



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950
AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Lori Frati, Finance Management Analyst
MEETING DATE: July 20, 2016
SUBJECT: Correcting two typographical errors found on Fiscal Year 2016-17 Master Fee Schedule
CEQA: This does not constitute a “project” under the California Environmental Quality Act (CEQA) Guideline Section 15378.

RECOMMENDATION

Receive the report identifying two typographical errors in the Fiscal Year 2016-17 Master Fee Schedule.

DISCUSSION

Shortly after posting the Fiscal Year 2016-17 Fee Schedule on the City’s website, staff identified two typographical errors.

1. Due to a cell formula/calculation, the Parking Meter Rate per Hour fee of \$1.50, rounded to \$2.00. [The Council approved rate is \\$1.50 per hour.](#)
2. The Fire Service Underground system: Plan Check Inspection/Flush first inspection fee is \$300.00 for Fiscal Year 2016-17. That entry was lost during a file transfer from Google Sheets to Microsoft Word.

Both errors have been corrected and upon acceptance of this report, these corrections will be reflected in the Fiscal Year 2016-17 Master Fee Schedule.

RESPECTFULLY SUBMITTED:

REVIEWED BY:

Lori Frati
Finance Management Analyst

Ben Harvey
City Manager