



DRAFT MEETING MINUTES

CITY OF PACIFIC GROVE
CITY COUNCIL
SPECIAL MEETING

Wednesday, December 16, 2015, 5:00 P.M.
Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

CALL TO ORDER

Mayor Kampe called the meeting to order at 5:00 p.m. Present: Mayor Kampe, Mayor Pro Tem Huitt, Councilmembers Cuneo, Fischer, Lucius, Miller, and Peake.

OPEN SESSION

- A. Interview City Manager Recruitment Firms
 - 1. Bob Murray & Associates
 - 2. Ralph Andersen & Associates
 - 3. William Avery & Associates

ADJOURN TO CLOSED SESSION

CLOSED SESSION

PUBLIC COMMENT ON CLOSED SESSION MATTERS

No public comment was received.

- A. Conference with Legal Counsel – Existing Litigation (Gov. Code §54956.9(1)(d))
 - 1. Ralph Stanley, WCAB Claim No. CPOC 549614
- B. Public Employment – (Gov. Code §54957)
 - 1. Position to be filled: Interim City Manager



DRAFT MEETING MINUTES

CITY OF PACIFIC GROVE

CITY COUNCIL

REGULAR MEETING

Wednesday, December 16, 2015, 6:00 P.M.
Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

CALL TO ORDER

Mayor Kampe called the meeting to order at 6:05 p.m. Present: Mayor Kampe, Mayor Pro Tem Huitt, Councilmembers Cuneo, Fischer, Lucius, Miller, and Peake.

PLEDGE OF ALLEGIANCE

Councilmember Peake led the pledge of allegiance.

1. APPROVAL OF AGENDA

Upon motion by Councilmember Cuneo, the City Council voted 7-0 to approve the agenda as amended.

2. PRESENTATIONS

- A. Employee Service Awards: Jeffrey Haas, Michael Groshong
- B. Presentation of New Police Officers
- C. Special Presentation for Gratitude of Service to Chief Vicki Myers

3. COUNCIL AND STAFF ANNOUNCEMENTS (City-Related Items Only)

- A. Report on Closed Session by City Attorney
City Attorney Dave Laredo announced there was no specific reportable action taken with respect to Agenda Item A1. With respect to Agenda Item A2, that matter would be continued to the special meeting scheduled for Saturday, December 19, 2015.
- B. Mayor Kampe announced there would be a Special Meeting held on Saturday, December 19, 2015 regarding the appointment of an Interim City Manager. Council and staff made other general announcements.

4. GENERAL PUBLIC COMMENT

Public comment was received from the following: Moe Ammar, Sam Rashkin, Tatiana Hart, Chuck Renfro, Don Mothershead, Lita Messina, Sally Moore, Richard Stillwell, Susan Cambett, and Julie Armstrong.

CONSENT AGENDA

Action: Consent Agenda Item No. 6A was pulled and considered as Agenda Item 13D; Consent Agenda Item No. 6B was pulled and considered as Agenda Item 12B; Consent Agenda Item No. 6C was pulled and considered as Agenda Item 12A.

Action: Upon motion of Councilmember Cuneo, the Council voted 7-0 to approve the remainder of the Consent Agenda.

5. APPROVAL OF CITY COUNCIL MEETING MINUTES

- A. Minutes of the November 18, 2015 and November 30, 2015 City Council Special and Regular Meetings

Action: Approved Minutes.

6. RESOLUTIONS

- A. Approve an agreement with Haro, Kasunich and Associates, Inc. for the Preparation of Coastal Bluff Protection Services **This item was pulled and considered as Agenda Item 13D.**

Reference: Daniel Gho, Public Works Director

Recommended Action: Approve a resolution authorizing the City Manager to enter into an agreement with Haro, Kasunich and Associates, Inc. for the study of coastal erosion at Esplanade Park and Sea Palm Park for a sum not to exceed \$55,749 plus a 10% contingency and approve the City Manager to make minor improvements to the agreement as issues arise of which the City was not aware when the agreement was negotiated.

