



## CITY OF PACIFIC GROVE

300 Forest Avenue, Pacific Grove, California 93950

### AGENDA REPORT

**TO:** Honorable Mayor and Members of City Council

**FROM:** Daniel Gho, Public Works Director

**MEETING DATE:** June 15, 2016

**SUBJECT:** Service contract with William J. Silva, Professional Engineer, to provide Professional Traffic Engineering Services

**CEQA:** This action is not a project under section 15378 of the CEQA Guidelines, set forth in California Administrative Code, Title 14, Section 15000, et seq.

#### RECOMMENDATION

Approve a resolution authorizing the City Manager to extend until June 30, 2018 the existing contract with William J. Silva, Professional Engineer, to provide professional traffic engineering services, in an amount not-to- exceed \$50,000 per fiscal year.

#### DISCUSSION

In January 2012, the City requested services of an experienced As-Needed Traffic Engineer to be available to review proposed sign locations and designs for compliance with traffic safety concerns and local codes. The As-Needed Traffic Engineer is expected to coordinate traffic safety and engineering services prescribed by state law and ensure compliance with the manual on uniform traffic devices and administer all traffic engineering related processes as required by the City municipal and state vehicle codes. The position requires regular meetings with Public Works and Police staff, attendance at monthly Traffic Commission meetings to answer questions and provide expert analysis, receive and resolve citizen complaints regarding traffic issues, conduct traffic studies, evaluate data to use in the City of Pacific Grove speed zone update and neighborhood traffic management program.

In 2012, staff solicited bids for the project pursuant to the Municipal Code Chapter 2.16, Article III, relating to projects over \$35,000. As a result, the City retained William J. Silva, P.E. on contract for two years, and extended his contract in June of 2014 for an additional two years.

Staff is now recommending the extension of the contract with Mr. Silva, who is equally qualified in the following areas of professional practice including engineering, infrastructure, management, planning and technical services. He is a registered Civil Engineer and Traffic Engineer in the State of California and has provided Traffic Engineering services for the City of Oakley for seven years and has provided temporary services to the Cities of Brentwood and Martinez, all which provide him with the local institutional knowledge that he can use when providing consulting

services with the City. Mr. Silva is a part-time resident of Pacific Grove and is familiar with the City's traffic engineering needs.

This action is not a project under section 15378 of the CEQA Guidelines, set forth in California Administrative Code, Title 14, Section 15000, et seq.

**FISCAL IMPACT**

The funding is allocated through General Fund 01, Police Department, Division, 301-5105 and the Public Works Department, Division 508-5105

**ATTACHMENTS**

1. Resolution

RESPECTFULLY SUBMITTED:



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DANIEL GHO,  
Public Works Director

REVIEWED BY:

*Ben Harvey*

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BEN HARVEY, City Manager

**RESOLUTION NO. 16-\_\_\_\_\_**

**AUTHORIZING THE CITY MANAGER TO EXTEND THE AGREEMENT  
WITH WILLIAM J. SILVA PROFESSIONAL ENGINEER FOR  
PROFESSIONAL TRAFFIC ENGINEERING SERVICES**

**FINDINGS**

1. The City engaged William J. Silva, Professional Engineer, to provide professional traffic engineering services and consulting under a contract with an amount not-to-exceed \$50,000 per fiscal year.
2. Mr. Silva is credentialed, experienced, and uniquely qualified to provide professional traffic engineering services to the City.
3. The funding for the contract extension is allocated through General Fund 01, Police Department, Division, 301-5105 and the Public Works Department, Division 508-5105.
4. This action is not a project under section 15378 of the CEQA Guidelines, set forth in California Administrative Code, Title 14, Section 15000, *et seq.*

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
OF PACIFIC GROVE:**

1. The foregoing Findings set forth above, and by this reference incorporates each as an integral part of this Resolution.
2. The City Manager is authorized to execute all documents and to perform all other necessary City acts to extend the existing contract until June 30, 2018 with William J. Silva, Professional Engineer, and to allow for payment not-to-exceed \$50,000 per fiscal year for the length of this contract.
3. This Resolution shall become effective immediately following passage and adoption hereof.

**PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE** this 15<sup>th</sup> day of June, 2016, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

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BILL KAMPE, Mayor

ATTEST:

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SANDRA KANDELL, Deputy City Clerk

APPROVED AS TO FORM:

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DAVID C. LAREDO, City Attorney