

**CITY OF PACIFIC GROVE
CITY COUNCIL POLICY**

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Municipal Tennis Program	200-3	March 9, 2011	1 of 4

I. PURPOSES AND OBJECTIVES OF THE MUNICIPAL TENNIS PROGRAM

The Community Center tennis complex is provided by the citizens of Pacific Grove to meet the recreational needs of the tennis-playing public. The tennis recreational experience should offer opportunities for all age and ability levels in a wide variety of activities.

While meeting the recreational needs of the entire Pacific Grove community is of primary concern, this must be done in the context of providing a setting that is conducive to the neighborhood that surrounds the Morris Dill Tennis Courts. Tennis activity and participants must be mindful that they are sharing a residential area that places high value on reasonable peace and quiet.

The program should encourage maximum and proper use of the tennis complex in a manner beneficial to the entire community. It should be flexible enough to easily allow for revision if certain provisions prove to be ineffectual or not in the best interests of the entire community.

It is recognized that the recreational needs of the tennis-playing public are the highest in priority. However, in order to foster and promote a broad tennis program for all, certain priorities must be established to cover lessons, clinics, tournaments, leagues, and other activities deemed to be in the best interests of the sport.

In order to foster and promote tennis as a recreational activity the City of Pacific Grove shall allow a tennis club. Play upon the municipal courts shall not be predicated upon membership in the tennis club nor shall such membership imply special playing privileges. However, the City encourages club membership in order to provide a forum that gives the tennis-playing public the opportunity to make their program needs known and to create opportunities to make the tennis-playing experience more enjoyable.

II. PROGRAM

The courts will be available daily for use by the general public unless booked for a clinic, tournament, or activity deemed by the Recreation program to be in the best interests of the overall tennis program. However, at no time shall non-tennis related programming dominate use of the courts to the detriment of the general tennis-playing public or the surrounding neighborhood.

III. LESSONS, CLINICS, AND CAMPS

The teaching of proper techniques and etiquette is of primary importance to the enjoyment of the game. To ensure that this priority is met, a City-approved teaching professional or City-designated instructor shall have priority use of one court for the purpose of teaching private lessons and three courts to conduct group lessons, camps, and clinics. If no reservations have been made, lessons may be taught on all five courts. The

clinics shall cover all facets of tennis. Clinics offered at no fee, and particularly those offered to the beginning player, shall be a priority.

IV. TOURNAMENTS

All tournaments shall be co-sponsored by the City. Tournaments shall be so structured as to ensure against financial loss. No tournament shall be structured for individual financial gain. A reasonable honorarium may be paid the tournament director and staff. A tournament financial statement must be filed with the Recreation program within 20 days of the tournament conclusion. Recreation staff shall provide the necessary forms.

Revenues derived from tournaments co-sponsored by the Tennis Club shall remain in its treasury. Revenues derived from tournaments sponsored by the Recreation program will revert to the Recreation Fund, unless co-sponsored by the Tennis Club.

V. LEAGUE AND SPECIAL ACTIVITIES

Leagues and special tennis activities that add to the total tennis-playing experience will be conducted as deemed necessary.

VI. COURT RULES AND GENERAL INFORMATION

Hours of Operation:

1. The posted hours of court operation will be from 9:00 a.m. to sunset, seven days a week, year round. No tennis activity is allowed before 9:00 a.m.
2. A court deposit may be required for court reservations if demand warrants. The amount of such a deposit shall be set forth in the City's Master Fee Schedule. The deposit will be returned (less applicable court fees) upon arrival. Deposit is forfeited if cancelled inside 24 hours of requested court time or in the event of a no-show.

Tennis Court Operation and Management:

1. The City may enter into an agreement with a tennis professional for general operation and management of the Morris Dill Tennis Courts.
2. Unless otherwise limited by this policy, provisions of law, or the Pacific Grove Municipal Code, tennis professional operations shall be conducted in compliance with good business practices and standards.
3. The tennis professional shall keep an updated calendar of events posted in the Pro Shop window.
4. The tennis professional shall inform the neighbors of any upcoming special event, tournament, or social a minimum of 14 days prior.
5. The City will assist the tennis professional market and advertise the program, through the City's website, the *Recreation Guide*, and other appropriate means.