- B. Brezack & Associates Planning Financial Summary and Contract **This item was pulled and considered as Agenda Item 12B.**

Reference: Daniel Gho, Public Works Director

Recommended Action: Receive a report discussing Brezack & Associates Planning financial summary for the City of Pacific Grove and approve a resolution authorizing the City Manager to execute an amendment to the existing agreement with Brezack & Associates Planning for an additional \$217,615.

- C. Resolution for the Pledged Revenues and Funds for the Repayment of the Local Water Project **This item was pulled and considered as Agenda Item 12A.**

Reference: Daniel Gho, Public Works Director

Recommended Action: Approve a resolution necessary to secure low-interest loan financing for the Pacific Grove Local Water Project.

7. ORDINANCES

- A. Second reading of an ordinance amending the classification schedule for the Human Resources Manager position

Action: Hold second reading and adopt Ordinance 15-020 to amend the classification schedule for the Human Resources Manager position.

8. REPORTS – INFORMATION ONLY

None.

9. REPORTS – REQUIRING ACTION

None.

10. MEETING MINUTES OF COMMISSIONS, BOARDS, AND COMMITTEES

- A. Beautification and Natural Resources Commission Meeting Minutes:
November 17, 2015
Action: Received Minutes.
- B. Economic Development Commission Meeting Minutes: October 13, 2015 and
November 12, 2015
Action: Received Minutes.
- C. Golf Links Advisory Commission Meeting Minutes: October 28, 2015
Action: Received Minutes.
- D. Recreation Board Meeting Minutes: September 8, 2015, October 20, 2015 and
November 10, 2015
Action: Received Minutes.
- E. Traffic Safety Commission Meeting Minutes: October 13, 2015
Action: Received Minutes.

REGULAR AGENDA

11. PUBLIC HEARINGS

- A. Short-term Vacation Rentals (STVR)
Public comment was received from the following: Dave Blaskovich, Lin Blaskovich, Becky White, Sharon Nelson, Kelly Terry, Kirstie Wilde, Joe Bileci, Alka Joshi, Jim Loomam, Elizabeth Sanukjian, Chip Bates, Terry Winston, John Barry Smith, Rhonda Navarro, Jack Chestnut, Brendan Doyle, Luke Coletti, Regina Doyle, Carmelita Garcia, Jim Lawrence, MaryLou Molinaro, Melanie Meharchand, Ahnalisa Miller, Evin Ollinger, Antony Tersol, Elizabeth Moore, Tama Olver, Georgia Kerry, Joan Carpenter, Joy Colangelo, Kristy Buche, Thom Akeman, Sally Moore, Carrie Collins, Kyle on behalf of Earl Akin, Michelle Larkin, Harv Jones, Frank Cardinelli, Antoinette Hibbs, and Barbara Allen.
Action:
 - 1. Upon motion by Councilmember Fischer, the Council voted 4-3, Mayor pro tem Huitt and Councilmembers Miller and Peake dissenting, to continue the short-term vacation rental program with modifications to be determined tonight, And directing the City Manager and City Attorney to prepare implementing ordinances for review by the Planning Commission in January 2016 and approval by the City Council as soon thereafter as feasible;
 - 2. Upon motion by Councilmember Huitt, the Council voted 2-5, Mayor Kampe and Councilmembers Fischer, Lucius, Peake, and Cuneo dissenting, thereby the motion failing, to discontinue with short-term vacation rentals;
 - 3. Upon motion by Councilmember Lucius, the Council voted 7-0, to direct staff to implement a hotline as recommended by the STVR Task Force;
 - 4. Upon motion by Councilmember Lucius, the Council voted 6-1, Councilmember Miller dissenting, to direct staff to take in-home STVR rentals to the Planning Commission in January 2016 if allowable by adhering to CEQA

