



NOTICE OF MEETING

CITY OF PACIFIC GROVE CITY COUNCIL

SPECIAL MEETING AGENDA

Wednesday, June 21, 2017, 5:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

AGENDA

CALL TO ORDER

CLOSED SESSION

PUBLIC COMMENT ON CLOSED SESSION MATTERS

Comments from the public will not receive Council action. Comments must deal with matters on the Closed Session agenda and will be limited to three minutes.

- A. Conference with Legal Counsel – Initiation of Litigation (Government Code Section 54956.9(c)
Number of Cases: One

- B. Conference with Real Property Negotiators (Government Code Section 54956.8)
Properties:
 - 1) 2100 Sunset Drive and Esplanade between Oceanview and Del Monte
Boulevards, Pacific Grove
City Negotiator: Ben Harvey
Under negotiation: *Terms of payment*

ADJOURNMENT



NOTICE OF MEETING

CITY OF PACIFIC GROVE CITY COUNCIL

REGULAR MEETING AGENDA

Wednesday, June 21, 2017, 6:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

The Council will not begin consideration of any item on this agenda later than 10:00 p.m. unless such consideration is approved. Any items on this agenda not considered this evening will be continued to a future meeting.

Copies of the agenda packet are available for review at the Pacific Grove Library located at 550 Central Avenue; the main counter in City Hall at 300 Forest Avenue, Pacific Grove; and on the internet at www.cityofpacificgrove.org/agendas. The most effective method of communication with the City Council is by sending an email to citycouncil@cityofpacificgrove.org. In order to allow the City Council adequate time to review communication related to an agenda item, and in order to allow for the communication to be photocopied and placed within the Reading File, it is recommended that the communication be sent no later than 9:00 AM on the day prior to the City Council meeting.

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. PRESENTATIONS

- A. School Safety Zone
Reference: Pacific Grove Unified School District
- B. Monterey County Convention and Visitors Bureau
Reference: Alliah Sheta

3. COUNCIL AND STAFF ANNOUNCEMENTS (City-Related Items Only)

- A. Report on Closed Session by City Attorney
- B. Boards, Commission, and Committee Vacancies by City Clerk
- C. Other

4. GENERAL PUBLIC COMMENT

General Public Comment must deal with matters subject to the jurisdiction of the City and the Council that are not on the Regular Agenda. This is the appropriate place to comment as to items on the Consent Agenda, only if you do not wish to have the item pulled for individual consideration by the Council. Comments from the public will be limited to three minutes and will not receive Council action. Comments regarding items on the Regular Agenda shall be heard prior to Council's consideration of such items at the time such items are called. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.

CONSENT AGENDA

The Consent Agenda deals with routine and non-controversial matters, and may include action on resolutions, ordinances, or other public hearings for which testimony is not anticipated. The vote on the Consent Agenda shall apply to each item that has not been removed. Any member of Council, staff, or the public may remove an item from the Consent Agenda for individual consideration. When items are pulled for discussion, they will be automatically placed at the end of their respective section within the Regular Agenda. One motion shall be made to adopt all non-removed items on the Consent Agenda.

5. APPROVAL OF CITY COUNCIL MEETING MINUTES

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business

A. [Minutes of the June 7, 2017 City Council Special and Regular Meetings](#)

Reference: Sandra Kandell, City Clerk

Recommended Action: Approve minutes.

CEQA: Does not constitute a "Project" as defined by CEQA Guidelines Section 15378.

6. RESOLUTIONS

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business

A. [Memorandum of Understanding between the City of Pacific Grove and the General Employees Association \(GEA\)](#)

Reference: Ben Harvey, City Manager and Leticia Livian, Human Resources Manager

Recommended Action: Approve a resolution approving the Memorandum of Understanding between the City of Pacific Grove and the General Employees Association to cover the period of January 1, 2017 through December 31, 2019.

CEQA: Does not constitute a "Project" under California Environmental Quality Act (CEQA) Guidelines Section 15378.

7. ORDINANCES

Items pulled from this section will be placed under 11. Public Hearings

A. [Ordinance to Approve Fiscal Year 2017-18 Operating and Capital Improvement Budget](#)

Reference: Ben Harvey, City Manager and Dave Culver, Interim Administrative Services Director

Recommended Action: Hold second reading and adopt an ordinance approving the Fiscal Year (FY) 2017-18 Operating and Capital Improvement Budget.

