



NOTICE OF MEETING

CITY OF PACIFIC GROVE

CITY COUNCIL

SPECIAL MEETING AGENDA

Wednesday, January 6, 2016, 5:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

CALL TO ORDER

CLOSED SESSION

PUBLIC COMMENT ON CLOSED SESSION MATTERS

Comments from the public will not receive Council action. Comments must deal with matters on the Closed Session agenda and will be limited to three minutes.

- A. Public Employment – (Gov. Code §54957)
 - 1. Interim City Manager Employment Agreement

ADJOURNMENT



NOTICE OF MEETING
CITY OF PACIFIC GROVE
CITY COUNCIL
REGULAR MEETING AGENDA

Wednesday, January 6, 2016, 6:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

The Council will not begin consideration of any item on this agenda later than 10:00 p.m. unless such consideration is approved. Any items on this agenda not considered this evening will be continued to a future meeting.

Copies of the agenda packet are available for review at the Pacific Grove Library located at 550 Central Avenue; the main counter in City Hall at 300 Forest Avenue, Pacific Grove; and on the internet at www.cityofpacificgrove.org/agendas. The most effective way of communicating your thoughts to the Council on public matters is by submitting your comments in writing to the City Clerk, preferably no later than 8:00 a.m., Friday of the week prior to the council meeting in order for your communication to be reproduced for the agenda packets. Materials submitted after distribution of the agenda packet will also be made available for public inspection at the main counter in City Hall. Emails can be directed to the City Clerk's Office at cityclerk@cityofpacificgrove.org

CALL TO ORDER

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. PRESENTATIONS

- A. Employee of the Quarter: Paul Hughes
- B. Mayor's Proclamation

3. COUNCIL AND STAFF ANNOUNCEMENTS (City-Related Items Only)

- A. Report on Closed Session by City Attorney
- B. Other

4. GENERAL PUBLIC COMMENT

General Public Comment must deal with matters subject to the jurisdiction of the City and the Council that are not on the Regular Agenda. This is the appropriate place to comment as to items on the Consent Agenda, only if you do not wish to have the item pulled for individual consideration by the Council. Comments from the public will be limited to three minutes and will not receive Council action. Comments from the public will be limited to three minutes and will not receive Council action. Comments regarding items on the Regular Agenda shall be heard prior to Council's consideration of such items at the time such items are called. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.

CONSENT AGENDA

The Consent Agenda deals with routine and non-controversial matters, and may include action on resolutions, ordinances, or other public hearings for which testimony is not anticipated. The vote on the Consent Agenda shall apply to each item that has not been removed. Any member of Council, staff, or the public may remove an item from the Consent Agenda for individual consideration. When items are pulled for discussion, they will be automatically placed at the end of their respective section within the Regular Agenda. One motion shall be made to adopt all non-removed items on the Consent Agenda.

5. APPROVAL OF CITY COUNCIL MEETING MINUTES

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business

A. [Minutes of the December 16, 2015 and December 19, 2015 City Council Special and Regular Meetings](#)

Reference: Sandra Kandell, Deputy City Clerk

Recommended Action: Approve Minutes

6. RESOLUTIONS

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business

A. [Resolution amending the classification schedule to comply with new minimum wage requirements](#)

Reference: Thomas Frutchey, City Manager

Recommended Action: Approve a resolution to amend the classification schedule to reflect state minimum wage requirements.

7. ORDINANCES

Items pulled from this section will be placed under 11. Public Hearings

None.

8. REPORTS – INFORMATION ONLY

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business

None.

9. REPORTS – REQUIRING ACTION

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business

A. [Update Council Policy 000-17 to match current Order of Agenda practices](#)

Reference: Mayor Bill Kampe

Recommended Action: Approve the updates to Council Policy 000-17 as shown in the attachments.

B. [Revised job description for the Library Technician classification](#)

Reference: Steven Silveria, Library and Information Services Director

Recommended Action: Approve a resolution to adopt a revised job description for the Library Technician classification

C. [Establishing a Council Policy for Environmentally Preferable Purchasing](#)

Reference: Jessica Kahn, Environmental Programs Manager

Recommended Action: Adopt Council Policy 000-23, Environmentally Preferable Purchasing

10. MEETING MINUTES OF COMMISSIONS, BOARDS, AND COMMITTEES

Items pulled from this section will be placed under 13. New Business

None.

