



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950
AGENDA REPORT

TO: Honorable Mayor and Members of City Council

FROM: Steven Silveria, Library and Information Services Director

MEETING DATE: June 15, 2016

SUBJECT: Amended Agreement with Knight Communications, Inc. for technology support services

CEQA: This Action does not constitute a "Project" under the California Environmental Quality Act (CEQA) Section 15378

RECOMMENDATION

Approve a resolution authorizing the City Manager to amend the Professional Services Agreement with Knight Communications to provide technology support services, extending the agreement date through December 31, 2016 in an amount not-to-exceed \$58,000.

DISCUSSION

In May 2014, a Request for Proposals (RFP) was issued for the provision of technology support services to the City of Pacific Grove (City). There were eight qualified responses to the RFP from local, regional, and national technology firms. The rating panel, made up of department representatives and a community volunteer, gave Knight Communications Inc. the highest rating based on their approach to providing services, and experience working with cities and other jurisdictions.

A Professional Services Agreement was executed between the City and Knight Communications for September 1, 2014 through December 31, 2014 in an amount not-to-exceed of \$25,000. On December 3, 2014, the Council passed a resolution extending the agreement with Knight Communications through June 30, 2016. Knight Communications has demonstrated expertise in City IT services, and has developed strong relationships with users and City departments.

During the six months covered by the proposed amended agreement, City staff will be working with a consultant to complete a broad-based, citywide, technology assessment project. The assessment will be used to guide City information and technology, and will provide the basis of an RFP for technology support beyond the December 31, 2016 term of the agreement.

FISCAL IMPACT

Funding has been allocated for this agreement in the Information Services Department FY 2016/2017 budget.

ATTACHMENTS

1. Resolution

RESPECTFULLY SUBMITTED, REVIEWED BY,



Steven Silveria
Library and Information Services Director

Ben Harvey

Ben Harvey
City Manager

RESOLUTION NO. 16-___

**RESOLUTION AUTHORIZING THE CITY MANAGER TO
AMEND THE EXISTING AGREEMENT WITH KNIGHT COMMUNICATIONS INC.
FOR TECHNOLOGY SUPPORT SERVICES**

FINDINGS

1. The City of Pacific Grove (City) needs Technology Support Services. These are professional services.
2. Since September 1, 2014, the City has contracted with Knight Communications Inc. to provide Technology Support Services. During that time Knight Communications has provided those services effectively and in accordance with the scope of work.
3. Therefore, it is appropriate to now extend the initial contract through December 31, 2016, as was originally envisioned, with yearly review of the agreement thereafter.
4. The action proposed by this Resolution does not constitute a "Project" as that term is defined under the California Environmental Quality Act (CEQA), CEQA Guideline Section 15378.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF PACIFIC GROVE:**

1. The Council determines that each of the Findings set forth above is true and correct, and by this reference incorporates those Findings as an integral part of this Resolution.
2. The Council authorizes the City Manager to amend the existing agreement with Knight Communications for Technology Support Services, amending the existing contract in the amount not-to-exceed \$58,000, for a total contract amount not-to-exceed \$218,000.
3. This Resolution shall become effective immediately following passage and adoption thereof.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE
this 15th day of June, 2016, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

BILL KAMPE, Mayor

ATTEST:

SANDRA KANDELL, Deputy City Clerk

APPROVED AS TO FORM:

DAVID C. LAREDO, City Attorney