



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of City Council
FROM: Jocelyn Francis, Administrative Services Manager
MEETING DATE: February 17, 2016
SUBJECT: Purchase of a 2016 Ford Explorer Interceptor for Chief of Police
CEQA: Does not constitute a "Project" under California Environmental Quality Act (CEQA) Guidelines

RECOMMENDATION

Authorize the City Manager to award a purchase order with Cypress Coast Ford for the purchase of (1) 2016 Ford Explorer Interceptor, to be assigned to the Chief of Police, in an amount not to exceed \$33,639.

DISCUSSION

For the past three years, the City contracted out the Chief of Police position with the City of Seaside. The shared Chief of Police utilized a Seaside City vehicle. In December 2015 the contract ended and an Interim Chief of Police appointed. Currently the Interim Chief operates a 2004 Ford Crown Victoria, previously used as a pool vehicle for staff travel to training, meetings, court, visits to the DOJ lab, etc.

On November 18, 2015 City Council adopted the FY2015/16 Budget Amendment approving funding for the salary and benefits of a full-time Police Chief position, public safety equipment and the purchase of a vehicle for the Chief of Police. Council approved a total of \$50,000 for the vehicle.

The vehicle recommended for purchase is a 2016 Ford Explorer Interceptor, the same make and model as the existing police fleet. However, this vehicle will remain unmarked unlike the black and white patrol vehicles.

Upon vehicle delivery, there are additional expenses to outfit the car with a police radio and emergency lights to be completed by Emergency Vehicle Specialists out of Hollister. The cost estimate is approximately \$6,500, and installation of these items may require up to 6 months.

The existing unmarked 2004 Ford Crown Victoria will return to pool car use.

VENDOR SELECTION

Section 2.16.210 of the City of Pacific Grove Municipal Code authorizes the City to award purchase orders "to the person submitting the lowest responsible quotation."

The Police Department received the following three quotes for a comparably equipped (1) 2016 Ford Explorer Interceptor:

Cypress Coast Ford	\$33,639
Folsom Lake Ford	\$33,850
Tiffany Ford	\$35,460

Staff is recommending awarding a purchase order to Cypress Coast Ford.

FISCAL IMPACT

Funding has been allocated for this project in the Police Department FY 2015/16 Operating Budget under general fund 01-301-6011.

ATTACHMENT

1. Cypress Coast Ford Quote

RESPECTFULLY SUBMITTED:



Jocelyn Francis
Administrative Services Manager

REVIEWED BY:

Ben Harvey

Ben Harvey
Interim City Manager

CCF-FI

FI9COM

Purchase Information Screen

Deal #:	58717	17) TOUCH OF CLASS:	
1) Contract Date:	02/03/16	18) Total We Owes:	
2) Fin Inst:	ANY	19) Svc. Contract:	
3) Customer:		20) Elect.Filing:	
4) Stock #:		21) Sales Tax:	8.6250% \$ 2,670.30
5) CASH PRICE:	\$ 30,960.00	22) GAP/MAINT INS (W) :	
6) Rebate:		23) Term:	1
7) Cash Down:		24) APR/Add On:	.00% .00%
8) Trade:		25) Days to/1st Pymt Da 30	03/04/16
TOTAL DOWN:		26) **** PAYMENT ****:	\$ 33,639.05
9) Total Pickup Paymt:		g:	
10) Doc Fee:		Sale subtotal:	\$ 30,960.00
11) Total DMV FEES:		Total Financed:	\$ 33,639.05
12) Smog Certificate:		Finance Charge:	
13) Smog Pd. to Seller:		Total Other Charges:	
14) Smog Impact Fee:		Total of Payments:	\$ 33,639.05
15) CALIF TIRE FEE:	\$ 8.75	Deferred Price:	\$ 33,639.05
16) THEFT REGISTRATION:		Unpaid Balance:	\$ 33,639.05
Command:			

F1=Help F2=Home F3=Save F4=Cancel SF8=Fee/Tax