



CITY OF PACIFIC GROVE
300 FOREST AVENUE
PACIFIC GROVE, CALIFORNIA 93950
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Meeting Minutes of the July 12, 2016 Regular Meeting

TRAFFIC SAFETY COMMISSION

DATE & TIME: July 12, 2016: 4:00 p.m.

LOCATION: PACIFIC GROVE POLICE CONFERENCE ROOM - 580 PINE AVENUE

MEETING AGENDA

1. **CALL TO ORDER:** The meeting was called to order at 4:00.
Commissioners present: Terry, Shayne, Prock, Kubica, Petersen
Not present: Tope
Others present: Traffic Engineer Bill Silva, Councilman Bill Peake, Commander Lakind, Mr. John Moore
2. **APPROVAL OF THE AGENDA:** Commissioner Petersen moved to approve, Commissioner Prock seconded – passed by unanimous approval.
3. **PUBLIC COMMENT**
 - A. Written Communications: None.
 - B. Oral Communications: None.
4. **COMMISSIONER AND STAFF ANNOUNCEMENTS**
 - A. Announcements
 1. Mr. Silva advised that there is a project going on at the elementary school on Congress to create a bus-loading area and additional parking.
 2. Mr. Silva advised that CALTRANS is doing resurfacing work on Sunset down to Asilomar Boulevard (end of Route 68).

- B. Staff and Commissioner's meeting attendance of interest to this Commission
1. Reports from any relevant meetings that occurred between May 10, 2016 and July 12, 2016: None
- C. Ex-Parte Meetings and Communications
1. Meetings attended during the above time-frame, if applicable: None.

5. **APPROVAL OF MINUTES**

- A. Approval of Minutes of Prior Meetings
Minutes of the Traffic Safety Commission Meeting of May 10, 2016.
Meeting minutes moved for approval by Commissioner Prock and seconded by Commissioner Terry. Passed unanimously.
- B. Approval of Minutes of Other Meetings, etc.
1. None.

6. **REGULAR AGENDA:**

A. **PUBLIC HEARINGS:**

1. None.

B. **UNFINISHED BUSINESS:**

1. Commander Lakind met with Forest Grove Principal Buck Roggeman in regards to overnight parking around the schools. This was discussed previously in April. A map of the streets he is asking for this restriction will be provided.
Reference: Commander Lakind. Recommendation to move this item forward to the next meeting.

2. Three staff reports regarding previous agenda action items will be presented:

a. Report requested at the May meeting regarding implementation of the red curb painting on Acacia Avenue at Eardley Avenue. **Traffic Engineer Silva advised this will be completed before the next meeting.**

b. Pine Avenue at Congress Avenue, preliminary report and follow up of Commission discussion at the February 2016 meeting regarding an All-Way Stop. Due to their size, copies of these reports are forwarded separately. **Traffic Engineer Silva compiled a summary of minutes, traffic data, and diagrams of Pine Ave for review. He advised that a four-way stop is not warranted here. Commissioner Terry moved that the commission accept TE Silva's report, the motion was seconded by Commissioner Prock and passed unanimously.**

c. Pine Avenue, Eardley Avenue to Alder Street- Proposed Capital Improvement Program Budget and summary of Commission discussions 2013, 2014, 2015, and 2016. **Reference: Traffic Engineer Silva. In the 2016-2017 budget, \$80,000 has been allocated to put together a plan/study based on what's been discussed in the past. The speed surveys are up-to-date. Will also**

review 2-3 years of accident reports- might need to bring in a consultant to do outside study. He will keep commission apprised of this progress.

C. NEW BUSINESS:

1. A request to reset the parking limit on Laurel Avenue between Grand and Forest Avenue from 3 hours back to 2 hours was received from the Chamber of Commerce. This follows the recent changes on Lighthouse from 3 hours to 2 hours. A copy of this request is attached. A previous request in April was for unrestricted parking on Laurel due to the addition of 8 apartments at 302 Fountain Avenue in the near future. **Reference: Public Works Director Gho. After discussion, Commissioner Petersen made a motion to send this to staff to review 3 hour parking time limit on Laurel from 16th to Fountain and advise. This was seconded by Commissioner Prock and passed unanimously.**

2. An email request was received describing the failure of residents and visitors alike to drive in the correct direction on the one-way section of Alder Street between Short Street and Lighthouse Avenue. A copy of the request is attached. **Reference: Commander Lakind. Commissioner Prock recommended and moved 1.) to have staff review all signage on Alder between Short and Lighthouse, and 2.) to have staff refresh the pavement signing, upgrade signs, and trim trees, as needed. Commissioner Kubica seconded, passed unanimously.**

3. A request from Councilman Peake, from public comment received from 124 Central Avenue, DiMaggio's Cleaners, Steve and Sue (dennybaek@yahoo.com). They are concerned about vehicles parked on Central Avenue adjacent to their driveway. They state that parked vehicles obstruct the view of drivers exiting their lot onto Central Avenue, which causes an unsafe condition. **Reference: Commander Lakind. After discussion, Commissioner Prock moved to deny this request, with Commissioner Terry seconding. Commissioners Petersen, Shayne, Prock, and Terry approved denial of this request, with Commissioner Kubica opposed.**

4. A request from Jacob Munoz, the current supervisor at the Pacific Grove Post office, for a 4-way stop sign at the intersection of Congress and Lighthouse Avenue. The letter carriers use this intersection every day and he feels that it is not 100% safe for them and the pedestrians that use this intersection. **Reference: Commander Lakind. Recommended Action: After discussion, Commissioner Terry moved to deny this request, with Commissioner Prock seconding. Passed unanimously.**

5. Commander Lakind was contacted by one of the officers who investigated an injury accident on Short Street at Alder. He is asking for a review of that intersection as well as the other intersections up to Cypress for stop signs on Short Street to improve safety. **Reference: Commander Lakind. Recommended Action: The commissioners will refer this to Item 6.2.c for action by staff and Traffic Engineer Silva.**

D. REPORTS FROM SUB-COMMITTEES:

1. Monthly status reports (as available)
 - a. Traffic Safety Commission 2016 Work Plan and Priority List. A recent copy of the 2016 Work Plan and Priority List is attached as a reference.

7. ADJOURNMENT: 5:55pm

Respectfully Submitted: Commissioner Linda Petersen

George R. Shayne Approved by Commission 9/13/2016
George R. Shayne, Chairman

Conrad R. Lord Date: 9/15/2016
City Staff