REGULAR AGENDA

11. PUBLIC HEARINGS

For public hearings involving a quasi-judicial determination by the Council, the proponent of an item may be given 10 minutes to speak and others in support of the proponent's position may be given three minutes each. A designated spokesperson for opposition to the item may be given 10 minutes to speak and all others in opposition may be given three

minutes each. Very brief rebuttal and surrebuttal may be allowed in the sole discretion of the Council. In public hearings not involving a quasi-judicial determination by the Council, all persons may be given three minutes to speak on the matter. Public hearings on non-controversial matters or for which testimony is not anticipated may be placed on the Consent Agenda, but shall be removed if any person requests a staff presentation or wishes to be heard on the matter.

A. [First Reading of an Amendment to the City's Prohibition on Marijuana Dispensaries and regarding Cultivation](#)

Reference: Jessica Kahn, Environmental Programs Manager and Heidi Quinn, Assistant City Attorney

Recommended Action:

1. Introduce and hold first reading of an amendment to the City's ordinance banning marijuana dispensaries and cultivation within the City, Chapter 11.100 of the Pacific Grove Municipal Code.
2. Direct that publication of the ordinance be satisfied by publication of a summary, approved by the City Attorney.

12. UNFINISHED AND ONGOING BUSINESS

A. [2015-2023 Housing Element Update and Related Actions](#)

Reference: Mark Brodeur, Community and Economic Development Director

Recommended Action:

1. Receive a presentation on the draft Housing Element Update for the 2015-2023 planning period as required by state law; and
2. Provide comments and feedback on the draft element to be incorporated into its submittal to the California Department of Housing and Community Development ("HCD").

B. [The Future of Fire Protection in Pacific Grove](#)

Reference: Thomas Frutche, City Manager

Recommended Action: Direct the City Manager and Mayor to initiate discussions amongst the peninsula city managers and mayors on a comprehensive and collaborative approach to rethinking and upgrading fire protection programs on the peninsula.

C. [Recruitment Brochure for City Manager](#)

Reference: Dave Morgan, Ralph Andersen and Associates

Recommended Action: Provide feedback and direction on the draft brochure for the recruitment of the City's next City Manager.

D. [Amendment to the Agreement with Albert Weisfuss for Professional Arborist Services](#)

Reference: Daniel Gho, Public Works Director

Recommended Action: Approve a resolution authorizing the City Manager to amend the agreement with Albert Weisfuss for Professional Arborist Services for the City of Pacific Grove by \$20,000.

13. NEW BUSINESS

A. [Landscape Ordinance and Guidelines Referral](#)

Reference: Jessica Kahn, Environmental Programs Manager

Recommended Action: Direct the City Manager to: (1) refer the draft streamlined

Landscape Ordinance and Artificial Turf Ordinance, amendments to the Zoning Code, to the Planning Commission for review at a public hearing and for recommendation to the City Council; and (2) refer the Landscape Guidelines to the Beautification and Natural Resources Commission for adoption.

B. [Agreement with Haro, Kasunich and Associates, Inc. for Preparation of Coastal Bluff Protection Services](#)

Reference: Daniel Gho, Public Works Director

Recommended Action: Approve a resolution authorizing the City Manager to enter into an agreement with Haro, Kasunich and Associates, Inc. for the study of coastal erosion at Esplanade Park and Sea Palm Park for a cost not to exceed \$55,749 plus a 10% contingency and authorize the City Manager to make minor improvements to the agreement as issues arise of which the City was not aware when the agreement was negotiated.

14. FULL PRESENTATIONS

None.

15. REPORTS OF COUNCIL MEMBERS AND OTHER CITY REPRESENTATIVES

None.

ADJOURNMENT

NOTICE OF ADA COMPLIANCE: Pursuant to Title II of the Americans with Disabilities Act (Codified At 42 United States Code Section 12101 and 28 Code of Federal Regulations Part 35), and Section 504 of the Rehabilitation Act of 1973, the City of Pacific Grove does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs, or activities. The City of Pacific Grove does not discriminate against persons with disabilities. City Hall is an accessible facility. A limited number of assisted listening devices will be available at this meeting. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format.