CEQA: Does not constitute a "Project" under California Environmental Quality Act (CEQA) Guidelines Section 15378.

B. [Ordinance Amending the City Salary Classification Schedule](#)

Reference: Leticia Livian

Recommended Action: Hold second reading and adopt an ordinance amending the salary classification schedule to modify the salary range for Library Director, establish salary ranges for Construction Project Manager, Planner, Principal, Risk Manager and Volunteer Coordinator and delete Housing Program Coordinator/Code Compliance, and Police Corporal from the salary schedule.

CEQA: Does not constitute a "Project" under California Environmental Quality Act (CEQA) Guidelines Section 15378.

8. REPORTS – INFORMATION ONLY

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business
None.

9. REPORTS – REQUIRING ACTION

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business

A. [Revisions to Acceptance of Art Donation Council Policy 900-3](#)

Reference: Anastazia Aziz, AICP, Senior Planner

Recommended Action:

Amend *Acceptance to Art Donation Policy 900-3* to

1. Clarify the outdoor art acceptance policy process and rights of ownership;
2. Remove references to the non-functioning Arts Commission; and
3. Replace references to the Arts Commission with the Beautification and Natural Resources Commission.

CEQA: Does not constitute a “Project” under California Environmental Quality Act (CEQA) Guidelines Section 15378.

B. [Letter of Support and Matching Grant Contribution for the Monterey Regional Airport United States Department of Transportation Small Community Air Service Development Program Grant](#)

Reference: Ben Harvey, City Manager

Recommended Action:

Direct the City Manager to draft and sign a letter of support for the Monterey Regional Airport (Airport) United States Department of Transportation Small Community Air Service Development Program (US DOT SCASDP) Grant and approve \$5,000 in matching grant contribution.

CEQA: Does not constitute a “Project” under California Environmental Quality Act (CEQA) Guidelines Section 15378.

C. [Agreement with Transportation Agency for Monterey County for Measure X Distribution](#)

Reference: Daniel Gho, Public Works Director

Recommended Action: Authorize the City Manager to enter into an agreement with the Transportation Agency for Monterey County for Measure X distribution and execute all necessary documentation prior to the first distribution.

CEQA: Does not constitute a “Project” under California Environmental Quality Act (CEQA) Guidelines Section 15378.

10. MEETING MINUTES OF COMMISSIONS, BOARDS, AND COMMITTEES

Items pulled from this section will be placed under 13. New Business

None.

REGULAR AGENDA

11. PUBLIC HEARINGS

For public hearings involving a quasi-judicial determination by the Council, the proponent of an item may be given 10 minutes to speak and others in support of the proponent’s position may be given three minutes each. A designated spokesperson for opposition to the item may be given 10 minutes to speak and all others in opposition may be given three

minutes each. Very brief rebuttal and surrebuttal may be allowed in the sole discretion of the Council. In public hearings not involving a quasi-judicial determination by the Council, all persons may be given three minutes to speak on the matter. Public hearings on non-controversial matters or for which testimony is not anticipated may be placed on the Consent Agenda, but shall be removed if any person requests a staff presentation or wishes to be heard on the matter.

A. [Appeal of the Beautification and Natural Resource Commission decision concerning Tree Permit #17-0018, 650 Gibson Avenue Appellant's Packet](#)

Reference: Daniel Gho, Public Works Director and Albert Weisfuss, City Arborist
Recommended Action:

1. Hold a public hearing and consider de novo the application for a tree removal permit at 650 Gibson Avenue
2. Uphold the decision of the City Arborist for Tree Permit #17-0018 and uphold the decision by the Beautification and Natural Resource Commission (BNRC) regarding the May 16, 2017 Tree Appeal.
3. Adopt findings in support of action

CEQA: This project is EXEMPT under CEQA Guidelines Class 4, 15304 Minor Alterations to Land.

