Department – Planning Division

300 Forest Avenue, Pacific Grove, CA 93950

Tel: 831.648.3183 • Fax: 831.648.3184 • [www.cityofpacificgrove.org/cdd](http://www.cityofpacificgrove.org/cdd)

## Permit & Request Application for Tree Permit (TP)

Post:	_____
Pull:	_____
Replant:	_____
Tree Health:	_____
Arborist Report Required:	_____
App.#:	_____
Fee:	_____

Tree Inspection Liability Disclosure: The City shall not be responsible for any damage to property or persons caused by, or related to, trees located on private property. It is the owner's responsibility to maintain all trees on their property in a reasonable and safe manner, and any inspection performed by the City is a limited advisory assessment only. For a more thorough inspection, the owner should contact a certified arborist. All tree work within the City of Pacific Grove requires an application to be on file.

A permit will be issued based on the City of Pacific Grove Tree Ordinance 12.20.040 Pruning and Removal of Protected trees.

### Property Address:

Owner: \_\_\_\_\_ Applicant: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ E-mail: \_\_\_\_\_

Tree #	Type/Species	Requested Action: (trim, remove)
_____	_____	_____
_____	_____	_____
_____	_____	_____

\*Attach additional sheets if required for above listings.  Trimming less than 25% of tree OR branches are less than 6"  Dead Tree

Reason for Request (Please provide brief description. Details may follow in the report)

Is there an active Planning/Building permit for this property?  Yes  No

### The following conditions must be met prior to any tree removal or trimming:

1. **NO WORK IS PERMITTED** until you have picked up and paid the application fee for an approved permit for tree work.
2. A live tree request for removal requires an arborist report and tree hazard evaluation form completed by a Certified Arborist and submitted with this application.
3. All tree work activity shall comply with the provisions of the PGMC Title 12, Trees and the Urban Forest.
4. A **site plan must accompany the application** showing the location of the trees to be worked on and the location of replants.
5. Substantial Pruning or Removal of any Protected Tree requires a permit except in an Emergency, in compliance with PGMC 12.20.040
6. All trees to be removed must be marked with a bright ribbon around the trunk of the tree.
7. After the permits have been received and processed, the City Arborist will do a site visit and post the permit at the job site for 10 working days.
8. Any protected tree removed must be replaced with a 1:1 ratio of species approved by the City Arborist within 60 days of removal.
9. Permits expire 60 days after its effective date. The City Arborist may grant up to one extension not to exceed 30 days.

\*This list is not comprehensive of all conditions that may be required for tree removal and trimming work.

This particular tree permit is Exempt - CEQA Exemption Class 4s.15304 Minor Alterations to Land.

I request to pay in lieu fees (\$709/tree) in place of replanting \_\_\_\_\_ trees, in the amount of \$\_\_\_\_\_.

\*Request will be approved or denied by the City Arborist

I have read and agree with the conditions of this application and hereby grant permission for City Personnel to inspect the trees on my property.

I, \_\_\_\_\_ authorize \_\_\_\_\_ to represent me in the application and processing of this permit.  
(Owner Name) (Agent Name)

Owner Signature

Date



# CITY OF PACIFIC GROVE

App#: \_\_\_\_\_

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**Please draw a Site Plan on this page indicating where the trees(s) is located on the property.**