

RESOLUTION NO. 16-048

**AMENDING COUNCIL POLICY NOS. 000-2 MEETING AND TRAVEL EXPENSE
REIMBURSEMENT AND 400-6 BUDGET AND FINANCIAL MANAGEMENT**

FINDINGS

1. Council Policy 000-2, *Meeting and Travel Expense Reimbursement*, should be amended to comport with the Credit Card Policy, and amending Council Policy 400-6 *Budget and Financial Management* will provide additional internal controls over budget expenditures throughout the fiscal year.
2. Best practices and application of the policies in the prior fiscal year indicate revisions to the policies are necessary to strengthen internal controls and decrease the likelihood of exceeding appropriation limits.
3. This action does not constitute a "Project" as that term is defined under the California Environmental Quality Act (CEQA) Guideline Section 15378, as it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
PACIFIC GROVE:**

1. The foregoing Findings are adopted by the City Council as though set forth in full.
2. Council Policy Nos. 000-2 and 400-6 are amended as indicated in the draft amended policy attached hereto.
3. This Resolution shall take effect immediately following its adoption.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE
this 7th day of September, 2016, by the following vote:

AYES: Mayor Kampe, Councilmembers Cuneo, Fischer, Huitt, Lucius, Miller and Peake.

NOES: None.

ABSENT: None.

APPROVED:

Bill Kampe
BILL KAMPE, Mayor

ATTEST:

Sandra Kandell
SANDRA KANDELL, CITY CLERK

APPROVED AS TO FORM:

David C. Laredo
DAVID C. LAREDO, City Attorney