- requirements;
5. Upon motion by Councilmember Lucius, the Council voted 7-0, to prepare a Rental Guidebook to be available in all STVR units;
 6. Upon motion by Councilmember Fischer, the Council voted 4-3, Councilmembers Peake, Huitt, and Miller dissenting, to direct staff to include language in the ordinance to implement a City-wide cap of 260 Type A STVRs (i.e., available for rental year-round) and provide notification of all properties within 300 feet prior to issuing a license;
 7. Upon motion by Councilmember Lucius, the Council voted 6-1, Councilmember Huitt dissenting, to direct staff to include language in the ordinance regarding prohibition of parties, events, and other large gatherings;
 8. Upon motion by Councilmember Fischer, the Council voted 6-1, Councilmember Lucius dissenting, to direct staff to add language in the ordinance requiring an outside independent inspection for health and safety reasons upon application;
 9. Upon motion by Councilmember Lucius, the Council voted 3-4, Councilmembers Huitt, Cuneo, Miller and Peake dissenting, thereby the motion failing, to direct staff to include in the ordinance density on a percentage of the face block;
 10. Upon motion by Councilmember Cuneo, the Council voted 5-2, Councilmember Peake dissenting, to direct staff to grandfather all current and existing Transient Use Licenses until March 31, 2017 for clarification of language of density/feet and to change the license year from a July 1 start date to an April 1 start date.

Upon motion by Councilmember Huitt, the Council voted 7-0 to continue past 10:00 p.m. with the Agenda Items, 12A, 13A, and 13B.

Upon a second motion by Councilmember Miller, the Council voted 7-0 to continue Agenda Item 6A to January 6, 2016, and 6B and 13C to December 19, 2015,

12. UNFINISHED AND ONGOING BUSINESS

- A. Resolution for the Pledged Revenues and Funds for the Repayment of the Local Water Project **This item was pulled from Consent Agenda (Item 6C).**
Action: Upon motion of Councilmember Lucius, the Council voted 6-1, Councilmember Miller dissenting, to approve Resolution No. 15-064, a resolution necessary to secure low-interest loan financing for the Pacific Grove Local Water Project.
- B. Brezack & Associates Planning Financial Summary and Contract. **This item was pulled from Consent Agenda (Item 6B) and due to time constraints continued to the Special Council Meeting scheduled for Saturday, December 19, 2015.**
Reference: Daniel Gho, Public Works Director
Action: Receive a report discussing Brezack & Associates Planning financial summary for the City of Pacific Grove and approve a resolution authorizing the City Manager to execute an amendment to the existing agreement with Brezack & Associates Planning for an additional \$217,615.

13. NEW BUSINESS

A. Interim Police Chief

Action: Upon motion by Councilmember Cuneo, the Council voted 7-0 to direct the City Manager to finalize and execute an agreement with Steven Belcher as Interim Police Chief.

B. City Manager Executive Recruitment Firm

Action: Upon motion by Councilmember Fischer, the Council voted 7-0 to

1. Select Ralph Andersen & Associates to conduct the recruitment; and
2. Direct the City Manager to execute a contract with the selected firm.

C. Ordering a 30-day report as to the effects of the proposed ballot measure regarding zoning at the American Tin Cannery. **Due to time constraints, this item was continued the Special Council Meeting scheduled for Saturday, December 19, 2015.**

Reference: Thomas Frutche, City Manager

Recommended Action: Direct the City Manager to prepare a report as to the economic and related effects of the proposed American Tin Cannery ballot measure.

D. Approve an agreement with Haro, Kasunich and Associates, Inc. for the Preparation of Coastal Bluff Protection Services **This item was pulled from Consent Agenda (Item 6A) and due to time constraints continued to the January 6, 2016 Council Meeting.**

Reference: Daniel Gho, Public Works Director

Recommended Action: Approve a resolution authorizing the City Manager to enter into an agreement with Haro, Kasunich and Associates, Inc. for the study of coastal erosion at Esplanade Park and Sea Palm Park for a sum not to exceed \$55,749 plus a 10% contingency and approve the City Manager to make minor improvements to the agreement as issues arise of which the City was not aware when the agreement was negotiated.