B. [A proposed amendment to Chapter 23.80 – SECOND UNITS of the Pacific Grove Municipal Code by updating the standards and requirements applied to the development of Accessory Dwelling Units \(also referred to as Second Units, In-Law Units, or Granny Flats\) as required to comply with the new California Law \(SB1069\).](#)

As an adjunct amendment to this Code change, repeal Chapter 23.64.360 “Permitting of undocumented dwelling units” from the Pacific Grove Municipal Code as this section is no longer needed.

Reference: Mark Brodeur, Community and Economic Development Director
Recommended Action:

1. Hold first reading to amend PGMC Chapter 23.80, and to repeal Chapter 23.64.360.
2. Direct that publication of the ordinance will be satisfied by publication of a summary approved by the City Attorney.

CEQA: The proposed Zoning Ordinance Amendment is statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15282(h) of the CEQA Guidelines (the adoption of an ordinance regarding second units in a single-family or multifamily residential zone by a city or county to implement the provisions of Sections 65852.1 and 65852.2 of the Government Code as set forth in Section 21080.17 of the Public Resources Code).

C. [Ordinance to modify PGMC Title 3 and Title 23 related to the Architectural Review Board and Historic Resources Committee.](#)

Reference: Anastazia Aziz, AICP, Senior Planner
Recommended Action:

1. Approve first reading of an ordinance to modify PGMC Title 3 and Title 23 related to the Architectural Review Board and Historic Resources Committee and direct publication of a summary of the ordinance.
2. Provide direction to staff on Architectural Review Board and Historic Resources Committee responsibilities.

CEQA: CEQA: Does not constitute a “Project” under California Environmental Quality Act (CEQA) Guidelines Section 15378.

D. [Ordinance to amend the City Salary Classification Schedule](#)

Reference: Leticia Livian, Human Resources Manager

Recommended Action: Introduce and hold first reading of an ordinance to amend the salary classification schedule, as detailed below, to (1) Modify salary range for the following classifications:

- | | |
|-------------------------------|---|
| 1. Accounting Assistant | 2. Accounting Assistant, Senior |
| 3. Administrative Technician | 4. Animal Control Officer |
| 5. Arborist | 6. Code Compliance Officer |
| 7. Equipment Mechanic | 8. Equipment Mechanic, Senior |
| 9. Maintenance Supervisor | 10. Maintenance Technician/Safety Coordinator |
| 11. Maintenance Worker | 12. Maintenance Worker, Senior |
| 13. Office Assistant | 14. Planner, Assistant |
| 15. Planner, Associate | 16. Planner, Senior |
| 17. Police Records Supervisor | 18. Police Service Technician |

(2) approve the amendment; and (3) direct that a summary of a proposed ordinance be published as approved by the City Attorney.

CEQA: Does not constitute a “Project” under California Environmental Quality Act (CEQA) Guidelines Section 15378.

12. UNFINISHED AND ONGOING BUSINESS

A. [Local Water Project – Quarterly Report](#)

Reference: Daniel Gho, Public Works Director

Recommended Action: Receive the fifth quarterly report on the progress of the Local Water Project.

CEQA: Does not constitute a “Project” under California Environmental Quality Act (CEQA) Guidelines Section 15378.

B. [Annual Green Waste Recovery \(GWR\) Rate Adjustment](#)

Reference: Milas Smith, Environmental Programs Manager

Recommended Action: Approve by Resolution Green Waste Recovery (GWR) annual rate adjustment.

CEQA: Does not constitute a “Project” under California Environmental Quality Act (CEQA) Guidelines Section 15378.

13. NEW BUSINESS

None.

14. FULL PRESENTATIONS

None.

15. REPORTS OF COUNCIL MEMBERS AND OTHER CITY REPRESENTATIVES

A. [Monterey Salinas Transit Board of Directors Meeting of June 12, 2017](#)

Reference: Bill Peake, Council Member

ADJOURNMENT

NOTICE OF ADA COMPLIANCE: Pursuant to Title II of the Americans with Disabilities Act (Codified At 42 United States Code Section 12101 and 28 Code of Federal Regulations Part 35), and Section 504 of the Rehabilitation Act of 1973, the City of Pacific Grove does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs, or activities. The City of Pacific Grove does not discriminate against persons with disabilities. City Hall is an accessible facility. A limited number of assisted listening devices will be available at this meeting. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format.