



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Ben Harvey, Interim City Manager

MEETING DATE: February 17, 2016

SUBJECT: Funding of Library Renewal Project

CEQA: Class 1 Categorical Exemption (Minor Alteration of Existing Facilities) pursuant to Section 15301 of the California Environmental Quality Act (CEQA) Guidelines

RECOMMENDATION

Approve recommended use of previously collected donations from the Library Stewardship Committee account and City of Pacific Grove Funds 07 and 31 for capital improvements scoped out within the Library Renewal Project.

DISCUSSION

The Library Stewardship Committee was created as a result of the May 2012 agreement between the City of Pacific Grove, the Friends of the Pacific Grove Library and the Pacific Grove Library Foundation. The Library Stewardship Committee is an Ad Hoc body created for the purposes of reviewing Library capital improvement requests that may potentially be drawn from previously collected donations. It is comprised of two representatives from the City (Council Member Casey Lucius and Interim City Manager Ben Harvey), two Friends of the Pacific Grove Library representatives (Susan Steele and Camille Liscinsky), and one Pacific Grove Library Foundation representative (Cynthia Garfield). Library & Information Services Director Steven Silveria actively participates in all Library Stewardship Committee meetings as a subject matter expert and non-voting member.

At the February 1 meeting of the Library Stewardship Committee, discussion of the Library Renewal Project took place. The Library Renewal Project has been estimated to cost approximately \$600,000, and would implement capital improvements to renovate both the Library's interior and exterior, including requisite Americans with Disabilities Act compliance and other safety and accessibility measures. It should be noted that the Library Renewal Project was a component of the Library's Two Year Strategic Plan approved by the City Council in March of 2015. Following discussion of the Library Renewal Project, a motion by Council Member Lucius carried following a unanimous vote of the Library Stewardship Committee approving the request to fund the Library Renewal Project using a combination of previously collected donations within the Stewardship Committee fund, as well as City of Pacific Grove Library Building and Equipment Fund 07 and Operating Donations Fund 31 Library Division 406 (Deniz Bequest).

In accordance with the terms of the May 2012 agreement, the Library Stewardship Committee is forwarding the request along with its recommendation for funding approval of the Library Renewal Project to the City Council for review and consideration. Should the City Council approve the request, it will next be forwarded to the Pacific Grove Library Foundation for review and consideration at their February 18, 2016 meeting.

If approved, staff shall post a Notice of Exemption under Class 1 (Minor Alteration of Existing Facilities) pursuant to Section 15301 of the California Environmental Quality Act (CEQA) Guidelines.

FISCAL IMPACT

Pending review and approval from the Pacific Grove Library Foundation, previously collected donations of \$152,100 in Fund 31, Division 406 (Deniz Bequest) and \$20,000 in Fund 07 Library Building and Equipment Fund (Monterey Peninsula Foundation Grant) will be drawn upon for the Library Renewal Project.

ATTACHMENTS

1. February 8, 2016 correspondence from the Library Stewardship Committee

RESPECTFULLY SUBMITTED:

Ben Harvey

Ben Harvey
Interim City Manager



CITY OF PACIFIC GROVE
300 FOREST AVENUE
PACIFIC GROVE, CALIFORNIA 93950
TELEPHONE (831) 648-3100
www.cityofpacificgrove.org

February 8, 2016

Honorable Mayor and Members of the City Council:

I am pleased to bring forward a Library Stewardship Committee recommendation for use of Stewardship and City-held donation funds to be applied towards the proposed Library Renewal Project.

On February 1, 2016, the Library Stewardship Committee met to discuss and vote on a proposal to release Stewardship Funds, and request that the City Council authorize release of City-held donation funds, for the specific purpose of funding the Library Renewal Project. The motion was made by Stewardship Committee Member Casey Lucius and seconded by Susan Steele, and passed unanimously:

"Motion to approve the request for funds for the library capital improvement project, incorporating the costs in totality contained within the spreadsheet presented at the February 1, 2016 Stewardship Committee meeting, revised to include the costs of faux wood graining. The capital improvement project is to be funded using a combination of stewardship funds and City Funds 31 and 7"

The Stewardship Fund was established in May, 2012 for the purpose of future capital improvements to the Pacific Grove Public Library by an agreement between the City of Pacific Grove, the Friends of the Pacific Grove Public Library and the Pacific Grove Public Library Foundation. The Stewardship Fund is made up of community donations that were made to the Library Community Room Expansion Project that was put on indefinite hold prior to 2012. In addition, previously collected donations of \$152,100 in Fund 31, Division 406 (Deniz Bequest) and \$20,000 in Fund 07 Library Building and Equipment Fund (Monterey Peninsula Foundation Grant) are held by the City. As stated above, the motion made by the Stewardship Committee for City Council review and approval is for the three funds to be drawn upon for the Library Renewal Project.

Sincerely,

Ben Harvey

Ben Harvey
Interim City Manager