Court Rotation:

1. First priority for court assignments shall be by reservation. Otherwise, courts will be available on a first-come, first-to-play basis.
2. Players must register and pay applicable fees in the Pro Shop and be assigned to a court.
3. Time limit for play is one hour. Play may continue if no one is waiting. Court time begins as soon as you are assigned your court.
4. If you lose one player in doubles, you may find a replacement.

5. If you lose two players in doubles, or your opponent in singles, you must give up the court if other players are waiting.
6. If a singles match adds two for doubles during their playing time, the original singles remain. If no one is waiting, doubles time should then start.
7. All challenge matches should be played at non-prime time. No challenge matches can be played during any other activity (interclub, social, etc.). Players competing in club challenge matches may extend playing time by making prior arrangements when registering for play. Only one challenge match can be extended at any one time.
8. No court may be used by only one person when a group of two or more is waiting for a court.

Waiting List:

1. You may not sign up until your partner is at the court and ready to play.
2. If you wish to play doubles, you may add the names of two players who are at the court and ready to play to the sign-up list while waiting.
3. Players not present and ready to play when court is available must register again at the bottom of the list.
4. Names may not be added to the waiting list until the player finishes play, and then only at the bottom of the list.

Court Rules:

1. Non-marking tennis shoes must be worn on the court.
2. Metal racquets must have protectors.
3. No dogs are allowed on courts or in the Pro Shop.
4. Shirts must be worn at all times.
5. No bikes, skates, or skateboards are allowed on the courts at any time.
6. No food or beverages (other than water) on the courts.
7. No rain checks.

Residency:

1. Residents are defined as persons who reside within the city limits of Pacific Grove.
2. Business addresses in Pacific Grove do not qualify for resident status.
3. Pebble Beach and the Monterey Peninsula Country Club are not within the city limits.

Fees: Unless established in the City's Master Fee schedule, fees may be set by the Tennis Professional.

Socials:

1. There may be a maximum of four Tennis Club social events in any calendar year, with only one per quarter.
2. Regular daily court fees shall apply if the player does not have a valid player card or complimentary status by the City.
3. All socials shall pay for themselves; i.e., expenses must not exceed income.

Interclub:

1. No more than four Pacific Grove Tennis Club teams may play out of the Morris Dill Tennis Courts.
2. The Pacific Grove Tennis Club pays the daily fee for each guest player.

3. Each Pacific Grove Tennis Club player without a valid player card or complimentary status from the City must pay the Daily Court Fee.
4. All matches must start on time unless wet courts must be rolled dry; then play must begin as soon as courts are playable.
5. Courts are reserved until 11:00 a.m. (men and women) or 2:00 p.m. (seniors), or until matches are completed, whichever is earliest.
6. Women's Interclub matches shall be scheduled between 9:00 and 12 noon Monday through Friday, and not on the weekends.
7. Men's Interclub matches shall be scheduled Saturdays or Sundays between 9:00 a.m. and 12 noon.
8. A total of four courts may be reserved for Interclub matches. A fifth court shall be available for use if no daily players are waiting to use it, and no tennis lessons are scheduled.

Junior Tennis: The tennis teams associated with PGUSD may have use of courts at no charge for tennis activities, subject to the approval of the tennis professional and the City Manager. Approval shall not be withheld, if courts can be made available without unreasonable impact on other tennis operations.

Tournaments:

1. A maximum of five tournaments shall be allowed within a calendar year.
2. All tournaments shall be co-sponsored by the City of Pacific Grove.
3. Tournaments shall be structured as to ensure against financial loss.
4. No tournament will be structured for individual financial gain.
5. A reasonable honorarium may be paid to the tournament director and tournament staff.
6. A tournament financial statement shall be filed with the Recreation program within 20 days of the tournament conclusion, upon request.

Clinics: Top priority shall be given to no-fee clinics.

Showers: Showers are available for tennis players.

Adopted: April 20, 1988

Amended: August 16, 2006, Reso. 6-019

Amended: March 9, 2011, Reso. 11-017