14. FULL PRESENTATIONS

None.

15. REPORTS OF COUNCIL MEMBERS AND OTHER CITY REPRESENTATIVES

A. Community Health Services Meeting Minutes: October 15, 2015

Action: Received Report.

ADJOURNMENT

Council adjourned the regular meeting at 11:15 p.m.

Respectfully Submitted,

Sandra Kandell
Deputy City Clerk

Approved by Mayor: _____ Date_____

Attest by City Manager: _____ Date_____



DRAFT MEETING MINUTES

CITY OF PACIFIC GROVE

CITY COUNCIL

SPECIAL MEETING

Saturday, December 19, 2015, 8:00 A.M.
Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

CALL TO ORDER

Mayor Kampe called the special meeting to order at 8:00 a.m. Present: Mayor Kampe, Mayor Pro Tem Huitt, Councilmembers Cuneo, Fischer, Lucius, Miller, and Peake.

PLEDGE OF ALLEGIANCE

Councilmember Miller led the pledge of allegiance.

1. CLOSED SESSION

PUBLIC COMMENT ON CLOSED SESSION MATTERS

No public comment was received.

A. Public Employment – (Gov. Code §54957)

1. Position to be filled: Interim City Manager
Interview Interim City Manager Candidates

B. Report on Closed Session by City Attorney

Council convened to closed session at approximately 8:05 a.m.

2. OPEN SESSION

Mayor Kampe called the special meeting – opened session to order at 10:00 a.m.

Report on Closed Session by City Attorney

City Attorney Dave Laredo reported the Council met in closed session as to Agenda Item 1A at 8:00 a.m., with all members present, for the sole purpose of interviewing Interim City Manager candidates. He noted no reportable action was taken and that action would be taken place in accordance with Item 4A of the Agenda.

Council made general announcements. Councilmember Cuneo gave mention to the passing of Richard “Dick” Trotter on December 9, 2015 and his memorial service. Council agreed to adjourn the meeting in his honor.

3. GENERAL PUBLIC COMMENT

No public comment was received.

4. UNFINISHED AND ONGOING BUSINESS

A. Interim City Manager Appointment

Action: Upon motion by Councilmember Cuneo, the Council voted 7-0 to

1. Appoint Ben Harvey as Interim City Manager, upon negotiation and

- completion of a signed agreement, including a start date without no overlap of duties with the current City Manager, and
2. Directed the City Manager Thomas Frutche to return to the Council with the completed agreement for adoption.

B. Brezack & Associates Planning Financial Summary and Contract (**Continued from December 16, 2015 Regular Meeting**)

Public comment was received from Luke Coletti.

Action: Upon motion by Councilmember Fischer, the Council voted 5-2, Councilmembers Cuneo and Miller dissenting, to receive a report discussing Brezack & Associates Planning financial summary for the City of Pacific Grove, approve Resolution No. 15-065 authorizing the City Manager to execute an amendment to the existing agreement with Brezack & Associates Planning for an additional \$217,615, and receive status updates from staff each quarter as to cash flow and project.

5. **NEW BUSINESS**

- A. Ordering a 30-day report as to the effects of the proposed ballot measure regarding zoning at the American Tin Cannery (**Continued from December 16, 2015 Regular Meeting**)

Public comment was received from Luke Coletti.

Action: Upon motion by Councilmember Huitt, the Council voted 6-1, Councilmember Peake dissenting, to direct the City Manager to prepare a report as to the economic and related effects of the proposed American Tin Cannery ballot measure.

ADJOURNMENT

Council adjourned the special meeting in honor of Richard "Dick" Trotter at 11:07 a.m.

Respectfully Submitted,

Sandra Kandell
Deputy City Clerk

Approved by Mayor: _____ Date _____

Attest by City Manager: _____ Date _____