

CITY OF PACIFIC GROVE

CITY COUNCIL POLICY

Policy Governing	Policy No.	Effective Date	Page No.
Parking Lots- Permits Parking	100-5	February 4, 2009 (revised)	1 of 2

- In consideration for the payment of a fee, as specified from time to time by the City Council, the City will issue parking permits, subject to the conditions and restrictions indicated, for the following City-owned parking lots:

FOUNTAIN AVENUE LOT (Lot #1 located on the north side of Laurel Avenue between Fountain and 15th Street (behind the Lighthouse Cinema). Five designated spaces in the southwest corner of the lot are rented to neighboring residents who have no off-street parking. Authorized vehicles may be parked in these five spaces without regard to posted time limited.

17th STREET LOT (Lot #2) located south of Lighthouse Ave between 16th and 17th Street. Fifty permits are authorized for this lot, and permit holders may park in established parking spaces without regard to posted time limits. Parking is on a “first com, first served” basis; there are no reserved parking spaces.

FOREST AVENUE LOT (Lot #4) located south of Central Avenue between Forest Avenue and 16th Street. Permit holders shall have use of assigned spaces from 9:00 a.m. to 5:00 p.m., Monday through Friday, only. At all other times the lot is open for general public use.

15th STREET LOT (Lot #5) located on 15th Street south of Central Avenue (behind the Monterey Federal Credit Union). Seven parking permits are authorized for this lot, and permit holders may park in any designated space without regard to posted time limits, except that the permits are not valid on Saturdays and Sundays. Parking is on a “first come first served” basis; there are no reserved parking spaces.

- Permit fees are payable in advance and must be received at City Hall by 3:00 p.m. on the first day of the month beginning the permit period. It is the responsibility of the permit holder to pay all fees when due. The City **is not required to** ~~will not~~ issue bills or reminders notices. For the convenience of the permit holder, permit fees may be paid on a semi-annual or annual basis; however, permit holders will be liable for any fee increase which occurs during the period for which fees have been paid in advance.
- If a permit fee is not received at City Hall by 3:00 p.m. on the first day of the month beginning the permit period in which due, the City will send a delinquent notice by certified mail, return receipt requested. If the permit fee, plus a penalty in an amount established by the City Council, is not received at City Hall within 10 days of the **certified mail receipt** ~~by the tenth of the month in which due~~, the permit shall be revoked without further notice and the vehicle for which the permit was issued shall be ticketed if parked in violation of time limits.

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4. The permit remains the property of the City of Pacific Grove and must be surrendered to the City on demand. The permit should not be permanently affixed to the vehicle. It should be mounted on a piece of cardboard and prominently displayed in the rear window of the vehicle. The permit must be visible to parking enforcement personnel or the vehicle will be ticketed if parking in violation of posted time limited.
5. Permit application forms and issuance procedures shall be as specified by the City Manager ~~Administrative Services Director~~.

Adopted: September 1, 1992
Resolution No. 6302

Amended: April 21, 1997
Resolution No. 7-016

Amended: March 17, 1999
Resolution No. 9-012

Amended: February 4, 2009
Resolution No. 09-002